Available Reports

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Each module within Campus contains reports that can be generated by either a School or District (as noted) for gathering information such as average daily attendance, enrollment status, transcript summary and several other options.

Authorized users can generate reports without preventing another user from generating the same report simultaneously. This applies to authorized Portal users.

When a needed report cannot be found in the available reports, use the Ad hoc Reporting module to design reports using the Filter Designer and Letter Builder.

Academic Plan

Reports	School Use	District Use	Description
Academic Plan Progress Batch	X		The **Academic Plan Progress Batch Report** allows counselors and other administrators to view a PDF report of several students' academic plan progress. The same report can be generated one student at a time by printing it from the student's Academic Planning Progress tab.
Academic Plan Status Report	X		The **Academic Plan Status Report** indicates whether a student's graduation or academic program is on-track to meet minimum program requirements to graduate. Use this report to look for missing data, errors in student plans, or signs that there may be an error in transcript data or in the setup requirements. You can also use this report to find students who do not have an active assignment to a graduation or academic plan.

Attendance

Reports	School Use	District Use	Description
ADM and ADA Detail	X	X	The **ADM and ADA Detail Report** calculates Average Daily Membership (ADM) and Average Daily Attendance (ADA) based on the whole day and half-day attendance minutes defined in the calendar or an exact minute setting. The report summarizes the data by student, grade and calendar for the date range entered. This report is available in State Edition applications.
Attendance Change Tracking	X		The **Attendance Change Tracking Report** extracts attendance changes that have been made for the entered attendance date range during the selected modification time frame. Each modification to a student's section attendance is displayed in a separate row.
Attendance Reason	X		The **Attendance Reason Report** counts the attendance by period and days. Blank dates default to the start/end dates of the calendar.
Attendance Register	X		The **Attendance Register Report** calculates whole day and half day attendance based off the number of minutes defined in the calendar, and displays the result for each day, for each student for a grade level along with a summary of ADA and ADM during that time frame.
Behavior Attendance Audit Report	X		The **Behavior Attendance Audit Report** identifies students who have a behavior resolution that has invalid data either due to the attendance record not being entered properly to match a behavior resolution or the behavior resolution does not match attendance data.
Consecutive Absence	X	X	The **Consecutive Absence Report** generates a list of absences for the students during an entered date range. Users need to indicate the amount of consecutive days to report.
Day Count	X		The **Day Count Report** determines the total number of days a student has been in attendance based on the minutes entered on the calendar and/or grade level in the System Administration module.

Reports	School Use	District Use	Description
Dialer Extract	X		The **Dialer Extract Report** generates a fixed-width file for importing into an attendance auto-dialer. It returns the names, phone numbers and a period string where the student was absent and the excuse is unknown.
Federal Chronic Absenteeism Report	X	X	The **Federal Chronic Absenteeism Report** provides a summary of chronic absenteeism detail by school or district. Student-level chronic absenteeism information is detailed by calendar for all non-excluded students tied to a calendar and by school for all non-excluded student enrollment(s) tied to calendars within a school.
Funding Report	X	X	The **Attendance Funding Report** prints state-level summaries of membership and attendance for funding. This report does not count students with the state exclude flag marked on their enrollment. This report is available in State Edition applications.
Home and Hospital Attendance	X		The **Home and Hospital Attendance Register** produces weekly or monthly attendance register for manual documentation of attendance for students in home/hospital attendance settings.
Lunch Counts Report	X		The **Lunch Counts Report** prints the number of lunches, milks and adult lunches for each course for the date selected on the report editor.
Period Count	X		The **Period Count Report** counts attendance marks that meet the filter criteria by period. Excuse codes count specific values; to count generalized attendance, use the *Status and Excuse* values.
Period Detail Batch	X		The **Period Detail Batch Report** prints student attendance by the period name. The report prints one student per page, and can be sorted by the student name, grade level or student number.
Positive Attendance Summary	X		The **Positive Attendance Summary Report** lists students who had positive attendance entries during the entered date range. Two options are available for the report - Student Summary or Course Section Summary.

