

# ISBE Extracts: ISBE Early Childhood Programs

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**Tool Search:** ISBE Extracts

The ISBE Early Childhood Programs Extract reports data on students 3-5 years of age participating in Early Childhood Programs. [Student Early Learning](#) records are used to report data.

*ISBE Early Childhood Programs*

## Report Logic

The report includes students who have an active enrollment in the selected calendar that has an Early Learning Program record. The Early Learning Program record uses the following date logic to determine if the record reports:

- The Start Date of the Early Learning Program starts BEFORE the Start Date entered on the Report Editor;

- The Start Date of the Early Learning Program starts BEFORE the Start Date entered on the Report Editor, but the End Date on the Program record is blank (program has not ended);
- The Start Date of the Early Learning Program starts BEFORE the Start Date entered on the Report Editor and ends ON or BETWEEN the Start and End Date entered on the Report Editor;
- The Start Date of the Early Learning Program starts ON or BETWEEN the entered Start and End Date entered on the Report Editor, and the End Date on the Program record is blank (program has not ended).

Early Learning records with FUTURE End Dates are included in the report.

Early Learning Programs are NOT reported when:

- The Program ends BEFORE the Start Date entered on the Report Editor.
- The Program starts AFTER the End Date entered on the Report Editor.
- The Program Start Date is BEFORE the Enrollment Start Date.

Primary enrollments are reported first; if the student does not have a primary enrollment in the selected calendar, partial and special education enrollments are included.

Students must have an enrollment in State Grade 14 in order to be included.

Students are NOT included when:

- The enrollment record is marked as State Exclude or No Show.
- The grade level of enrollment is marked as State Exclude.
- The calendar of enrollment is marked as State Exclude.

## Report Editor

The following fields are available for selection.

Field	Description
<b>Extract Type</b>	Selection indicates what extract generated. For this extract, choose <b>Early Childhood Programs</b> .
<b>Start Date</b> <b>End Date</b>	Indicates the date range used to determined which students are included in the report. See the <a href="#">Report Logic</a> section for details.  Dates are entered in <i>mmddyy</i> format or can be chosen by using the calendar icon.
<b>File Identifier</b>	A numeric field that notes the number of times the report has been generated. This field is used in the File Naming Convention of the extract to be used when submitting the extract in the State Format (EC + RCDT or District Name + __ + MMDDYYY_File Identifier).
<b>Students without State IDs</b>	When marked, the report returned students who do not have state IDs assigned.

Field	Description
<b>Strip Apostrophes</b>	<p>When marked, the following marks are removed from student names and other reported data:</p> <ul style="list-style-type: none"> <li>• Apostrophes ('), Commas (,), Periods (.)</li> <li>• Umlaut (Ö)</li> <li>• Tilde (Ñ)</li> <li>• Grave Accents (Ò), Acute Accents (Ó)</li> <li>• Circumflex (Ô)</li> </ul> <p>When not marked, these marks are not removed.</p>
<b>Report Protected Identities</b>	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
<b>Format</b>	<p>Determines how the report generates. Use the <b>State Format (Comma Delimited)</b> when submitting the report to the state. Use the <b>HTML or Tab Delimited</b> option when reviewing data prior to state submission.</p> <p>Note that the State Format does NOT include column headings.</p>
<b>Ad hoc</b>	Select a saved ad hoc filter to use when generating this report. Only those students included in the filter will be returned on the report if they meet the reporting requirements.
<b>Calendar Selection</b>	At least one calendar needs to be selected for the report to generate. Calendars can be chosen by <b>Active Year</b> , by <b>School</b> or by <b>Year</b> . If a calendar is selected in the Campus toolbar, that calendar is automatically selected.
<b>Report Generation</b>	The report can be generated immediately using the <b>Generate Extract</b> button. When there is a larger amount of data chosen (several calendars, large date range, etc.), use the <b>Submit to Batch</b> button, which allows the user to choose when the report is generated. See the <a href="#">Batch Queue</a> article for more information.

## Generate the Report

1. Select **Early Childhood Programs** from the **Extract Type** dropdown list.
2. Enter the desired **Start Date and End Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
3. Enter the **File Identifier**.
4. Check the **Students w/o stateIDs** checkbox, if desired, to include students without assigned state IDs within the report.
5. If desired, mark the **Strip Apostrophes** checkbox.
6. If desired, mark the **Report Protected Identities** checkbox.
7. Select the **Format**. To review data prior to submission, use the HTML format. When submitting data to the state, use the State Format (Comma Delimited).
8. Select an **Ad hoc Filter** to use as the student set in the report.
9. Select which **Calendar(s)** to include within the report.

10. Select the **Generate Extract** button or use the **Submit to Batch** option. The report will appear in a separate window in the designated format.

