

Enrollments (Idaho)

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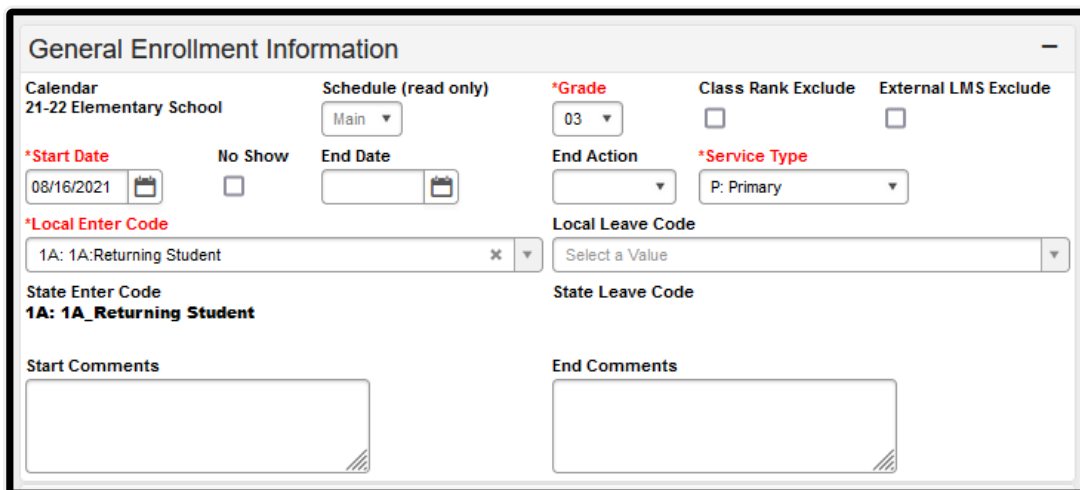
Tool Search: Enrollments

The Enrollment tool displays all occurrences of a student's enrollment in the district. Given this historical perspective, the list could be extensive. By default, enrollments are first sorted by grade level and then by enrollment start date. To reorder the list of enrollments, click the blue headers in the Enrollments Editor list. The list of enrollments can be sorted by Grade, Calendar, Start Date, or End Date.

See the core [Enrollments](#) article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Enrollment records.

General Enrollment Information

Under General Enrollment Information, both the **Local Enter Code** and the **Local Leave Code** are unique to the state of Idaho. These fields are further described below. The other fields in General Enrollment Information do not require unique, state-specific data. However, many of these fields are required, and data entry in these fields is necessary. For more information on these fields, see the [Enrollments](#) article.



The screenshot shows the 'General Enrollment Information' form. It includes fields for Calendar (21-22 Elementary School), Schedule (Main), Grade (03), Class Rank Exclude, External LMS Exclude, Start Date (08/16/2021), End Date, End Action, Service Type (P: Primary), Local Enter Code (1A: 1A_Returning Student), Local Leave Code (Select a Value), State Enter Code (1A: 1A_Returning Student), State Leave Code, Start Comments, and End Comments.

Idaho General Enrollments Editor

General Enrollment Field Descriptions

The following data fields are reported in [Student Demographics \(ISEE Extracts\) \(Idaho\)](#).

Data Element	Definition	Location
Start Date	Indicates the student's first day of enrollment in the selected calendar.	Database Location: Enrollment.startDate Ad hoc Inquiries: Student > Learner > Active Enrollment > Core Elements > startDate
End Date	Indicates the student's last day of enrollment in the selected calendar. The Student Demographics (ISEE Extracts) (Idaho) lists this information as the <i>School Exit Date</i> and <i>District Exit Date</i> .	Database location: Enrollment.endDate Ad hoc Inquiries: Student > Learner > Active Enrollment > Core Elements > endDate
Local Enter Code	The reason for beginning the student enrollment, whether entering the school or district or continuing on from another grade. When creating an enrollment for a student, the student must have a Start Date and a Local Enter Code. An enrollment cannot be saved without data in these fields. See Local Enter Codes below.	Database Location: Enrollment.startStatus Ad hoc Inquiries: Student > Learner > Active Enrollment > Core Elements > startStatus
Local Leave Code	The circumstances under which the student exited the school's membership. The Student Demographics (ISEE Extracts) (Idaho) lists this as the <i>School Exit Type</i> and <i>District Exit Type</i> . See Local Leave Codes below.	Database Location: Enrollment.endStatus Ad hoc Inquiries: Student > Learner > Active Enrollment > Core Elements > endStatus

