

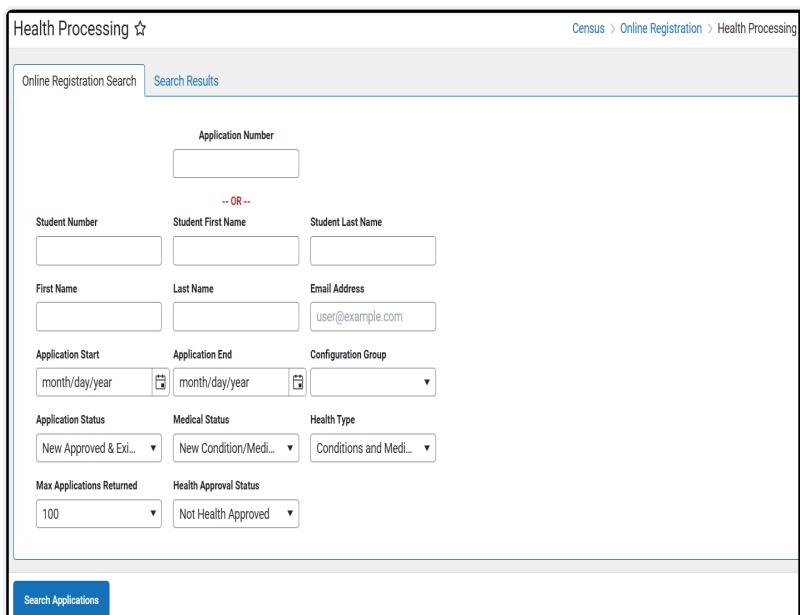
Health Processing

Last Modified on 01/29/2026 2:08 pm CST

This documentation applies to both versions of Online Registration.

Tool Search: Health Processing

Health Processing allows staff to review parent-submitted health information and add medications or conditions to the student's records.



The screenshot shows the 'Health Processing' search interface. It features a search bar at the top with tabs for 'Online Registration Search' and 'Search Results'. Below the search bar are several search criteria fields:

- Application Number (input field)
- OR --
- Student Number (input field)
- Student First Name (input field)
- Student Last Name (input field)
- First Name (input field)
- Last Name (input field)
- Email Address (input field, containing 'user@example.com')
- Application Start (date input field)
- Application End (date input field)
- Configuration Group (dropdown menu)
- Application Status (dropdown menu, showing 'New Approved & Exl...')
- Medical Status (dropdown menu, showing 'New Condition/Medi...')
- Health Type (dropdown menu, showing 'Conditions and Medi...')
- Max Applications Returned (dropdown menu, showing '100')
- Health Approval Status (dropdown menu, showing 'Not Health Approved')

At the bottom of the search interface is a blue 'Search Applications' button.

Health Processing

Once a parent or guardian has entered an online registration through the Portal, the designated health staff person can begin processing the application for specific health concerns. Applications can be reviewed by status, by first name/last name of the person who entered the registration, application number (assigned when the application is submitted) or an email address of the person who entered the registration.

Staff can only search for applications associated with the calendar rights assigned to them (unless the [Disable Calendar Filter for Staff Processing](#) checkbox is marked). For example, a user who has rights to the Middle School and not to the High School can only view and approve applications for students at the Middle School.

