Special Ed Goal Monitoring

Last Modified on 07/30/2026 9:53 am CDT

Tool Search: Goal Monitoring

The Special Ed Goal Monitoring tool documents the student's progress toward their special education goals and objectives. Once a goal/objective record is created, users can add individual entries to track the student's progress towards the goal/objective or document an intervention change.

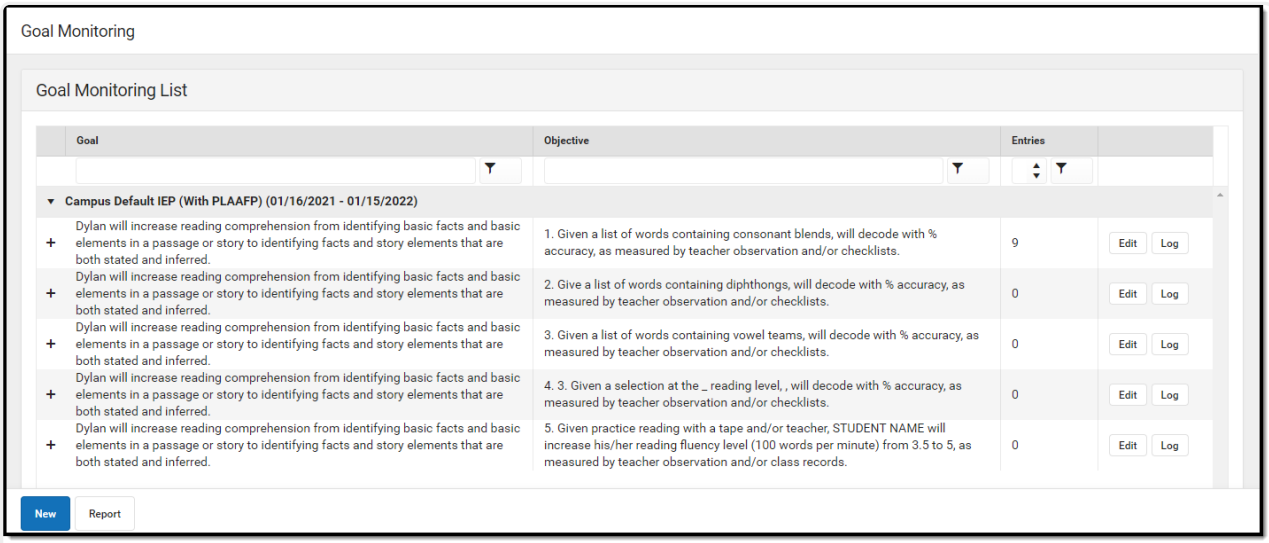


Image 1: Goal Monitoring List

See the Special Ed Goal Monitoring Tool Rights article for information on tool rights.

The table can be searched by entering text into the Goal and/or Objective text boxes or entering a value in the Entries number box. Click the filter icon for additional filtering options. Click the column headers to sort the table.

Column	Description
+ / - Icons	Expands or collapses the Type of Data and Data Recorded as information for the Goal/Objective.
Goal	The Goals that were set up by the user under Goal Monitoring.
Objective	The Objectives associated to the goal.
Entries	The numerical total of how many individual data entries were made within Goal Monitoring for the combined goals and objectives

Column	Description
Edit Button 	Allows the user to change the Goal/Objective record if no entries have been associated to it.
Log Button 	Allows the user to add entries and/or intervention changes. See the Goal Monitoring Log section for additional information.

Click the **New** button to create a new Goal Objective record or **Report** to generate a graph of existing data. See the Goal Monitoring Report Options section for additional information.

Logic

- The goal/objective record can only be deleted if there are no entries associated with the record.
- The Goal Monitoring detail fields can only be edited after selection and saved when no individual entries are associated with this record.
- Only one combination of the specific goal and objective can be created. When a user attempts to create the same goal and objective combination, a warning message displays, "That Goal / Objective combination was already used."

Goal Monitoring Detail

To create a new Goal/Objective record, click **New**. The Goal Monitoring Detail screen displays.