Reports	School Use	District Use	Description
Section Change Tracking	X		The **Section Change Tracking Report** displays changes to student attendance in a course section. Each modification to a student's attendance record displays in a separate row.
Sub Attendance Roster	X		The **Sub Attendance Roster Report** prints a list of students for a substitute teacher to use when recording attendance.

Behavior

Reports	School Use	District Use	Description
Behavior Attendance Audit Report	X		The **Behavior Attendance Report** identifies students who have a behavior resolution that has invalid data due to the attendance record not being entered properly to match the assigned behavior resolution or the behavior resolution does not match attendance data.
Event Report	X		The **Event Report** lists the number of events per type. Various filtering and grouping options exist for this report.
Incident Report	X		The **Incident Report** lists the number of incidents recorded based on the options selected in the report editor.
Removal Report	X		The **Removal Report** lists Resolutions assigned to students which have a Removal subtype of Detention, Suspension and/or Expulsion.
Resolution Report	X		This **Resolution Report** lists students who have been assigned resolutions and basic resolution information. The summary report only lists the count of resolutions for each student and the detail report provides more resolution details.

Census

Reports	School Use	District Use	Description

Reports	School Use	District Use	Description
Address Change	X		The **Address Change Report** lists all people within Census who have had a change of address as of a specified date. This report is designed to be run for all school in the district (i.e., Campus Toolbar School option set to All Schools).
Badge Printing	X		The **Badge Printing** tool generates a PDF of badges based on templates created in the Badge Designer tool. Additional fields display when a badge template is selected. Badge generation is specific to the Calendar selected. The Scanning toolset is part of the Campus Workflow Suite.
Census by Address	X		The **Census by Address Report** lists the latest student addresses active on or before the effective date entered on the Report editor.
Census by Birth Date	X		The **Census by Birth Date Report** lists all people with a birth date in the date range specified.
Census by School Boundary	X		The **Census by School Boundary Report** displays student addresses within the school boundary.
Census Verification	X		The **Census Verification Report** prints a student's census verification data. This report allows a school to view address, guardian and contact information and identify any necessary changes needed. An Ad hoc Filter Search option is available for this report.
Impact Aid Report	X		The **Impact Aid Report** displays people employed at a federal institution who have at least one child who is a student enrolled in one of the selected calendars.

Reports	School Use	District Use	Description
Mailing Labels		X	The **Mailing Labels Report** generates a list of mailing labels for the selected students. One label for each household and only the students' guardian names print when the selected is for Household. One label per student prints when the selection is for Student. Only addresses marked with a mailing checkbox in the Census module are included. An Ad hoc Filter Search Option is available for this report.
Missing Photo Student Report	X		The **Missing Photo Student Report** returns a list of students who do not have a photograph of themselves stored in Campus. This report can be generated after importing student pictures using the Photo Import tool (when adding multiple photos) or the Demographics tool (when adding just one image).
Staff Report	X	X	The **Staff Report** provides a list of all staff members (based on employment records) entered in Campus. This report looks at district employment and district assignment records in the Census module.
State Person Identity Verification Report	X	X	The **State Person Identity Verification Report** allows a district to compare its local student and staff person/identity records to those existing at the state level. It should be run regularly to promote early identification of gaps, duplications and inconsistencies in person/identity data. This report is only applicable to users who operate at the district level of a Campus State Edition product.

Data Utilities

Reports	School Use	District Use	Description
Deactivated Elements Impact Report	X	X	The **Deactivated Elements Impact Report** lists which user-created Ad hoc Filters and Reports have been affected by elements being deactivated.

Reports	School Use	District Use	Description
Data Health Check Report	X	X	For districts already using Campus, the **Data Health Check Report** shows areas where data can be cleaned to ensure accuracy and increase overall data quality. For districts implementing Campus, this report is generated after every conversion to identify areas of source system data cleanup as well as potential mapping rule changes needed by the conversion analyst for a successful implementation.