Health Processing Search Editor Fields

Option	Description
Application Number	System-assigned number associated with the application.
Student Number	Locally assigned identification number for the student. This number is created when the enrollment is saved.
Student First and Last Name	Legally recognized name of the student.
First and Last Name	Legally recognized name of the parent/guardian who entered the application.
Email Address	Email address entered when the application was created, usually of the parent/guardian.
Application Start and End	Date fields used as a range to return applications entered between the two dates.
Application End Year	Indicates the ending school year for which the application is associated. For the 2024-25 school year, the end year is 2025.
Configuration Group	Indicates the Configuration Group for which the application is associated.
Application Status	<p>Indicates the status of the application. This includes all core statuses, link errors, post errors and custom statuses. Core statuses are as follows:</p> <ul style="list-style-type: none"> • New Approved and Existing Approved - This option displays all new and existing applications that have been approved and posted. • New Approved and Existing Approved or Submitted - This option displays all approved new, approved existing, and submitted Existing applications. • New Approved - This option displays all new approved applications. • Existing Approved - This option only displays Existing approved applications. • Existing Approved or Submitted - This option displays existing approved or existing submitted application.
Medical Status	<p>Indicates the status of the student's medical/condition history.</p> <ul style="list-style-type: none"> • New Condition/Medication or No longer current Condition/Medication • All • New Health Condition or Medication • Condition or Medication no longer current
Health Type	<p>Indicates the type of health record:</p> <ul style="list-style-type: none"> • Conditions or Medications • Health Conditions • Medications

Option	Description
Max Application Returned	This field can be used to minimize a large number of returned applications in the search results area. Options include 100, 500, 1000 and al.
Health Approval Status	Indicates the status of the application for the entered health reasons: <ul style="list-style-type: none"> Not Health Approved - This option will display applications that have not been verified by health staff. Health Approved - This option will display all applications that have already been verified.

Applications matching the entered criteria are displayed on the Search Results tab. Upon selecting an application to review, click **Review Application** to open the list of students in the application.

Health Processing ☆

Census > Online Registration > Health Processing

Online Registration Search Search Results Refresh Search

Full Name	Enrollment Calendar	Enrollment Grade	Application Grade	Total Conditions	Total Medications	Review Status	Approved By
Katie Kay Arauz	24-25 Newton Senior High Schoo	12	12	3	3	NOT APPROVED	

App#	Name	Status	Type	Date Submitted	Modified by	Date Last Process...	Comments
1816	Hernandez, Jodi	Approved - Existing Family	Existing	10/11/2024 09:15:00 AM	System Administrator	10/11/2024 09:15:00 AM	
5813				10/11/2024	English		

1 - 1 of 1 items

Review Application Print Application

Health Processing Search Results

Students in Application

On this screen, you can see all the students in the application, whether they have health conditions or medications attached to them, and if they have been reviewed. Select a student from the list to review their health conditions and medications.

Health Processing ☆ Census > Online Registration > Health Processing

Students in Application 1816

Full Name	Enrollment Calendar	Enrollment Grade	Application Grade	Total Conditions	Total Medications	Review Status	Approved By
Katie Kay Arauz	24-25 Newton Senior High Schoo	12	12	3	3	NOT APPROVED	>

[Return to Search](#) [Print Application](#)

Students in Application

Health Conditions and Medications Review

When reviewing student's health conditions or medications, the health staff sees information added by the parent. From this screen, the health staff can directly open the student's health [Conditions](#) and [Medications](#) tools for data entry by using the buttons at the bottom of the screen. These buttons will open the student's Conditions or Medications tools in a separate browser tab and will continue to refresh that tab as they review other students and click those buttons again. See the [Conditions](#) and [Medications](#) articles for information on how to enter student medical information into Campus.

Click **Flag as Reviewed** for each Health Condition or Medication to track progress, enabling an easy return to Health Processing if interrupted.

Health Conditions

Non-linked Condition NOT in OLR - F41.9 : Anxiety disorder, unspecified

Infinite Campus Status: Not Resolved	Start Date: 11/01/2024	End Date: No End Date
Infinite Campus Comments:		
<input type="button" value="Update Health Condition"/>		

REVIEWED New Condition in OLR - Other : Other

Comments: Anxiety			
Will Post As: This condition is not set up to post to Infinite Campus Health			
<input type="button" value="Remove Reviewed Flag"/>			

Linked Condition in OLR and Infinite Campus - T78.40XA : Allergy, unspecified, initial encounter

Condition Status: This condition IS NOT current	Infinite Campus Status: Not Resolved	Start Date: 10/30/2024	End Date: No End Date
<input type="button" value="Flag Student As Health Approved"/> <input type="button" value="Cancel"/> <input type="button" value="Print Application"/> <input type="button" value="Open Student Health Conditions"/> <input type="button" value="Open Student Medications"/>			

