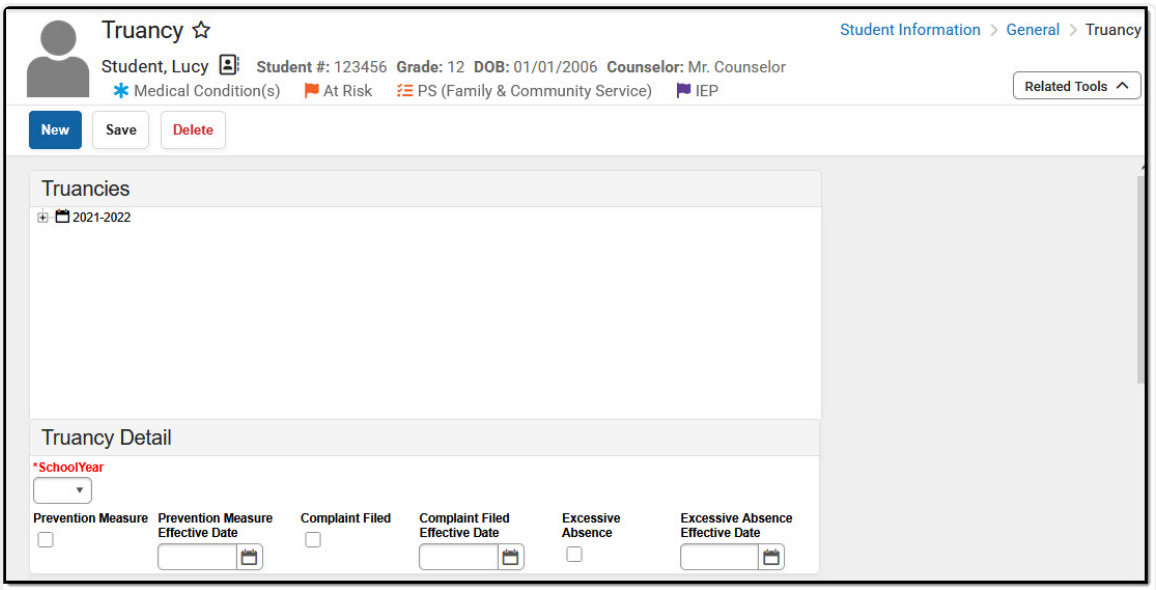
Truancy (Texas)

Last Modified on 09/24/2026 9:42 am CDT

Path: Student Information > General > Truancy

The Truancy tool allows users to create and manage truancy records for individual students within a school. Truancy data is reported in Student Education Organization Associations (Ed-Fi)

Only **ONE** Truancy record may be created for a student per school year. Users may edit this record.



Record and maintain student truancy information and related intervention activities.

Add or modify a Truancy record

1. Click **New.** The Truancy detail editor displays.
2. Add the **Scholl Year** for the record.
3. Select the appropriate check box(es) and input the associated effective date(s).
4. Click **Save.**
5. Modify an existing record by clicking the "+" symbol next to the relevant school year. Click the school/calendar name to display the record detail and make the necessary adjustments. Click **Save** when finished.

Truancy field descriptions

Field	Description	Ad hoc Inquiries Database
School Year ***Required***	The school year associated with the truancy record.	Student > Truancy > end year Truancy.endYear
Prevention Measure	Indicates the LEA initiated a truancy prevention measure for the student.	Student > Truancy > preventionMeasure Truancy.preventionMeasure
Prevention Measure Effective Date	Indicates the start date of the student's truancy prevention measure.	Student > Truancy > preventionMeasureEffective Date Truancy.preventionMeasureEffective Date
Complaint Filed	Indicates whether an attendance officer or other school official has filed a complaint against a student’s parent or legal guardian.	Student > Truancy > complaintFiled Truancy.complaintFile
Complaint Filed Effective Date	Indicates when the filed complaint was effective.	Student > Truancy > complaintFiledEffective Date Truancy.complaintFiledEffective Date
Excessive Absence	Indicates a student failed to attend school without an excuse for 10 or more days within six months of the school year.	Student > Truancy > excessiveAbsence Truancy.excessiveAbsence
Excessive Absence Effective Date	Indicates when the student had too many absences.	Student > Truancy > excessiveAbsenceEffectiveDate Truancy.excessiveAbsenceEffectiveDate