

Adviser PersonID Extract

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Tool Search: Adviser PersonID Extract

The Adviser PersonID Extract exports student data to upload to the Adviser SSID system.

Adviser PersonID Extract ☆

Adviser PersonID Extract

This tool will export student data to upload to the Adviser SSID system. Choose the options provided to get the detailed records needed and press Generate. This will provide the file the state will require for this function.

Extract Options

Effective Date

08/24/2022

Display Metadata

Rows

Students w/o stateIDs

Format

State Format(Tab Delimited)

Generate Extract

Submit to Batch

Select Calendars

Which calendar(s) would you like to include in the report?

active year

list by school

list by year

21-22

21-22 Beatrice Comm PK - AM

21-22 Beatrice Comm PK - Fu

21-22 Beatrice Comm PK - PM

21-22 Beatrice High School

21-22 Beatrice Middle School

21-22 Birth - 3

21-22 Blast

21-22 Lincoln Elementary Sch

21-22 Paddock Lane School

21-22 Parochial

21-22 Stoddard Elementary S

CTRL-click or SHIFT-click to select multiple

Refresh

Show top 50

tasks submitted between

08/17/2022

and

08/24/2022

Batch Queue List

Queued Time	Report Title	Status	Download
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Adviser PersonID Extract Editor

Report Logic

Students must have an enrollment in the selected calendar(s).

Students do not report when:

- Their enrollment is marked as State Exclude.
- Their enrollment is marked as No Show.
- Their enrollment is inactive as of the Effective Date entered on the Extract Editor.

Only one record reports for each unique personID and Enrollment, regardless of Enrollment type.

Report Editor

The following defines the options available on the Extract Editor.

Option	Description
Effective Date	Date the report uses to pull student data based on active enrollment records and other related information. This field defaults to the current date.
Students w/o stateIDs	When marked, students who do not have State IDs are included in the report.
Display Metadata Rows	When marked, the metadata rows display at the beginning and end of the report.
Format	Determines how the report is generated. Options are State Format (Tab Delimited), CSV, and HTML.
Calendar Selection	Selection indicates from which school calendar of enrollment information is pulled. Calendars can be selected by the Active Year, School, or Year. If a Year and/or School is selected in the Campus toolbar, that calendar is automatically selected.
Generate Report	Use the Generate Report button to display results of the report in the selected format. The report displays in the selected format.
Submit to Batch	The Submit to Batch option can be selected to generate the extract at a later date and time.

Generate the Report

1. Enter the **Effective Date** in *mmddyy* format or select a date using the calendar icon.
2. If desired, mark the **Students w/o stateIDs** checkbox.
3. If desired, mark the **Display Metadata Rows** checkbox.
4. Choose a Calendar from the **Select Calendar** options.
5. Select a format in the **Format** dropdown. Options include State Format (Tab Delimited), CSV, and HTML.
6. Click **Generate Report** or **Submit to Batch**. The report displays in a separate window in the

selected format.

Assignment Header Records:1					
RecordType	ExtractDate	ExtractTime	TransmissionID	Version	Character
TH	08/12/2021	13:33:58	1628793238	2.0	Delimiter=0X09

Adviser PersonID Detail Records:656												
PersonUniqueID	PersonFirstName	PersonLastName	PersonMiddleName	PersonNameSuffix	Gender	PersonDateOfBirth	PersonSchoolYear	PersonDistrictCode	DistrictOfResidence	PersonSchoolCode	GradeLevel	PersonLocalID
4219647023	Test	test			M	02/01/2003	20202021	34-0015-000	34-0015-000	34-0015-001	11	140270004

HTML Format

TH	08/12/2021	13:38:22	1628793502	2.0	Delimiter=0X09							
4219647023	Test	test	M	02/01/2003	20202021	34-0015-000	34-0015-000	34-0015-001	11	140270004	Test	test

State Format (Tab Delimited)

RecordType	ExtractDate	ExtractTime	TransmissionID	Version	Character							
TH	8/12/2021	13:39:56	1628793596	2	Delimiter=0X09							
PersonUniqueID	PersonFirstName	PersonLastName	PersonMiddleName	PersonNameSuffix	Gender	PersonDateOfBirth	PersonSchoolYear	PersonDistrictCode	DistrictOfResidence	PersonSchoolCode	GradeLevel	PersonLocalID
4219647023	Test	test			M	2/1/2003	20202021	34-0015-000	34-0015-000	34-0015-001	11	140270004

CSV Format

Report Layout

Header Record (Only displays when the Display Metadata Rows checkbox is marked.)

