

# SPED State Reporting

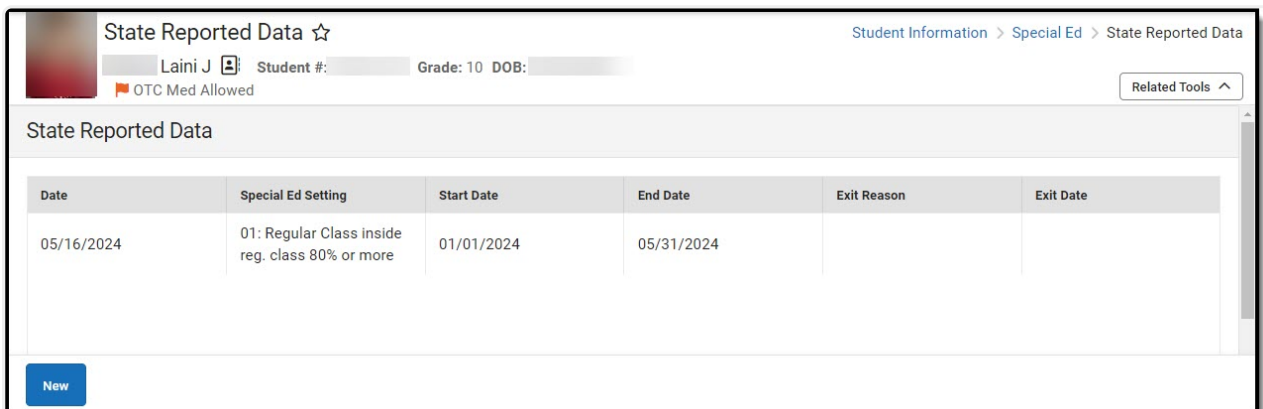
Last Modified on 10/24/2024 2:10 pm CDT

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Tool Search: SPED State Reporting

The Special Education State Reporting allows users to store and manage student Special Education state reporting data. This tool removes the legal burden of having a Special Education team meeting for an amendment to the setting for age-based changes such as an early childhood student aging out.

Fields vary by state. Please see your state's [State Tools](#) articles for more information on Special Education State Reporting procedures in your state.



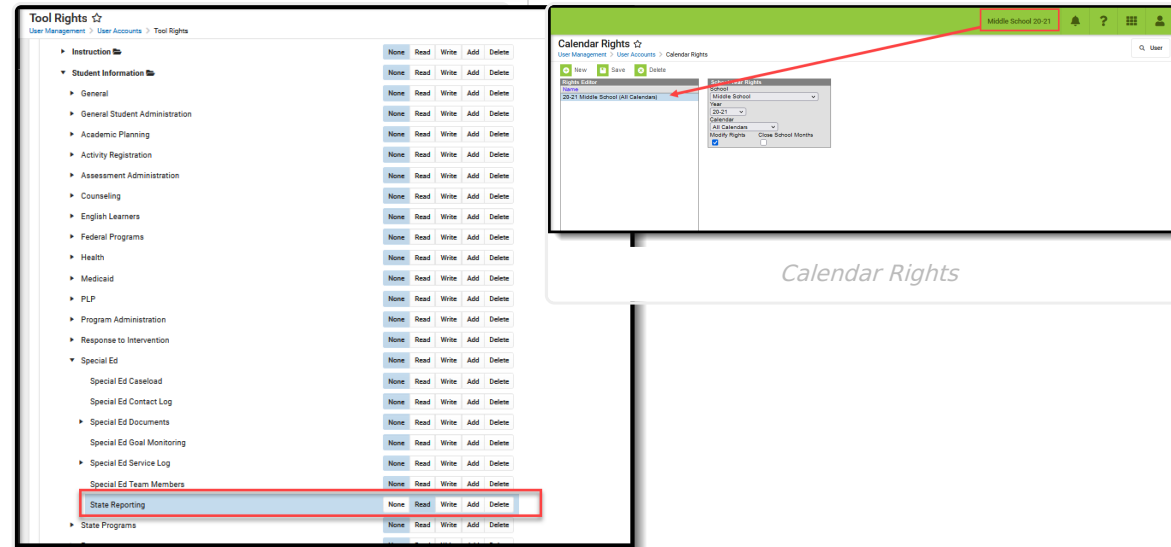
Date	Special Ed Setting	Start Date	End Date	Exit Reason	Exit Date
05/16/2024	01: Regular Class inside reg. class 80% or more	01/01/2024	05/31/2024		

