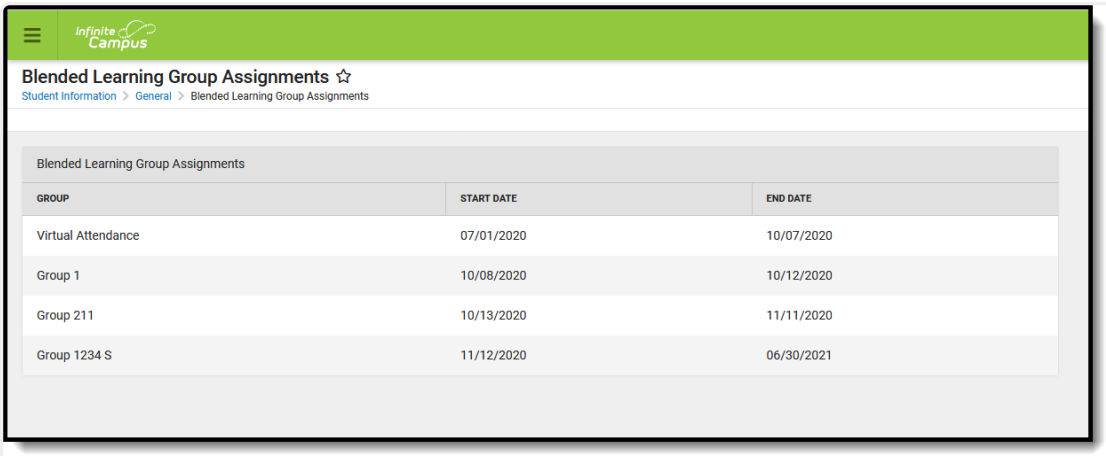
Blended Learning Group Assignments

Last Modified on 08/12/2026 8:38 am CDT

Tool Search: Blended Learning Group Assignments

The Blended Learning Group Assignments tool provides a list of the selected student's current and previous Blended Learning Groups. The earliest group assignment displays first in the list, with the most recent group displaying at the end of the list.

See the Blended Learning Groups article for an overview of the entire Blended Learning Group process.



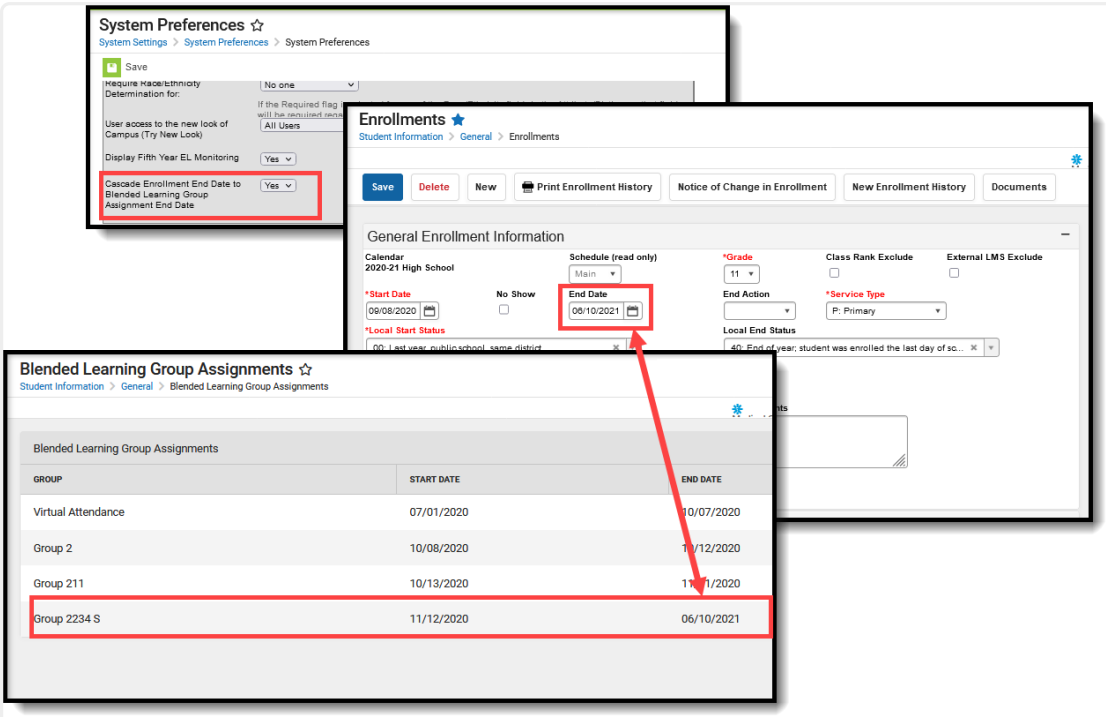
Blended Learning Group Assignments

See the Blended Learning Group Assignments Tool Rights article for information about rights needed to use this tool.