Digital Repository

Reports	School Use	District Use	Description
Digital Repository Data Usage Reports	X		The **Digital Repository Data Usage Report** tracks and analyzes current and historical information regarding the number and size of files stored in the Campus Digital Repository (CDR).
Instruction Usage Report	X		The **Instruction Usage Report** tracks and analyzes the number and size of files stored in the Digital Repository by the Instruction service. The report includes a summary view of currently stored files.
Person Documents Usage Report	X		The **Person Documents Usage Report** tracks and analyzes the number and size of files stored in the Digital Repository by the Person service. The report includes a summary view of currently stored files.

Fees

Reports	School Use	District Use	Description
Fee Audit	X		The **Fee Audit Report** lists all students with unbalanced and/or overpaid fees.
Fee Billing Batch	X		The **Fee Billing Batch Report**, also called the **Batch Fee Billing Statement** report, builds a billing statement for each student indicated in the report editor.
Fee Receivable Summary	X		The **Fee Receivable Summary Report** displays all assigned fees, when the payment was made and when the payment is due.

Reports	School Use	District Use	Description
Payments Reporter	X		The **Payments Reporter** details all transactions that were completed through the online payment process.
Recurring Payments Report	X		The **Recurring Payments Report** provides a summary view of all active recurring payments currently established as of the current date, and notes which recurring payments were not successful the last time they were run.

FRAM

Reports	School Use	District Use	Description
Eligibility	X	X	The **Eligibility Report** displays free, reduced and paid eligibility information by student based on the date and type selected on the report editor.
FRAM Letter Batch	X		The **FRAM Letter Batch** tool prints four different FRAM letter types including: Pre-Application Letter, Direct Certification Approval Letter, and the Approval/Denial Letter.
Household Applications Report	X		The **Household Applications Report** displays free and reduced applications processed by school year.
Lunch Counts	X		The **Lunch Counts Report** displays the lunch count, milk count and adult count for each course in a specific day for schools for which the user has rights.

Grading and Standards

Reports	School Use	District Use	Description
Class Rank	X		The **Class Rank Report** calculates a student's class rank that is based on historical (transcripted) grades.
Course Audit Report	X		The **Course Audit Report** compares the grading setup between course masters and their associated courses to identify differences.
Course Awaiting Push Report	X		The **Course Awaiting Push Report** collects all grading setup existing at the course level that has not been pushed to the section level.

Reports	School Use	District Use	Description
Course Credit	X		The **Course Credit Report** lists the credits associated with each course.
Course Master Awaiting Push Report	X		The **Course Master Awaiting Push Report** collects all grading setup existing at the course master level that has not been pushed to the course level.
Course Standards	X		The **Course Standards Report** lists the standards that are associated with each course.
Cumulative Labels	X		The **Cumulative Label** prints a large-size mailing label that has an entire year's transcript printed on it.
eTranscript Batch	X		The **eTranscript Batch Report** allows users to generate eTranscripts to upload to third party vendors.
Grade Book Usage	X		The **Grade Book Usage Report** tracks how well teachers are maintaining their grade books.
Grades Report	X		The **Grades Report** prints the students' grades based on the criteria chosen. This report is useful in determining which teachers have not posted grades or which students have missing grades.
Grading Changes Not Pushed Report	X		Th **Grading Changes Not Pushed Repor**t lists changes to grading setup that could not be pushed from the course master to the course for various reasons.
Missing Assignments	X		This **Missing Assignments Report** allows users to view assignments that have been flagged in the Grade Book as Missing, Incomplete, Late, or Exempt.
Report Card	X		The **Report Card Batch** takes the student grades for the selected term and print them on a standard printed view, listing all of the selected options.
Residual Data Report	X		The **Residual Data Report** includes grading tasks, standards, categories, and posted grades. When the Push All Course Masters tool is run to overwrite existing grading setup, any course-level grading setup that has assignments, scores, grades, and/or comments associated is not overwritten. Use the Residual Data report to collect that remaining grading setup that was not overwritten.

