

Service Plan (Nevada)

Last Modified on 10/21/2024 8:21 am CDT

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Classic View: Student Information > Special Ed > General > Documents

Search Terms: Special Ed Document

The Service Plan for Private and Homeschool Students is used to document a student's plan for services related to their private or homeschool education. This document describes each editor, the section(s) of the print format that include the entered information, a description of each field on the editor, and any special considerations and instructions.

See the Nevada Department of Education website (<http://www.doe.nv.gov>) for data standards and guidelines for entering data into the Service Plan.

The current for this document is **Service Plan 2023**. Print formats are selected in [Plan Types](#).

Editor Home - Service Plan for Private and Homeschool Students ?			
NAME	STATUS	MODIFIED BY	COMPLETED BY
Service Plan	IN PROGRESS	System Administrator 5/15/23 10:51 AM	>
Student Information	IN PROGRESS	System Administrator 5/16/23 8:58 AM	>
Parent/Guardian Information	IN PROGRESS	System Administrator 5/16/23 9:02 AM	>
Meeting Participants	IN PROGRESS	System Administrator 5/16/23 9:05 AM	>
Present Levels (PLAAFP)	IN PROGRESS	System Administrator 5/16/23 9:11 AM	>
Strengths, Concerns, Interests, and Preferences	IN PROGRESS	System Administrator 5/16/23 9:14 AM	>
Goals and Objectives	IN PROGRESS	System Administrator 5/16/23 9:16 AM	>
Method for Reporting Progress	IN PROGRESS	System Administrator 5/16/23 9:18 AM	>

Editor Home

Editor Home

The Editor Home lists the editors available, their status, and Modification and Completion information.

Header	Description
Name	The name of the editor.
Status	<p>The state of the editor. Statuses can be:</p> <ul style="list-style-type: none"> • In Progress indicates a user has entered and saved data in that editor. • Not Started is the default status for all editors. • Complete indicates a user has clicked the Complete button on the editor, and the editor is read-only. This does not lock the editor from further editing but indicates the user considers the editor finished. • Not Needed indicates a user has clicked the Not Needed button on the editor. This is usually done for editors that do not apply to the student. <p>The following statuses are only available for certain state-specific documents:</p> <ul style="list-style-type: none"> • ESign indicates that the editor has functionality related to the eSignature process. See the Nevada Individual Education Plan eSignature Process or Delaware Special Ed Plan eSignature Process articles for additional information. • Complete Pending eSignature indicates the plan has been entered and sent via the Campus Parent portal to the student's guardian for eSignature.
Modified By	The date and the user by whom the editor was last edited.
Completed By	The date and the user who clicked the Complete button for that editor.

General Information

The following table lists the actions available for the editors. When resizing the window, certain buttons are condensed into a single **Action** button.

Button	Description
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Button	Description
Save	<p>Different editors have different save options. Click the arrow next to the Save & Stay button to view all saving options for any given editor.</p> <ul style="list-style-type: none"> • Save captures progress and navigates the user to the Editor Home or to the List Screen for List editors. See the Editor Types section for additional information. • Save & Stay captures progress and keeps the user on the current editor. This save button is the default save option and is usually found within the detail screen or list editors, such as Goals and Objectives. • Save & Next captures progress and navigates the user to the next editor. • Save & New captures progress and creates a new record. This save button is usually found within the detail screen of a list editor, such as Goals and Objectives. See the Editor Type section for additional information.
Refresh	<p>Retrieves a new copy of data from the student's record. This includes enrollment, student, parent/guardian, and team member information. This also returns any accidentally deleted records. Manually entered fields do not change when the refresh button is clicked. The user must Save after clicking Refresh to capture changes.</p> <p>A side panel displays a listing of all the student's applicable enrollment records. See the Enrollments tool documentation for additional information.</p>
Cancel	<p>Navigates the user to the Editor Home screen or the List Screen for List editors.</p>
Status	<p>Changes the status of the editor.</p> <ul style="list-style-type: none"> • Complete indicates the editor is finished. This makes the editor read-only. However, this does not lock the editor from further editing. The user must click In Progress to further edit after an editor is marked Complete. • Not Needed indicates the editor does not apply to the student's plan or evaluation. This makes the editor read-only. However, this does not lock the editor from further editing. Click the In Progress button to further edit after an editor is marked Not Needed. • In Progress only displays when the editor is in the Complete or Not Needed status and allows additional edits to be made. <p>The following status is only available for the Nevada IEP:</p> <ul style="list-style-type: none"> • Complete Pending eSignature only displays for the Procedural Safeguards, IEP Implementation, and Medicaid Consent editors. This button marks the editor as complete until the parent/guardian electronically signs those sections of the plan via the Campus Parent Portal. See the Nevada Individual Education Plan eSignature Process or Delaware Special Ed Plan eSignature Process articles for additional information.
Print	<p>Prints the entire document.</p>
Editors	<p>Opens a side panel listing all the available editors and their status. Select an editor from this list to navigate to that editor or click Close to collapse the side panel.</p>

Button	Description
Previous	Navigates the user to the previous editor.
Next	Navigates the user to the next editor.

