

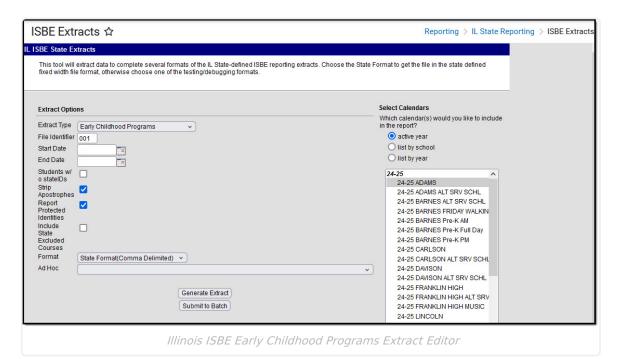
ISBE Early Childhood Programs

Last Modified on 12/14/2025 8:45 pm CS7

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The ISBE Early Childhood Programs Extract reports data on students 3-5 years of age participating in Early Childhood Programs. <u>Student Early Learning</u> records are used to report data.



Report Logic

Report all students with an active enrollment that has an Early Learning Program as follows:

- Starts on or between the Start and End Date on the Report Editor.
- Ends on or between the End Date of the Report Editor if it started before the Start Date.
- Pull only for the primary enrollment. If multiple enrollments are primary and active, then pull the most recent if running for more than one calendar.

Enrollment must be tied to a calendar selected in the extract editor.

Primary enrollments are reported first; partial and special education enrollments are included if the student does not have a primary enrollment in the selected calendar.

Students are NOT included when the:

- Enrollment record is marked as State Exclude or No Show.
- Grade level of enrollment is marked as State Exclude.
- Calendar of enrollment is marked as State Exclude.

Students must have an enrollment in State Grade 14 to be included.



Report Editor

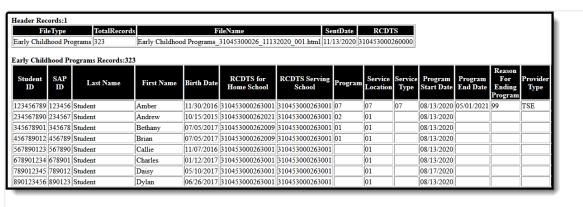
Field	Description
Extract Type	Selection indicates what extract is generated. For this extract, choose Early Childhood Programs.
Start Date End Date	Indicates the date range used to determine which students are included in the report. See the <u>Report Logic</u> section for details.
	Dates are entered in <i>mmddyy</i> format or can be chosen by using the calendar icon.
File Identifier	A numeric field that notes the number of times the report has been generated. This field is used in the File Naming Convention of the extract to be used when submitting the extract in the State Format (EC + RCDT or District Name + + MMDDYYY_File Identifier).
Students without State IDs	When marked, the report returns students who do not have state IDs assigned.
Strip Apostrophes	When marked, the following marks are removed from student names and other reported data: • Apostrophes ('), Commas (,), Periods (.) • Umlaut (Ö) • Tilde (Ñ) • Grave Accents (Ò), Acute Accents (Ó) • Circumflex (Ô) When not marked, these marks are not removed.
Report Protected Identities	Student identity information (last name, first name, etc.) reports from the Protected Identity Information fields when marked.
Format	Determines how the report is generated. Use the State Format (Comma Delimited) when submitting the report to the state. Use the HTML or Tab Delimited option when reviewing data before state submission.
	Note that the State Format omits column headings.
Ad hoc	Select a saved ad hoc filter to use when generating this report. Only those students included in the filter will be returned on the report if they meet the reporting requirements.
Calendar Selection	For the report to be generated, at least one calendar must be selected. Calendars can be chosen by Active Year , School , or Year . If a calendar is selected in the Campus toolbar, it is automatically selected.