Reports	School Use	District Use	Description
Section Audit Report	X		The **Section Audit Report** tracks the setup of teacher grade books and displays all courses that have grading tasks and standards marked as post-only, whether or not they are aligned to categories and assignments.
Snapshot Comparison	X		The **Snapshot Comparison Report** generates a CSV file that allows users to compare a student's posted grade and/or in-progress grade against a snapshot grade calculated on what the student's grade would have been if it was calculated based only the assignments due between the entered Snapshot Start and Snapshot End dates.
Standards Alignment	X		The **Standards Alignment Report** lists assessments (tests) associated with each standard. Assessments are aligned to standards in the Standards Bank.
Student Credits	X		The **Student Credits Report** displays the total number of credits earned by the students in the selected calendar.
Student Summary Report	X		The **Student Summary Report** returns a list of assignments per student that are assigned to the student along with any scores that the student has received. Grading Tasks are listed first, followed by Standards.
Term GPA	X		The **Term GPA Report** displays the student's term GPA.
Transcript Audit	X		The **Transcript Audit Report** compares the transcript data with the source grading data and lists the differences in score and comments.
Transcript Batch	X		The **Transcript Batch Report** pulls student grades from their transcript and places them on a (usually) one page document.

Health

Reports	School Use	District Use	Description
Annual Immunization Report	X		The **Annual Immunization Report** summarizes the students enrolled in the selected school and provides a total number of students that have immunizations for DTP, Polio, MMR and other standard immunizations.

Reports	School Use	District Use	Description
Archived Health Visits	X		The **Archived Health Visits Report** generates a list of health events and resolutions that have been archived from the Health Visits tool. The current calendar scope is used to filter which students are included in the report and is used to filter the grade list. The date range applies ONLY to health visits.
Generic Immunization Extract	X	X	The **Generic Immunization Extract** reports immunizations that have been entered for a student, much like the Immunizations Report.
Health Condition Alerts		X	The **Health Conditions Alerts Report** provides a list of students who have the selected health conditions and health alerts. This report can be used to identify all students who have health conditions that also have a health alert. Users can display students by school, grade or course section. Data is returned in alphabetical order by student last name.
Health Condition Summary	X	X	The **Health Conditions Summary Report** allows users to review health conditions, including the ability to view conditions by groupings, such as allergies. This report consists of aggregate numbers and grand totals on health conditions for students.
Health Office Visits	X	X	The **Health Office Visit Report** generates a list of health visits that occurred on the effective date entered in the current school year.
Health Screenings Compliance	X	X	The **Screening Compliance Report** aids districts in assessing compliance for health. The report finds the following situations: • Students who do not have any screening records; • Student who have a screening record for a particular date; • Students who have a screening record of a particular type; • Students who have a screening record with a particular status.\ • Information returned on this report is stored in the student's Health Screenings area.

Reports	School Use	District Use	Description
Immunization Batch	X		The **Immunization Batch Report** provides a view of selected students' immunizations. This is a very complex report, so try to limit the number of students run per batch. The Immunization Batch report uses data that is entered on a student's Immunization tool.
Immunization Certificate	X	X	The **Immunization Certificate Repor**t provides a listing of students that have met immunization compliances on the basis of a valid certificate, rather than the dates and numbers of immunizations.
Immunization Compliance Summary Report	X	X	The **Health Immunization Compliance Summary Report** provides a summary of immunization compliance broken out by grade, compliance status, and exemptions with totals for all vaccines selected and each individual vaccine with rules. This report is not available for all states.
Immunization Summary	X		The **Immunization Compliance Summary Report** provides a list of students and their compliance of health vaccinations. This report is organized by grade level, compliance status and exemptions/waivers.
Immunizations	X		The **Immunizations Report** provides a listing of students and their compliance of health vaccinations. This report is organized by grade level, compliance status and exemptions/waivers.
Medication Summary	X	X	The **Medications Summary Report** lists prescription information for students in the selected calendar or the student list. Data reports from the student's Medications record.

Instruction

Reports	School Use	District Use	Description
Assignment Analysis Report	X		The **Assignment Analysis Report** lets users view a bar chart representing the students' grades for the selected assignment.