Blended Learning Group System Preferences

A System Preference is available for districts to determine whether Blended Learning Group Assignments are ended when the enrollment record is ended.

When the System Preference for **Cascade Enrollment End Date to Blended Learning Group Assignment End Date** is set to **Yes**, adding an End Date to the enrollment record, whether manually on a single student's enrollment record or when using the Enrollment End Batch, Blended Learning Group Assignments are also ended for the same date.



Ending an Enrollment Record with Cascade System Preference Turned On Ends the Blended Learning Group Assignment

- When a student has overlapping enrollments, end dating one enrollment does not update the Blended Learning Group Assignments. There is no way to determine to which enrollment the Blended Learning Group Assignment is associated.
- When an enrollment is marked as No Show, the student's Blended Learning Group Assignments are deleted.
- When an enrollment is deleted, the Blended Learning Group Assignments are deleted.

Add and Edit Group Assignments

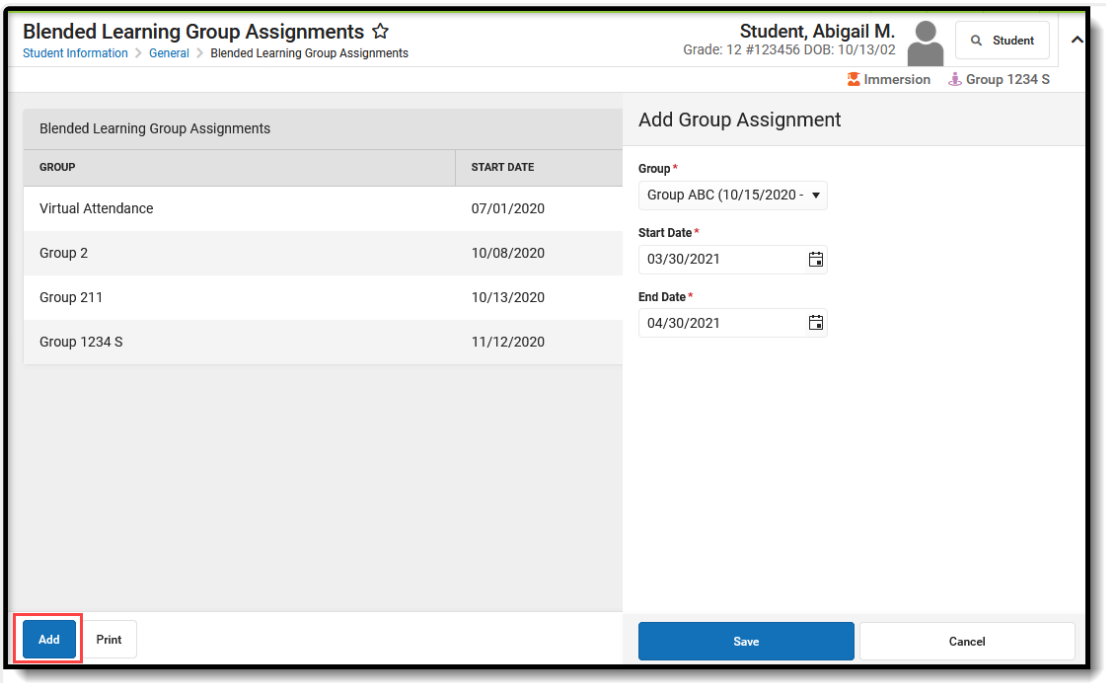
Add a Group Assignment

Click the **Add** button. In the **Add Group Assignment** panel, select the appropriate **Group** from the dropdown list and enter a **Start Date** and **End Date** for this assignment. Click the **Save** button when finished.

