

Batch Queue History

Last Modified on 12/14/2025 8:45 pm CST

Tool Search: Batch Queue History

The History tool provides a list of reports that have been assigned to the Batch Queue and deleted either manually by a user or automatically, through the Batch Queue Maintenance task.

Batch Queue History ☆

System Settings > System Processes > Batch Queue History

Refresh

Show top 50

tasks submitted between 09/14/2023 and 09/21/2023

Batch Queue List

Queued Time	Report Title	Username	Status	Start Time	End Time
09/21/2023 08:23:32 AM	Academic Plan Progress Batch Report	admin13	Deleted	09/21/2023 08:23:45 AM	09/21/2023 08:26:43 AM
09/21/2023 08:18:56 AM	MARSS A	admin13	Deleted	09/21/2023 08:19:15 AM	09/21/2023 08:19:16 AM

Batch Queue History

See the [Batch Queue History](#) Tool Rights article for information on available tool rights.

All deleted reports, including those that were never generated, will be shown in the History tool. To view the details of a deleted report, adjust the filter fields as necessary and then select it from the Batch Queue List editor.

Show top 50 tasks submitted between 09/14/2023 and 09/21/2023

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Batch Queue Detail

Report Title
Academic Plan Progress Batch Report

Queued Time
09/21/2023 08:23:32 AM

***Scheduled Time**
09/21/2023 08:23 AM

File Name
AcademicPlanProgressBatch.pdf

Status
Deleted

Start Time
09/21/2023 08:23:45 AM

End Time
09/21/2023 08:26:43 AM

High Priority
☐

Never Expires
☐

Content Type

User Name
admin13

Deleted Status

Only the details of the report are available through this tab; the actual report is not, as it has been deleted.