Reports	School Use	District Use	Description
Assignment Standards	X		The **Assignment States Report** lists standards associated with assignments for a section.
Attendance Change Tracking	X		The **Attendance Change Tracking Report** lists attendance events that have been added and changed for a date range.
Attendance Register	X		The **Attendance Register Report** lists attendance for a term in a student-by-day grid.
Attendance Summary	X		The **Attendance Summary Report** lists attendance totals for a term by event type (excused, tardy, etc).
Blank Spreadsheet	X		The **Blank Spreadsheet** prints a list of students in a section with an empty grid.
Curriculum Report	X		The **Curriculum Report** lists of assignments in the section with an overview of curriculum information. This is part of the Campus Learning Premium Offering.
Custom Links and Reports	X		**Custom Links and Reports** prints a list of reports and URLs managed by the district.
Flagged Assignments	X		The **Flagged Assignments Repor**t prints assignments that have been flagged as missing, exempt, late, or incomplete for students
Grade Book Export	X		The **Grade Book Export** prints the information entered in the Grade Book in another format.
Grades Report	X		The **Grades Report** lists the students and their posted grades for selected tasks and standards.
Missing Assignments	X		The **Missing Assignments Report** prints a list of assignments flagged as missing per student.
Portal Usage	X		The **Portal Usage Report** prints a list of students and parents who have Portal accounts and their portal login activity.
Positive Attendance Section Summary	X		The **Positive Attendance Section Summary** prints the total time spent in class for each student in a term (positive attendance).

Reports	School Use	District Use	Description
Print Scoring Rubrics	X		The **Print Scoring Rubrics** prints scored rubrics for the selected assignment with page breaks between standards. This is part of the Campus Learning Premium Offering.
Report Cards (Instruction)	X		The **Report Cards** generate and print class report cards.
Roster Report	X		The **Roster Report** generates a list of students on a class roster by term and section.
Roster Labels	X		The **Roster Labels** prints labels for the students in the course for mailing or classroom use.
Seating Charts	X		The **Seating Chart Report** generates and prints a seating chart of the students in the class.
Section Standards	X		The **Section Standards Report** lists the standards aligned to the section's course.
Section Summary	X		The **Section Summary Report** prints the scores for assignments and grades for tasks and standards.
Student Assessment Summary	X		The **Student Assessment Summary Report** prints a list of student scores received on assessments.
Student Summary	X		The **Student Summary Report** prints the scores students received on the assignments for the class.
Teacher Schedule	X		The **Teacher Schedule Report** generates a printable version of the teacher's schedule in the calendar selected in the Campus toolbar.

Lockers

Reports	School Use	District Use	Description
Locker Assignments Report	X		The **Locker Assignments Report** prints all lockers assigned to students based on an entered effective date.

Reports	School Use	District Use	Description
Students without Lockers	X		The **Students without Lockers Report** prints a list of all enrolled students who are not assigned a locker.
Vacant Locker	X		The **Vacant Locker Report** prints a list of all vacant lockers.

Medicaid

Reports	School Use	District Use	Description
Medicaid Eligibility Report	X	X	The **Medicaid Eligibility Report** is used to more effectively assess eligibility across a district.
Medicaid Provider Service Log	X	X	The **Medicaid Provider Service Log Report** lists the services being provided by each provider for each service group type and location.
Medicaid Service Log	X	X	The **Medicaid Service Log Report** is used for reporting billable services to a third party billing agent.
Medicaid Service Detail Report		X	The **Medicaid Service Detail Repor**t details currently configured Medicaid billable services.

Messenger

Reports	School Use	District Use	Description
Messenger Activity Report	X	X	The **Messenger Activity Report** provides total counts of delivery devices selected and usage information by school, sender and message type based on criteria selected.
Recipient Log	X		The **Recipient Log Report** lets users review process alert, email, voice and text messages that were eligible to be sent to specific recipients.
Mailgun Message Log	X		The **Mailgun Message Log Report** generates a report of all messages sent through the Mailgun API during a specific date range by entering this date range in the Created Between date fields.

Reports	School Use	District Use	Description
Sent Message Log	X		The **Sent Message Log** allows a system administrator (or user with rights to this module) to review the process alert, email, voice and text message sent by ANY user in the district.

