

Service Provider Detail Report

Last Modified on 07/17/2025 2:23 pm CDT

Report Logic | Report Editor | Generate the Service Provider Detail Report

Tool Search: Service Provider Detail Report

The **Service Provider Detail Report** displays provider's name, the provided service's detailed information, which includes students' name, student number, grade, service start/end dates, and minute summary.

Service Provider Detail Report 🌣		Student Information > Reports > Service Provider Detail Report
Service Provider Detail Report For each provider who provides service within the selected dat provider's name, the provided service's detailed information, w service start/end dates, and minute summary.	te range, the Service Provider Detail Report displays hich includes students' name, student number, grade,	
Date Range (Required fields) Start Date:	Which calendar(s) would you like to include in the re active year list by school list by year 23-24 2024 - AATEMPE - REGULAR 2024 - AAG - REGULAR 2024 - AAG - REGULAR 2024 - ABAT - REGULAR 2024 - ABAT - REGULAR 2024 - ABSE - REGULAR 2024 - ACC - REGULAR 2024 - ACC - REGULAR 2024 - ACC - REGULAR 2024 - ACCS - REGULAR 2024 - ACES - REGULAR 2024 - ACEST - REGULAR 2024 - ACFST - REGULAR 2024 - ACFHS - ILLAR 2024 - ACFHS - ILLAR 2024 - ACFHS - ILRN 2024 - ACFHS - ILRN 2024 - ACFHS - REGULAR 2024 - ACFHS - ILRN 2024 - ACFHS - ILRN 2024 - ACFHS - ILRN 2024 - ACFHS - ILLAR 2024 - ACFHS - HILLIFS *	port?
	Service Provider Detail Rep	ort Editor

See the <u>Student Information Reports Tool Rights</u> article for the tool rights needed to generate this report.

Unlike the <u>Service Provider Summary Report</u>, the Service Provider Detail Report lists student names in addition to the type of service being provided and the service information.



Report Logic

Locked plans are referenced to pull service information and service providers. Service information prints for non-locked plans, reporting the same information except for the name of the Service Provider. A student is listed once per service per provider, which means the student's name may be listed more than once for each service provider.

Hours Calculation Details

Hours are calculated and rounded using the following calculation:

- 1. The number of *Instructional Days per school year divided by one of the following values:
 - 1. If BIE, then 5, OR
 - 2. If weekly meetings (This pulls from the Service editor on the student's Plan.), then 5, OR
 - 3. If monthly (This pulls from the Service editor on the student's Plan.), then 20, OR
 - 4. If yearly (This pulls from the Service editor on the student's Plan.), then 260, OR
 - 5. If quarterly (This pulls from the Service editor on the student's Plan.), then 45, OR
 - 6. Otherwise, 1 (for daily meetings),
- 2. Times Service Frequency (This pulls from the Service editor on the student's Plan.),
- 3. Times Services Minutes (This pulls from the Service editor on the student's Plan.),
- 4. Divided by 60 minutes per hour.
- 5. This final number is then rounded to the nearest hundredth value.

*Instructional days are all days in the calendar Days tool where instructional is true and fall between the Plan Service Provided Start Date and End Date AND the student's enrollment Start Date and End Date.

Report Editor

The following fields are available for entry:

Field	Description
Start Date	First date used to report service provider information. This is a required entry. Dates are entered in <i>mmddyy</i> format or can be chosen by selecting dates from the calendar icon.
End Date	Last date used to report service provider information. This is a required entry. Dates are entered in <i>mmddyy</i> format or can be chosen by selecting dates from the calendar icon.
Non- Resident Students Only	When marked, the report only prints students who are considered non-residents based on their Resident District selection.
Providers	Lists those individuals marked as a Service Providers on a student's Team Member's tool.



Field	Description
Calendar Selection	Select at least one calendar from which to report provider information. Calendars can be selected by active year, school name or year.
Print in HTML Format	When marked, the report prints in HTML format, instead of the standard PDF format.

Generate the Service Provider Detail Report

- 1. Enter the **Date Range** for the report.
- 2. If only non-resident students should be included, mark the **Non-Resident Students Only** checkbox.
- 3. Select which **Providers** to include in the report.
- 4. If the report should print in HTML format, mark the **Print in HTML Format c**heckbox.
- 5. Select the **Calendars** to include on the report.
- Click the **Generate Report** button. The report displays in a new browser window in the selected format, listing the service providers, service, student name and details of the service.



