

# Blended Learning Groups Gap and Overlap Report

Last Modified on 10/21/2024 8:22 am CDT

[Tool Rights](#) | [Report Editor](#) | [Generate the Report](#)

Tool Search: Blended Learning Gap and Overlap

The Gap and Overlap Report identifies a gap or an overlap in a student's assignment to a Blended Learning Group.

There could be a valid reason the student had a gap or overlap in their Blended Learning Group assignment - e.g., there was an end to an enrollment or an end to the student being in a virtual learning situation. If that is the case, no further action is needed. If changes do need to made, modify the student blended learning group assignments using the [Adjust Blended Learning Groups](#) tool and select **Student Group Assignment**.

*Gap/Overlap Report*

**Read** - Access and generate the Blended Learning Gap and Overlap Report.

**Write** - N/A

**Add** - N/A

**Delete** - N/A

For more information about Tool Rights and how they function, see the [Tool Rights](#) article.

# Tool Rights

Users must be assigned R rights to **Scheduling > Reports > Blended Learning Gap/Overlap**.

## Report Editor

Field	Description
<b>Set Up</b>	
<b>Calendars</b> <i>Required</i>	<p>Select the desired calendar(s) from the list. All available calendars are selected as a default setting. To remove calendars, click the X next to the calendar name. Use the Select All button to add all calendars in the district to the list.</p> <p>Note that generating the report for all calendars may affect the report generation time.</p>
<b>Ad hoc Filter</b>	Selection of an Ad hoc filter limits the students that may be included in the report to only those students included in the filter.
<b>Report By</b>	<p>Determine the appropriate option of Both, Gaps or Overlaps.</p> <ul style="list-style-type: none"> <li>Gap is defined as a period of time that includes a break or hole in a student being assigned to a Blended Learning Group. For example, a student is assigned to a Blended Learning Group from September 1 to September 30, then assigned to another Blended Learning from October 5 to October 31. The dates between October 1 and October 4 is considered a gap.</li> <li>Overlap is defined as a period of time where the student is assigned to multiple Blended Learning Groups. For example, a student is assigned to a Blended Learning Group from September 1 to September 30, and also assigned to another Blended Learning Group from September 20 to October 1. The dates between September 20 and September 30 is considered a gap.</li> </ul> <p>Choosing Both includes both Gaps and Overlaps on the report.</p>
<b>Report Options</b>	
<b>Grade Filter</b>	Selection determines which grade levels of students are included in the report. Choose All Grades or select specific grade levels.
<b>Group Filter</b>	Selection determines which Blended Learning Groups are included in the report. All groups are selected as the default setting. To remove groups, click the X next to the group name. Use the Select All button to add all groups in the district to the list.

Field	Description
<b>Format Options</b>	
<b>Format Type</b>	Determines the format in which the report generates - PDF, DOCX or CSV.

## Generate the Report

1. Select the desired **Calendars** to include in the report.
2. Choose an Ad hoc Filter from the drop down list, if desired.
3. Select the desired **Report By** option - **Both, Gaps** or **Overlaps**.
4. Select the desired **Grade Levels**.
5. Choose the appropriate Blended Learning Groups to include in the report from the **Group Filter**.
6. Select the desired **Format Type**.
7. Click the **Generate** button. The report displays in the selected format.

The report lists the **Grade Level, Student Name**, the group where the Gap or Overlap occurred (**Overlap Between**), the date range of the gap or overlap (**Gap Start Date/Overlap Start Date** and **Gap End Date/Overlap End Date**), and the total number of days the student had a gap or overlap.

When generating for both Gaps and Overlaps, gaps print first, followed by overlaps. When generating for both Gaps and Overlaps in multiple calendars, the gaps in one calendar print first, following by the overlaps in the same calendar.