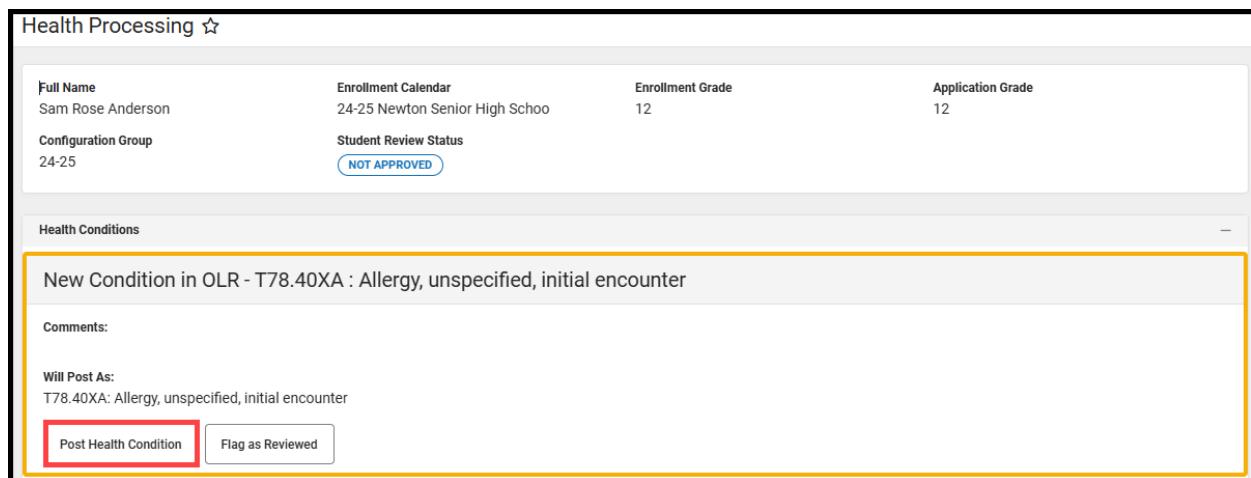
Health Review

There are three colors that will indicate the status of a health condition or medication:

1. Yellow boxes indicate that the health condition or medication is New:
 - If a new health condition is not linked via the [OLR Lists Bank](#) (in the person-healthConditions list), the box will remain yellow even after entering the health condition for the student.
 - Once you have entered the unlinked health condition for the student and click Flag as Reviewed, the health condition will be listed on the review screen a second time with a red box around it. This is intentional, as the health condition in Infinite Campus technically was not in OLR and is not linked to the one entered in OLR in any way.
 - If a new health condition is linked via the [OLR Lists Bank](#) (in the person-healthConditions list) and the condition is posted using the "Post Health Condition" button, the box will turn blue.
 - New medications will always show as yellow boxes, even after entering the medication on the student.
2. Blue boxes indicate the following:
 - Existing Health Conditions or Medications.
 - New Health Conditions that were linked via the [OLR Lists Bank](#) (in the person-healthConditions list) and the condition was posted using the "Post Health Condition" button.
3. Red Boxes indicate a Health Condition or Medication was not in the OLR application, but was in Infinite Campus.