2 Hi	011-12 gh School		Service Provider Service Date: 01/01/2 All Provi	Detail R 012 - 08/30/20 ders	eport 012		
Generated on 08/30/20	12 10:19:16 AM Page 1 of 20	Providers: 3	4 Service: 47 Programs	: 529 Plans:	179 Students: 17	l	
Provider	Grade Student(#)	Service	Start/End Date	Frequency	Session Indirec	Hours t Direct	Tota
Provider, James	12 Student, Analise M (#234567)	Physical Therapy	01/12/2012-01/11/2013	5.0:week	235 0.00	0.00	0.00
Service: 45 Programs: 385	12 Student, Analise M (#234567)	Functional Daily Living Skills	03/19/2012-06/29/2012 Ser	5.0:year vice Location	1 0.03 General Ed: werwe	3 1.20 Special	1.25 Ed: ad
Plans: 137 Students: 130 Indirect hours: 5882 75	12 Student, Analise M (#234567)	Nails	03/19/2012-07/06/2012 Ser	5.0:month vice Location	20 0.33 General Ed: 333	6.67 Special Ed	7.00
Direct hours: 48957.52 Total hours: 54841.03	12 Student, Analise M (#234567)	Dan's Related Service	03/19/2012-03/18/2013 Service	5.0:year Location Ge	4 0.00 eneral Ed: erwer Sj) 3.73 becial Ed:	3.73 SDwed
	12 Student, Analise M (#234567)	dfsdf	04/02/2012-07/04/2012	5.0:year	1 0.00	0.22	0.22
105 105 105 105 105 105 115 115 115 115	10 Student, Ben (#765432)	Reading	01/25/2011-01/24/2012	5.0:week	190 0.00 ervice Location Sp) 148.83 ecial Ed: r	148.83 esource
	10 Student, Ben (#765432)	Math	01/25/2011-01/24/2012	5.0:week Se	190 0.00 ervice Location Sp) 148.83 ecial Ed: r	148.83 esource
	10 Student, Ben (#765432)	Organizational Skills	01/25/2011-01/24/2012	5.0:week Se	190 0.00 rvice Location Spe) 148.83 cial Ed: R	148.83 esource
	09 Student, Claire (#345678)	Organizational Skills	09/06/2011-03/17/2012 Se	5.0:week rvice Location	141 0.00 General Ed: H.S.) 110.45 Special L	110.45 Ed: H.S
	11 Student, Dean (#876543)	Organizational Skills	03/28/2011-03/27/2012 S	5.0:week ervice Location	192 32.00 Special Ed: Arms) 150.40 trong High	182.40 Schoo
	10 Student, Evelyn (#456789)	Organizational Skills	02/28/2011-02/27/2012 Se	5.0:week ervice Location	191 31.83 Special Ed: Autisr	3 149.62 n Resourc	181.45 e Roon
	11 Student, Fischer (#987654)	Physical Therapy	01/26/2011-01/25/2012 Service Location Ger	1.0:month eral Ed: variou	9 4.75 Is AHS locations S	5 0.00 pecial Ed: AHS lo	4.75 various ocations
	11 Student, Fischer (#987654)	Math	01/26/2011-01/25/2012 S	5.0:week ervice Location	190 31.67 Special Ed: Arms	7 148.83 trong High	180.50 Schoo
	11 Student, Fischer (#987654)	Organizational Skills	01/26/2011-01/25/2012 S	5.0:week ervice Location	190 31.67 Special Ed: Arms	' 148.83 trong High	180.50 Schoo
	11 Student, Fischer (#987654)	Transition	01/26/2011-01/25/2012 S	5.0:week ervice Location	190 31.67 Special Ed: Arms	7 148.83 trong High	180.50 Schoo
	11 Student, Fischer (#987654)	Developmental Adapted Physical Education	01/26/2011-01/25/2012 S	5.0:week ervice Location	190 31.67 Special Ed: Arms	148.83 trong High	180.50 Schoo
	11Student, Fischer (#987654)	Employment Skills	01/26/2011-01/25/2012 S	5.0:week	190 31.67 Special Ed: Arms	148.83 trona High	180.50 Schoo

Service Provider Detail Example