My Account

Reports	School Use	District Use	Description
Access Log	N/A	N/A	The **Access Log** lists every Campus login attempt by the user.
Payment History	N/A	N/A	The **Payment History** tool allows you to see a detailed history of all the payments you have made. This functionality is only available to districts who have purchased Online Payments.

Point of Sale

Reports	School Use	District Use	Description
Adjustment Report	X	X	The **Adjustment Report** displays adjustment summary and detail information.
Audit Report	X	X	The **Audit Report** audits for potentially incorrect transactions within a selected time frame. Users can generate this report in one of two modes: either by the quantity of items purchased or by the cash sale value of items purchased.
Backdated Adjustments Report	X	X	The **Backdated Adjustments Report** provides a list of backdated transaction adjustments in summary or detail form. The report can be generated as a PDF or CSV file.
Cashier Report	X	X	The **Cashier Report** prints daily, period or monthly transaction information for the selected terminals. It can be used by an administrator/manager for reconciliation purposes, including review of a cashier's drawer to verify overages or shortages.

Reports	School Use	District Use	Description
Deposit Report	X	X	The **Deposit Report** prints the daily account deposit information grouped by POS terminals. There are three types of deposits: check, cash and credit card.
Deposit Slip Log	X	X	The **Deposit Slip Log** stores the Deposit Report when the snapshot for Deposit Slip checkbox is marked on the Deposit Report editor and a Deposit Report is created. This can be used for auditing purposes and for reprinting the Deposit Report.
Edit Check Report	X	X	The **Edit Check Report** allows the comparison of each school's daily counts of free, reduced and paid lunches against the number of children currently eligible for free, reduced and paid lunches, times an attendance factor.
End of Day	X	X	The **End of Day Report** prints daily, period or monthly transactions in order to reconcile drawers and eliminate or reduce overages and shortages.
Funds Transfer	X	X	The **Funds Transfer Report** generates based on data that has been moved from one food service account to another.
Item Summary	X	X	The **Item Summary Repor**t looks at all purchasable items, noting the total amount purchased and the total sales for the item based on the date range entered.
Journal Batch	X	X	The **Journal Batch Report** batch prints monthly transactions detail and account balance information.
Patron Balance	X	X	The **Patron Balance Report** prints active staff and active student account balances. This report can be generated for a specific school or for all the schools within the district.
PIN Report	X	X	The **PIN Report** tool allows users to generate a list of PIN numbers, PIN barcode labels and PIN labels for each patron with a POS account within a school or district.
Transaction Detail	X	X	The **Transaction Detail Report** reviews transactions that have occurred for the selected POS terminal.

Reports	School Use	District Use	Description
Transaction Summary	X	X	The **Transaction Summary Report** prints patron summary information, transaction summary information and transaction detail information. The group options are used to summarize the transaction information in a different way of grouping by item category: POS and Service.
Voids Report	X	X	The **Voids Report** provides users with a way to view and print voided transactions. The report includes results for an individual Point-of-Sale terminal or a group of terminals.

Portal

Reports	School Use	District Use	Description
Portal Request Summary Report		X	The **Portal Request Summary Report** generates a list of requests submitted via the portal, the date the request was made, the date the request was processed, who processed the request and the status of the request.
Portal Usage Report		X	The **Portal Usage Report** helps analyze activity for Campus Portal user accounts. The information displayed by grade level includes the percent of students and parents that have user accounts, the number of times they have logged into the account and the average number of times they log in each week during the selected enrollment year.

Scheduling

Reports	School Use	District Use	Description
Blended Learning Gap/Overlap Report	X		The **Gap and Overlap Report** identifies a gap or an overlap in a student's assignment to a Blended Learning Group.
Course Projections Report	X		The **Course Projections Report** uses planned courses from student academic plans to determine the total number of course sections that may be needed over the next four school years.