Start and End Dates are included after the group names in the dropdown.

- Start Dates must be on or after the start of the Group.
- End Dates must be on or before the end of the Group.

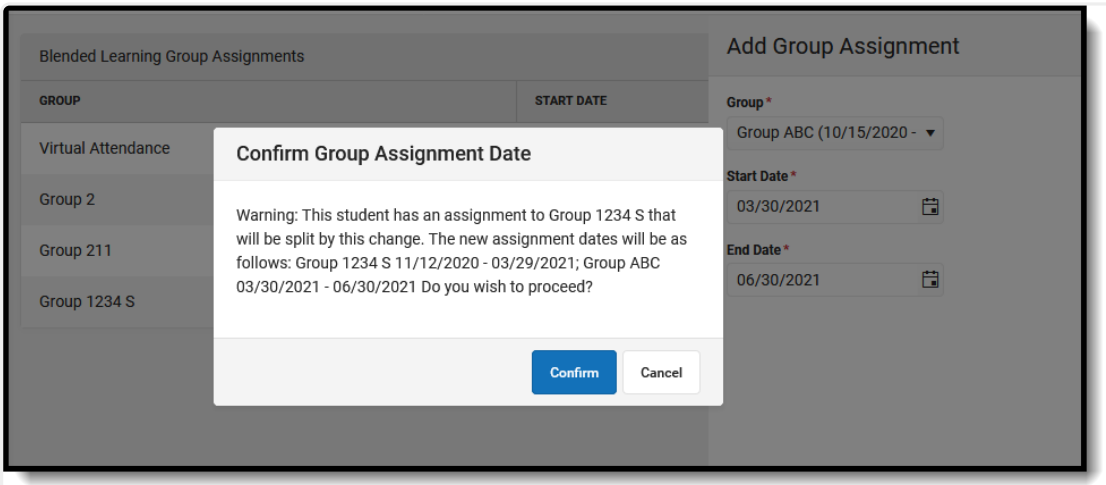
Adding concurrent assignments to the same group is not allowed. Use the Edit function to modify existing group assignment dates instead.



Add New Group Assignment

The currently assigned group, if there is one, ends as of the day BEFORE the entered date. The new group begins and ends on the entered dates. The end date defaults to the last date of the group, but that date can be changed if necessary.

A confirmation message displays after clicking Save. Click the **Confirm** button to continue, in which the added group assignment will be saved; or click the **Cancel** button and no changes are made.

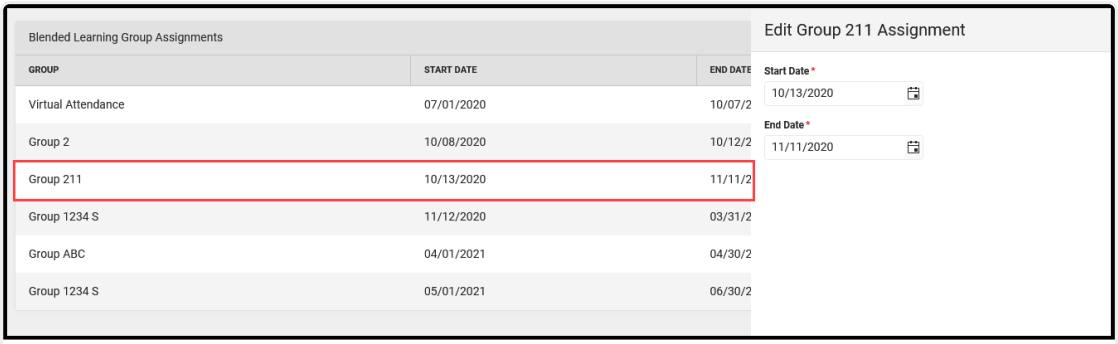


Confirm New Group Assignment

Edit a Group Assignment

To modify an existing Group Assignment - change the start date or end date for the selected group - click that **Group** name from the list of groups on the screen.