Header Records:1													
FileType	TotalRecords	FileName								SentDate	RCDS		
Early Childhood Programs	323	Early Childhood Programs_31045300026_11132020_001.html								11/13/2020	310453000260000		
Early Childhood Programs Records:323													
Student ID	SAP ID	Last Name	First Name	Birth Date	RCDS for Home School	RCDS Serving School	Program	Service Location	Service Type	Program Start Date	Program End Date	Reason For Ending Program	Provider Type
123456789	123456	Student	Amber	11/30/2016	310453000263001	310453000263001	07	07	07	08/13/2020	05/01/2021	99	TSE
234567890	234567	Student	Andrew	10/15/2015	310453000262021	310453000263001	02	01		08/13/2020			
345678901	345678	Student	Bethany	07/05/2017	310453000262009	310453000263001	01	01		08/13/2020			
456789012	456789	Student	Brian	07/05/2017	310453000262009	310453000263001	01	01		08/13/2020			
567890123	567890	Student	Callie	11/07/2016	310453000263001	310453000263001		01		08/13/2020			
678901234	678901	Student	Charles	01/12/2017	310453000263001	310453000263001		01		08/13/2020			
789012345	789012	Student	Daisy	05/10/2017	310453000263001	310453000263001		01		08/17/2020			
890123456	890123	Student	Dylan	06/26/2017	310453000263001	310453000263001		01		08/13/2020			

Early Childhood Programs - HTML Format

	A	B	C	D	E	F	G	H	I	J	K	L
1	Early Childhood	81	Early Childhood	11/13/2020	3.10453E+14							
2		123456	Student	Amber	6/5/2016	310453000262026	310453000263001	2	1		8/13/2020	
3		234567	Student	Andrew	6/5/2017	310453000262009	310453000263001	1	1		5/4/2020	
4		345678	Student	Bethany	10/13/2015	310453000263001	310453000263001	1	1		8/13/2020	
5		456789	Student	Brian	5/24/2017	310453000262012	310453000263001	2	1		8/13/2020	
6		567890	Student	Callie	5/16/2017	310453000262026	310453000262026	1	1		8/13/2020	
7		678901	Student	Charles	5/15/2017	310453000262021	310453000263001	1	1		8/13/2020	
8		789012	Student	Daisy	1/19/2016	310453000263001	310453000263001	1	1		8/13/2020	
9		890123	Student	Dylan	5/28/2017	310453000262025	310453000263001	2	1		8/13/2020	
10												
11												
12												

Early Childhood Programs - State Format (Comma Delimited)

FileType	TotalRecords	FileName	SentDate	RCDS					
Early Childhood Programs	81	Early Childhood Programs_31045300026_11132020_001.tsv	11/13/2020	310453000260000					
Student ID	SAP ID	Last Name	First Name	Birth Date	RCDS for Home School	RCDS Serving School	Program	Service Location	
123456		Student	Amber	06/05/2016	310453000262026	310453000263001	02	01	08/13/2020
234567		Student	Andrew	06/05/2017	310453000262009	310453000263001	01	01	05/04/2020
345678		Student	Bethany	10/13/2015	310453000263001	310453000263001	01	01	08/13/2020
456789		Student	Brian	05/24/2017	310453000262012	310453000263001	02	01	08/13/2020
567890		Student	Callie	05/16/2017	310453000262026	310453000262026	01	01	08/13/2020
678901		Student	Charles	05/15/2017	310453000262021	310453000263001	01	01	08/13/2020
789012		Student	Daisy	01/19/2016	310453000263001	310453000263001	01	01	08/13/2020
890123		Student	Dylan	05/28/2017	310453000262025	310453000263001	02	01	08/13/2020

Early Childhood Programs - Tab Delimited

# ISBE Early Childhood Programs Extract Layout

## Header Layout

Element	Description	Location
<b>FileType</b>	The name of the extract being generated. Will always report a value of <i>Early Childhood Programs</i> .	N/A
<b>Total Records</b>	The total amount of records generated.  <i>Numeric</i>	N/A
<b>File Name</b>	EarlyChildhoodPrograms_RCDT_Date_Fileidentifier.ext (or .csv, .txt)	N/A
<b>SentDate</b>	The date the extract was generated.  <i>MMDDYYYY</i>	N/A
<b>RCDTS</b>	The Region-County-District-Type-School code that uniquely identifies the school generating the extract.  <i>RRCCDDDDDTTSSSS, 15 characters</i>	School & District Setup > District Information > State District Number, Type, Region Number, County; School & District Setup > School Information > State School Number  District.districtID District.county District.region School.number

## Extract Layout

Element	Description	Location
<b>State ID</b>	The student identifier assigned in the ISBE SIS.  <i>Numeric, 9 digits</i>	Census > People > Demographics > Person Identifiers > State ID  Person.stateID
<b>Local SAP ID</b>	The Student ID number used by the school to identify the student within their local system.  <i>Numeric, 50 digits</i>	Census > People > Demographics > Person Identifiers > Student Number  Person.studentNumber
<b>Legal Last Name</b>	The student's legal last name.  When the Report Protected Identities checkbox is marked	Census > People > Person Information > Last Name  Identity.lastName