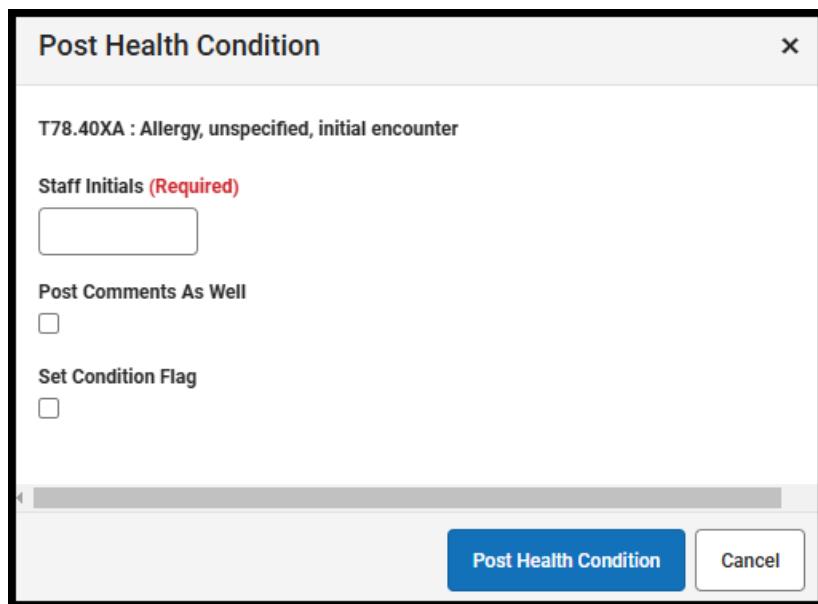
Post Health Condition

The Post Health Condition button is used to post a new linked health condition to Campus.



The screenshot shows the 'Health Processing' window. At the top, there are student details: Full Name (Sam Rose Anderson), Enrollment Calendar (24-25 Newton Senior High Schoo), Enrollment Grade (12), Application Grade (12), Configuration Group (24-25), and Student Review Status (NOT APPROVED). Below this, the 'Health Conditions' section displays a new condition: 'New Condition in OLR - T78.40XA : Allergy, unspecified, initial encounter'. There is a 'Comments:' field, a 'Will Post As:' field containing 'T78.40XA: Allergy, unspecified, initial encounter', and two buttons at the bottom: 'Post Health Condition' (highlighted with a red box) and 'Flag as Reviewed'.

When this button is clicked, a pop-up window will appear, allowing the user to enter staff initials and include comments from the parent. Furthermore, the user can set a health condition flag for the student and add a user warning related to that flag.



The pop-up window is titled 'Post Health Condition'. It contains the text 'T78.40XA : Allergy, unspecified, initial encounter'. Below it are three checkboxes: 'Staff Initials (Required)' (unchecked), 'Post Comments As Well' (unchecked), and 'Set Condition Flag' (unchecked). At the bottom are two buttons: 'Post Health Condition' (blue) and 'Cancel'.

The health condition must be configured to allow flags for these options to function correctly.

Health Processing Approval

Once all health conditions and medications have been verified for the student, the health staff will flag the student as Health Approved. Repeat these steps as needed for each student in the application. This will flip the Student's Review Status to Approved above and on the prior Student

in Application screen.

Health Processing ☆

Census > Online Registration > Health Processing

Full Name Katie Kay Arauz	Enrollment Calendar 24-25 Newton Senior High Schoo	Enrollment Grade 12	Application Grade 12
Configuration Group 24-25	Student Review Status NOT APPROVED		

Health Conditions

New Condition in OLR - J45.20 : Mild intermittent asthma, uncomplicated

Comments:
Needs inhaler for Gym

Will Post As:
J45.20: Mild intermittent asthma, uncomplicated

Post Health Condition Flag as Reviewed

Linked Condition in OLR and Infinite Campus - E23.2 : Diabetes insipidus

Condition Status: This condition IS current	Infinite Campus Status: Not Resolved	Start Date: 10/09/2024	End Date: No End Date
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Infinite Campus Comments:

Flag Student As Health Approved Cancel Print Application Open Student Health Conditions Open Student Medications

Health Review - Health Approve/Save

Health Processing ☆

Census > Online Registration > Health Processing

Full Name Katie Kay Arauz	Enrollment Calendar 24-25 Newton Senior High Schoo	Enrollment Grade 12	Application Grade 12
Configuration Group 24-25	Student Review Status APPROVED	Approved By admin	

Health Conditions

Linked Condition in OLR and Infinite Campus - E23.2 : Diabetes insipidus

Condition Status: This condition IS current	Infinite Campus Status: Not Resolved	Start Date: 10/09/2024	End Date: No End Date
--	---	---------------------------	--------------------------

Infinite Campus Comments:

Update Health Condition Flag as Reviewed

Linked Condition in OLR and Infinite Campus - T78.40XA : Allergy, unspecified, initial encounter

Condition Status: New Condition	Infinite Campus Status: Not Resolved	Start Date: 10/15/2024	End Date: No End Date
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Infinite Campus Comments:
Peanut Allergy

Remove Health Approved Flag for Student Cancel Print Application Open Student Health Conditions Open Student Medications

Health Review - Student Application Health Staff Approved

To undo the approval, click the **Undo Health Approval** button (available for OLR Prime only).