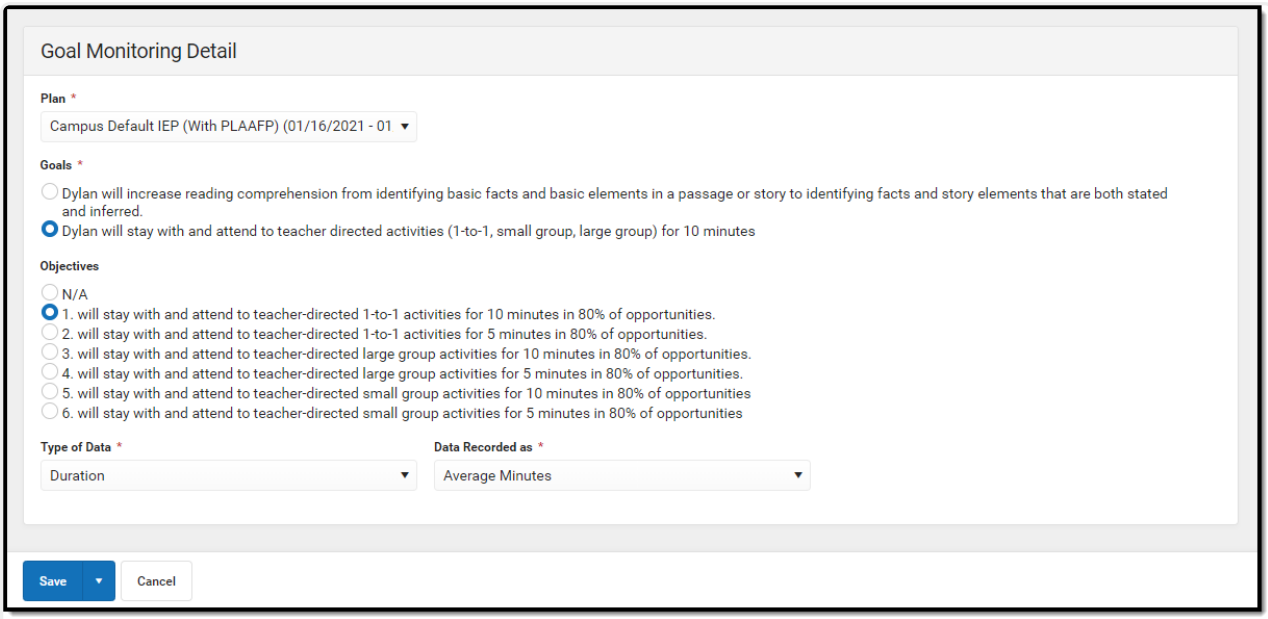


Image 2: Goal Monitoring Detail

Field	Description	Ad Hoc goalMonitoringConfigurationID	Validation
Plan *Required*	The plan where the student's goal(s) are documented. This dropdown contains a list of all locked plans for the student with the most current plan at the top of the list.	Learner Planning > Goal Monitoring > planID	N/A
Goal	The goals related to the selected plan.	Learner Planning > Goal Monitoring > goalID	The first goal radio button is selected by default.
Objectives	The objectives related to the selected goal.	Learner Planning > Goal Monitoring > objectiveID	None is selected by default. Objectives display after a goal is selected.

Type of Data *Required*	The type of data used to measure the student's progress towards their goal.	Learner Planning > Goal Monitoring > typeOfData	These values are hard coded. Options include:
			• Event Recording
			  ◦ Percent
			  ◦ Rate
			  ◦ Frequency
			• Duration
			  ◦ Percent
			  ◦ Average Seconds
			  ◦ Average Minutes
			• Latency
			  ◦ Average Seconds
			  ◦ Average Minutes

Data Recorded as *Required*	The way in which the data is recorded, such as minutes or percentages.	Learner Planning > Goal Monitoring > dataRecordedAs	These values are hard coded and display once the Type of Data field is populated.

Goal Monitoring Log

Once the user creates a Goal Monitoring record, an entry can be created. Click the **Log** button on the Goal Monitoring List screen. The Goal Monitoring Log screen displays details of the Goal/Objective as well as any existing Data Entries and/or Changes in Intervention entries. Click the **Preview** button to view a report of the student's progress towards their goals and objectives.