State Reporting Fields

Data entries made in the State Reporting Fields section of the Enrollments tool are unique to the state of Idaho and may directly impact how students are reported to the Idaho Department of Education. The data is reported in [Student Demographics \(ISEE Extracts\) \(Idaho\)](#).

Updates to State Reporting fields overwrite previously entered data. To preserve this historical information, create a **new** Enrollment record when changes are needed. Deleting an

Enrollment record is **NOT** recommended.

State Reporting Fields

State Exclude

☐

Alternative Attendance

☐

*Non-Public Student

Economically Disadvantaged (\$)

☐

Displaced Homemaker

☐

Single Parent

☐

Private School

☐

Typically Developing Peer

☐

Neglected or Delinquent

☐

Max Allowable Periods

Max Allowable Credits

*At Risk

Resident County

Serving District

Resident District

Serving School

Open Enrolled

On School Grounds

Assessments

Idaho Enrollment State Reporting Fields

State Reporting Fields Descriptions

Data Element	Definition	Location
Alternative Attendance	Indicates the student's attendance calculation reports in hours to the thousandth decimal place, rather than regular attendance in modified whole-day or half-day calculations.	Database Location: Enrollment.alternativeAttendance Ad hoc Inquiries: Student > Learner > State Localized Elements > alternativeAttendance

Data Element	Definition	Location								
Non-Public Student	<p>Indicates whether the student is schooled in a non-public school setting.</p> <table><tr><th>Code</th><th>Description</th></tr><tr><td>H</td><td>Home Schooled</td></tr><tr><td>P</td><td>Private Schooled</td></tr><tr><td>X</td><td>Not PH Schooled</td></tr></table> <p>This field is used in conjunction with the Private School checkbox. When this field is selected as 'P: Private Schooled' or the Private School field is marked, the Student Demographics Report lists the value for the phSchool field as 'P'.</p>	Code	Description	H	Home Schooled	P	Private Schooled	X	Not PH Schooled	<p>Database location: Enrollment.nonPublic</p> <p>Ad hoc Inquiries: Student > Learner > All Enrollments > State Localized Elements > nonPublic</p>
Code	Description									
H	Home Schooled									
P	Private Schooled									
X	Not PH Schooled									
Economically Disadvantaged (S)	<p>Indicates the student is Economically Disadvantaged by a qualified measure that is not NSLP-related.</p>	<p>Database Location: Enrollment.disadvantaged</p> <p>Ad hoc Inquiries: Student > Learner > Active Enrollment > State Reporting Elements > disadvantaged</p>								
Displaced Homemaker	<p>Indicates the student has a parent or guardian who is unemployed or underemployed, and who is no longer financially supported by their spouse.</p> <p>Displaced homemakers can also include someone who provided unpaid services to family members in the family home.</p>	<p>Database Location: Enrollment.displaced-Homemaker</p> <p>Ad hoc Inquiries: Student > Learner > Active Enrollment > State Reporting Elements > displaced-Homemaker</p>								

