

Enrollments (Idaho)

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[General Enrollment Information](#) | [State Reporting Fields](#) | [Special Education Fields](#)

Tool Search: Enrollment

The Enrollment tool displays all occurrences of a student’s enrollment in the district. Because this is an historical view, this list could be long.

By default, enrollments are first sorted by grade level and sorted by enrollment start date second. To reorder the list of enrollments, click the blue headers in the Enrollments Editor list. The list of enrollments can be sorted by Grade, Calendar, Start Date or End Date.

See the core [Enrollments](#) article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Enrollment records.

General Enrollment Information

[Start Date](#) | [Local Enter Code](#) | [End Date](#) | [Local Leave Code](#)

Under General Enrollment Information, both the **Local Enter Code** and the **Local Leave Code** are unique to the state of Idaho. These fields are further described below. **All other fields in General Enrollment Information do not require unique, state-specific data.** However, many of these fields are required and data entry in these fields is necessary. For more information on these fields, see the [Enrollments](#) article.

The screenshot shows the 'General Enrollment Information' form with the following fields and values:

- Calendar:** 21-22 Elementary School
- Schedule (read only):** Main
- *Grade:** 03
- Class Rank Exclude:**
- External LMS Exclude:**
- *Start Date:** 08/16/2021
- No Show:**
- End Date:** (empty)
- End Action:** (empty)
- *Service Type:** P: Primary
- *Local Enter Code:** 1A: 1A:Returning Student
- Local Leave Code:** Select a Value
- State Enter Code:** 1A: 1A_Returning Student
- State Leave Code:** (empty)
- Start Comments:** (empty text area)
- End Comments:** (empty text area)

Idaho General Enrollments Editor

Start Date

Indicates the student's first day of enrollment in the selected calendar.

[▶ Click here to expand...](#)

Local Enter Code

Local Enter Code indicates the reason for beginning the student enrollment, whether entering the school or district or continuing on from another grade. When creating an enrollment for a student, students must have a Start Date and a Local Enter Code. An enrollment cannot be saved without an entry in these fields.

[▶ Click here to expand...](#)

End Date

Indicates the student's last day of enrollment in the selected calendar.

The Student Demographics Report lists this information as the School Exit Date and District Exit Date. Logic for the District Exit Date is as follows:

- When the student's enrollment active during the extract Date Range does not have an End Date and the extract End Date is on or after the last instructional day of the calendar, the calendar End Date reports.
- When the student's enrollment End Date falls during the extract Date Range and the extract End Date is on or after the last instructional day of the calendar, the Enrollment End Date reports.
- When the student's enrollment End Date falls during the extract Date Range and the extract End Date is before the last instructional day of the calendar and the Enrollment End Status is not 1A or 1B, the enrollment End Date reports.
- When the Enrollment End Status is 1A or 1B, no value reports.

[▶ Click here to expand...](#)

Local Leave Code

The Local Leave Code indicates the circumstances under which the student exited from membership in the school.

The Student Demographics Report lists this information as the School Exit Type and District Exit Type.

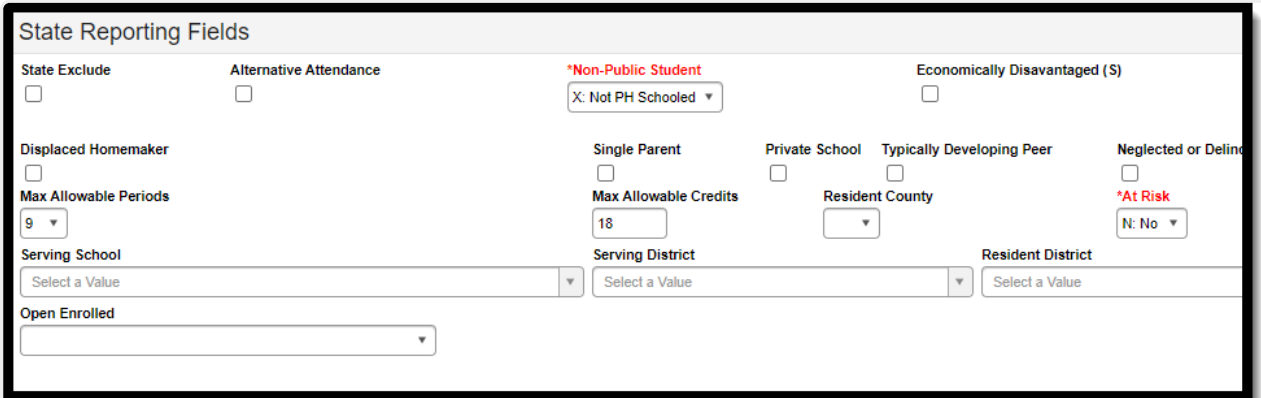
[▶ Click here to expand...](#)

State Reporting Fields

[Alternative Attendance](#) | [Non-Public Student](#) | [Economically Disadvantaged \(S\)](#) | [Displaced Homemaker](#) | [Single Parent](#) | [Private School](#) | [Typically Developing Peer](#) | [Neglected or Delinquent](#) | [Max Allowable Periods](#) | [Max Allowable Credits](#) | [Resident County](#) | [At Risk](#) | [Serving School and](#)

Data entries made in the State Reporting Fields section of the Enrollments tool are unique to the state of Idaho and may directly affect the way students are reported to the state department of education.

Updates to State Reporting fields overwrite previously entered data. To preserve this historical information, create a new Enrollment record when changes are needed. Deleting an Enrollment record is NOT recommended.