Health Processing ☆

Census > Online Registration > Health Processing

Full Name Katie Kay Arauz	Enrollment Calendar 24-25 Newton Senior High Schoo	Enrollment Grade 12	Application Grade 12
Configuration Group 24-25	Student Review Status APPROVED	Approved By admin	

Health Conditions

Linked Condition in OLR and Infinite Campus - E23.2 : Diabetes insipidus

Condition Status: This condition IS current	Infinite Campus Status: Not Resolved	Start Date: 10/09/2024	End Date: No End Date
Infinite Campus Comments: Peanut Allergy			

Update Health Condition **Flag as Reviewed**

Linked Condition in OLR and Infinite Campus - T78.40XA : Allergy, unspecified, initial encounter

Condition Status: New Condition	Infinite Campus Status: Not Resolved	Start Date: 10/15/2024	End Date: No End Date
Infinite Campus Comments: Peanut Allergy			

Remove Health Approved Flag for Student **Cancel** **Print Application** **Open Student Health Conditions** **Open Student Medications**

Undo Health Approval

Map Health Conditions

Locate and have available the **Description** and **Code** of the health condition from the [Condition List](#) (Student Information > Health Administration > Condition Setup).

OLR Lists Bank ☆

System Settings > Online Registration Setup > OLR Lists Bank

Related Tools

Configuration (Required) 24-25	Language Group (Required) English	OLR List Bank (Required) person-healthConditions																																																								
<table border="1"> <thead> <tr> <th>Translation</th> <th>Description</th> <th>Code</th> <th>Seq</th> </tr> </thead> <tbody> <tr><td></td><td>Allergies</td><td>T78.40XA</td><td>3</td></tr> <tr><td></td><td>Asthma</td><td>J45.20</td><td>3</td></tr> <tr><td></td><td>Attention Deficit Disorder/Hyper Activity</td><td>ADHD</td><td>3</td></tr> <tr><td></td><td>Bone/Joint</td><td>Bone/Joint</td><td>3</td></tr> <tr><td></td><td>Convulsions/Epilepsy</td><td>Convulsions/Epile</td><td>3</td></tr> <tr><td></td><td>Degenerate Disease (Arthritis, etc)</td><td>Degenerate</td><td>3</td></tr> <tr><td></td><td>Dental</td><td>Dental</td><td>3</td></tr> <tr><td></td><td>Diabetes</td><td>Diabetes</td><td>3</td></tr> <tr><td></td><td>Eczema</td><td>Eczema</td><td>3</td></tr> <tr><td></td><td>Emotional</td><td>Emotional</td><td>3</td></tr> <tr><td></td><td>Fainting Spells</td><td>Fainting Spells</td><td>3</td></tr> <tr><td></td><td>Frequent Ear Infection</td><td>Ear Infection</td><td>3</td></tr> <tr><td></td><td>Headaches/Migraines</td><td>Headaches/Migr</td><td>3</td></tr> </tbody> </table>			Translation	Description	Code	Seq		Allergies	T78.40XA	3		Asthma	J45.20	3		Attention Deficit Disorder/Hyper Activity	ADHD	3		Bone/Joint	Bone/Joint	3		Convulsions/Epilepsy	Convulsions/Epile	3		Degenerate Disease (Arthritis, etc)	Degenerate	3		Dental	Dental	3		Diabetes	Diabetes	3		Eczema	Eczema	3		Emotional	Emotional	3		Fainting Spells	Fainting Spells	3		Frequent Ear Infection	Ear Infection	3		Headaches/Migraines	Headaches/Migr	3
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New List **Save** **Import From File [BETA]**