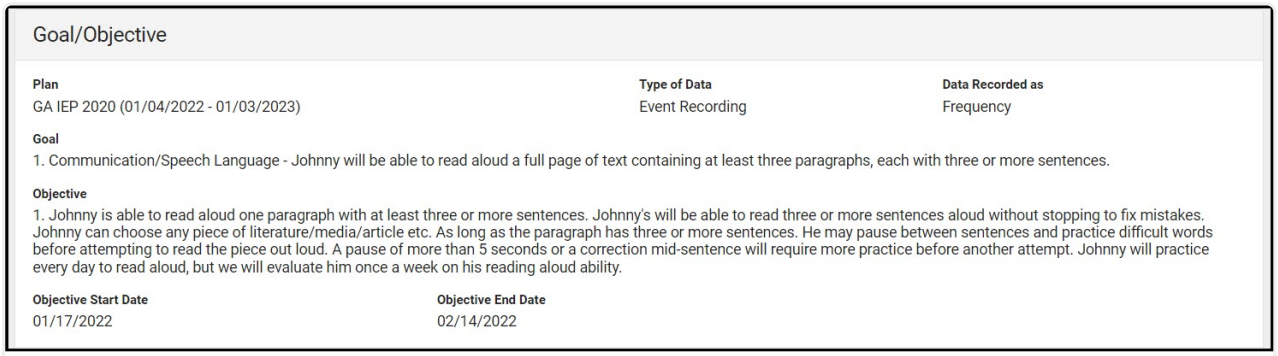


Image 3: Goal Monitoring Log Screen

Note: not all states use Objective Start and End Date fields.

Aim Options

Click **Edit** to make changes to the Aim options. The aim is the data goal for the student's goal/objective.

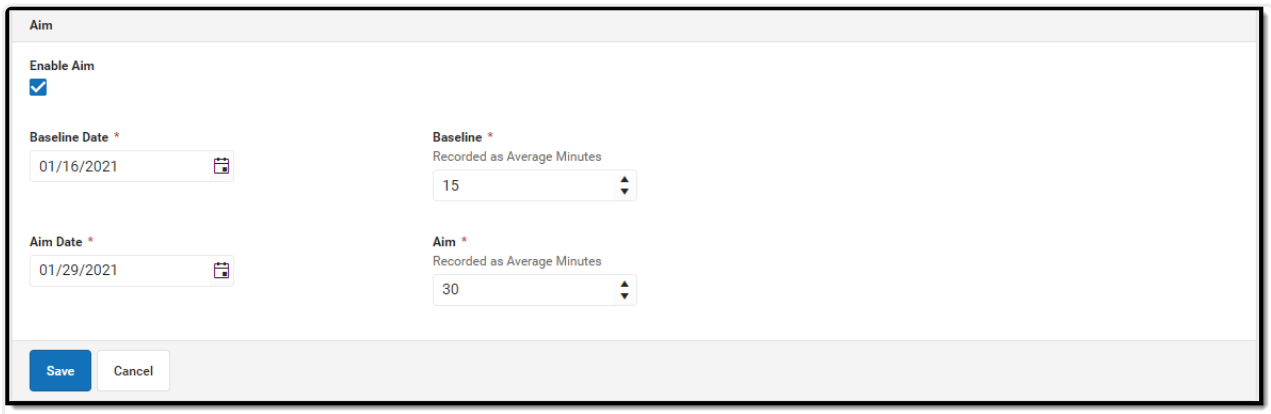


Image 4: Goal Aim Options

Field	Description	Ad Hoc
Enable Aim	Allows the user to enter a data goal for the student and view the aim projection line on the Goal Monitoring Report.	Learner Planning > Goal Monitoring > aimEnabled

Field	Description	Ad Hoc
Baseline Date	The date the student will start to make progress towards the aim data goal.	Learner Planning > Goal Monitoring > baselineDate
Baseline	The data point at which the student will start. The type of data displays beneath the field name. Up to two decimal places after the decimal (XXX.XX) are allowed.	Learner Planning > Goal Monitoring > baselingValue
Aim Date	The date at which the student should meet the aim data goal. The Aim Date cannot exceed the End Date of the IEP.	Learner Planning > Goal Monitoring > aimDate
Aim	The data goal the student is striving to meet. The type of data displays beneath the field name. Up to two decimal places after the decimal (XXX.XX) are allowed.	Learner Planning > Goal Monitoring > aimValue

Click **Save** to retain changes.

