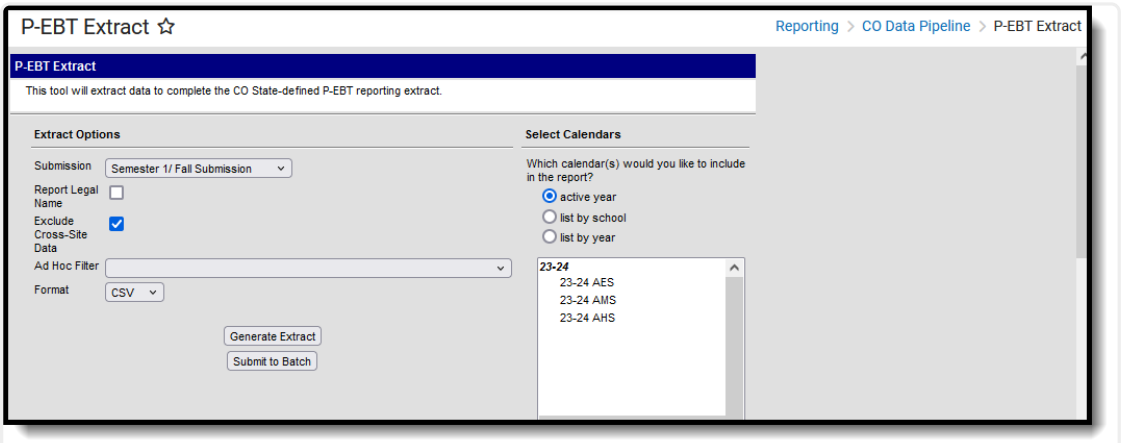
P-EBT Extract (Colorado)

Last Modified on 12/14/2025 8:45 pm CST

Report Logic | Report Editor | Generate the P-EBT Extract | Report Layout

Tool Search: P-EBT Extract

The P-EBT (Pandemic Electronic Benefits) Extract returns data on students who are eligible for SNAP or FRPL and meet the criteria to receive P-EBT.



P-EBT Extract

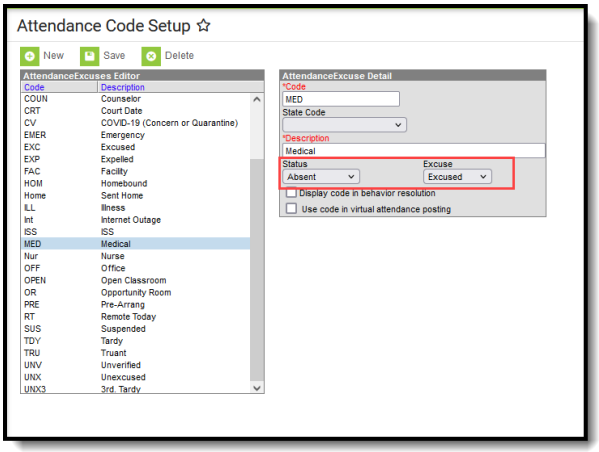
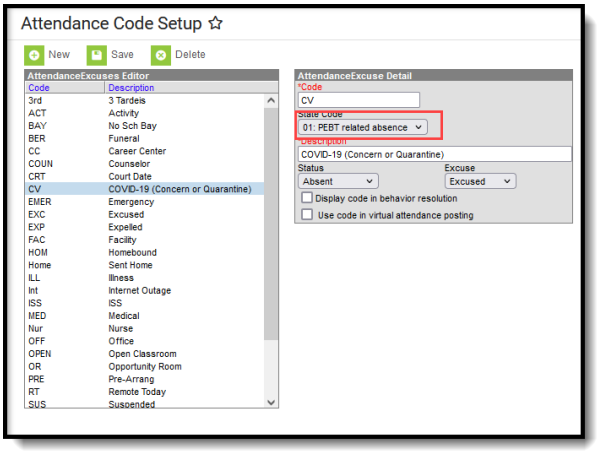
Read - Access and generate P-EBT Extract.
Write - N/A
Add - N/A
Delete - N/A

For more information about Tool Rights and how they function, see the Tool Rights article.

