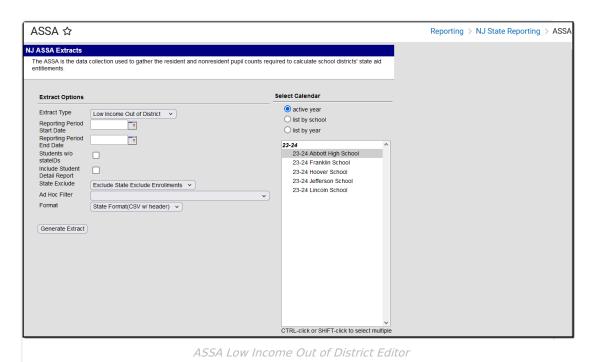# ASSA Low Income Out of District

Last Modified on 10/21/2024 8:20 am CDT

Report Logic | Report Editor | Generate the Report | Report Layout

Tool Search: ASSA

The ASSA Low Income Out of District Extract reports out-of-district students designated as low-income.

ASSA Low Income Out of District Editor

Report Logic

Students meeting the following criteria report:

- The student has active enrollment on or between the prior and effective reporting dates on the editor.
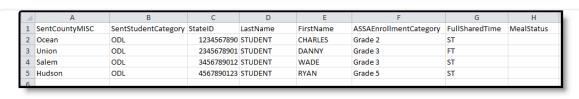- The student is marked as ODL in the Sent/Received Student Category.

Report Editor

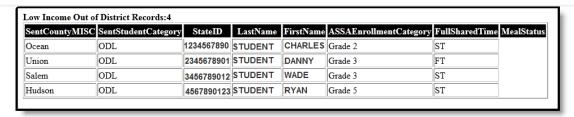| Field	Description
Extract Type	Determines which ASSA extract generates. For this instance, choose **Low Income Out of District**.
Effective Date	Entered date is used to return students actively enrolled as of that date. Dates are entered in *mmddyy* format or can be chosen using the calendar icon.

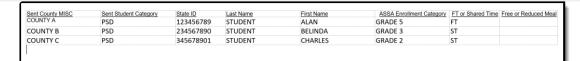| Field	Description
Prior Reporting Date	Entered date reflects the date the extracts were reported last year. Dates are entered in *mmddyy* format or can be chosen using the calendar icon.
Format	Determines how the report displays • State Format (CSV w/header): Use when submitting the report to the state department. • HTML: Use when reviewing student data before submission.
Calendar Selection	At least one calendar needs to be selected to generate the extract.

Generate the Report

1. Select **Low Income Out of District** from the **Extract Type** dropdown list.
2. Enter an **Effective Date** (defaults to the current day) in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
3. Enter a **Prior Reporting Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
4. Select the **Report Format** in which you wish to generate the report.
5. Select at least one **Calendar** from the list of options.

Low Income Out of District - State Format (CSV w/header)

Low Income Out of District - HTML Format

Low Income Out of District - DOCX Format

Report Layout

Data Element	Description	Location
Sent County or Misc	Identifies the County from which the student was transferred. *Alphanumeric, 25 characters*	Enrollments > ASSA Reporting Fields > Sent/Received County or MISC Enrollment.sentReceivedCounty
Student Category	Indicates the reason the student was sent/received. Will report as ODL. *Alphanumeric, 3 characters*	Enrollments > ASSA Reporting Fields > Sent/Received Student Category Enrollment.sendRecievedStudent
SID	The unique ID assigned to the student by the state. *Numeric, 10 digits*	Census > Demographics > State ID Person.stateID
Student Last Name	The student's legal last name. *Alphanumeric, 50 characters*	Census > People > Demographics > Person Information > Last Name Identity.lastName
Student First Name	The student's legal first name. *Alphanumeric, 30 characters*	Census > People > Demographics > Person Information > Last Name Identity.firstName
ASSA Enrollment Category	Identifies the student's ASSA Enrollment Category. If **Match Grade Level** is selected, the **State Grade Level Code** reports the ASSA Enrollment Category value. State Grade Levels 01-12 report as Grade 1-Grade 12. *Alphanumeric, 25 characters*	Enrollments> ASSA Enrollment Category Enrollment.assaEnrollmentCategory
FT or Shared Time	Indicates if the student is full-time or shared time. *Alphanumeric, 2 characters*	Enrollments > State Reporting > Shared Time Enrollment.sharedTime

Data Element	Description	Location
Free or Reduced Meal	Indicates if the student is enrolled in a free or reduced meal program. Reports as one of the following: • F: Free • R: Reduced • N: Paid/Non-reimbursable *Alphanumeric, 1 character*	FRAM > Eligibility > Eligibility POSEligibility.eligibility