

Last Modified on 07/15/2024 1:49 pm CDT

Point of Sale 1.0 has been deprecated as of 7/1/2023. Please see the Cashier Cheat Sheet.

The Multi-Day Serve option allows you to hand out meals for multiple days using a single transaction on the point of sale. This eliminates the need for meals distributed in bulk to be manually entered on each day. Multi-Day Serve does **not** allow deposits or cash/check payments.



Choose the item(s) patrons are purchasing then select **Done**.
 Result

Two weeks displaythe cur	rent week and following week.
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📓 Multi-Day Serve — 🗆 🗙								
		Lunch 301 Brkfst 301 Evening		Evening	Adult Salad Bar		ar	
		Lunch M		Mac&	Yogurt	Alt. Sandwich Meal		Water
				Dinner	Chef Salad	2 Sausage Patties		Johnny
Student #: Balance: \$.00	Alt. Lunch		Bread	Taco S	3 F.T. Sticks		2 C. St	
			Garlic	Chi	Condiments/Crackers		2 Corn	
Current TX: \$.00 Total: \$.00)	Extra Entree /	Alt	Veggies	Fruit	Rice/Pa	Cheese Om	2 Mozz
Options		Extra Entree (Sec)		Meat/Potato/Gravy		G \$2 .05	Bag Lu	Milk
	rice	Mon Tu	ie	Wed	Thur	Fri		
		12/7 12	/8	(12/9)	12/10	12/11	Search	
		12/14 12	15	12/16	12/17	12/18	Dree	
🖄 Input	<u> </u>	Change Week Select dates and purchasable item(s) to serve					Process	

You can only process transactions for the days displayed on the terminal. If necessary, you can change the weeks by clicking the **Change Week** button and selecting a new



week - dates you previously selected are cleared. You can enter meals that were purchased in the past by changing the start week to a past week.

🛃 Multi-Day Serve	Lunch 301	Brkfst 301	Evening	Adult	Salad B	□ × ar
	Lunch N	Mac&	Yogurt		wich Meal	Water
	🛃 Weekly Calenda			× sag	ge Patties	Johnny
Student #: Balance: \$ Current TX: \$ Total: \$	<	January 2021			Sticks	2 C. St
	MO 28	TU WE 29 30	31		ts/Crackers	2 Corn
	4 11	5 6 12 13	14 1		Cheese Om	2 Mozz
	- 18 25	19 20 26 27	28 2	2 – 9	Bag Lu	Milk
Options	1	2 3	4 !	5		
# Item Desc Price	12/7 12	2/8 (12/9)	12/10	12/11	Sea	irch
	12/14 12	/15 12/16 Change Weel	12/17	12/18	Pro	2055
💌 Input	Select dates and pur		Process			

Click here to expand...

2. Patrons can enter their PIN or you can use the **Search** button to locate the correct student.

If you need to clear the patron without processing a transaction, you can unselect the items or the days then select **Process**.

- 3. Verify the items appear in the white **Item Description** box in the screen's lower left corner and that the item quantity in the transaction is equal to the number of selected days.
- 4. Select **Process** to complete check-out. **Result**

The patron account is debited normally and the transaction is complete.

5. At the end of the serving period, log out of the Multi-Day Serve application by selecting the **Options** button and selecting **Logout.**