Report Logic

One record per student who has an enrollment in the selected calendar(s) at any time during the selected Submission period (Fall/Semester 1 or Spring/Semester 2) is included. One record per enrollment reports.

Any attendance event in a period that has a Status of **Absent** and an Excuse of **Excused** (see image on the left below) OR any attendance event that is assigned an Attendance Code that is mapped to the **State Code of 01: PEBT Related Absence** (see image on the right below) is included in the report.

Absent/Excused Attendance Code	State Mapped Attendance Code
Click to enlarge. 	*Click to enlarge.* 

Parent/Guardian and Address information reports as follows:

- The Primary and current household is determined first.
- The current address reports from the primary and current household.
- The individual marked as Guardian in that primary and current household who has the lowest personID reports as the guardian on the report.

Current is defined as the record (household, address, etc.) that is active as of today OR the last date of the submission window, whichever occurs first.

The Primary Parent/Guardian First Name, Primary Parent/Guardian Last Name, and Primary Parent/Guardian Telephone Number fields report even when a student's household does NOT have an address.

Students are not included when:

- The enrollment record is marked as No Show or as State Exclude.
- The grade level of enrollment is marked as State Exclude.
- The calendar of enrollment is marked as State Exclude.

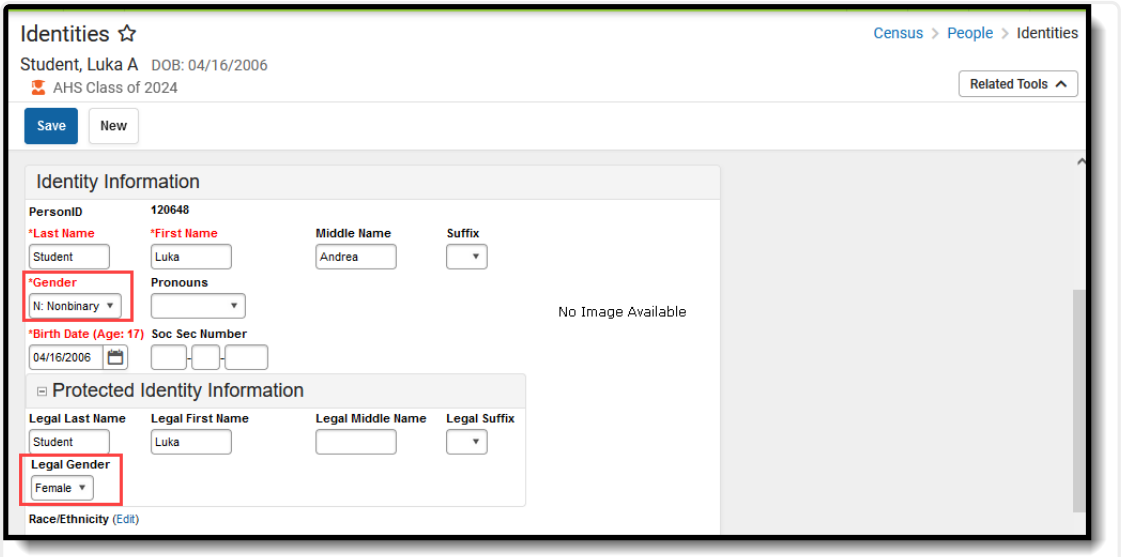
Non-Binary Gender Reporting

Schools can assign students a gender of M: Male, F: Female or N: Non-binary. This is done on the Identities tool and/or the Demographics tool.

Data Pipeline Extracts and other required extracts use the Legal Gender field included in the Protected Identity Information to report student identity information.

To properly record a gender of N: Non-Binary, on the Identities tool:

1. Assign the **Gender of N: Non-Binary** in the standard identify fields.
2. Assign the **Protected Identity Information Legal Gender** field to M: Male, F: Female or N: Non-Binary.
3. Save the record when finished.