The screenshot shows a form titled "State Reporting Fields" with the following fields:

- State Exclude:**
- Alternative Attendance:**
- *Non-Public Student:** X: Not PH Schooled
- Economically Disadvantaged (S):**
- Displaced Homemaker:**
- Single Parent:**
- Private School:**
- Typically Developing Peer:**
- Neglected or Delinquent:**
- Max Allowable Periods:** 9
- Max Allowable Credits:** 18
- Resident County:** [Dropdown]
- *At Risk:** N: No
- Serving School:** [Select a Value]
- Serving District:** [Select a Value]
- Resident District:** [Select a Value]
- Open Enrolled:** [Dropdown]

Idaho Enrollment State Reporting Fields

Alternative Attendance

Indicates the student's attendance calculation reports in hours to the thousandth decimal place, rather than regular attendance in modified whole-day or half-day calculations.

[Click here to expand...](#)

Non-Public Student

Indicates whether the student is schooled in a non-public school setting.

This field is used in conjunction with the Private School checkbox. When this field has the selection of P: Private Schooled or the Private School field is marked, the Student Demographics Report lists the value for the **phSchool** field as P.

[Click here to expand...](#)

Economically Disadvantaged (S)

Indicates the student is Economically Disadvantaged by a qualified measure that is not NSLP related.

[Click here to expand...](#)

Displaced Homemaker

Indicates the student has a parent or guardian who is unemployed or underemployed, and who is no longer financially supported by their spouse.

Displaced homemakers can also include someone who provided unpaid services to family members in the family home.

▶ [Click here to expand...](#)

Single Parent

Indicates the student lives in a home with a single parent or guardian. Single parent families are comprised of **a parent/caregiver and one or more dependent children without the presence and support of a spouse or adult partner** who is sharing the responsibility of parenting.

▶ [Click here to expand...](#)

Private School

Indicates the student is enrolled in a private school.

This field is used in conjunction with the Non-Public School Student. When the Non-Public School field has the selection of P: Private Schooled or this field is marked, the Student Demographics Report lists the value for the **phSchool** field as P.

▶ [Click here to expand...](#)

Typically Developing Peer

Indicates an Early Childhood or Pre-Kindergarten student is enrolled as a Typically Developing Peer and acts as role model for an Early Childhood/Special Education student.

▶ [Click here to expand...](#)

Neglected or Delinquent

Indicates whether the student is considered Neglected or Delinquent under the rules of Title 1 D.

▶ [Click here to expand...](#)

Max Allowable Periods

Indicated the maximum number of periods a student may be scheduled into without being charged tuition (district/school policy by specific grade level for period overload situation).

▶ [Click here to expand...](#)

Max Allowable Credits

Indicates the maximum number of credits a student may be take without being charged tuition (district/school policy by specific grade level for credit overload situation).

▶ [Click here to expand...](#)

Resident County

Lists the county where the student lives.

▶ [Click here to expand...](#)

At Risk

Indicates if the student is considered to be at risk. At-risk Programs, as defined by the State Department of Idaho (operated through LEAs), target students who are at risk of academic failure, have a drug or alcohol problem, are pregnant or parenting, have been in contact with the juvenile justice system in the past, are at least one year behind the expected age/grade level, have limited English proficiency, are gang members, have dropped out of school in the past, or have a high absenteeism rate at school.

A selection of Yes indicates the student is considered At Risk; a selection of N indicates the student is considered Not At Risk.

▶ [Click here to expand...](#)

Serving School and Serving District

Lists the State School identifier where the student receives their education.

▶ [Click here to expand...](#)

Resident District

Lists the District where the student receives their education.

▶ [Click here to expand...](#)

Open Enrolled

Indicates whether a student with residence outside of the base school's designated school boundaries open enrolled into the base school at any time during the selected enrollment. Y/N format. Null field reports as N, not null field reports as Y.

▶ [Click here to expand...](#)

Assessments

In District for Math Assessment

Identifies the student as being in-district for the selected Math assessment:

- NA: Not in District or No Assessment
- RA: Regular Assessment
- WA: Regular Assessment with Accommodations
- AA: Alternative Assessment

▶ [Click here to expand...](#)

In District for English Language Arts

Identifies the student as being in-district for the selected English Language Arts assessment:

- NA: Not in District or No Assessment
- RA: Regular Assessment
- WA: Regular Assessment with Accommodations
- AA: Alternative Assessment

▶ [Click here to expand...](#)

In District for Science Assessment

Identifies the student as being in-district for the Science assessment:

- NA: Not in District or No Assessment
- RA: Regular Assessment
- WA: Regular Assessment with Accommodations
- AA: Alternative Assessment

▶ [Click here to expand...](#)

Special Education Fields

The Special Education Enrollment editor lists the student's assigned Exceptionalities, Special Education Status and Special Education Environment as entered on the student's locked IEP. Those fields can only be modified on the IEP and are read-only on the Enrollment record.

When a student exits Special Education, that information can be updated from the Enrollment record.

Special Ed Fields

****To update read only fields, please refer to Student Information > Special Ed > Documents > ID IEP**

Exceptionality 1: 01 Specific Learning Disability

Exceptionality 2:


Exceptionality 3:

Exceptionality 4:

Exceptionality 5:

Special Ed Status: SE Special Education

Special Education Environment: 01 General Ed Classroom >=80% of day

Inactive Date 

Inactive Reason

Special Education Enrollment Editor

Inactive Date

Indicates the date the student no longer received Special Education services.

[▶ Click here to expand...](#)

Inactive Reason

Lists the reason the student no longer receives Special Education services.

[▶ Click here to expand...](#)