

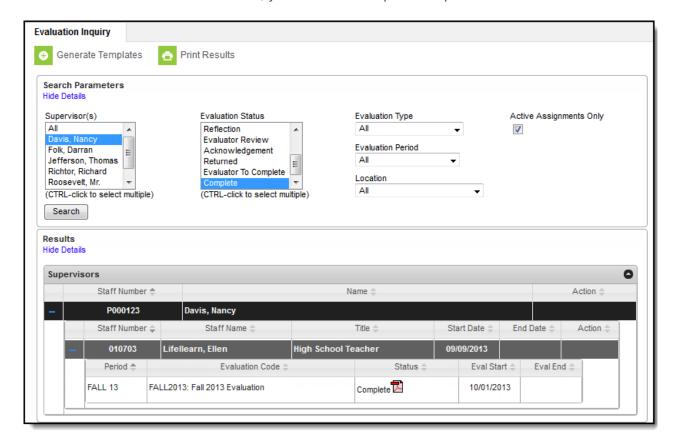
View and Print a Completed Evaluation from Evaluation Inquiry

Last Modified on 10/21/2024 8:22 am CD7

Staff Evaluations will no longer be available after June 30th, 2025. For more information, visit the Human Resources and Staff Evaluation Deprecation FAQ.

Tool Search: Evaluation Inquiry

As the Staff Evaluations administrator, you can view and print completed evaluations.



Complete the following steps to view a completed an evaluation.

- 1. Use the following **Search Parameters** to filter the number of search results.
 - Supervisors
 - Evaluation Status
 - Evaluation Type (Annual, Interim or Observation)
 - Evaluation Period
 - Location (The Primary Location on an employee's Work Assignment)
 - Active Assignments (Selecting this option only returns evaluations for employees that actively report to the selected supervisor(s))
- 2. Click the **Search** button.



Result

Results that match your search criteria display in the Results area.

- 3. Click the plus (+) next to the supervisor then the direct report for whom you want to view an evaluation.
- 4. Click the PDF button () next to the evaluation.

Result

A PDF of the completed evaluation displays.

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Staff Evaluation Summary

Employee: Adams, Amelia Assignment: High School Teacher Evaluator: Davis, Nancy Evaluation Period: FALL 13 Evaluation: Fall Interim Review Type: INTERIM
Evaluation Start: 10/01/2013 Evaluation End: Completion Date: 10/10/2013

Staff Evaluation Details

Use this form for probationary teachers and teachers with continuing contract status.

ENV: Learning Environment

- ENV 1.1: Arranges the classroom to maximize learning while providing a safe environment.
- ENV 1.2: Establishes clear expectations with student input.
 - ENV 1.2.1: Classroom rules and procedures established early in the school year.
 - ENV 1.2.2: Enforces classroom rooms consistently and fairly
- ENV 1.3: Maximizes instructional time and minimizes disruptions. ENV 1.4: Establishes a climate of trust and teamwork by being fair, caring and respectful.

ENV Evaluator Rating:

ENV Staff Rating:

ENV Evaluator Reflection:

Expectations for classroom rules, routines, and procedures are posted and clearly followed - students followed directions and understood behavioral encourage students to help one another and to work nicely together. expectations; teacher seldom had to remind anyone of expectations

ENV Staff Reflection:

PLN: Instructional Planning

- PLN 1.0: Plans time realistically for pacing, content mastery and transitions.
 PLN 2.0: Plans for differentiated instruction.
 PLN 3.0: Aligns lesson objectives to the school's curriculum and student learning needs.

PLN Evaluator Rating: Effective

PLN Staff Rating:

PLN Evaluator Reflection:

Engages and interests students during the whole group portion of the lesson. When students work in pairs, engagement is inconsistent. Higher level students are engaged, lower level students having difficulties are organizers and student pairs. distracted by the tasking.

PLN Staff Reflection:

Evaluation Summary

Evaluator Overall Comments:

Communicates and presents material clearly, and checks for understanding - clear communication and regular checks for understanding. However, when so many students are having difficulties, it would make sense to regroup and work with those students together as it was clear that many were having difficulties. Staff Final Comments:

No Staff Final Comments submitted.

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Adams, Amelia Staff Name	Davis, Nancy Evaluator Name	
Staff Signature	Evaluator Signature	
Date	Date	