Data Element	Definition	Location
Single Parent	Indicates the student lives in a home with a single parent or guardian. Single-parent families are comprised of a parent/caregiver and one or more dependent children, without the presence and support of a spouse or adult partner who shares the responsibility of parenting.	Database Location: Enrollment.singleParent Ad hoc Inquiries: Student > Learner > Active Enrollment > State Reporting Elements > singleParent
Private School	Indicates the student is enrolled in a private school. This field is used in conjunction with the Non-Public School Student. When the Non-Public School field is selected as 'P: Private Schooled' or this field is marked, the Student Demographics Report lists the value for the phSchool field as P.	Database Location: Enrollment.privateSchool Ad hoc Inquiries: Student > Learner > State Localized Elements > privateSchool
Typically Developing Peer	Indicates an Early Childhood or Pre-Kindergarten student is enrolled as a Typically Developing Peer and acts as a role model for an Early Childhood/Special Education student.	Database Location: Enrollment.tdPeer Ad hoc Inquiries: Student > Learner > State Localized Elements > tdPeer
Neglected or Delinquent	Indicates whether the student is considered Neglected or Delinquent under the rules of Title 1 D.	Database Location: Enrollment.neglectedDelinquent Ad hoc Inquiries: Student > Learner > State Localized Elements > neglectedDelinquent
Max Allowable Periods	Maximum number of periods a student may be scheduled into without being charged tuition (district/school policy by specific grade level for period overload situation).	Database Location: Enrollment.maxAllowablePeriods Ad hoc Inquiries: Student > Learner > Active Enrollment > Custom Enrollment > maxAllowablePeriods

Data Element	Definition	Location
Max Allowable Credits	Maximum number of credits a student may be take without being charged tuition (district/school policy by specific grade level for credit overload situation).	Database Location: Enrollment.maxAllowableCredits Ad hoc Inquiries: Student > Learner > Active Enrollment > Custom Enrollment > maxAllowableCredits
Resident County	County where the student lives.	Database Location: Enrollment.residentCounty Ad hoc Inquiries: Student > Learner > Custom Enrollment > residentCounty
At Risk	<p>Indicates if the student is considered to be at risk. At-risk Programs, as defined by the State Department of Idaho (operated through LEAs), target students who are at risk of academic failure, have a drug or alcohol problem, are pregnant or parenting, have been in contact with the juvenile justice system in the past, are at least one year behind the expected age/grade level, have limited English proficiency, are gang members, have dropped out of school in the past, or have a high absenteeism rate at school.</p> <p>A selection of 'Yes' indicates that the student is considered at risk; a selection of 'N' indicates that the student is considered Not At Risk.</p>	Database Location: Enrollment.atRisk Ad hoc Inquiries: Student > Learner > State Localized Elements > atRisk
Serving School and Serving District	State School identifier where the student receives their education.	Database Location: Enrollment.servingSchool Enrollment.servingDistrict Ad hoc Inquiries: Student > Learner > Custom Enrollment > activeEnrollment.stateAid

Data Element	Definition	Location
Resident District	District where the student receives their education.	Database Location: Enrollment.residentDistrict Ad hoc Inquiries: Student > Learner > Active Enrollment > State Reporting Elements > residentDistrict
Open Enrolled	Indicates whether a student with residence outside of the base school's designated school boundaries is open-enrolled into the base school at any time during the selected enrollment. Y/N format. Null field reports as N, not null field reports as Y.	Database Location: Enrollment.stateAid Ad hoc Inquiries: Student > Learner > Active Enrollment > State Reporting Elements > stateAid
On School Grounds	Pertains to facilities funding calculated on a per pupil basis using the average daily attendance calculation for each K-12 student at physical facilities that are part of and on the school grounds of the school district in which the student is enrolled, with verification, as needed, by the office of the state board of education. <ul style="list-style-type: none"> Y: Yes N: No X: Not Applicable 	Database Location: Student > Learner > State Localized Elements > es.onSchoolGrounds Ad hoc Inquiries: Student > Learner > State Localized Elements > onSchoolGrounds
Assessments	Identifies the student as being in-district for the selected assessment. <ul style="list-style-type: none"> NA: Not in District or No Assessment RA: Regular Assessment WA: Regular Assessment with Accommodations AA: Alternative Assessment 	Database Location: EnrollmentID.elaAssessInDistrict EnrollmentID.mathAssessInDistrict EnrollmentID.scienceAssessInDistrict Ad hoc Inquiries: Student > Learner > State Localized Elements > mathAssessInDistrict / elaAssessInDistrict / scienceAssessInDistrict

Special Ed Fields

The Special Education Enrollment editor lists the student's assigned Exceptionalities, Special

Education Status, and Special Education Environment as entered on the student's locked IEP. Those fields can only be modified on the IEP and are read-only on the Enrollment record.