OLR Setup
OLR System Settings
OLR Builder
OLR Literals Bank
OLR Lists Bank
OLR Status
OLR Notification Editor
Document Upload Options
OLR Configuration List Editor
Registration Window By School
OLR Queue Setup
Language Groups
OLR Information Center
Mass Repost Applications

Health Conditions, Health Literals Values

1. Select the **person-Health Conditions** from the [OLR List Bank](#) field.
2. Click **Add Row**.

3. Enter the **Description** and **Code** from the **Condition List** for the conditions that should be mapped on the List Bank Translations tool.
4. Click **Save**. The Health Processing tool displays the mapped conditions.

Health Processing ☆

Census > Online Registration > Health Processing

Full Name Katie Kay Arauz	Enrollment Calendar 24-25 Newton Senior High Schoo	Enrollment Grade 12	Application Grade 12
Configuration Group 24-25	Student Review Status NOT APPROVED		

Health Conditions

New Condition in OLR - J45.20 : Mild intermittent asthma, uncomplicated

Comments:
Needs inhaler for Gym

Will Post As:
J45.20: Mild intermittent asthma, uncomplicated

Post Health Condition **Flag as Reviewed**

Linked Condition in OLR and Infinite Campus - E23.2 : Diabetes insipidus

Condition Status: This condition IS current	Infinite Campus Status: Not Resolved	Start Date: 10/09/2024	End Date: No End Date
Infinite Campus Comments:			

Flag Student As Health Approved **Cancel** **Print Application** **Open Student Health Conditions** **Open Student Medications**

In order to map the medical/mental health conditions:

- Mark the **Post Health Condition** for each condition that should be mapped.
- Staff need to add their initials.
- Open the conditions to review or post student conditions.

Verify the conditions are there by clicking the Medications tab on the Health Processing view. Medications do NOT post automatically.

If districts use the optional **Type** field when entering conditions into the [Condition List](#) (Student Information > Health Administration > Condition Setup), the Type and Condition must be entered together, with no spaces, in the OLR Lists Bank Code field.

Condition List

HealthConditionList Editor

Group	Code	Description
allergy	368.00	
allergy	15.07 V	
medical	995.30	
medical	044.00 V	
medical	075.00	
medical	250.00	
medical	250.02	
medical	493.90	
medical	345.90	
	088.81 V	Lyme Disease

HealthConditionList Detail

Active	Flagable	<input checked="" type="checkbox"/> *Code	<input type="text"/> 088.81	<input type="text"/> Type	<input type="text"/> V
*Description					
Lyme Disease					
Group					

OLR Lists Bank

Translation Language: English

R Lists Bank Translations

Person - Health Conditions Translation	Description	Code	Seq
Allergies	Allergies	Allergies	3
Asthma	Asthma	Asthma	3
Attention Deficit Disorder/Hyper Activity (ADHD)			3
Bone/Joint	Bone/Joint	Bone/Joint	3
Convulsions/Epilepsy	Convulsions/Epilepsy	Convulsions/Epilepsy	3
Degenerate Disease (Arthritis, etc)	Degenerate	Degenerate	3
Dental	Dental	Dental	3
Diabetes	Diabetes	Diabetes	3
Eczema	Eczema	Eczema	3
Emotional	Emotional	Emotional	3
Fainting Spells	Fainting Spells	Fainting Spells	3
Frequent Ear Infection	Ear Infection	Ear Infection	3
Headaches/Migraines	Headaches/Migraines	Headaches/Migraines	3
Hearing Impairment	Hearing Impairment	Hearing Impairment	3
Heart/Lung	Heart/Lung	Heart/Lung	3
Other	Other	Other	3
Urinary	Urinary	Urinary	3
Vision	Vision	Vision	3
Lyme Disease	V088.81	V088.81	3

Condition List Type OLR Lists Bank Setup