Gender and Legal Gender Assignment

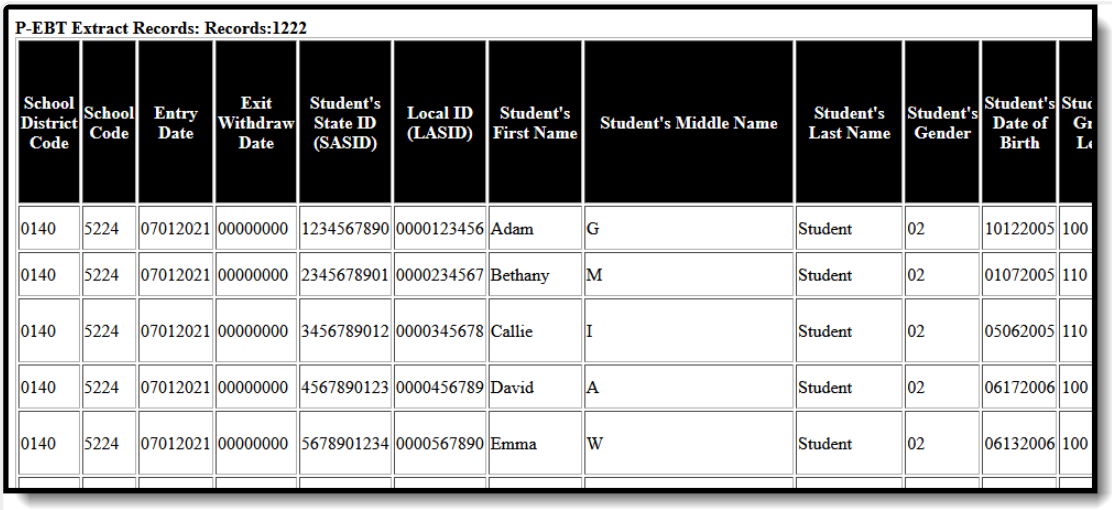
Report Editor

Field	Description
Submission	Indicates the period of time - Semester 1/Fall or Semester 2/Spring - for which the report is generated. • Semester 1 returns data from August 1 to December 31 of the selected calendar. • Semester 2 returns data from January 1 to May 31 of the selected calendar.
Report Legal Name	When marked, the student's name and gender report from the Protected Identity Information section on the student's Identities record.
Exclude Cross-Site Data	When marked, students enrolled as Cross-Site Students at one or more schools are excluded from the report.
Ad hoc Filter	Select a saved ad hoc filter to only include those students in the filter in the report, assuming those students meet the reporting logic and business rules of this report.
Format	The P-EBT Extract can be generated in either CSV or HTML formats.

Field	Description
Calendar Selection	At least one calendar needs to be selected in order to generate the report. Reports can be selected by Active Year, School or Year.
Report Generation	The P-EBT Extract can be generated immediately using the **Generate Report** button. Or, use the **Submit to Batch** button to select when the report is generated. See the Batch Queue article for more information on this functionality.

Generate the P-EBT Extract

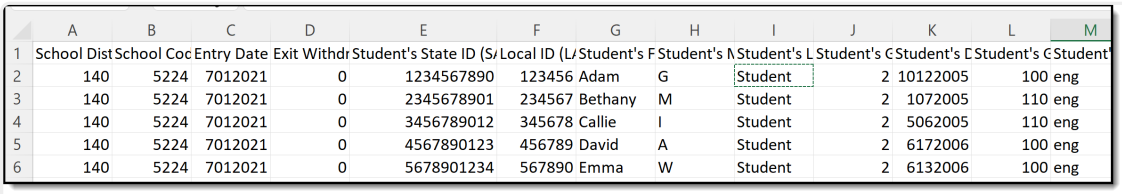
1. Select the desired **Submission** option.
2. Mark the **Report Legal Name** checkbox, if desired.
3. Mark the **Exclude Cross-Site Data** checkbox, if desired.
4. If desired, select students from an existing **Ad hoc Filter**.
5. Select the **Format** of the report.
6. Select the **Calendar(s)** from which to report information.
7. Click the **Generate Extract** button or use the **Submit to Batch** button. The report displays in the desired format.