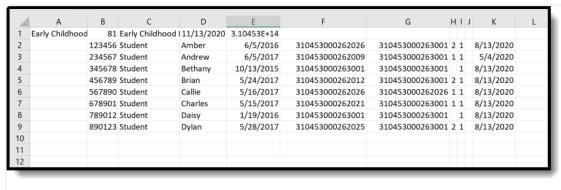
Field	Description
Report Generation	The report can be generated immediately using the Generate Extract button. When a larger amount of data is chosen (several calendars, a large date range, etc.), use the Submit to Batch button, which allows the user to choose when the report is generated. See the <u>Batch Queue</u> article for more information.

Generate the Report

- 1. Select Early Childhood Programs from the Extract Type dropdown list.
- 2. Enter the desired **Start Date and End Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
- 3. Enter the File Identifier.
- 4. Check the **Students w/o stateIDs** checkbox, if desired, to include students without assigned state IDs in the report.
- 5. If desired, mark the **Strip Apostrophes** checkbox.
- 6. If desired, mark the **Report Protected Identities** checkbox.
- 7. Select the **Format**. Use HTML to review data prior to submission. When submitting data to the state, use the State Format (Comma Delimited).
- 8. Select an **Ad hoc Filter** to use as the student set in the report.
- 9. Select which Calendar(s) to include within the report.
- Select the Generate Extract button or use the Submit to Batch option. The report will appear in a separate window in the designated format.

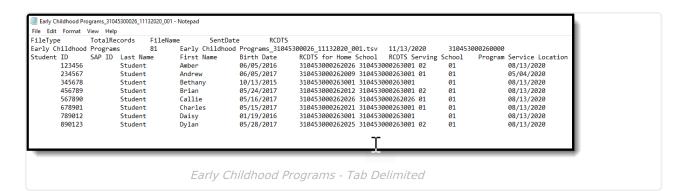


Early Childhood Programs - HTML Format



Early Childhood Programs - State Format (Comma Delimited)





ISBE Early Childhood Programs Extract Layout

Header Layout

Element	Description	Location
FileType	The name of the extract being generated. Will always report a value of <i>Early Childhood Programs</i> .	N/A
Total Records	The total amount of records generated. Numeric	N/A
File Name	EarlyChildhoodPrograms_RCDT_Date_Fileidentifier.ext (or .csv, .txt)	N/A
SentDate	The date the extract was generated. MMDDYYYY	N/A
RCDTS	The Region-County-District-Type-School code that uniquely identifies the school generating the extract. **RRCCCDDDDDTTSSSS*, 15 characters** **Property of the school generating the extract.** **RRCCCDDDDDTTSSSS*, 15 characters** **Property of the school generating the extract.** **RRCCCDDDDDTTSSSS*, 15 characters** **Property of the school generating the extract.** **RRCCCDDDDDTTSSSS*, 15 characters** **Property of the school generating the extract.** **RRCCCDDDDDTTSSSS*, 15 characters** **Property of the school generating the extract.** **RRCCCDDDDDTTSSSS*, 15 characters** **Property of the school generating the extract.** **RRCCCDDDDDTTSSSS*, 15 characters** **Property of the school generating the extract.** **RRCCCDDDDDTTSSSS*, 15 characters** **Property of the school generating the extract.** **Property of the school generating the school generati	School & District Setup > District Information > State District Number, Type, Region Number, County; School & District Setup > School Information > State School Number District.districtID District.county District.region School.number

