Race Ethnicity Wizard (Minnesota)

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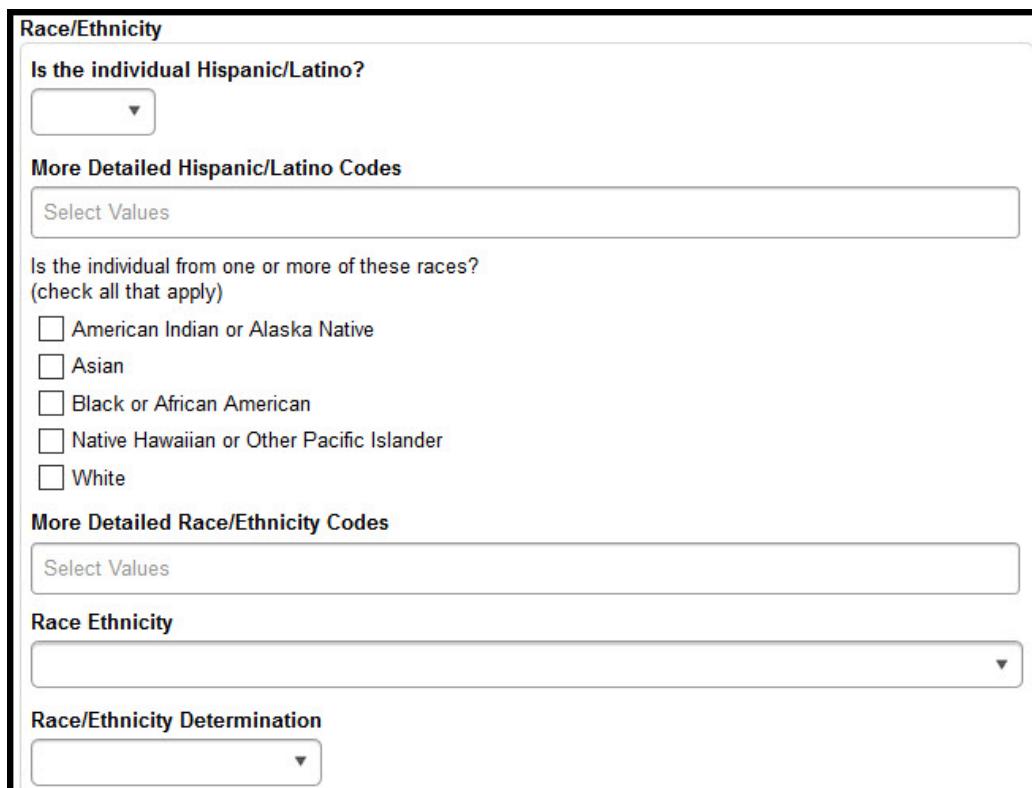
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Tool Search: Race/Ethnicity

The Federal government has adopted standards for defining racial and ethnic data to be used by the Department of Education. To address this mandate, Infinite Campus provides a Race/Ethnicity Wizard for users to enter race/ethnicity data for students and all persons, if necessary.

Information from the Race checkboxes, More Detailed Hispanic/Latino Codes, More Detailed Race/Ethnicity Codes, and Race Ethnicity fields is reported in the Student Education Organization Associations resource.

The Ancestry and Ethnic Origin (AEO) data collection is also done through the Race checkboxes, More Detailed Hispanic/Latino Codes, More Detailed Race/Ethnicity Codes, and Race Ethnicity fields.

Race/Ethnicity Fields

Federal Requirements

Educational institutions and other recipients of grants and contracts are required to collect and report racial and ethnic data. The following is a summary of the federal requirements:

- When collecting racial/ethnic data at the elementary and secondary school level, the

identification of a student's race and ethnicity is to be primarily made by the parents/guardians of the student rather than the student.

When reporting data to the Department of Education, aggregated racial and ethnic data will be reported in the following seven (6) categories:

Code	Racial Category	Definition
1	**Hispanic/Latino**	A person of Cuban, Mexican, Puerto Rican, South Central American or other Spanish culture or origin, regardless of race; and for persons who are non-Hispanic/Latino only.
2	**American Indian or Alaska Native**	A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
3	**Asian**	A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian subcontinent including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
4	**Black or African American**	A person having origins in any of the black racial groups of Africa.
5	**Native Hawaiian or Other Pacific Islander**	A person having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands.
6	**White**	A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Detailed Race/Ethnicity Codes

Along with identifying if a student is Hispanic/Latino as well as any other races, users can also define More Detailed Hispanic/Latino Codes and More Detailed Race/Ethnicity Codes. This functionality allows users to better describe a student's race and provides more meaningful data within state reports. This information is also visible in Campus Parent and Campus Student.

Add Race Data via the Race/Ethnicity Wizard

A user can add race/ethnicity information on the Demographics or Identities tabs.

Adding Race/Ethnicity Information

Add a Race/Ethnicity Code from Demographics

1. In the Person Information editor, select the **Edit** link next to Race/Ethnicity.
2. Determine the answer to **Is the individual Hispanic/Latino?**

   - If *Y: Yes* was selected, select a **More Detailed Hispanic/Latino Code** from the list of values.

   - If *N: No* is chosen, at least one Race checkbox must be selected.
3. Determine the answer to **Is the individual from one or more of these races?** Select all appropriate options. See the table of Racial Categories above for reference.

4. Once a race has been selected, select a **More Detailed Race/Ethnicity Code** from the list of values.
   Note: The More Detailed Race/Ethnicity Code(s) field has a validation on it: Users can only see and select specific subcodes related to the main race code (determined by the Race checkboxes).

5. Select the **Race/Ethnicity Determination** option. This identifies that either the student or legal guardian(s) has not been re-surveyed, or defines how the individual's race/ethnicity was defined at the time they were re-surveyed . Options are shown in the table below.
6. Click the **Save** icon when finished. Updated race/ethnicity information will be visible.

Race/Ethnicity Determination Options

Code	Description
1	Parent Identified
2	Self Identified
3	Observer Determined
4	Unknown

Race/Ethnicity Information in Ad hoc Reporting

Related fields have been added to the tools within Ad hoc Reporting for race/ethnicity requirements. These fields are available in the Filter Designer and Report Designer.

Filter Field	Location in Ad Hoc	Definition
raceEthnicity	Student > Demographics > raceEthnicity	Race/ethnicity code of the person. This ties to the state dictated race code. This is not a new option.
hispanicEthnicity	Student > Demographics > hispanicEthnicity	Indicates person is considered to be of Hispanic/Latino ethnicity. This is not a new option.
raceEthnicityFed	Student > Demographics > raceEthnicityFed	Federal race/ethnicity code. May be different than the raceEthnicity selection.
raceEthnicityDetermination	Student > Demographics > raceEthnicityDetermination	Selection of how the individual was determined to be the selected race/ethnicity
Race Ethnicity Subcategories	Student > Demographics > Hispanic Subcategories, Race Subcategories	This folder houses all of the possible race ethnicity subcategories that can be selected on a student's demographic/identity record(s).