Data Entry

Click the **New** button to add a progress record towards the goal/objective. The Data Entry side panel displays.

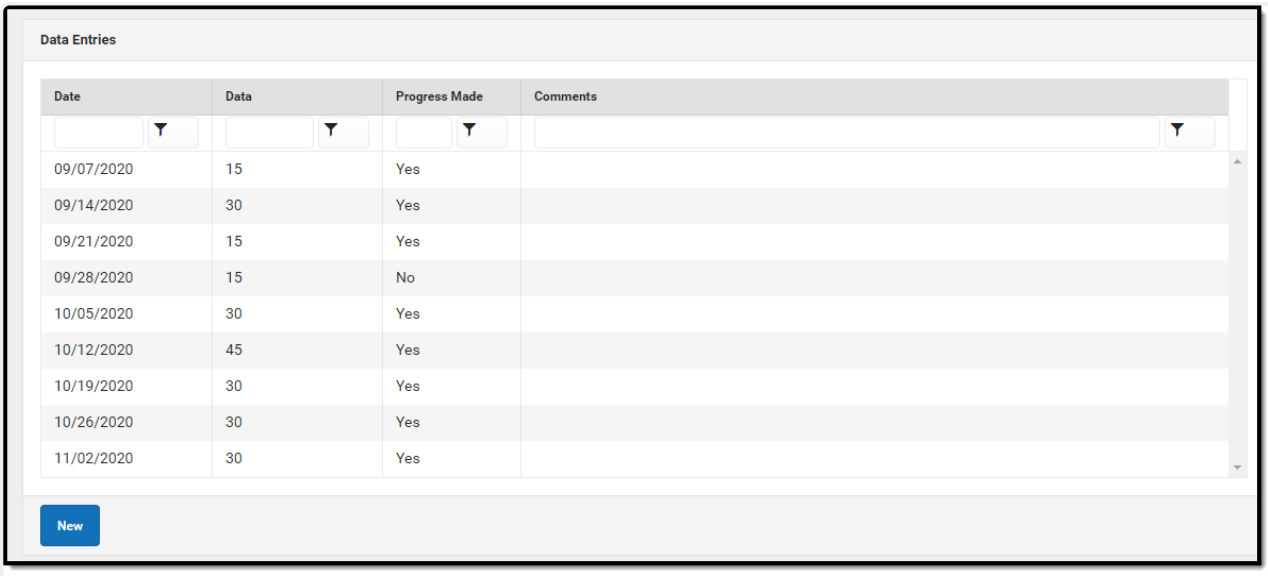


Image 5: Goal Data Entries List

Data Entry Side Panel

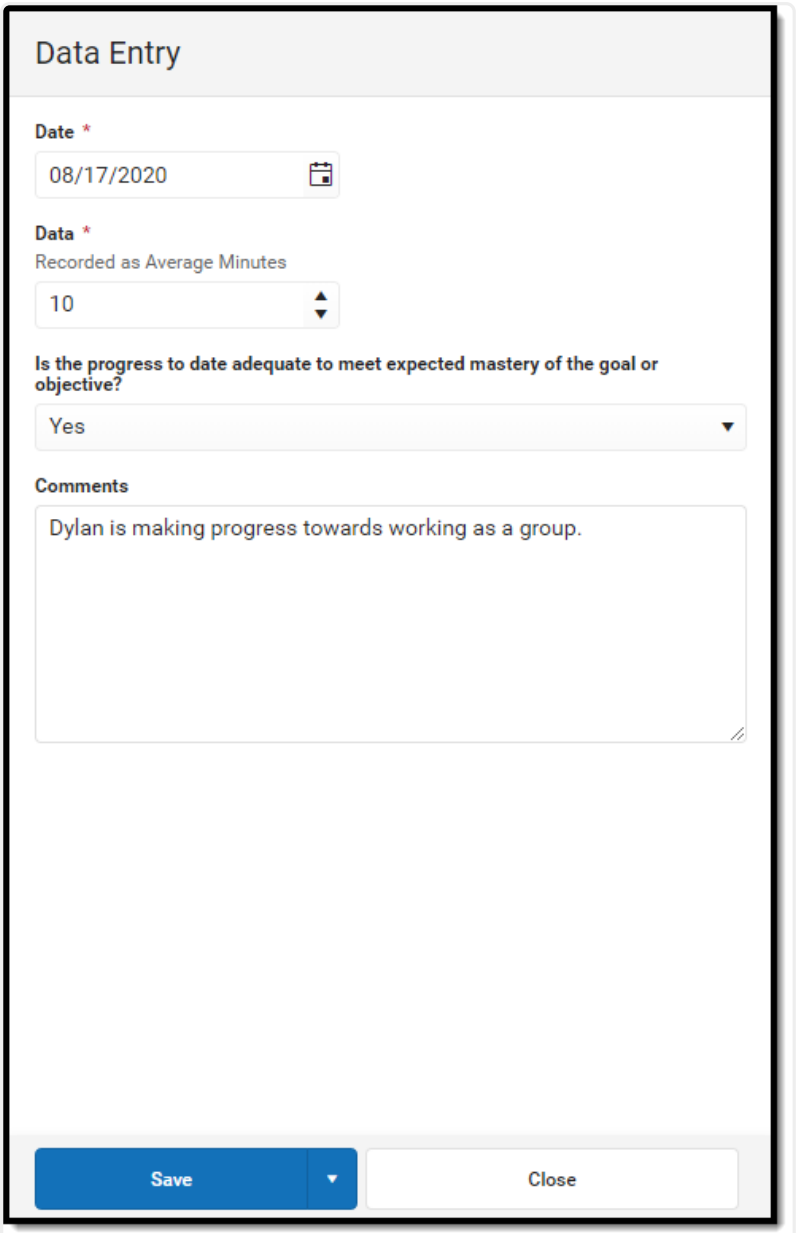


Image 6: Data Entry Side Panel

Field	Description	Ad Hoc goalMonitoringEntryID	Validation
Date	The date of the data entry.	Learner Plan > Goal Monitoring > entryDate	Future dates are not allowed.
Data	The data measured for this entry.	Learner Plan > Goal Monitoring > entryData	This field differs based on the Data Type selected for the Goal/Objective. Up to two decimal places after the decimal (XXX.XX) are allowed.

Field	Description	Ad Hoc goalMonitoringEntryID	Validation
Is the progress to date adequate to meet expected mastery of the goal or objective?	Indicates if the progress made toward the goal or objective is adequate.	Learner Plan > Goal Monitoring > entryAdequateProgress	Yes or No
Comments	Any comments related to the data entry record.	Learner Plan > Goal Monitoring > entryComments	N/A

Click **Save** to save the entry and navigate back to the Goal Monitoring Log Screen or **Save & New** to save the entry and begin a new entry.

Change in Intervention

Click the **New** button to add a record of a change in the way the student will pursue their goal/objective. The Intervention side panel displays.