P-EBT Extract Records: Records:1222

School District Code	School Code	Entry Date	Exit Withdraw Date	Student's State ID (SASID)	Local ID (LASID)	Student's First Name	Student's Middle Name	Student's Last Name	Student's Gender	Student's Date of Birth	Stuc Gr Le
0140	5224	07012021	00000000	1234567890	0000123456	Adam	G	Student	02	10122005	100
0140	5224	07012021	00000000	2345678901	0000234567	Bethany	M	Student	02	01072005	110
0140	5224	07012021	00000000	3456789012	0000345678	Callie	I	Student	02	05062005	110
0140	5224	07012021	00000000	4567890123	0000456789	David	A	Student	02	06172006	100
0140	5224	07012021	00000000	5678901234	0000567890	Emma	W	Student	02	06132006	100

P-EBT Extract - HTML Format



	A	B	C	D	E	F	G	H	I	J	K	L	M
1	School Dist	School Coc	Entry Date	Exit Withdr	Student's State ID (S/	Local ID (L/	Student's F	Student's M	Student's L	Student's G	Student's D	Student's G	Student'
2	140	5224	7012021	0	1234567890	123456	Adam	G	Student	2	10122005	100	eng
3	140	5224	7012021	0	2345678901	234567	Bethany	M	Student	2	1072005	110	eng
4	140	5224	7012021	0	3456789012	345678	Callie	I	Student	2	5062005	110	eng
5	140	5224	7012021	0	4567890123	456789	David	A	Student	2	6172006	100	eng
6	140	5224	7012021	0	5678901234	567890	Emma	W	Student	2	6132006	100	eng

P-EBT Extract - CSV Format

Report Layout

All name fields (student names, guardian names, staff names) and Course Names can only include alphabetic letters, numbers, periods, hyphens, and apostrophes. Any special characters (accent marks, etc.) will be removed and replaced with the corresponding letter.

Data Element	Description	Location
School District Code	The number assigned to a school district by the state department of education. *Numeric, 4 digits*	District Information > State District Number District.number
School Code	Reports the state-assigned school number. *Numeric, 4 digits*	District Information > State School Number School.number
Entry Date	Reports the student's start date of enrollment. *Date field, 8 characters (MMDDYYYY)*	Enrollments > General Enrollment Editor > Start Date Enrollment.startDate
Exit Withdraw Date	Reports the student's end date of enrollment when it is before the last instructional day of the calendar. Otherwise, reports a value of 00000000. *Date field, 8 characters (MMDDYYYY)*	Enrollments > General Enrollment Editor > End Date Enrollment.endDate
Student's State ID (SASID)	Reports the unique number assigned to a student by the Department of Education. *Numeric, 10 digits*	Demographics > Person Identifiers > Student State ID Person.stateID
Local ID (LASID)	Reports the locally-assigned student number by the school district. *Numeric, 10 digits*	Demographics > Person Identifiers > Student Number Person.studentNumber

Data Element	Description	Location
Student's First Name	Reports the student's first name. When the Report Legal Name checkbox is marked, the student's First Name reports from the Legal First Name field. *Alphanumeric, 30 characters*	Demographics > Person Information > First Name Identity.firstName Identities > Protected Identity Information > Legal First Name Identity.legalFirstName
Student's Middle Name	Reports the student's middle name. When the Report Legal Name checkbox is marked, the student's Middle Name reports from the Legal Middle Name field. When the Middle Name field is blank, reports as NMN. *Alphanumeric, 30 characters*	Demographics > Person Information > Middle Name Identity.middleName Identities > Protected Identity Information > Legal Middle Name Identity.legalMiddleName
Student's Last Name	Reports the student's last name. When the Report Legal Name checkbox is marked, the student's Last Name reports from the Legal Last Name field. *Alphanumeric, 30 characters*	Demographics > Person Information > Last Name Identity.lastName Identities > Protected Identity Information > Legal Last Name Identity.legalLastName
Student's Gender	Reports the student's gender. • 01 - Female • 02 - Male • 03 - Non-binary When the Report Legal Name checkbox is marked, the student's Gender reports from the Legal Gender field. *Numeric, 2 digits*	Demographics > Person Information > Gender Identity.gender Identities > Protected Identity Information > Legal Gender Identity.legalGender