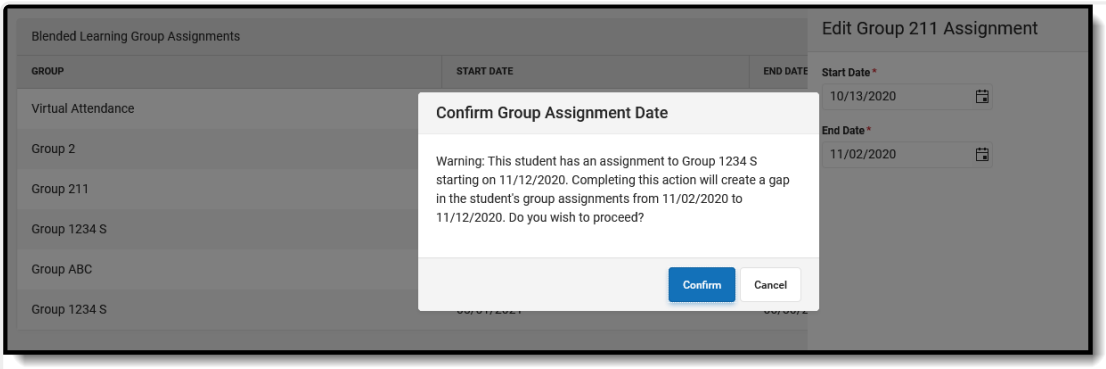
In the **Edit Group Assignment** panel, enter the new **Start Date** or **End Date** and click **Save**.



Edit a Group Assignment

- Start Dates must be on or after the start of the Group.
- End Dates must be on or before the end of the Group.

A confirmation message, explaining the entered changes displays. Note that changing the dates of a group may cause a gap in the student's group assignments. In this example, changing the End Date from November 11 to November 2 created a gap, and the student isn't assigned to another group until Number 12. This may be fine, but review the entered dates to ensure they are correct.



Edit End Date, Gap Created

Group Assignment Example

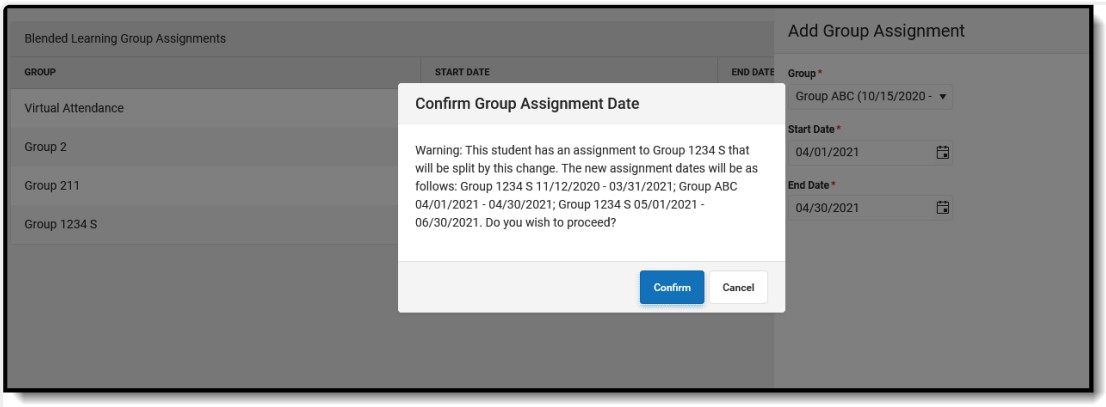
A student can be assigned to a group for a short period of time - a week, a month, etc. - and at the end of that period of time, return to their original group assignment.

The student is currently assigned to Group 1234 S from November 12 to June 30. For the month of April, the student will be assigned to Group ABC, and then return to Group 1234 S on May 1 through the end of the school year (June 30).

- The student is assigned to Group 1234 S until March 31.