Editor Types

There are two types of editors available: List or Basic editors. When navigating to a Basic editor, the list of fields within the editor is displayed. List editors display a list of all records within that editor. Clicking an existing record or the **New** button opens the detail view for an individual record.

Editor Lock Out and Release Logic

Only one user at a time can actively work on an editor. A person with a padlock icon () displays in the Editors side panel, Editor Home, and List Screen of list editors indicating which editors currently have users working on them. Hovering over the icon displays the name of the user who has checked out the editor, including the current user (you).

Editors that are currently being edited are read-only for all other users. The name of the person working on the editor displays in the header.

To release an editor, the user must:

- navigate to the next editor by clicking **Save and Next** or the **Editors** button and selecting the next editor from the side panel.
- click the **Cancel** button to return to the Editor Home screen.
- log out of the Campus application.
- navigate to a different tool in the Campus application.

Editors are automatically released when the in-application timeout limit has been exceeded. This is a back-end process and is usually around 30-60 minutes.

Template Banks

Certain fields within several editors have an **Add Template** icon that displays next to their name. Clicking this button displays a side panel with the available library of predetermined text for that field. [Template Banks](#) are managed in System Administration.

Transition Goals and Services: Postsecondary

Sequence Number: 1

Area*: Postsecondary Education and Training Goal

Goal: Add Template

Reading Goal

Courses of Study: Add Template

Save & Stay | Cancel

Template Banks

Categories	Sequence	Selected Template Bank Values
+ Course of Study English (4 Templates)		No records selected.
+ Course of Study Math (4 Templates)		

Insert Selected Template(s) | Clear Selected Template(s) | Cancel

Template Bank Side Panel

Click the plus (+) icons next to the category to view the available template values.

Template Banks

Categories	Sequence	Selected Template Bank Values										
<p>- Course of Study English (4 Templates)</p> <table border="1"> <thead> <tr> <th>Add</th> <th>Templates</th> </tr> </thead> <tbody> <tr> <td>Add</td> <td>Course of Study 10 Grade 10: English 200</td> </tr> <tr> <td>Add</td> <td>Course of Study 11 Grade 11: English 300</td> </tr> <tr> <td>Add</td> <td>Course of Study 12 Grade 12: English 400</td> </tr> <tr> <td>Add</td> <td>Course of Study 9 Grade 9: English 100</td> </tr> </tbody> </table>	Add	Templates	Add	Course of Study 10 Grade 10: English 200	Add	Course of Study 11 Grade 11: English 300	Add	Course of Study 12 Grade 12: English 400	Add	Course of Study 9 Grade 9: English 100	<p>1</p> <p>2</p> <p>3</p> <p>4</p>	<p>Course of Study 9 <input type="checkbox"/></p> <p>Grade 9: English 100</p> <p>Course of Study 10 <input type="checkbox"/></p> <p>Grade 10: English 200</p> <p>Course of Study 11 <input type="checkbox"/></p> <p>Grade 11: English 300</p> <p>Course of Study 12 <input type="checkbox"/></p> <p>Grade 12: English 400</p>
Add	Templates											
Add	Course of Study 10 Grade 10: English 200											
Add	Course of Study 11 Grade 11: English 300											
Add	Course of Study 12 Grade 12: English 400											
Add	Course of Study 9 Grade 9: English 100											
+ Course of Study Math (4 Templates)												

Insert Selected Template(s) | Clear Selected Template(s) | Cancel

Expanded Category and Values Selected

Template Bank Categories display on the left and the selected text displays on the right. Click the **Add** button to add the template value. This adds the template to the queue of values on the right.

The red **X** removes selected templates while the sequence field can be used to reorder the templates. Another option is to use the up and down arrows next to the sequence field to reorder values.

Click **Cancel** to go back to the document. The **Clear Selected Template(s)** button removes all selected template values from the right selection screen.