Data Element	Description	Location
Student's Date of Birth	Student's date of birth. *Date field, 8 characters (MMDDYYYY)*	Demographics > Person Information > Birth Date Identities > Identities Editor > Birth Date Identity.birthDate
Student's Grade Level	Student's grade level of enrollment. *Numeric, 3 digits*	System Administration > Calendar > Calendar > Grade Levels > State Grade Level Calendar.stateGradeLevel
Student's Language Background	Reports the assigned Primary Language code. When the Home Primary Language field is not populated, the default value on the attribute reports. *Alphanumeric, 3 characters*	Identities > Home Primary Language Identity.homePrimaryLanguage

Data Element	Description	Location
Primary Parent/Guardian First Name	Reports the first name of the person marked as the guardian in the primary household. When more than one guardian exists in the primary household, the oldest record (lowest person ID) reports. Parent/Guardian information reports as follows: • The Effective Date on the report editor must be on or between the membership start and end dates. • The Guardian checkbox must be marked on the relationship record between the student and the guardian. • The individual marked as guardian in that primary and current household who has the lowest personID reports as the guardian on the report. *Alphanumeric, 30 characters*	Relationships > Primary Household Relationships > Guardian Demographics > Person Information > First Name Identity.firstName

Data Element	Description	Location
Primary Parent/Guardian Last Name	Reports the last name of the person marked as Primary Guardian. When more than one guardian exists in the primary household, the oldest record (lowest person ID) reports. Parent/Guardian information reports as follows: • The Effective Date on the report editor must be on or between the membership start and end dates. • The Guardian checkbox must be marked on the relationship record between the student and the guardian. • The individual marked as Guardian in that primary and current household who has the lowest personID reports as the Guardian on the report. *Alphanumeric, 30 characters*	Relationships > Primary Household Relationships > Guardian Demographics > Person Information >Last Name Identity.lastName
Primary Parent/Guardian Telephone Number	Reports the 10-digit primary phone number assigned at the household, including area code (no dashes). When there is no phone number for the household, this field reports blank. *Numeric, 10 digits*	Households > Address > Phone Number Household.phone

Data Element	Description	Location
Student's Primary Mailing Address 1	Reports the student's active mailing address (street address when entered, or PO Box when marked). When there is more than one active mailing address, the primary address reports. When there is no active address available for the student, the school's address reports. *Alphanumeric, 44 characters*	Households > Addresses > Address Address.number Address.POBox Address.street Address.prefix Address.tag Address.direction Address.apt School Information > Address School.address School.city School.state School.zip
Student's Primary Mailing Address 2	This field reports blank.	N/A
Student's Primary Mailing City	Reports the student's city as noted on the active mailing address. When there is more than one active mailing address, the primary address reports. When there is no active address available for the student, the school's address reports. *Alphanumeric, 50 characters*	Addresses > Address Address.city School Information > Address School.city

Data Element	Description	Location
Student's Primary Mailing State	Reports the student's state as noted on the active mailing address. When there is more than one active mailing address, the primary address reports. When there is no active address available for the student, the school's address reports. *Alphanumeric, 2 characters*	Addresses > Address Address.state School Information > Address School.state
Student's Primary Mailing Postal Code	Reports the zip code (either 5-digit code or 9-digit code) of the student's active mailing address. When there is more than one active mailing address, the primary address reports. When there is no active address available for the student, the school's address reports. *Numeric, 10 digits (12345 or 12345-6789)*	Addresses > Address Address.zip School Information > Address School.zip
Non-School Program Code	Indicates the student is being education in a program without a school code. Reports the code selected on the student's enrollment record. When there is no Non-School Program assigned, reports a value of 00. *Numeric, 2 digits*	Enrollments > State Reporting Fields > Non-School Program Enrollment.nonSchoolProgram