Reports	School Use	District Use	Description
Master Schedule	X		The **Master Schedule Report** lists detailed information about each section within a schedule. This report lists roster counts by gender and Special Education, section placements, team, room and teacher.
Open Rooms	X		The **Open Rooms Report** lists rooms that are not scheduled with a section, organized by term and period.
Request Batch	X		The **Request Batch Report** prints a list of student requests in a one page per student format. Student requests are entered in the Walk-In Scheduler portion of a student's Schedule.
Request Conflicts	X		The **Request Conflicts Report** identifies potential scheduling conflicts where a student has requested conflicting courses. Identifying these conflicts is useful when planning where to place courses that have few sections.
Request Detail	X		The **Request Detail Report** lists students who have requested the chosen department or courses. Information comes from the Walk-In Scheduler portion of a student's Schedule.
Requests Satisfied	X		The **Requests Satisfied Report** counts the requests and requests satisfied per grade and per course.
Room Usage	X		The **Room Usage Report** displays what sections meet in each term and period for each room. Data is pulled from the Room Assignment option on the Course editor.
Schedule Batch	X		The **Schedule Batch Report** prints student schedules en masse, one page per student suitable for handing out to students. Display options are only available for users who have tool rights to the Report Preferences.
Schedule Conflicts	X		The **Schedule Conflicts Report** lists each non-alternate request that has not been fulfilled in the currently active trial.
Schedule Units Report	X		The **Schedule Units Report** looks for students who have not requested enough courses to fill a schedule.

Reports	School Use	District Use	Description
Seat Count	X		The **Seat Count Report** lists the total number of seats filled based on the roster for each course section. This report is designed for scheduling use and counts may or may not be accurate after a term starts.
Section Rosters	X		The **Section Rosters Report** displays the roster for each section taught by a specific teacher.
Staff History Report	X		The **Staff History Report** prints primary teachers, teachers and section staff assigned to sections based on the entered effective date.
Teacher Load	X		The **Teacher Load Report** summarizes teachers' utilization and includes the number of classes, sections, periods (excluding non-instructional periods), students, Special Education students and the total number of unique students they taught. Records are broken down by term.
Teacher Schedule Batch	X		The **Teacher Schedule Report** prints teachers' schedules, one page per teacher, listing which sections are taught and when for each teacher.

Student Information

Reports	School Use	District Use	Description
Activity Eligibility	X		The **Activity Eligibility Report** batch prints student activity eligibility statuses.
Age and Grade Level Exceptions Report	X	X	The A**ge/Grade Level Exceptions Report** identifies students who are enrolled in grade levels but may not be the appropriate age for that grade level, as determined by the Grade Level Age settings.
Caseload Summary Report	X	X	The **Caseload Summary Repor**t details information about each student in a caseload.
Counselor	X		The **Counselor Report** details counselor information for students based on report filter criteria.

Reports	School Use	District Use	Description
Duplicate IDs	X		The **Duplicate IDs Report** lists students with the same Local ID (Student Number) and/or the same State ID, depending on the selected criteria.
Duplicate Students Search	X	X	The **Duplicate Student Search Report** is used to identify duplicate students within Infinite Campus based on search criteria.
Enrollment Loss Report	X		The **Enrollment Loss Report** lists situations where a student who is currently enrolled in the selected school does not have a primary enrollment record in the same school for the following school year. This does not include students who are graduating to the next school level.
Enrollment Overlap	X	X	The **Enrollment Overlap Report** details enrollment record information for students who have overlapping enrollments.
Enrollment Status	X	X	The **Enrollment Status Report** lists student's enrollment start/end status and mailing address.
Enrollment Summary Details Report	X	X	The **Enrollment Summary Details Report** lists student enrollment data using the start and end date of enrollment, enrollment start and end status, and race/ethnicity information.
Enrollment Summary	X	X	The **Enrollment Summary Report** details a district-wide breakdown of enrollment records summarized by school, grade, gender and race.
File Labels by DOB	X		The **File Labels by DOB Report** is formatted to print on 1" X 2-5/8" labels and includes student name, student number and birthday information.
Folder Labels by DOB	X		The **Folder Labels by DOB Report** is formatted to print on 1" X 2-5/8" labels and includes parent name, student name, gender, date of birth and address information.
Graduation Cohort Validations Report	X	X	The **Graduation Cohort Validations Report** lists graduation and cohort records that are not complete or do not match enrollment records. Information returned on this report can be used to perform data cleanup before state and federal graduation reporting.
Graduation Rate		X	The **Graduation Report** extracts and calculates graduation rates.