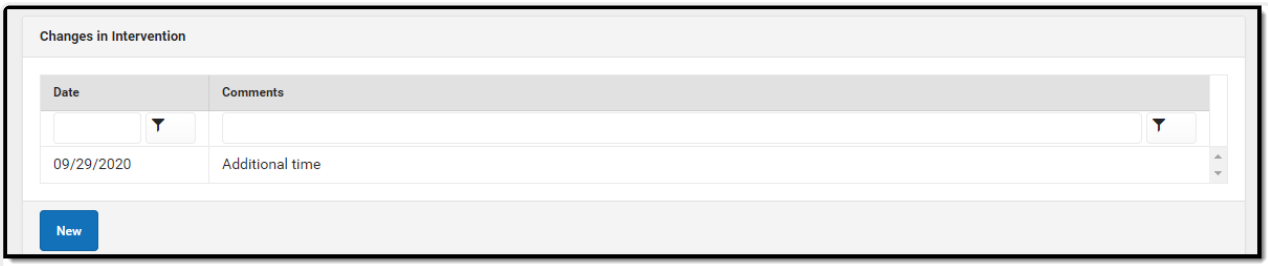


Image 7: Changes in Intervention List

Intervention Side Panel

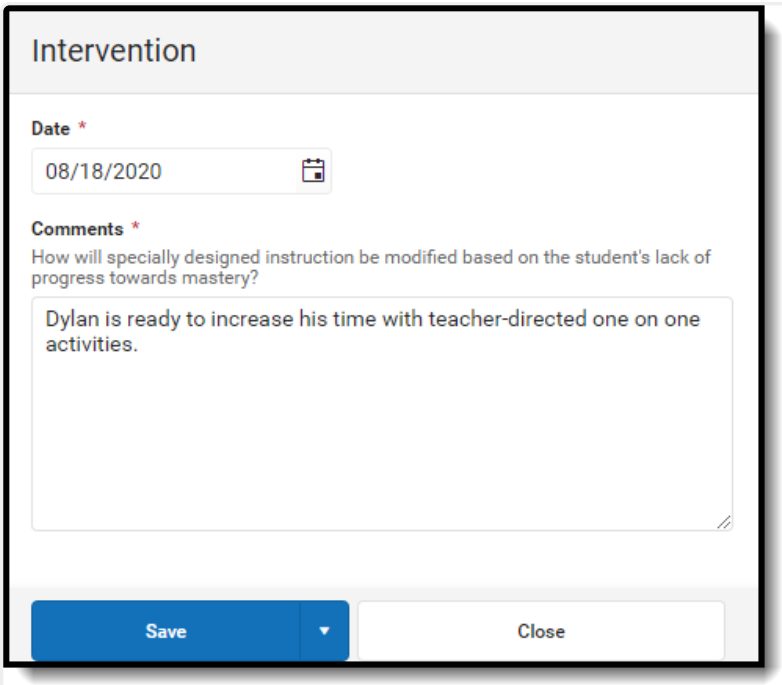


Image 8: Intervention Side Panel

Field	Description	Ad Hoc goalMonitoringInterventionID	Validation
Date *Required*	The Date of the intervention change.	Learner Plan > Goal Monitoring > interventionDate	N/A
Comments *Required*	Any comments related to the intervention change.	Learner Plan > Goal Monitoring > interventionComments	Text reads: *If a change in intervention is needed, how will specially designed instruction be modified based on the student's lack of progress towards mastery?*

Click **Save** to save the entry and navigate back to the Goal Monitoring Log Screen or **Save & New** to save the entry and begin a new entry.

Goal Monitoring Report Options

Click the **Report** button on the Goal Monitoring List Screen. The Goal Monitoring Report Options screen displays.

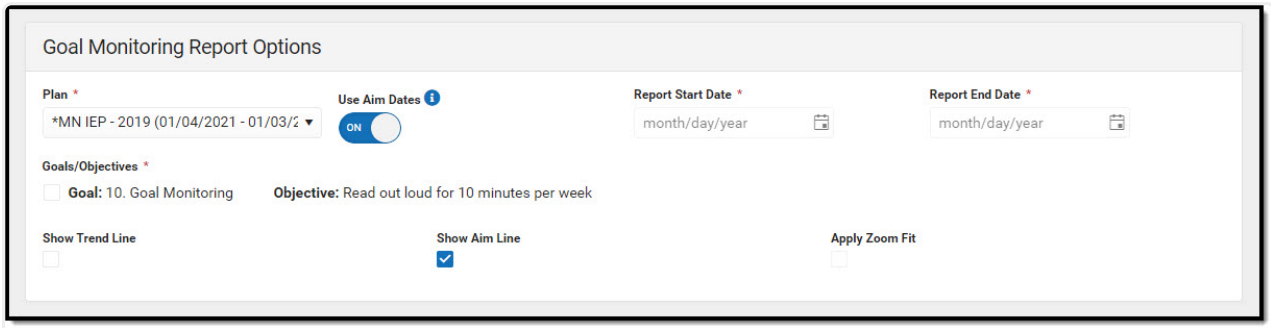


Image 9: Goal Monitoring Report Options

Report Options

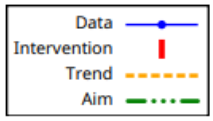
Field	Description
Plan *Required*	Any locked Plan with associated goals. The most recent plan displays at the top of the list.
Use Aim Dates	When selected, the Aim date range displays on the report graph and the Show Aim Line option is also marked by default. The Apply Zoom Fit checkbox becomes unavailable when this option is marked. Information icon (i) text reads: "Selecting Aim Dates will show a date range matching the Aim and Baseline information entered for each goal or objective. If no Aim information exists for a goal, the graph will display dates matching the plan."
Report Start Date *Required*	The first day of the report. Users cannot enter a date prior to the plan start date.
Report End Date *Required*	The last day of the report. Users cannot enter a date prior to the plan start date.
Goal/Objective *Required*	The goals/objectives with data entries that fall within the report date range. At least one record must be selected.
Show Trend Line	When marked, the trend line displays for all selected records.
Show Aim Line	When marked, the aim line displays for all selected records.
Apply Zoom Fit	When marked, the graph will zoom in to show more graph details.