Extract Layout

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Element	Description	Location
State ID	The student identifier	Demographics > Person Identifiers > State II
	assigned in the ISBE SIS.	Person.stateID
	Numeric, 9 digits	
Local SAP ID	The Student ID number used by the school to identify the student within their local	Demographics > Person Identifiers > Student Number
	system.	Person.studentNumber
	Numeric, 50 digits	
Legal Last Name	The student's legal last name.	Census > People > Person Information > Las Name
	When the Report Protected Identities checkbox is marked on the report editor, the	Identity.lastName
	student's last name reports from the Legal Last Name field if populated.	Census > People > Identities > Protected Identity Information > Legal Last Name
	Alphabetical, 30 characters	Identity.legalLastName
Legal First Name	The student's legal first name.	Census > People > Person Information > First
	When the Report Protected Identities checkbox is marked on the report editor, the	Identity.firstName
	student's first name reports from the Legal First Name field if populated.	Census > People > Identities > Protected Identity Information > Legal First Name
	Alphabetical, 30 characters	Identity.LegalfirstName
Birth Date	The student's date of birth.	Demographics > Person Information > Birth Date
	Date field, 10 characters	
	MM/DD/YYYY	Identity.birthdate
RCDTS for	The Region-County-District-	District Information > State District Number,
Home	Type-School code that	Type, Region Number, County
School	uniquely identifies the elementary, middle/junior, or	District.districtID
	high school the student	District.districtio
	attends or would attend if not	District.region
	placed/transferred to another	
	school/program to receive needed services.	School Information > State School Number



Element	RASECIDEDODITISSSS, 15	Eckation mber
	characters	Enrollments > State Reporting Fields > Home School, Home District Enrollment.residentSchool Enrollment.residentDistrict
RCDTS for Serving School	The Region-County-District- Type-School code uniquely identifies the school/program where a student is educated. RRCCCDDDDDTTSSSS, 15 characters	District Information > State District Number, Type, Region Number, County District.districtID District.county District.region School Information > State School Number School.number Enrollments > State Reporting Fields >
		Serving School Enrollment.serving School
Program	Reports the code selected for the Preschool Program where children ages 3-5 are provided educational services. Numeric, 2 digits	Program Participation > Early Learning > Programs EarlyLearning.setting
Service Location	Reports the code selected for the agency type where the student received the primary service. Numeric, 2 digits	Program Participation > Early Learning > Service Location EarlyLearning.location
Service Type	Reports the code selected for the type of service provided by the program. Numeric, 2 digits	Program Participation > Early Learning > Service Type EarlyLearning.serviceType
Program Start Date	Reports the start date of the program.	Program Participation > Early Learning > Start Date
	Date field, 10 characters	EarlyLearning.startDate



Element	(MM/DD/YYYY) Description	Location
Program	Reports the end date of the	Program Participation > Early Learning > End
End Date	program.	Date
	Date field, 10 characters (MM/DD/YYYY)	EarlyLearning.endDate
Reason for Ending Program	Reports the reason the program ended.	Program Participation > Early Learning > Reason for Ending Program
	Numeric, 2 digits	EarlyLearning.exitReason
Provider Type	Reports the provider type for the program.	Program Participation > Early Learning > Provider Type
	Numeric, 3 digits	EarlyLearning.providerType
IEN	Reports the Illinois Education Number for the teacher leading the program.	Program Participation > Early Learning > El Number
	Numeric, 10 digits	EarlyLearning.eiNumber
Gateway Registry Member ID	Reports the Gateway ID assigned to the staff person providing the Early Learning education.	Program Participation > Early Learning > Gateway Registry Member ID EarlyLearning.gatewayRegistryMemberID
	Numeric, 10 digits	
Provider Has a Gateways Credential	Indicates the staff person has a Gateways Credential, used to show an individual's knowledge, skill and	Program Participation > Early Learning > Provider has a Gateways Credential EarlyLearning.providerHasGatewaysCredential
	experience in caring for and educating children. Reports a value of 01 (Yes) or	
	02 (No). Numeric, 2 digits	
Provider	Reports the start date of the	Program Participation > Early Learning > Date
Start Date	provider.	Services Began
	Date field, 10 characters (MM/DD/YYYY)	EarlyLearning.serviceStartDate
Provider End Date	Reports the end date of the provider.	Program Participation > Early Learning > Date Services Ended



Element	Date field, 10 characters Description (MM/DD/YYYY)	Early Learning. service End Date Location
Reason for Ending Provider	Reports the code for the reason the provider assignment ended.	Program Participation > Early Learning > Reason Ending Provider
	Numeric, 2 digits	EarlyLearning.exitReason