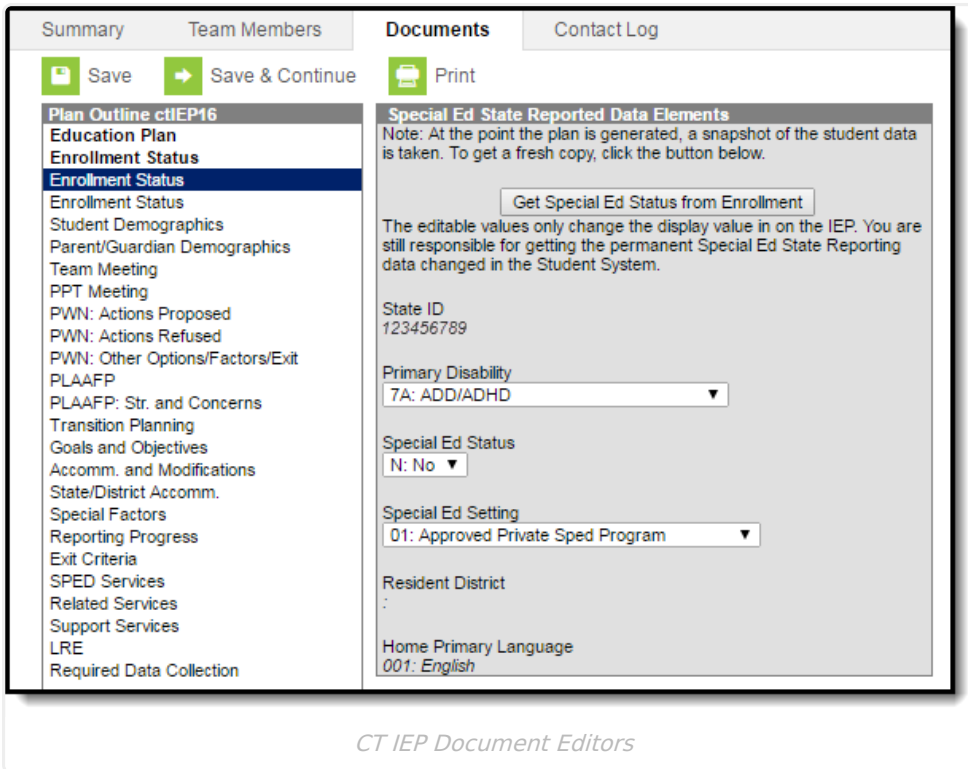# Individual Education Plan (Connecticut)

Last Modified on 12/14/2025 8:45 pm CST

Tool Search: Special Education Documents

The editors available on the Individual Education Plan provide all required information by the State of Connecticut. Editors and fields are listed below. Included here are instructions on entering data into Campus and references to state-defined guidelines.

> The current format of this document is the **CT IEP 2016 Format**. Plan formats are selected in Plan Types.

CT IEP Document Editors

Individual Education Plan Editors

The following table lists the editors available on the student's Individual Education Plan, the section(s) of the print format that include the entered information, a description of what the editor is used for and any special considerations and instructions for using the editor.

Editor	Description	Special Considerations and Instructions
Education Plan	The Education Plan editor includes general meeting and screening information and lists the dates associated with the plan, such as dates the plan is active.	This editor must be saved before continuing to other areas of the plan.
Enrollment Status	The Enrollment Editor provides a snapshot of the student's enrollment data.	Clicking **Get Special Ed Status from Enrollment** will synchronize the information in the editor with the most recent information from the student's Enrollments tab. When establishing the Plan Type in System Administration, three Enrollment editors are available. Users should choose the editor that best meets their needs. The second editor is the most commonly used.
Student Demographics	The Student Demographics editor populates basic information about the student such as demographic data, address and school information.	Clicking **Refresh Student Information** will synchronize information in the editor with the most recent information entered for the student from the Demographics, Households, Enrollments and School tools.