Reports	School Use	District Use	Description
Meeting Report	X		The **Meeting Report** provides detailed or summary information about counseling meetings, based on the options selected.
No Show Report	X	X	The **No Show Report** lists enrollments with the No Show checkbox selected.
Plan Audit	X	X	The **Plan Audit Report** lists services and plans based on auditing types in order to facilitate cleanup of potential data errors.
Process Compliance	X	X	The **Process Compliance Report** lists all students who have information that does not comply with certain requirements.
Service Detail	X	X	The **Service Detail Report** details student information including student name, student number, grade, service provider, service start/end date and minute summary based on the services and date range entered on the report editor.
Service Provider Detail	X	X	The **Service Provider Detail Report** details service provider information based on the providers and date range entered on the report editor.
Service Provider Summary	X	X	The **Service Provider Summary Report** details service provider information such as students' count, service providers' count and minute summary based on the services and date range entered on the report editor.
Service Summary	X	X	The **Service Summary Report** details service information such as students' count, service providers' count and minute summary based on the services and date range entered on the report editor.
State Enrollment Overlap	X	X	The **State Enrollment Overlap Report** lists students who are simultaneously enrolled in two or more different schools on the same date. While running the report, students visible under the user's calendar rights enables the visibility of data regarding enrollment overlaps that pertain to other schools in the state.
State Enrollment Verification Report	N/A	N/A	The **State Enrollment Verification Report** allows a district to compare its local student enrollment data to that existing at the state level.
Test Results	X		The **Test Results Report** lists tests results for each test selected on the report editor.

Survey

Reports	School Use	District Use	Description
Response Extract Report	X	X	The **Response Extract Report** generates a spreadsheet file of received/completed survey answers.

Transportation

Report	School Use	District Use	Description
Transportation Summary	X		The **Transportation Summary Report** prints bus or parking detail information for students who match the selected criteria.
Student Bus Assignment	X		The **Student Bus Assignment Report** prints bus information for students in either list or badge form. The report can be generated based on bus number or teacher, and prints student transportation data as of the entered effective date. Use Avery Labels 74541 for best results when printing in badge format.

User Security

Reports	School Use	District Use	Description
Ad hoc Runtime Security Report	X		The **Ad hoc Runtime Security Report** identifies filters which are assigned to users and/or user groups in which the user or group does not have proper tool rights for accessing information (fields) contained within the filter.
Audit Log		X	The **Audit Log Report** monitors and tracks changes made to areas of user security. The View Audit Log tool is available for district and state level use.
Client Statistics		X	The **Client Statistics Report** analyzes the security access table and generates a graph of operating systems, browsers, screen size and the number of users that access the system, including internal (staff) and external (parents and students) users.

Reports	School Use	District Use	Description
Product Security Role Report	X	X	The **Product Security Role Report** provides a list of all users who have been granted specific Product Security Roles. Users can group reported data by person or product security role and include disabled user accounts in report results.
Tool & Calendar Right Access Report	X	X	The **Tool and Calendar Right Access Report** allows you to view a list of all users or user groups who have been granted tool rights for a specific tool and/or rights to a particular calendar.
User Account Automation Log	X	X	The **User Account Automation Log** allows users to view detailed information about user account username modifications, user account creation failures, and accounts automatically disabled via preferences set in the Account Security Preferences tool.
User Group Report	X	X	The **User Group Report** provides high-level and detailed information about which user groups exist, all tool rights and calendar rights assigned to each user group, and which user groups are assigned to which Staff Account Automation rules.

State Reporting Extracts

All extracts and reports defined by the state's Department of Education are available in the State Reporting Folder (i.e., MN State Reporting). See each state within the State Specific Information area of the Knowledge Base for more information.