Student Scan History

Last Modified on 12/04/2025 12:39 pm CST

The Scanning toolset is part of the [Campus Workflow Suite](#).

Tool Search: Student Scan History

Scanner data is located in the Student Scan History tool. Click on the custom scanner tab to view the check in data. The Summary Data screen displays all custom scanning data for all custom scanners.

Student Scanned Summary Data

Report Layout

Column Name	Description
Date	The day the student scanned in or out of the location.
Time In	The time the student scanned in to the scanning location.
Time Out	The time the student scanned out of the scanning location. A hall pass that was not ended will appear as "Pass Not Ended."

Column Name	Description
Scanner Location	The name of the scanner.
Room	The room number of the custom scanning location. The **Run with room selection** option must be enabled at System Administration > Scanning > Custom Scanners for this field to display. See the Custom Scanner settings documentation for additional information on how to set up custom scanning locations.
Total Minutes (Minutes Over)	The amount of time it took the student to scan out and back into the location. The Minutes Over (shown in parenthesis) displays how many minutes the pass ran over the allowed time.