

# Matrix History Report

Last Modified on 10/21/2024 8:22 am CDT

The Scanning toolset is part of the [Campus Workflow Suite](#).

## Tool Search: Matrix History

The Matrix History report is used to generate a historical report of resolutions assigned using the Behavior Resolution Matrix tool.

Behavior-Resolution Matrix History Report

Historical Records for "19-20 Newton Senior High School"

Start Date \* 02/13/2020 End Date \* 02/17/2020 Resolution Set \* All Resolutions

Load

Student Number	Last Name	First Name	Matrix Name	Incident ID	Resolution Assigned	Duration (min)	Date Assigned
<a href="#">207003</a>	Albertson	Cody	Truancy	<a href="#">61862</a>	Contact Police	0	02-13-2020 12:47 PM
<a href="#">2594</a>	Aagard	Mark	Truancy	<a href="#">61863</a>	Contact Police	0	02-13-2020 12:47 PM
<a href="#">207006</a>	Antie	Ann	Truancy	<a href="#">61864</a>	Contact Police	0	02-13-2020 12:47 PM
<a href="#">216042</a>	Bautista	Donald	Truancy	<a href="#">61865</a>	Contact Police	0	02-13-2020 12:47 PM
<a href="#">204015</a>	Carter	Sarah	Truancy	<a href="#">61866</a>	Contact Police	0	02-13-2020 12:47 PM
<a href="#">203001</a>	Fifer	Betty	Truancy	<a href="#">61867</a>	Contact Police	0	02-13-2020 12:47 PM
<a href="#">204019</a>	Avery	Geri	Truancy	<a href="#">61868</a>	Contact Police	0	02-13-2020 12:47 PM
<a href="#">204022</a>	Anderson	Lisa	Truancy	<a href="#">61869</a>	Contact Police	0	02-13-2020 12:47 PM

Export to Excel

*Matrix History Report*

1. Enter a **Start Date**.
2. Enter an **End Date**.
3. Select a **Resolution Set**: either **All Resolutions** or **Pending**. Pending resolutions are resolutions that do not have an assigned Resolution Start Date. See the [Behavior Management Tool](#) documentation for additional information.
4. Click **Load** to generate results. The columns can be rearranged by clicking and dragging the column names to a different orientation.

## Report Results

Field	Description
<b>Student Number</b>	The student's personal identification number. Click the student number to navigate to the Student Summary. See the <a href="#">Student Summary</a> documentation for additional information.
<b>Last Name</b>	The student's last name.
<b>First Name</b>	The student's first name.

Field	Description
<b>Middle Name</b>	The student's middle name.
<b>Incident ID</b>	The incident ID associated with the behavior event. Click the incident ID number to navigate to the Incident Detail on the Behavior Management Tool. See the <a href="#">Behavior Management Tool</a> documentation for additional information.
<b>Resolution Assigned</b>	The name of the resolution assigned to the student.
<b>Duration (min)</b>	The duration of the resolution in minutes. A Duration is only applied to resolutions with a sub-type of Detention.
<b>Date Assigned</b>	The date the resolution was assigned to the student.

Click **Export to Excel** to view the list of results in Excel.

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