ASSA Student Sent to CSSD (New Jersey)

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Report Logic | Report Editor | Generate the Report | Report Layout

Tool Search: ASSA

The ASSA Student Sent to CSSD Extract reports students enrolled as county special services school district pupils.

ASSA Student Sent to CSSD Editor

Report Logic

Students meeting the following criteria report:

- The student has active enrollment on or between the prior and effective reporting dates on the editor.
- The student is marked as CSS in Sent/Received Student Category.
- The student is marked as Sent Student.
- The student has a CSSD district selected from the Sent-Recieved County/CSSD/RSD droplist.

Report Editor

Field	Description
Extract Type	Determines which ASSA extract generates. For this instance, choose **Student Sent to CSSD**.

Field	Description
Effective Date	Entered date is used to return students actively enrolled as of that date. Dates are entered in *mmddyy* format or can be chosen using the calendar icon.
Prior Reporting Date	Entered date reflects the date the extracts were reported last year. Dates are entered in *mmddyy* format or can be chosen using the calendar icon.
Format	Determines how the report displays • State Format (CSV w/header): Use when submitting the report to the state department. • HTML: Use when reviewing student data before submission.
Calendar Selection	At least one calendar needs to be selected to generate the extract.

Generate the Report

1. Select **Student Sent to CSSD** from the **Extract Type** dropdown list.
2. Enter an **Effective Date** (defaults to the current day) in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
3. Enter a **Prior Reporting Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
4. Select the **Report Format** in which you wish to generate the report.
5. Select at least one **Calendar** from the list of options.

	A	B	C	D	E	F	G	H
1	SentCountyMISC	SentStudentCategory	StateID	LastName	FirstName	ASSAEnrollmentCategory	FullSharedTime	MealStatus
2	Hudson	CSS	1234567890	STUDENT	GREG	Grade 5	FT	
3	Ocean	CSS	2345678901	STUDENT	KATHY	Grade 2	FT	
4	Salem	CSS	3456789012	STUDENT	CHRIS	Grade 3	FT	
5	Union	CSS	4567890123	STUDENT	SHAWN	Grade 3	FT	
6								

ASSA Student Sent to CSSD - State Format (CSV w/header)

Low Income Out of District Records:4

SentCountyMISC	SentStudentCategory	StateID	LastName	FirstName	ASSAEnrollmentCategory	FullSharedTime	MealStatus
Ocean	CSS	1234567890	STUDENT	CHARLES	Grade 2	ST	
Union	CSS	2345678901	STUDENT	DANNY	Grade 3	FT	
Salem	CSS	3456789012	STUDENT	WADE	Grade 3	ST	
Hudson	CSS	4567890123	STUDENT	RYAN	Grade 5	ST	

ASSA Student Sent to CSSD - HTML Format

Sent CSSD	Sent Student Category	State ID	Last Name	First Name	ASSA Enrollment Category	FT or Shared Time	Free or Reduced Meal
COUNTY A	CSS	1234567890	STUDENT	ANDREW	GRADE 2	ST	
COUNTY B	CSS	234567890	STUDENT	BELINDA	GRADE 3	FT	
COUNTY C	CSS	345678901	STUDENT	CHARLES	GRADE 2	FT	

ASSA Student Sent to CSSD - DOCX Format

Report Layout

Data Element	Description	Location
Sent County or Misc	Identifies the County from which the student was sent. *Alphanumeric, 25 characters*	Enrollments > ASSA Reporting Fields > Sent/Received County or MISC Enrollment.sentReceivedCounty
Student Category	Indicates the reason the student was sent/received. Report as CSS. *Alphanumeric, 3 characters*	Enrollments > ASSA Reporting Fields > Sent/Received Student Category Enrollment.sendReceivedStudent
SID	The unique ID assigned to the student by the state. *Numeric, 10 digits*	Census > People > Demographics > Person Identifiers > State ID Person.stateID
Student Last Name	The student's legal last name. *Alphanumeric, 50 characters*	Census > People > Demographics > Person Information > Last Name Identity.lastName
Student First Name	The student's legal first name. *Alphanumeric, 50 characters*	Census > People > Demographics > Person Information > First Name Identity.firstName
ASSA Enrollment Category	Identifies the student's ASSA Enrollment Category. If **Match Grade Level** is selected, the **State Grade Level Code** reports the ASSA Enrollment Category value. State Grade Levels 01-12 report as Grade 1-Grade 12. *Alphanumeric, 25 characters*	Student Information > General > Enrollments > ASSA Enrollment Category Enrollment.assaEnrollmentCategory
FT or Shared Time	Indicates if the student is full-time or shared time. *Alphanumeric, 2 characters*	Enrollment > State Reporting > Shared Time Enrollment.sharedTime

Data Element	Description	Location
Free or Reduced Meal	Indicates if the student is enrolled in a free or reduced meal program. Reports as one of the following: • F: Free • R: Reduced • N: Paid/Non-reimbursable *Alphanumeric, 1 character*	FRAM > Eligibility FRAM.eligibility