When a student exits Special Education, the information can be updated from the Enrollment record.

Data from this section reports to [Special Education Students \(ISEE Extracts\) \(Idaho\)](#).

Special Ed Fields

****To update read only fields, please refer to Student Information > Special Ed > Documents > ID IEP**

Exceptionality 1: 01 Specific Learning Disability

Exceptionality 2:

Exceptionality 3:

Exceptionality 4:

Exceptionality 5:

Special Ed Status: SE Special Education

Special Education Environment: 01 General Ed Classroom >=80% of day

Inactive Date

Inactive Reason

Special Education Enrollment Editor

Special Ed Field Descriptions

Data Element	Definition	Location
Inactive Date	Date the student no longer received Special Education services.	Database Location: Enrollment.spedExitDate Ad hoc Inquiries: Student > Learner > Active Enrollment > Special Ed Elements > spedExitDate

Data Element	Definition	Location																						
Inactive Reason	Reason the student no longer receives Special Education services.	Database Location: Enrollment.nonPublic Ad hoc Inquiries: Student > Learner > All Enrollments > State Localized Elements > nonPublic																						
	<table><tr><th>Code</th><th>Description</th></tr><tr><td>01</td><td>Graduated - Met State Standards</td></tr><tr><td>02</td><td>Completed - Adapted Requirements</td></tr><tr><td>04</td><td>Reached Maximum Age</td></tr><tr><td>05</td><td>Dropped Out</td></tr><tr><td>06</td><td>Transfer to Another Education Environment</td></tr><tr><td>07</td><td>No Longer Eligible for Program</td></tr><tr><td>08</td><td>Deceased</td></tr><tr><td>09</td><td>Revoked Consent</td></tr><tr><td>10</td><td>Extended School Year</td></tr><tr><td>12</td><td>Summer Break</td></tr></table>		Code	Description	01	Graduated - Met State Standards	02	Completed - Adapted Requirements	04	Reached Maximum Age	05	Dropped Out	06	Transfer to Another Education Environment	07	No Longer Eligible for Program	08	Deceased	09	Revoked Consent	10	Extended School Year	12	Summer Break
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12	Summer Break																							

Local Enter Codes

Code	Description
1A	Returning Student
1B	Transfer from Within District
1C	Initial Enrollment
2A	Transfer from other Public ID District or Charter
2B	Transfer in from non-public setting
2C	Transfer in from out of state
3A	Returning Dropout

Code	Description
4A	Entering Foreign Exchange Student
4B	Entering Foreign Student
5A	Returning Expelled or from other Temporary Ban
5B	Return from Medical Leave
5E	Re-enrollment student after temporary parental withdrawal
6B	Repeating 12th Grade
6C	Special Ed Community-based transition services

Local Leave Codes

Code	Description
1A	Within District to Same School
1B	Within District Transfer to Different Public School
2A	Within ID to Different Public School District
2B	Within ID to Private School or Federal/State Setting
2C	Transfer Out of ID to US Public or Non-public
2D	Transfer Out of Country
2E	Within Idaho Homeschool
3A	Confirmed Drop Out
3B	Reached Maximum Age
3C	Expelled
3D	Transfer to Adult Education
3E	Unknown
4A	Graduation - Met State Standards
4C	Completed - Adapted Requirements
4G	Early Graduate 1 Year

Code	Description
4H	Early Graduate 2 Year
4I	Early Graduate 3 Year
5A	Temporarily Unenrolled
5B	Medical Leave - Permanent Incapacitation
5C	Transferred to a Foreign Exchange Program
5F	Transferred Out of Foreign Exchange Program
6A	Deceased