Data Element	Description	Location
Free/Reduced Price Lunch Eligible	Indicates whether the student is free or reduced lunch eligible during the reporting period. Reports the selected Eligibility State Code. When there is no code, reports a value of 00. *Numeric, 2 digits*	Eligibility > Eligibility State Code POSEligibility.stateCode
FRPL Eligibility Date	Reports the student's first date of receiving free/reduced meals. *Date field, 8 characters (MMDDYYYY)*	Eligibility > Start Date POSEligibility.startDate
Type of Learning Modality	Indicates the Remote Learning option in which the student participates: • 1: 100% Full Time Remote Learning • 2: Hybrid Learning • 3: In-Person Learning • 4: Enrolled in On-Line School Reports a value of 3 when the Remote Learning field is not populated on the student's Enrollment record. *Numeric, 1 digit*	Enrollments > State Reporting Fields > Remote Learning Enrollment.remoteLearning
Method for Providing Timeframe Engaged in Remote or Hybrid Learning	Reports a value of 2 when the Type of Learning Modality field reports a value of 1 or 2. Otherwise, this field reports blank. *Numeric, 1 digit*	Enrollments > State Reporting Fields > Remote Learning Enrollment.remoteLearning
Begin Date for Remote/Hybrid Learning	This field reports blank.	N/A
End Date for Remote/Hybrid Learning	This field reports blank.	N/A

Data Element	Description	Location
Learning Modality: 100% Full Time Remote Learning or Hybrid Learning - Full Fall Semester/1st Semester (August through December)	For the Fall submission, when the Type of Learning Modality field reports a value of 1 or 2, this field reports a value of 01. Otherwise, this field reports blank. For the Spring submission, when the Type of Learning Modality field reports a value of 1 or 2 and the student was enrolled between August 1 and December 31, this field reports a value of 01. Otherwise, this field reports blank. *Numeric, 2 digits*	Enrollments > State Reporting Fields > Remote Learning Enrollment.remoteLearning
Learning Modality: 100% Full Time Remote Learning or Hybrid Learning - Full Spring Semester/2nd Semester (January through May)	For the Fall submission, this field reports blank. For the Spring submission, when the Type of Learning Modality field reports a value of 1 or 2, this field reports a value of 01. Otherwise, this field reports blank. *Numeric, 2 digits*	Enrollments > State Reporting Fields > Remote Learning Enrollment.remoteLearning
Remote/Hybrid Learning for August/September Semester 1	This field reports blank.	N/A
Remote/Hybrid Learning for October Semester 1	This field reports blank.	N/A
Remote/Hybrid Learning for November Semester 1	This field reports blank.	N/A
Remote/Hybrid Learning for December Semester 1	This field reports blank.	N/A

Data Element	Description	Location
Remote/Hybrid Learning for January Semester 2	This field reports blank.	N/A
Remote/Hybrid Learning for February Semester 2	This field reports blank.	N/A
Remote/Hybrid Learning for March Semester 2	This field reports blank.	N/A
Remote/Hybrid Learning for April Semester 2	This field reports blank.	N/A
Remote/Hybrid Learning for May Semester 2	This field reports blank.	N/A

Data Element	Description	Location
Excused Absence Indicator - August 2021*	Reports a value of 01 (Yes) or 00 (No) based on a calculation of determining a student's excused absences for the month of August. Any attendance event in a period that has a Status of Absent and an Excuse of Excused OR any attendance event that is assigned an Attendance Code that is mapped to the State Code of 01: PEBT Related Absence is counted. Calculation for the Fall submission: • The minutes of excused absences for each day in the month of August are totaled. • The total number of excused absence minutes is then divided by the total number of minutes for which the student was scheduled that day resulting in the Excused Absence amount. • The results are then summed for each instructional day in the month. When the sum is greater than or equal to 0.5 for the month of August, a value of 01 reports. When the sum is less than 0.5 for the month of August, a value of 00 reports. Calculation for the Spring submission: this field reports blank. *Numeric, 2 digits*	Attendance > Status, Excuse Attendance.status Attendance.excuse