Editor	Description	Special Considerations and Instructions
Parent/Guardian Demographics	The Parent/Guardian Demographics editor populates based on the established student/guardian relationships created on the student's Relationships tool or indicated by the guardian checkbox on the Households tool. The editor includes Demographics information for the student's guardian.	Clicking **Refresh Guardian Information** will synchronize information in the editor with the most recent information from the student's guardian's Demographics and Households tools.
Team Meeting	The Team Meeting editor lists the team meetings held regarding the student.	Before team meetings can be added, the student must have team members added on the Team Members tool. The **Print in IEP** checkbox must be marked for the team meeting to appear on the printed document.
PPT Meeting	The Planning and Placement Team (PPT) Meeting editor lists the date and recommendations and/or amendments made to the student's IEP.	N/A
PWN: Actions Proposed	The Prior Written Notice (PWN): Actions Proposed editor lists the proposed actions and justifications for the proposed actions to aid in the student's learning.	N/A
PWN: Actions Refused	The Prior Written Notice (PWN): Actions Refused editor lists the refused actions and justifications for the refused actions that will not be taken to aid in the student's learning.	N/A
PWN: Other Options/Factors/Exit	The Prior Written Notice (PWN): Other Options/Factors/Exit editor lists all other considered and rejected options in favor of the proposed actions.	N/A

Editor	Description	Special Considerations and Instructions
PLAAFP	The Present Level of Academic Achievement and Function (PLAAFP) editor provides a summary of the student's current achievement in school. This editor includes areas for parent and student input and a description of various kinds of assistance the student could be receiving.	N/A
PLAAFP: Str. and Concerns	The Present Level of Academic Achievement and Function (PLAAFP): Area of Strengths and Concerns editor lists all the areas of strength and concern/needs and the impact of the student's disability on involvement and progress in the general education curriculum.	N/A
Transition Planning	The School To Post-School Transition Plan editor lists all the proposed plans of actions for the student's post-secondary options and services related to that transition.	N/A
Goals and Objectives	The Goals and Objectives editor lists the annual goals the student is working toward within the time frame of the IEP and the objectives or benchmarks identified to achieve those goals.	Template Banks are established in System Administration and available by clicking the white paper icon next to the Goal area. When establishing the Plan Type, two Goals and Objectives editors are available. Districts should choose the editor that best meets their needs.
Accomm. and Modifications	The Program Accommodations and Modifications editor lists all accommodations and modifications made to advance appropriately toward attaining the student's annual goals, to be involved in and make progress in the general education curriculum, to participate in extracurricular and other non-academic activities, and to be educated and participate with other children with and without disabilities.	N/A

Editor	Description	Special Considerations and Instructions
State/District Accomm.	The State and District Testing and Accommodations editor lists all state and district-wide assessments the student is receiving accommodations.	N/A
Special Factors	The Special Factors editor lists any additional factors related to the student's special education needs.	N/A
Reporting Progress	The Reporting Progress editor lists how often a report of progress towards the student meeting his/her Measurable Annual Goals and Short Term Objectives included in the IEP will be sent to parents.	N/A
Exit Criteria	The Exit Criteria editor lists the criteria for the student's exit from Special Education. One option is selected.	N/A
SPED Services	The Special Education Services editor lists services provided to the student in a Special Education setting.	Only active Services with a Type of *Normal Service* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.
Related Services	The Related Services editor lists developmental, corrective or other supportive services required to assist the student with a disability.	Only active Services with a Type of *Related* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.
Support Services	The Support Services editor lists services for school staff to assist them in providing special education services.	Only active Services with a Type of *Support* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.

Editor	Description	Special Considerations and Instructions
LRE	The Least Restrictive Environment (LRE) editor records information related to the student's placement and interaction with non-disabled peers.	N/A
Required Data Collection	The Required Data Collection editor details additional information related to the student's education placement and graduation.	N/A