Once selections are finalized, click the **Insert Selected Template(s)** button to add the values to the field within the document in the selected order. Template values are separated by carriage returns.



Example Template Bank Selections in the Document

Text Editors

Images should not be inserted into text fields.

Editors

[Service Plan](#) | [Student Information](#) | [Parent/Guardian Information](#) | [Meeting Participants](#) | [Present Levels PLAAFP](#) | [Strengths, Concerns, Interests, and Preferences](#) | [Goals and Objectives](#) | [Methods for Reporting Progress](#) | [Specially Designed Instruction](#) | [Supplementary Aids and Services](#) | [Related Services](#) | [Service Plan Implementation](#) | [Enrollment Information](#) | [Medicaid Consent](#)

The following section lists each editor and describes each field on the editor.

Service Plan

The Service Plan editor stores plan information as well as related dates.

This editor must be saved before entering data into other editors. This editor cannot be placed in a Not Needed status.

Service Plan IN PROGRESS
Editor 1 of 14

Meeting Type*
If private school, must invite private school representative.

Service Plan - Homeschool

Service Plan Meeting Date *

03/06/2023

Start Date *

03/13/2023

Service Plan Review Date *

03/12/2024

Eligibility Information

Eligibility Date *

02/06/2023

Anticipated 3-Yr Reevaluation *

02/05/2026

Comments:
This box is limited to 650 characters.

Example homeschool plan

Service Plan Editor

▶ [Click here to expand...](#)

Field Name	Description	Validation
Meeting Type <i>Required</i>	Indicates the purpose of the meeting. The purpose for the meeting should correspond to the purpose set forth in the written notice of the plan meeting. Options include: <ul style="list-style-type: none"> Service Plan - Homeschool Service Plan - Private School 	N/A
Service Plan Meeting Date <i>Required</i>	The date of the meeting.	N/A
Start Date <i>Required</i>	The date on which the plan begins.	N/A
Service Plan Review Date <i>Required</i>	The date of the plan review.	This field calculates to be one year minus one day from the Start Date. The original End Date is retained when the plan is amended.
Eligibility Information		
Eligibility Date <i>Required</i>	The eligibility date of the most recent eligibility determination.	This date auto-populates with the date of the most recent Eligibility.

Field Name	Description	Validation
Anticipated 3-Yr Reevaluation Required	The anticipated date of the reevaluation 3 years from the most recent eligibility determination.	This date auto-populates to three years minus one day from the Eligibility Date.
Comments	The Comment field is used to record any additional information related to the plan, i.e. the meeting was conducted via phone, the parents could not attend etc.	This field is limited to 650 characters.

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Student Information

The Student Information editor populates information about the student such as demographic data, address and school information.

The **Refresh** button retrieves a fresh copy of data from the student's record. See the [General Information](#) section for additional information.

This editor cannot be placed in a Not Needed status.

Student Information IN PROGRESS
Editor 2 of 14

When a Plan is generated, a snapshot of the student's information is taken from Census. Click Refresh to retrieve a new copy of data.

Last Name <input type="text"/>	First Name Nolan	Middle Name Matthew	Suffix <input type="text"/>
Gender M	Birthdate <input type="text"/>	Student Number <input type="text"/>	SUID <input type="text"/>
Race, Ethnicity (state) Caucasian	Federal Student Ethnicity Code 6: White	Race(s) White	
Student Primary Language eng-English		Home Phone <input type="text"/>	
Address <input type="text" value="NV 89410"/>			
Zoned School * <input type="text" value="Douglas High School"/>	Other Zoned School <input type="text"/>		
Emergency Contact Name <input type="text"/>		Emergency Contact Phone Number <input type="text" value="() - - X"/>	

Case Manager

Name	Title
<input type="text"/>	<input type="text"/>

Student Information Editor

▶ [Click here to expand...](#)

Field Name	Description	Database and UI Location (when Refresh is clicked)
Last Name	The student's last name.	Census > People > Demographics > Last Name identity.lastName
First Name	The student's first name.	Census > People > Demographics > First Name identity.firstName
Middle Name	The student's middle name.	Census > People > Demographics > Middle Name identity.middleName
Suffix	The student's suffix.	Census > People > Demographics > Suffix Name identity.suffix
Gender	The student's gender.	Census > People > Demographics > Gender identity.gender
Birthdate	The student's birthdate.	Census > People > Demographics > Birth Date identity.birthDate
Student Number	The student's ID number.	Census > People > Demographics > Student Number identity.studentNumber
SUID	The student's state ID.	Census > People > Demographics > State ID person.stateID
Race, Ethnicity (state)	The student's state designated race/ethnicity.	Census > People > Demographics > Race/Ethnicity > Race/Ethnicity identity.raceEthnicity