Data Element	Description	Location
Excused Absence Indicator - September 2021*	Reports a value of 01 (Yes) or 00 (No) based on a calculation of determining a student's excused absences for the month of September. Any attendance event in a period that has a Status of Absent and an Excuse of Excused OR any attendance event that is assigned an Attendance Code that is mapped to the State Code of 01: PEBT Related Absence is counted. Calculation for the Fall submission: • The minutes of excused absences for each day in the month of September are totaled. • The total number of excused absence minutes is then divided by the total number of minutes for which the student was scheduled that day resulting in the Excused Absence amount. • The results are then summed for each instructional day in the month. When the sum is greater than or equal to 0.5 for the month of September, a value of 01 reports. When the sum is less than 0.5 for the month of September, a value of 00 reports. Calculation for the Spring submission: this field reports blank. *Numeric, 2 digits*	Attendance > Status, Excuse Attendance.status Attendance.excuse

Data Element	Description	Location
Excused Absence Indicator - October 2021*	Reports a value of 01 (Yes) or 00 (No) based on a calculation of determining a student's excused absences for the month of October. Any attendance event in a period that has a Status of Absent and an Excuse of Excused OR any attendance event that is assigned an Attendance Code that is mapped to the State Code of 01: PEBT Related Absence is counted. Calculation for the Fall submission: • The minutes of excused absences for each day in the month of October are totaled. • The total number of excused absence minutes is then divided by the total number of minutes for which the student was scheduled that day resulting in the Excused Absence amount. • The results are then summed for each instructional day in the month. When the sum is greater than or equal to 0.5 for the month of October, a value of 01 reports. When the sum is less than 0.5 for the month of October, a value of 00 reports. Calculation for the Spring submission: this field reports blank. *Numeric, 2 digits*	Attendance > Status, Excuse Attendance.status Attendance.excuse

Data Element	Description	Location
Excused Absence Indicator - November 2021*	Reports a value of 01 (Yes) or 00 (No) based on a calculation of determining a student's excused absences for the month of November. Any attendance event in a period that has a Status of Absent and an Excuse of Excused OR any attendance event that is assigned an Attendance Code that is mapped to the State Code of 01: PEBT Related Absence is counted. Calculation for the Fall submission: • The minutes of excused absences for each day in the month of November are totaled. • The total number of excused absence minutes is then divided by the total number of minutes for which the student was scheduled that day resulting in the Excused Absence amount. • The results are then summed for each instructional day in the month. When the sum is greater than or equal to 0.5 for the month of November, a value of 01 reports. When the sum is less than 0.5 for the month of November, a value of 00 reports. Calculation for the Spring submission: this field reports blank. *Numeric, 2 digits*	Attendance > Status, Excuse Attendance.status Attendance.excuse

Data Element	Description	Location
Excused Absence Indicator - December 2021*	Reports a value of 01 (Yes) or 00 (No) based on a calculation of determining a student's excused absences for the month of December. Any attendance event in a period that has a Status of Absent and an Excuse of Excused OR any attendance event that is assigned an Attendance Code that is mapped to the State Code of 01: PEBT Related Absence is counted. Calculation for the Fall submission: • The minutes of excused absences for each day in the month of December are totaled. • The total number of excused absence minutes is then divided by the total number of minutes for which the student was scheduled that day resulting in the Excused Absence amount. • The results are then summed for each instructional day in the month. When the sum is greater than or equal to 0.5 for the month of December, a value of 01 reports. When the sum is less than 0.5 for the month of December, a value of 00 reports. Calculation for the Spring submission: this field reports blank. *Numeric, 2 digits*	Attendance > Status, Excuse Attendance.status Attendance.excuse

Data Element	Description	Location
Excused Absence Indicator - January 2022*	Reports a value of 01 (Yes) or 00 (No) based on a calculation of determining a student's excused absences for the month of January. Any attendance event in a period that has a Status of Absent and an Excuse of Excused OR any attendance event that is assigned an Attendance Code that is mapped to the State Code of 01: PEBT Related Absence is counted. Calculation for the Fall submission: this field reports blank. Calculation for the Spring submission: • The minutes of excused absences for each day in the month of January are totaled. • The total number of excused absence minutes is then divided by the total number of minutes for which the student was scheduled that day resulting in the Excused Absence amount. • The results are then summed for each instructional day in the month. When the sum is greater than or equal to 0.5 for the month of January, a value of 01 reports. When the sum is less than 0.5 for the month of January, a value of 00 reports. *Numeric, 2 digits*	Attendance > Status, Excuse Attendance.status Attendance.excuse

