

Spring Enrollment Count Extract (Montana)

Last Modified on 11/19/2024 12:51 pm CST

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The Spring Enrollment Extract contains data about spring attendance counts.

MT Extracts ☆ Reporting > MT State Reporting > MT Extracts

MT State Extracts

This tool will extract data to complete several formats of the MT State-defined reporting formats. Choose the State Format to get the file in the state defined tab separated file format, otherwise choose one of the testing/debugging formats.

Extract Options *Select Calendars

*Extract Type: Spring Enrollment Count Which calendar(s) would you like to include in the report?

*Format: State Format (TSV)
 active year
 list by school
 list by year

23-24
 23-24 Butte Central Elementary
 23-24 Butte High School
 23-24 East Middle School
 23-24 Emerson School
 23-24 Hillcrest School
 23-24 Kennedy School
 23-24 Margaret Leary School
 23-24 West Elementary School
 23-24 Whittier School
 CC 23-24 Butte High School
 WEH 23-24 West Elementary Sch

CTRL-click or SHIFT-click to select multiple

Spring Enrollment Count Extract Editor

The extract can be generated in the following formats:

- State Format (TSV)
- HTML
- CSV
- XML

Use the State Format when all data has been reviewed for accuracy and information is ready to be uploaded. Use one of the other formats for data review and testing.

MT Header Records:1			
RecordType	Date	Time	Version
HD	11/19/2024	12:44:43	MT9.1

MT Attendance - Spring Count Records:1261															
RecordType	DistrictNumber	SchoolNumber	CalendarNumber	StateID	LocalID	LastName	FirstName	ExcludeSpringANB	SpringCountAbsent	AggregateHoursOfInstruction	JobCorpsSpring	mtYouthChallengeSpring	ageEligibleSpring	EarlyLiteracy	Year
AS	0902	1103	0			Shana		N	0.000	F	N	N	N	N	2025
AS	0902	1103	0			Mikenna		N	0.000	F	N	N	N	N	2025
AS	0902	1103	0			Levi		N	0.000	F	N	N	N	N	2025
AS	0902	1103	0			Gerald		N	0.000	F	N	N	N	N	2025

Example of the Spring Enrollment Count Extract - HTML Format

Generate the Spring Enrollment Count

1. Select **Spring Enrollment Count** from the **Extract Type** dropdown list.
2. Select the desired **Format**.
3. Choose the desired calendars from the **Calendar** list.
4. Click the **Generate Report** button. The extract will display in a new window in the selected format.

Header Layout

Data Element	Description
Record Type	The abbreviation for the type of file extract generated. This will always report as HD. <i>Alphanumeric, 2 characters</i>
Date	The most recent date the file was generated. <i>Date field, 10 characters, MM/DD/YYYY</i>
Time	The most recent time the file was generated. <i>Time field, 8 characters, HH:MM:SS</i>
Version	The most current version of the file interface specification and references to the application system. This field will always report as MT9.1. <i>Alphanumeric, 5 characters</i>

Extract Layout

Data Element	Description	Campus Database and UI Location
Record Type	Always reports a value of "AS" which stands for Attendance Spring Count. <i>Alphanumeric, 2 characters</i>	N/A

Data Element	Description	Campus Database and UI Location
District Number	<p>Unique identifier assigned to the district by the OPI.</p> <p><i>String, 4 digits *Number is zero-padded when necessary.</i></p>	<p>District Information > State District Number</p> <p>District.number</p>
School Number	<p>This is a unique number assigned by the Office of Public Instruction that identifies the school into which the students are enrolled.</p> <p><i>Numeric, 4 digits</i></p>	<p>School Information > School Number</p> <p>School.number</p>
Calendar Number	<p>This is a unique system number that identifies the calendar(s) chosen on the extract editor.</p> <p><i>Numeric, 1-3 digits</i></p>	<p>Calendar Information</p> <p>Calendar.number</p>
State ID	<p>The reporting student's unique 9-digit statewide student ID number.</p> <p><i>String, 9 characters *Number is zero-padded when necessary.</i></p>	<p>Demographics > Student State ID</p> <p>Person.stateID</p>
Local ID	<p>Unique student ID number assigned by the school of enrollment.</p> <p><i>Numeric, 15 digits</i></p>	<p>Demographics > Person Identifiers > Local Student Number</p> <p>Person.studentNumber</p>
Last Name	<p>The reporting student's legal last name.</p> <p><i>Alphanumeric, 40 characters</i></p>	<p>Demographics > Last Name</p> <p>Person.lastName</p>
First Name	<p>The reporting student's legal first name.</p> <p><i>Alphanumeric, 35 characters</i></p>	<p>Demographics > First Name</p> <p>Person.firstName</p>

Data Element	Description	Campus Database and UI Location
<p>Exclude Spring ANB</p>	<p>Indicates the student will not be included in ANB calculations according to policy for one of the following reasons:</p> <ul style="list-style-type: none"> • Absent 11 or more consecutive days prior to and including count date. • Enrolled at Day Treatment facility • KG < 5 years old, without school board approval to attend KG (instead of PK) <p>If 'Exclude Spring ANB' checkbox is checked, report Y. Else, report N or null.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Enrollments > State Reporting Fields > Exclude Spring ANB</p> <p>Enrollment.ruantSem2</p>
<p>Aggregate Hours of Instruction</p>	<p>The hours of pupil instruction for which a school course or program is offered or for which a pupil is enrolled.</p> <p>The Spring Aggregate Hours of Inst field must equal F, T, H, Q, N or null.</p> <p><i>String, 1 character</i></p>	<p>Enrollments > State Reporting Fields > Spring Aggregate Hours of Inst</p> <p>Enrollment.membershipSpringSnapshot</p>
<p>Job Corps</p>	<p>Indicates if the student is enrolled in Job Corps during the Spring Enrollment Count.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Enrollments > Job Corps</p> <p>Enrollment.jobCorpsSpring</p>
<p>MT Youth Challenge</p>	<p>Indicates if the student is enrolled in the MT Youth Challenge during the Spring Enrollment Count.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Enrollments > MT Youth Challenge</p> <p>Enrollment.mtYouthChallengeSpring</p>
<p>Age 19 or 20 Eligible for ANB</p>	<p>Report Y if Age 19 or 20 Eligible for ANB during the Spring Attendance Count is checked.</p> <p>Else, null.</p> <p>Alphanumeric</p>	<p>Enrollments > Age 19 or 20 Eligible for ANB</p> <p>Enrollment.ageEligibleSpring</p>

Data Element	Description	Campus Database and UI Location
Early Literacy	Indicates the student participated in an early literacy program in the spring. <i>Alphanumeric, 1 character, Y or N</i>	Enrollments > State Reporting Fields > Spring Early Literacy EnrollmentMT.earlyLiteracySpring
Year	The end year of the reporting school year (i.e., 2013 is reported for the 2012-2013 school year). <i>String, 4 characters</i>	Calendar Information > School Years > End Year Calendar.endYear