

Service Provider Summary Report

Last Modified on 12/14/2025 8:45 pm CST

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Tool Search: Service Provider Summary Report

The **Service Provider Summary Report** displays students' count, service providers' count and minute summary, which include indirect minutes, direct minutes and total minutes. The service information will be displayed if "Providers and Services" selected as the report type.

Service Provider Summary Report ☆

Student Information > Reports > Service Provider Summary Report

Service Provider Summary Report

For each provider who provides service within the selected date range, the Service Provider Summary Report displays students' count, service providers' count and minute summary, which includes indirect minutes, direct minutes and total minutes. The service information will be displayed if choose "Providers and Service" as the report type.

Date Range (Required fields)

*Start Date: 06/26/2024

*End Date: 06/26/2024

Non-Residents students Only

Providers (CTRL-click or SHIFT-click to select multiple)

All providers

Curtis, Kristen

Which calendar(s) would you like to include in the report?

active year

list by school

list by year

23-24

2024 - AA TEMPE - REGULAR
2024 - AAED - REGULAR
2024 - AAG - REGULAR
2024 - AAQC - REGULAR
2024 - ABAT - REGULAR
2024 - ABHSE - REGULAR
2024 - ACCE - REGULAR
2024 - ACCM - REGULAR
2024 - ACESG - REGULAR
2024 - ACESP - REGULAR
2024 - ACEST - REGULAR
2024 - ACPHS - CEC
2024 - ACPHS - CLC
2024 - ACPHS - EDGE
2024 - ACPHS - HILL
2024 - ACPHS - ICAN
2024 - ACPHS - ILRN
2024 - ACPHS - REGULAR
2024 - ACPMS - REGULAR
2024 - AJHS - CLC
2024 - AJHS - EDGEJHS
2024 - AJHS - HILLJHS

Print Option Providers Only Providers and Service

Print in HTML format

Service Provider Summary Report Editor

See the [Student Information Reports Tool Rights](#) article for the tool rights needed to generate this report.

Unlike the [Service Provider Detail Report](#), the Service Provider Summary Report does not list student names. It just lists the type of service being provided and the service information.

Report Logic

Locked plans are referenced to pull service information and service providers. Service information prints for non-locked plans, reporting the same information except for the name of the Service Provider. A student is listed once per service per provider. This means the student's name may be listed more than one time for each service provider.

Report Editor

The following fields are available for entry:

Field	Description
Start Date	First date used to report service provider information. This is a required entry. Dates are entered in <i>mmddyy</i> format or can be chosen by selecting dates from the calendar icon.
End Date	Last date used to report service provider information. This is a required entry. Dates are entered in <i>mmddyy</i> format or can be chosen by selecting dates from the calendar icon.
Non-Resident Students Only	When marked, the report only prints students who are considered non-residents based on their Resident District selection.
Providers	Lists those individuals marked as a Service Providers on a student's Team Member's tool.
Calendar Selection	Select at least one calendar from which to report provider information. Calendars can be selected by active year, school name or year.
Print Options	The report can print either Providers only or Providers and Services . <ul style="list-style-type: none">• Providers and Services prints the service provided to the student and total time for that service.• Providers Only prints just the name of the provider and total time.
Print in HTML Format	When marked, the report prints in HTML format, instead of the standard PDF format.

Generate the Service Provider Summary Report

1. Enter the **Date Range** for the report.
2. If only non-resident students should be included, mark the **Non-Resident Students Only** checkbox.

3. Select which **Providers** to include in the report.
4. Select the desired **Print Option**.
5. If the report should print in HTML format, mark the **Print in HTML Format** checkbox.
6. Select the **Calendars** to include on the report.
7. Click the **Generate Report** button. The report displays in a new browser window in the selected format.

2011-12 High School		Service Provider Summary Report				
		Service Date: 01/01/2012 - 08/30/2012				
		All Providers				
Generated on 08/30/2012 10:49:00 AM Page 1 of 1		Providers: 34 Service: 47 Programs: 529 Plans: 179 Students: 171				
Provider	Service	Students	Indirect time (hrs)	Direct time (hrs)	Total time (hrs)	
Provider, Kerrie	45	137	5882.75	48957.52	54841.03	
Provider, Belinda	1	1	0.00	0.00	0.00	
Provider, Heidi	1	1	0.00	0.00	0.00	
Provider, Karen	1	2	35.33	43.50	78.83	
Provider, Nelly	1	1	20.40	20.40	40.80	
Provider, Janet	1	1	0.00	0.00	0.00	
Provider, Steven	4	9	15.67	156.67	172.33	
Provider, Roberta	1	3	32.10	1976.20	2008.30	
			86.58	3086.40	3172.98	

Service Provider Summary Example - Providers Only

2011-12 High School		Service Provider Summary Report				
		Service Date: 01/01/2012 - 08/30/2012				
		All Providers				
Generated on 08/30/2012 10:39:11 AM Page 1 of 3		Providers: 34 Service: 47 Programs: 529 Plans: 179 Students: 171				
Provider	Service	Students	Indirect time (hrs)	Direct time (hrs)	Total time (hrs)	
Service: Accessing Community	45	137	5882.75	48957.52	54841.03	
Service: Assistive Technology	1	0.00	22.20	22.20		
Service: Assistive Technology Instruction	2	0.78	102.92	103.70		
Service: Audiology	1	0.00	0.00	0.00		
Service: Augmented Communication	3	6.63	0.23	6.87		
Service: Behavioral Management	2	224.60	0.00	224.60		
Service: Communication Interaction	23	965.38	5942.03	6907.43		
Service: Community Participation Skills	1	0.00	26.27	26.27		
Service: Dan's Related Service	4	6.27	15.67	21.93		
Service: Deaf/Hard of Hearing	1	1.98	25.33	27.32		
Service: Development Adapted Physical Education	2	1.63	246.62	248.25		
Service: Development	14	157.25	1483.80	1641.05		
Service: dsdf	2	0.23	0.50	0.73		
Service: Dressing	2	0.00	41.52	41.52		
Service: Early Childhood Special Education	1	0.00	17.40	19.13		
Service: Eating	1	1.73	19.83	19.83		
Service: Employment Skills	4	0.00	549.68	686.02		
Service: Equipment Maintenance	1	136.32	0.00	136.32		
Service: Functional Academic	1	19.08	448.50	467.58		
Service: Written Language	50	97.50	5801.67	5899.17		
Provider, Kerrie	1	1	0.00	0.00	0.00	
Service: Assistive Technology Instruction	1	1	0.00	0.00	0.00	
Provider, Ben	1	1	0.00	0.00	0.00	
Service: Assistive Technology Instruction	1	1	0.00	0.00	0.00	
Provider, Carly	1	2	35.33	43.50	78.83	
Service: Accessing Community	2	35.33	43.50	78.83		
Provider, Angela	1	1	20.40	20.40	40.80	
Service: Audiology	1	1	20.40	20.40	40.80	
Provider, Darla	1	1	0.00	0.00	0.00	
Service: Assistive Technology Instruction	1	1	0.00	0.00	0.00	

Service Provider Summary Example - Providers and Services