Data Element	Description	Location
Excused Absence Indicator - February 2022*	Reports a value of 01 (Yes) or 00 (No) based on a calculation of determining a student's excused absences for the month of February. Any attendance event in a period that has a Status of Absent and an Excuse of Excused OR any attendance event that is assigned an Attendance Code that is mapped to the State Code of 01: PEBT Related Absence is counted. Calculation for the Fall submission: this field reports blank. Calculation for the Spring submission: • The minutes of excused absences for each day in the month of February are totaled. • The total number of excused absence minutes is then divided by the total number of minutes for which the student was scheduled that day resulting in the Excused Absence amount. • The results are then summed for each instructional day in the month. When the sum is greater than or equal to 0.5 for the month of February, a value of 01 reports. When the sum is less than 0.5 for the month of February, a value of 00 reports. *Numeric, 2 digits*	Attendance > Status, Excuse Attendance.status Attendance.excuse

Data Element	Description	Location
Excused Absence Indicator - March 2022*	Reports a value of 01 (Yes) or 00 (No) based on a calculation of determining a student's excused absences for the month of March. Any attendance event in a period that has a Status of Absent and an Excuse of Excused OR any attendance event that is assigned an Attendance Code that is mapped to the State Code of 01: PEBT Related Absence is counted. Calculation for the Fall submission: this field reports blank. Calculation for the Spring submission: • The minutes of excused absences for each day in the month of March are totaled. • The total number of excused absence minutes is then divided by the total number of minutes for which the student was scheduled that day resulting in the Excused Absence amount. • The results are then summed for each instructional day in the month. When the sum is greater than or equal to 0.5 for the month of March, a value of 01 reports. When the sum is less than 0.5 for the month of March, a value of 00 reports. *Numeric, 2 digits*	Attendance > Status, Excuse Attendance.status Attendance.excuse

Data Element	Description	Location
Excused Absence Indicator - April 2022*	Reports a value of 01 (Yes) or 00 (No) based on a calculation of determining a student's excused absences for the month of April. Any attendance event in a period that has a Status of Absent and an Excuse of Excused OR any attendance event that is assigned an Attendance Code that is mapped to the State Code of 01: PEBT Related Absence is counted. Calculation for the Fall submission: this field reports blank. Calculation for the Spring submission: • The minutes of excused absences for each day in the month of April are totaled. • The total number of excused absence minutes is then divided by the total number of minutes for which the student was scheduled that day resulting in the Excused Absence amount. • The results are then summed for each instructional day in the month. When the sum is greater than or equal to 0.5 for the month of April, a value of 01 reports. When the sum is less than 0.5 for the month of April, a value of 00 reports. *Numeric, 2 digits*	Attendance > Status, Excuse Attendance.status Attendance.excuse

Data Element	Description	Location
Excused Absence Indicator - May 2022*	Reports a value of 01 (Yes) or 00 (No) based on a calculation of determining a student's excused absences for the month of May. Any attendance event in a period that has a Status of Absent and an Excuse of Excused OR any attendance event that is assigned an Attendance Code that is mapped to the State Code of 01: PEBT Related Absence is counted. Calculation for the Fall submission: this field reports blank. Calculation for the Spring submission: • The minutes of excused absences for each day in the month of May are totaled. • The total number of excused absence minutes is then divided by the total number of minutes for which the student was scheduled that day resulting in the Excused Absence amount. • The results are then summed for each instructional day in the month. When the sum is greater than or equal to 0.5 for the month of May, a value of 01 reports. When the sum is less than 0.5 for the month of May, a value of 00 reports. *Numeric, 2 digits*	Attendance > Status, Excuse Attendance.status Attendance.excuse

Previous Versions

P-EBT Extract (Colorado) [.2223 - .2239]