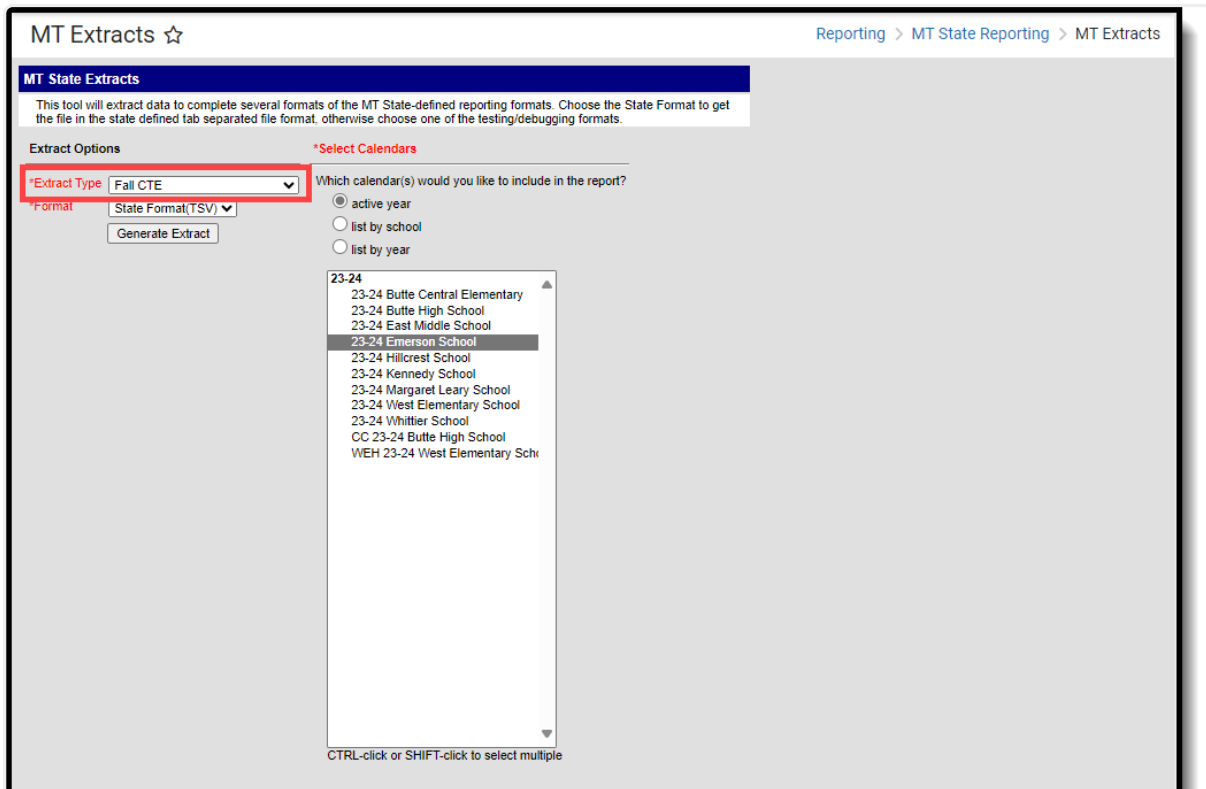


Fall CTE Extract (Montana)

Last Modified on 09/10/2025 2:35 pm CDT

Location: MT Extracts > Fall CTE

The Fall CTE Extract allow districts to report post-program Career and Technical (CTE) information used by the state of Montana to track and report this data.



The screenshot shows the 'MT Extracts' tool interface. At the top, there's a breadcrumb trail: 'Reporting > MT State Reporting > MT Extracts'. Below this is a blue header bar labeled 'MT State Extracts'. A message states: 'This tool will extract data to complete several formats of the MT State-defined reporting formats. Choose the State Format to get the file in the state defined tab separated file format, otherwise choose one of the testing/debugging formats.' Under 'Extract Options', the '*Extract Type' dropdown is set to 'Fall CTE' and is highlighted with a red box. The '*Format' dropdown is set to 'State Format(TSV)'. A 'Generate Extract' button is visible. To the right, under '*Select Calendars', there's a question: 'Which calendar(s) would you like to include in the report?'. Three radio buttons are present: 'active year' (selected), 'list by school', and 'list by year'. Below these is a scrollable list of schools for the '23-24' year, including '23-24 Butte Central Elementary', '23-24 Butte High School', '23-24 East Middle School', '23-24 Emerson School' (highlighted), '23-24 Hillcrest School', '23-24 Kennedy School', '23-24 Margaret Leary School', '23-24 West Elementary School', '23-24 Whittier School', 'CC 23-24 Butte High School', and 'WEH 23-24 West Elementary Sch'. A note at the bottom says 'CTRL-click or SHIFT-click to select multiple'.

Image 1: Fall CTE Extract

Reporting Population and Business Rules

- Report all students with an enrollment in the selected the calendar and their post-program career and technical education data.
 - If a student has multiple active enrollment records in the selected calendar, report the most recent enrollment.
 - Career and Technical Education record MUST occur within the district and the year selected.

Generate the Report

1. Select an **Extract Type** of 'CTE Fall'.
2. Select the report **Format**.
3. Select which **Calendar(s)** will report data.
4. Click **Generate Extract**. The extract will appear in a separate window in the designated format.

MT Header Records:1

RecordType	Date	Time	Version
HD	06/24/2021	14:34:51	MT9.1

MT CTE Records:1

RecordType	DistrictNumber	SchoolNumber	CalendarNumber	StateID	LocalID	LastName	FirstName	CTEConcentrator	PostProgramStatus	DateContacted	Year
CT	0902	1103	0				William	Y	07	12/09/2020	2021

Image 2: Example of the Fall CTE Extract - HTML Format

Data Elements

Data Element	Description	GUI Path and Database Location
Record Type	Reports a value of "CT."	N/A
District Number	The reporting district's District Number.	District Information > State District Number District.number
School Number	The reporting school's School Number.	School Information > State School Number School.number
Calendar Number	The reporting calendar's Calendar ID Number.	Calendar Information > Calendar ID Calendar.number
Student's State ID	The student's State ID number.	Demographics > Student State ID Person.stateID
Student's Local ID	The student's Local Student Number.	Demographics > Local Student Number Person.studentNumber
Last Name	The student's last name.	Demographics > Last Name Identity.lastName
First Name	The student's first name.	Demographics > First Name Identity.firstName
CTE Concentrator	Reports 'Y' when a student has a populated Post-Program Status and Date Contacted.	Enrollments > CTE Concentrator > CTE Concentrator Enrollment.vocationalCode

Data Element	Description	GUI Path and Database Location
Post-Program Status	The student's Post- Program Status.	Enrollments > Post Program Status > Post Program Status
	2-digit code, including leading zeros	Enrollment.postGraduationStatus
Date Contacted	The date the student was contacted.	Enrollments > Post Program Status > Date Contacted
		Enrollment.dateContacted
Year	The calendar end year for the reporting enrollment record.	Calendar Information > End Year
	For example, 2021 would report for the 2020-2021 school year.	Calendar.endYear