Element	Description	Location
	<p>on the report editor, the student's last name reports from the Legal Last Name field if populated.</p> <p><i>Alphabetical, 30 characters</i></p>	<p>Census &gt; People &gt; Identities &gt; Protected Identity Information &gt; Legal Last Name</p> <p>Identity.legalLastName</p>
<p><b>Legal First Name</b></p>	<p>The student's legal first name.</p> <p>When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated.</p> <p><i>Alphabetical, 30 characters</i></p>	<p>Census &gt; People &gt; Person Information &gt; First Name</p> <p>Identity.firstName</p> <hr/> <p>Census &gt; People &gt; Identities &gt; Protected Identity Information &gt; Legal First Name</p> <p>Identity.LegalfirstName</p>
<p><b>Birth Date</b></p>	<p>The student's date of birth.</p> <p><i>Date field, 10 characters</i></p> <p><i>MM/DD/YYYY</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; Birth Date</p> <p>Identity.birthdate</p>
<p><b>RCDTS for Home School</b></p>	<p>The Region-County-District-Type-School code that uniquely identifies the elementary, middle/junior, or high school the student attends or would attend if not placed/transferred to another school/program to receive needed services.</p> <p><i>RRCCDDDDTTSSSS, 15 characters</i></p>	<p>School &amp; District Setup &gt; District Information &gt; State District Number, Type, Region Number, County</p> <p>District.districtID District.county District.region</p> <hr/> <p>School &amp; District Setup &gt; School Information &gt; State School Number</p> <p>School.number</p> <hr/> <p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Home School, Home District</p> <p>Enrollment.residentSchool Enrollment.residentDistrict</p>
<p><b>RCDTS for Serving School</b></p>	<p>The Region-County-District-Type-School code that uniquely identifies the school/program where a student is being education.</p>	<p>School &amp; District Setup &gt; District Information &gt; State District Number, Type, Region Number, County</p> <p>District.districtID</p>

Element	Description <i>RRCCDDDDDTSSSS, 15 characters</i>	District county <b>Location</b> District.region
		<p>School &amp; District Setup &gt; School Information &gt; State School Number</p> <p>School.number</p> <hr/> <p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Serving School</p> <p>Enrollment.serving School</p>
<b>Program</b>	<p>Reports the code selected for the Preschool Program where children ages 3-5 are provided educational services.</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information &gt; Program Participation &gt; Early Learning &gt; Programs</p> <p>EarlyLearning.setting</p>
<b>Service Location</b>	<p>Reports the code selected for the agency type where the student received the primary service.</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information &gt; Program Participation &gt; Early Learning &gt; Service Location</p> <p>EarlyLearning.location</p>
<b>Service Type</b>	<p>Reports the code selected for the type of service provided by the program.</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information &gt; Program Participation &gt; Early Learning &gt; Service Type</p> <p>EarlyLearning.serviceType</p>
<b>Program Start Date</b>	<p>Reports the start date of the program.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	<p>Student Information &gt; Program Participation &gt; Early Learning &gt; Start Date</p> <p>EarlyLearning.startDate</p>
<b>Program End Date</b>	<p>Reports the end date of the program.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	<p>Student Information &gt; Program Participation &gt; Early Learning &gt; End Date</p> <p>EarlyLearning.endDate</p>
<b>Reason for Ending Program</b>	<p>Reports the reason the program ended.</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information &gt; Program Participation &gt; Early Learning &gt; Reason for Ending Program</p> <p>EarlyLearning.exitReason</p>

<b>Element Provider</b>	<b>Description</b>	<b>Location</b>
<b>Type</b>	Reports the provider type for the program.  <i>Numeric, 3 digits</i>	Student Information > Program Participation > Early Learning > Provider Type  EarlyLearning.providerType
<b>IEN</b>	Reports the Illinois Education Number for the teacher leading the program.  <i>Numeric, 10 digits</i>	Student Information > Program Participation > Early Learning > EI Number  EarlyLearning.eiNumber
<b>Gateway Registry Member ID</b>	Reports the Gateway ID assigned to the staff person providing the Early Learning education.  <i>Numeric, 10 digits</i>	Student Information > Program Participation > Early Learning > Gateway Registry Member ID  EarlyLearning.gatewayRegistryMemberID
<b>Provider Has a Gateways Credential</b>	Indicates the staff person has a Gateways Credential, used to show an individual's knowledge, skill and experience in caring for and educating children.  Reports a value of 01 (Yes) or 02 (No).  <i>Numeric, 2 digits</i>	Student Information > Program Participation > Early Learning > Provider has a Gateways Credential  EarlyLearning.providerHasGatewaysCredential
<b>Provider Start Date</b>	Reports the start date of the provider.  <i>Date field, 10 characters (MM/DD/YYYY)</i>	Student Information > Program Participation > Early Learning > Date Services Began  EarlyLearning.serviceStartDate
<b>Provider End Date</b>	Reports the end date of the provider.  <i>Date field, 10 characters (MM/DD/YYYY)</i>	Student Information > Program Participation > Early Learning > Date Services Ended  EarlyLearning.serviceEndDate
<b>Reason for Ending Provider</b>	Reports the code for the reason the provider assignment ended.  <i>Numeric, 2 digits</i>	Student Information > Program Participation > Early Learning > Reason Ending Provider  EarlyLearning.exitReason