**1234 SCHOOL DISTRICT**

Generated on 01/19/2021 02:48:01 PM Page 1 of 2

**Blended Learning Groups Gaps/Overlaps**

Calendars: 2020-21 Abbott Elementary, 2020-21 Baird Elementary, 2020-21 Chowen Middle  
2020-21 Drew Middle, 2020-21, Ewing High...  
Report By: BOTH

**Total Students With Gaps: 6**

**Total Students With Overlaps: 6**

**Students With Gaps Between Blended Learning Groups**

Calendar: 2020-21 Abbott Elementary

Grade	Student Name	Gap Between	Gap Start Date	Gap End Date	Number of Days
02	Student, Andrea	Group A, Group B	10/08/2020	11/11/2020	21
02	Student, Brian	Group A, Group B	09/08/2020	10/07/2020	22
02	Student, Carrie	Group A, Group B	09/08/2020	10/07/2020	22
02	Student, David	Group A, Group B	09/08/2020	09/08/2020	1
02	Student, Eve	Group A, Group B	09/08/2020	10/07/2020	22
02	Student, Franklin	Group A, Group B	09/08/2020	10/07/2020	22

Page 2 of 2

**Blended Learning Groups Gaps/Overlaps continued**

Calendars: 2020-21 Abbott Elementary, 2020-21 Baird Elementary, 2020-21 Chowen Middle  
2020-21 Drew Middle, 2020-21, Ewing High...  
Report By: BOTH

1234 SCHOOL DISTRICT  
01/19/2021 02:48:01 PM

**Students With Overlaps Between Blended Learning Groups**

Calendar: 2020-21 Abbott Elementary

Grade	Student Name	Overlap Between	Overlap Start Date	Overlap End Date	Number of Days
02	Student, Adam	Group A, Group B	09/08/2020	10/07/2020	22
02	Student, Brittany	Group A, Group B	09/08/2020	10/07/2020	22
02	Student, Calvin	Group A, Group B	09/08/2020	10/07/2020	22
02	Student, Deena	Group A, Group B	09/08/2020	09/08/2020	1
02	Student, Everett	Group A, Group B	09/08/2020	10/07/2020	22
02	Student, Finola	Group A, Group B	09/08/2020	10/07/2020	22

*Gap/Overlap Report - Both Gaps and Overlaps, PDF Format*

1234 SCHOOL DISTRICT		Blended Learning Groups Gaps/Overlaps			
Generated on 01/19/2021 02:33:24 PM Page 1 of 4		Calendars: 2020-High School Report By: OVERLAPS			
<b>Total Students With Overlaps: 100</b>					
<b>Students With Overlaps Between Blended Learning Groups</b>					
Calendar: 2020-21 High School					
Grade	Student Name	Overlap Between	Overlap Start Date	Overlap End Date	Number of Days
09	Student, Andrea	Group A, Group B	09/08/2020	10/07/2020	22
09	Student, Brian	Group A, Group B	09/08/2020	10/07/2020	22
09	Student, Carrie	Group A, Group B	09/08/2020	10/07/2020	22
09	Student, David	Group A, Group B	09/08/2020	10/07/2020	22
09	Student, Eve	Group A, Group B	09/08/2020	10/07/2020	22
09	Student, Franklin	Group A, Group B	09/08/2020	10/07/2020	22

Gap/Overlap Report - Overlaps Only, DOCX Format

	A	B	C	D	E	F	G
1	Blended Learning Groups Gaps/Overlaps						
2							
3	Calendars: 2020-21 Elementary						
4	Report By: GAPS						
5							
6	Generated on 04/29/2021 07:59:51 AM						
7							
8	Total Students With Gaps: 6						
9	Students With Gaps Between Blended Learning Groups						
10							
11	Calendar: 2020-21 Elementary						
12							
13	Grade	Student Name	Overlap Between	Overlap Start Date	Overlap End Date	Number of Days	
14	2	Student, Adam	Virtual Attendance, Grou	10/8/2020	11/11/2020	21	
15	2	Student, Brittany	Virtual Attendance, Grou	10/8/2020	11/11/2020	21	
16	3	Student, Calvin	Virtual Attendance, Grou	10/8/2020	11/11/2020	21	
17	3	Student, Deena	Virtual Attendance, Grou	10/8/2020	11/11/2020	21	
18	4	Student, Everett	Virtual Attendance, Grou	10/8/2020	11/11/2020	21	
19	4	Student, Finola	Virtual Attendance, Grou	10/8/2020	11/11/2020	21	
20							

Gap/Overlap Report - Gap Only, CSV Format