*Special Ed State Reported Data List Screen (Montana Example)*

## Tool Rights for Special Education State Reporting

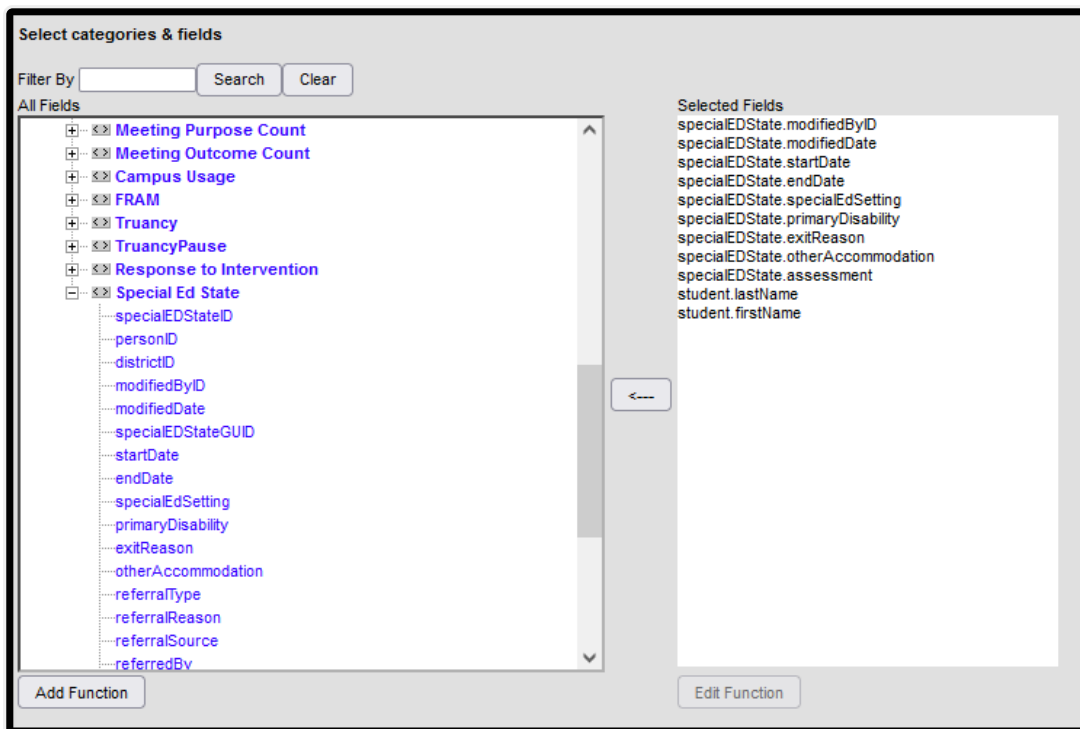
For full access to Special Education State Reporting, users must have **R** rights to SPED State Reporting tool and at least **Read Only** Calendar Rights for the calendar selected in the Campus toolbar.

## Tool Rights



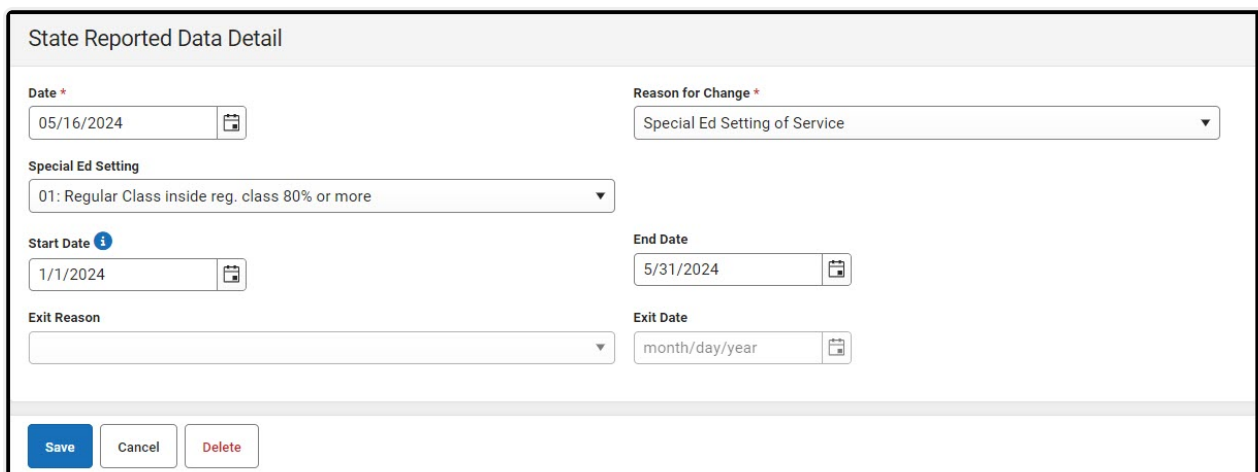
# Special Ed State Reporting Ad hoc Query Wizard

Special Education State Reporting Information is available in the Query Wizard for Student Data Type filters in the **Student > Special Ed State** folder.



*Special Education State Reporting Ad hoc Fields*

Select an existing record or click **New** to view the detail screen. The below example is from Montana, but your screen may have different fields.



*Montana Example of the Special Ed State Reported Detail Screen*

## Special Education State Reporting Detail Field Descriptions

Field	Description	Ad hoc Field Name
<b>Start Date</b>	The start date of the Special Ed State Reporting record.	SpecialEDState.startDate

Field	Description	Ad hoc Field Name
<b>End Date</b>	The end date of the Special Ed State Reporting record.	SpecialEDState.endDate
<b>Disability</b>	The student's disability.	SpecialEDState.primaryDisability
<b>Exit Reason</b>	The reason the student exited the Special Ed setting.	SpecialEDState.exitReason
<b>Setting</b>	The student's Special Ed setting. This is the physical setting in which the student attends school.	SpecialEDState.specialEdSetting
<b>Alternate Assessment</b>	Indicates the student will be taking an alternate assessment for state reporting purposes.	SpecialEDState.otherAccommodation

## Add a New State Reporting Record

A new record should be created anytime a student is entering a new Special Education Setting.

State Reporting records cannot overlap. This means the previous record needs to be ended prior to the new record beginning.

1. Select the **New** icon. The State Reporting Detail editor displays.
2. Enter the **Start Date** of the record.
3. Select the student's **Disability**.
4. Select the student's Special Ed **Setting**.
5. Mark the **Alternate Assessment** checkbox (optional) if the student will be taking an alternate assessment.
6. Select the **Save** icon. The new Special Ed State Report record displays in the State Reporting Editor window.

## Delete and End a Special Education State Reporting Record

To delete a State Reporting record, select the record from within the State Reporting Editor window and click the **Delete** button. This action COMPLETELY removes the record from Campus. Only do this if the record was completed in error.

To end a record, select the record from within the State Reporting Editor window and enter an **End Date**. This ends the record and allows a new record to be added, if applicable.

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