Report Layout

Click **Generate** to run the report. A graph of the data points displays at the top with a breakdown of each data point below. Data entries and intervention changes display as separate line items.

Student Name: Dylan V Abegg
Student Number: 171900001
Date: 11/06/2020

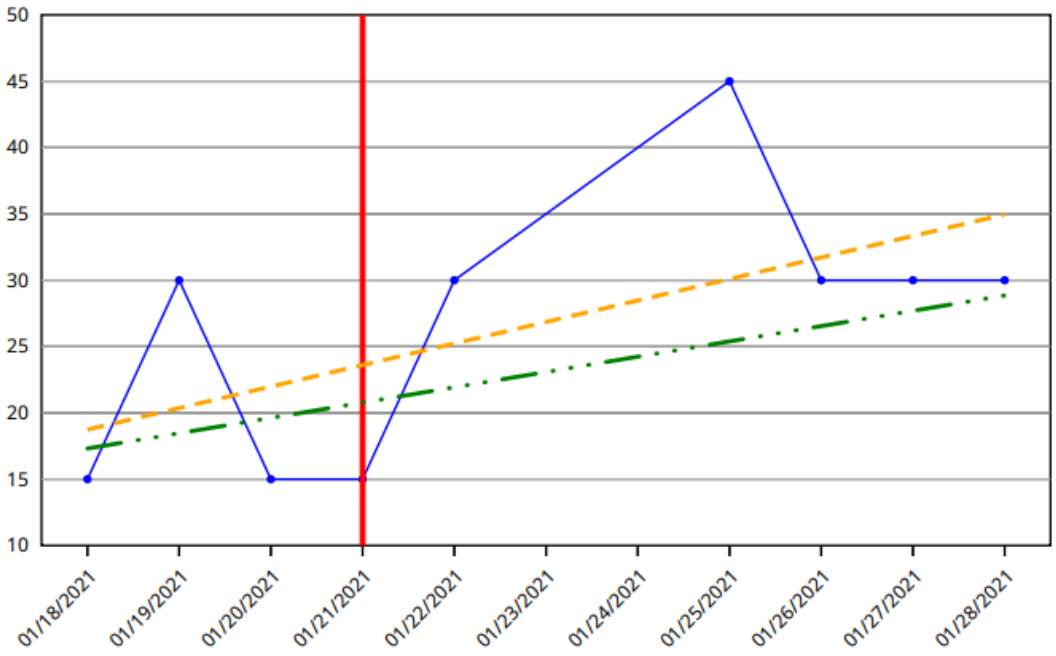
Goal Monitoring Report
01/16/2021 - 01/31/2021



Goal: Dylan will increase reading comprehension from identifying basic facts and basic elements in a passage or story to identifying facts and story elements that are both stated and inferred.

Objective: 1. Given a list of words containing consonant blends, will decode with % accuracy, as measured by teacher observation and/or checklists.

Type of Data: Duration **Data Recorded as:** Average Minutes



Details

Date	Data	Comments
01/18/2021	15	
01/19/2021	30	
01/20/2021	15	
01/21/2021	15	
01/21/2021		**Intervention:** Additional time
01/22/2021	30	
01/25/2021	45	
01/26/2021	30	
01/27/2021	30	
01/28/2021	30	

Image 10: Goal Monitoring Report Example

Field	Description
Report Header	
Student Name	The name of the student.

Field	Description
Student Number	The student's identification number.
Date	The date the report was generated.
Goal Monitoring Report	The name of the report.
mm/dd/yyyy-mm/dd/yyyy	The report date range.
Key	The information about the 4 types of lines that may display on the graph, depending on the options selected.
Goal/Objective	The selected goal/objective(s).
Details	
Date	The date of the data point.
Data	The type or amount of data.
Comments	Any associated comment related to the data point.