Data Element	Description	Type, Format and Length
Record Type	Always returns TH.	Alphanumeric, 2 characters
Extract Date	Date the extract was generated.	Date field, 10 characters MM/DD/YYYY
Extract Time	Time the extract was generated.	Time field, 8 characters HH:MM:SS
Transmission ID	Identification number of the batch report. For multiple batches, the ID of the initial batch is returned.	Numeric, 10 characters
Version	Reports the version of the Adviser Person ID file format.	Numeric, 3 characters
Delimiter	Literal representation of the delimiter used in the detail records. For a comma delimiter, literal representation is "delimiter=," and the hex representation is 'delimiter=0X2C.'	Alphanumeric, 25 characters

Detail Record

Element	Description	Campus Interface
Person Unique ID	Reports the student's Ed-Fi ID. <i>Numeric, 9 digits</i>	Demographics > Ed-Fi ID person.edfiID
Person Last Name	Reports the student's Legal Last Name. If blank, reports the student's Last Name. <i>Alphanumeric, 50 characters</i>	Demographics > Person Information > Last Name Identities > Identities Editor > Protected Identity Information > Legal Last Name Identity.lastName Identity.legalLastName
Person First Name	Reports the student's Legal First Name. If blank, reports the student's First Name. <i>Alphanumeric, 50 characters</i>	Demographics > Person Information > First Name Identities > Identities Editor > Protected Identity Information > Legal First Name Identity.legalFirstName Identity.firstName
Person Middle Name	Reports the student's Legal Middle Name. If blank, reports blank. <i>Alphanumeric, 50 characters</i>	Identities > Identities Editor > Protected Identity Information > Legal Middle Name Identity.legalMiddleName
Person Name Suffix	Reports the student's Legal Suffix. If blank, reports blank. <i>Alphanumeric, 4 characters</i>	Identities > Identities Editor > Protected Identity Information > Legal Suffix Identity.legalSuffix
Gender	Reports the student's Legal Gender. If blank, reports the student's Gender. Alphanumeric, 1 character M or F	Demographics > Person Information > Gender Identities > Identities Editor > Protected Identity Information > Legal Gender Identity.legalGender Identity.gender

Element	Description	Campus Interface
Person Date of Birth	<p>Reports the student's Birth Date.</p> <p><i>Date field, 10 characters MM/DD/YYYY</i></p>	<p>Demographics > Person Information > Birth Date</p> <p>Identities > Identities Editor > Identity Information > Birth Date</p> <p>Identity.birthdate</p>
Person School Year	<p>Looks at the current school year, reports the start year and end year of current school year.</p> <p><i>Numeric, start year and end year together: Ex: 20202021</i></p>	<p>School Years > Start Year</p> <p>School Years > End Year</p> <p>SchoolYear.startYear SchoolYear.endYear</p>
Person District Code	<p>The district in which the student has a current, active, primary enrollment.</p> <p><i>Nine Digit Current District in which Student is Enrolled with hyphens (e.g., 99-9999-000) (must have leading zero if applicable)</i></p>	<p>District Information > State District Number</p> <p>District.number</p>
District Of Residence	<p>Reports the code from the student's enrollment in the District Of Residence.</p> <p><i>Nine digit current district in which the student lives in with hyphens (e.g., 99-9999-000)</i></p>	<p>Enrollments > State Reporting Fields > Home District</p> <p>Enrollment.residentDistrict</p>

Element	Description	Campus Interface
Person School Code	<p>Reports the school code of the school that the student is currently attending.</p> <p><i>Nine digit school building in which the student is enrolled with hyphens (e.g., 99-9999-001)</i></p>	<p>School Information > State School Number</p> <p>School.number</p>
Grade Level	<p>Reports the Grade Level entered on the student's active enrollment record.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Enrollments > Enrollment Editor > General Enrollment Information > Grade</p> <p>GradeLevel.stateGrade Enrollment.grade</p>
Person Local ID	<p>Reports the student's Local Student Number.</p> <p><i>Numeric, 15 digits</i></p>	<p>Demographics > Person Identifiers > Local Student Number</p> <p>Person.studentNumber</p>
preferredFirstName	<p>If the legal first name does not match the first name, report the first name. If legal first name report does match the first name, then report null.</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Identities > firstName</p> <p>identity.firstName</p>
preferredLastName	<p>If the legal last name does not match the last name, report the last name. If legal last name report does match the last name, then report null.</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Identities > lastName</p> <p>identity.lastName</p>

Element	Description	Campus Interface
preferredMiddleName	<p>When the legal middle name does not match the last name, reports the middle name. When the legal middle name report does match the middle name, then reports null.</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Identities > ImiddleName</p> <p>identity.middleName</p>

Trailer Record (Only displays when the Display Metadata Rows checkbox is marked.)

Element	Description	Type, Format, and Length
Record Type	Always returns TT.	Alphanumeric, 2 characters
Transmission ID	Identification number of the batch report. For multiple batches, the ID of the initial batch is returned.	Numeric, 10 characters
Record	Indicates the number of records in the extract.	Alphanumeric