

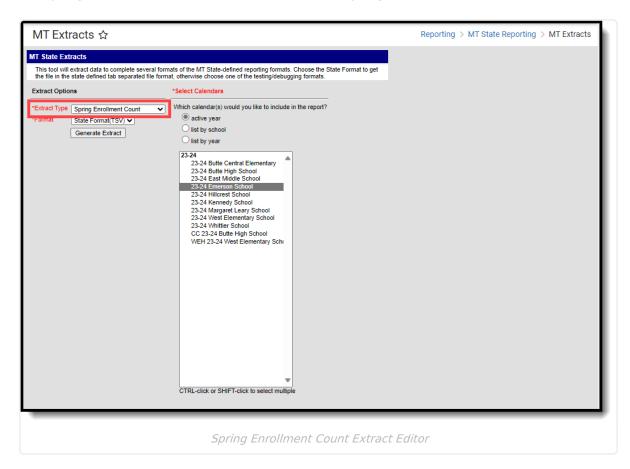
Spring Enrollment Count Extract (Montana)

Last Modified on 09/19/2025 10:44 am CDT

Generate the Spring Enrollment Count | Header Layout | Extract Layout

Tool Search: MT Extracts

The Spring Enrollment Extract contains data about spring attendance counts.

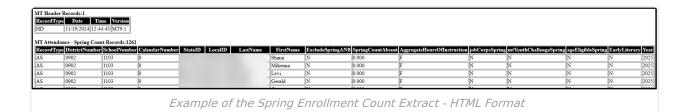


The extract can be generated in the following formats:

- State Format (TSV)
- HTML
- CSV
- XML

Use the State Format when all data has been reviewed for accuracy and information is ready to be uploaded. Use one of the other formats for data review and testing.





Generate the Spring Enrollment Count

- 1. Select Spring Enrollment Count from the Extract Type dropdown list.
- 2. Select the desired **Format**.
- 3. Choose the desired calendars from the Calendar list.
- 4. Click the **Generate Report** button. The extract will display in a new window in the selected format.

Header Layout

Data Element	Description
Record Type	The abbreviation for the type of file extract generated. This will always report as HD. Alphanumeric, 2 characters
Date	The most recent date the file was generated. Date field, 10 characters, MM/DD/YYYY
Time	The most recent time the file was generated. Time field, 8 characters, HH:MM:SS
Version	The most current version of the file interface specification and references to the application system. This field will always report as MT9.1. Alphanumeric, 5 characters

Extract Layout

Data Element	Description	Campus Database and UI Location
--------------	-------------	---------------------------------



Data Element	Description	Campus Database and UI Location
RecordType	Always reports a value of "AS" which stands for Attendance Spring Count. Alphanumeric, 2 characters	N/A
DistrictNumber	Unique identifier assigned to the district by the OPI. String, 4 digits *Number is zero-padded when necessary.	District Information > State District Number District.number
SchoolNumber	This is a unique number assigned by the Office of Public Instruction that identifies the school into which the students are enrolled. Numeric, 4 digits	School Information > School Number School.number
CalendarNumber	This is a unique system number that identifies the calendar(s) chosen on the extract editor. Numeric, 1-3 digits	Calendar Information Calendar.number
StateID	The reporting student's unique 9-digit statewide student ID number. String, 9 characters *Number is zero-padded when necessary.	Demographics > Student State ID Person.stateID



Data Element	Description	Campus Database and UI Location
LocalID	Unique student ID number assigned by the school of enrollment. Numeric, 15 digits	Demographics > Person Identifiers > Local Student Number Person.studentNumber
LastName	The reporting student's legal last name. Alphanumeric, 40 characters	Demographics > Last Name Person.lastName
FirstName	The reporting student's legal first name. Alphanumeric, 35 characters	Demographics > First Name Person.firstName



Data Element	Description	Campus Database and UI Location
ExcludeSpringANB	Indicates the student will not be included in ANB calculations according to policy for one of the following reasons: • Absent 11 or more consecutive days prior to and including count date. • Enrolled at Day Treatment facility • KG < 5 years old, without school board approval to attend KG (instead of PK) If 'Exclude Spring ANB' checkbox is checked, report Y. Else, report N or null. Alphanumeric, 1 character	Enrollments > State Reporting Fields > Exclude Spring ANB Enrollment.ruantSem2
AggregateHoursofInstruction	The hours of pupil instruction for which a school course or program is offered or for which a pupil is enrolled. The Spring Aggregate Hours of Inst field must equal F, T, H, Q, N or null. String, 1 character	Enrollments > State Reporting Fields > Spring Aggregate Hours of Inst Enrollment.membershipSpringSnapshot



Data Element	Description	Campus Database and UI Location
JobCorps	Indicates if the student is enrolled in Job Corps during the Spring Enrollment Count. Alphanumeric, 1 character	Enrollments > Job Corps Enrollment.jobCorpsSpring
MTYouthChalleNGe	Indicates if the student is enrolled in the MT Youth ChalleNGe during the Spring Enrollment Count. Alphanumeric, 1 character	Enrollments > MT Youth ChalleNGe Enrollment.mtYouthChallengeSpring
ageEligibleSpring	Report Y if Age 19 or 20 Eligible for ANB during the Spring Attendance Count is checked. Else, null. Alphanumeric	Enrollments > Age 19 or 20 Eligible for ANB Enrollment.ageEligibleSpring
EarlyLiteracy	Indicates the student participated in an early literacy program in the spring. Alphanumeric, 1 character, Y or N	Enrollments > State Reporting Fields > Spring Early Literacy EnrollmentMT.earlyLiteracySpring
Year	The end year of the reporting school year (i.e., 2013 is reported for the 2012-2013 school year. String, 4 characters	Calendar Information > School Years > End Year Calendar.endYear