

TEDS (Kentucky)

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Tool Search: TEDS

The Technical Education Data System (TEDS) is the official repository of student data for all vocational/technical programs taught in Kentucky. Information from this tool is then used in the [TEDS Extract](#). Universities, community and technical colleges, state-operated area technology centers, locally operated technology centers, high schools and middle schools report technical program student data to TEDS.

Field Descriptions

The following table defines the fields on the student's TEDS tool:

Data Element	Description
School <i>Required</i>	The building at which the student is enrolled in TEDS programming.
Start Date <i>Required</i>	Start date of involvement in the selected program.

Data Element	Description
End Date	Termination date of involvement in selected program. An end date must be entered at the end of the school year. If an End Date is entered, a Termination Status must also be chosen. Automatically entered end dates from an enrollment when a calendar ends ignore any calendars with the Type: S:Summer School and/or if the Summer School indicator is marked.
CIP Code Required	Classification of Instructional Program code used to select the appropriate career major.
Special Populations	Select if student is a member of the following segments: <ul style="list-style-type: none"> • 1: Single Parent • 2: Single Pregnant Women
Daily Attendance Hours Required	Total number of hours student receives instruction in TEDS program. Values between .1 and 9.99 are accepted. This field does not round.
Term 1, Term 2, Term 3 Required	The terms are where the daily attendance hours per term are tracked. Users should select if the school is on a Semester or Trimester schedule for the year and then enter these sub-fields for Daily Attendance Hours.
Credit Hours Required	The number of credits the student receives for participating in the program.
Student Objective Required	Selection of the student's primary objective for participating in the selected TEDS program. Concentrator has priority over Exploring. When a user attempts to select Exploring when a TEDS program exists that is marked Concentrator, a warning displays indicating such. In the absence of a Concentrator student objective, Exploring may be selected.
	Options are: <ul style="list-style-type: none"> • 1: Exploring • 2: Concentrator
ATC_CTC	Area Technology Center or Career Technology Center in which the student is enrolled for the selected major/program.

Add a TEDS Record

1. Search for and locate the student.
2. Select the **Add TEDS** icon. A TEDS editor will appear.
3. Enter the **Start Date** of the TEDS program in *mmddyy* format or use the calendar icon to select a date.
4. Select the **CIP Code** from the dropdown list.

5. Select the appropriate option from the **Special Populations** dropdown list.
6. Enter the **Daily Attendance Hours**: Semesters or Trimesters
7. Enter the number of **Credit Hours** a student received.
8. Select the **Student Objective** from the dropdown list.
9. Enter **Term** values.
10. Select the appropriate **ATC_CTC** location for the enrollment of the program.
11. Click the **Save** icon when finished.