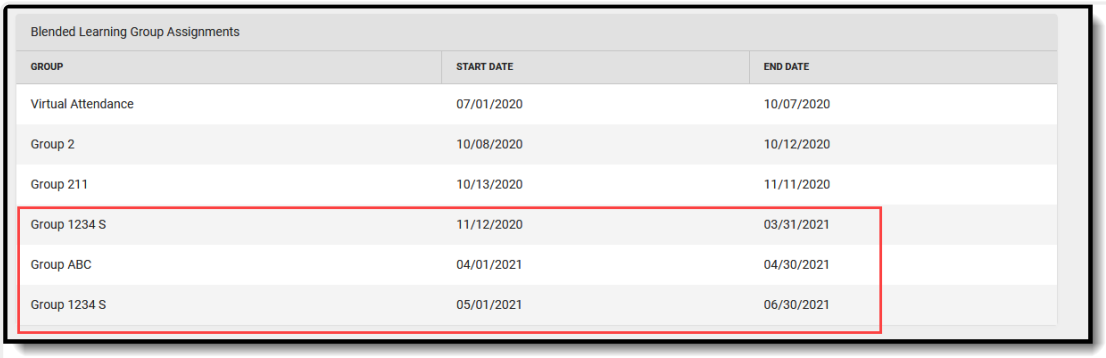
- On April 1 until April 30, the student is assigned to Group ABC.
- On May 1, the student is assigned to Group 1234 S.

To add the new group, click the **Add** button, select the **Group** and enter the **Start** and **End Dates**, then click **Save.** The confirmation message lists what happens to the student's group assignments.



Group Assignment for a Month

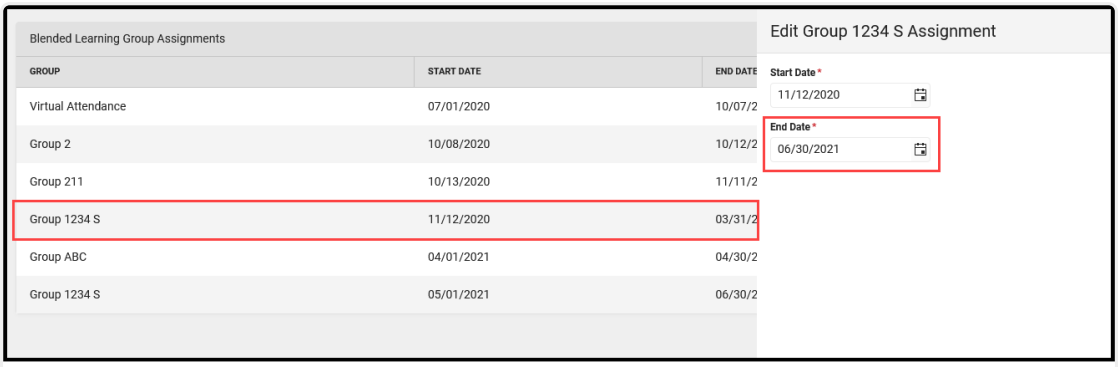
Upon confirming, the new groups are listed for the student:



New Temporary Group Assignment

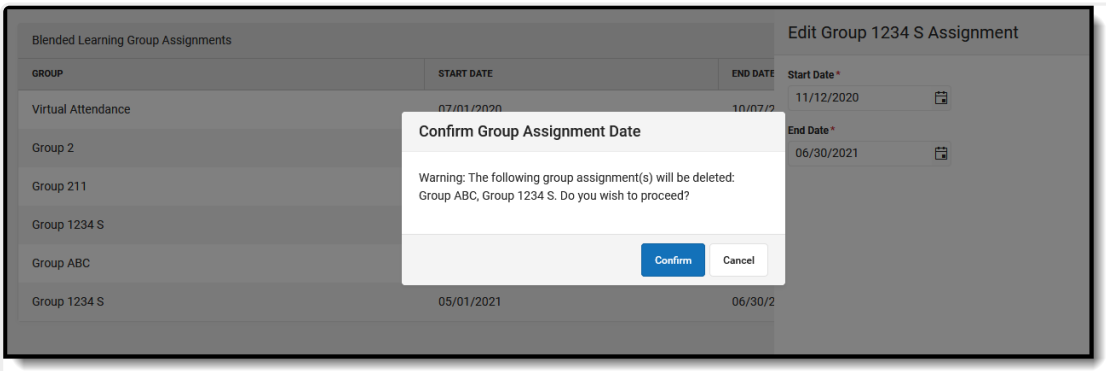
At this point, the situation that caused the student to be temporarily assigned to a different group has resolved itself. These newly added groups can now be overwritten.

Click the original Group 1234 S entry from the list of groups. An **Edit Group** panel opens. Change the **End Date** to June 30, which was the original end date of this student's assignment in the group, and click **Save**.



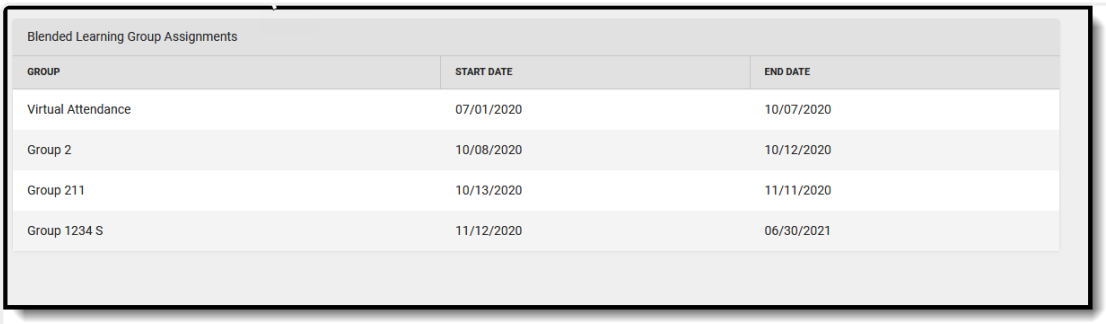
Overwrite and Delete Groups Assignments

The Confirmation message displays with these changes. Click **Confirm** to delete these groups or **Cancel** to not make any changes.



Overwrite Confirmation

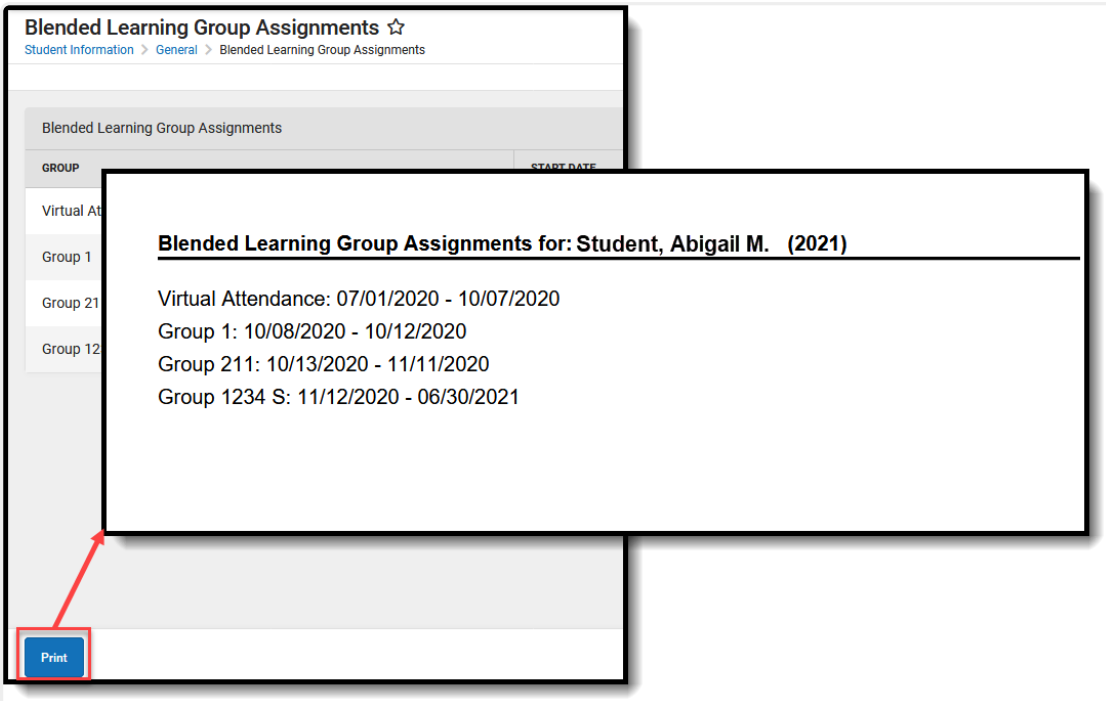
Upon confirming these changes, the Group ABC from April 1 to 30 and Group 1234 S from May 1 to June 30 are removed.



Group Assignment List

Print Blended Learning Group Assignments

Click the **Print** button to display a report of the student's Blended Learning Group Assignments.



Print Blended Learning Group Assignments