Field Name	Description	Database and UI Location (when Refresh is clicked)
Federal Student Ethnicity Code	The student's federal designated ethnicity code.	Census > People > Demographics > Race/Ethnicity > Federal Designation identity.federalRaces
Race(s)	The student's race(s).	Census > People > Demographics > Race/Ethnicity > Race(s) identity.raceEthnicity1-5
Student Primary Language	The student's home primary language.	Census > People > Demographics > First Language identity.homePrimaryLanguage
Address	The student's address.	Census > Households > Address Info address.number; address.street; address.tag; address.prefix; address.dir; address.apt; address.city; address.state; address.zip
Zoned School Required	The school within which the student's address is zoned.	System Administration > Resources > School > School > School Detail planstudent.zonedSchool
Other Zoned School Required	*This option is only available and required when Other is selected on the Zoned School field.	System Administration > Resources > School > School > School Detail planstudent.otherZonedSchool
Emergency Contact Name	A text field used to enter an emergency contact for the student.	N/A
Emergency Contact Number	A text field used to enter the phone number for an emergency contact for the student.	N/A
Case Manager		
Name	The first and last name of the team member.	Student Information > Special Ed > General > Team Members

Field Name	Description	Database and UI Location (when Refresh is clicked)
Title	The role of the team member.	Student Information > Special Ed > General > Team Members
Phone	The phone number of the team member.	Student Information > Special Ed > General > Team Members

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Parent/Guardian Information

The Parent/Guardian Information editor populates based on the established student/guardian relationships created on the student's [Relationships](#) tool or indicated by the guardian checkbox on the [Households](#) tool. The editor includes [Demographics](#) information for the student's guardian.

The **Delete** button next to each parent/guardian can be used to remove a parent/guardian from the plan.

The **Refresh** button retrieves a new copy of parent/guardians' data. This also returns any accidentally deleted people. Manually entered fields do not change when the refresh button is clicked. The user must **Save** after clicking Refresh to capture changes.

This editor cannot be placed in a Not Needed status.

Parent/Guardian Information IN PROGRESS
Editor 3 of 14

When a Plan is generated, a snapshot of the parent/guardian information is taken from Census. Individuals with the Guardian checkbox marked on the Relationship tool for the student display below. Click Refresh to retrieve a new copy of data.

Monika - Mother

Print Sequence

1 ▾

Delete

Address

NV 89460

Home Phone **Work Phone** **Cell Phone**

E-mail

Primary Language Spoken at Home

Parent/Guardian Information Editor

▶ [Click here to expand...](#)

Field Name	Description	Database and UI Location (when Refresh is clicked)
Last Name	The last name of the parent/guardian.	Census > People > Demographics > Last Name identity.lastName
First Name	The first name of the parent/guardian.	Census > People > Demographics > First Name identity.firstName
Middle Name	The middle name of the parent/guardian.	Census > People > Demographics > Middle Name identity.middleName
Suffix	The suffix of the parent/guardian.	Census > People > Demographics > Suffix Name identity.suffix
Relationship	The relation of the parent/guardian to the student.	Census > People > Relationships planGuardian.relationship
Print Sequence	The print order of the parent/guardian(s) on the plan. When no Sequence is selected, parent/guardian(s) print in the order displayed in the UI. When any Sequences are selected, parent/guardian(s) with a sequence number prints in the order defined. Un-sequenced guardians display at the bottom.	N/A
Address	The address of the guardian's home. When more than one address exists, this field becomes a dropdown.	Census > Households > Address Info address.number; address.street; address.tag; address.prefix; address.dir; address.apt; address.city; address.state; address.zip
Home Phone	The home phone number of the guardian.	Census > People > Households > Household Phone & Address(es) > Phone contact.homePhone

Field Name	Description	Database and UI Location (when Refresh is clicked)
Work Phone	The work phone number of the guardian.	Census > People > Demographics > Personal Contact Information > Work Phone contact.workPhone
Cell Phone	The cell phone number of the guardian.	Census > People > Demographics > Personal Contact Information > Cell Phone contact.cellPhone
Email	The email address of the guardian.	Census > People > Demographics > Personal Contact Information > Email contact.email
Primary Language Spoken at Home	The language spoken at the guardian's home.	Census > People > Demographics > Person Information > Home Language identity.homePrimaryLanguage

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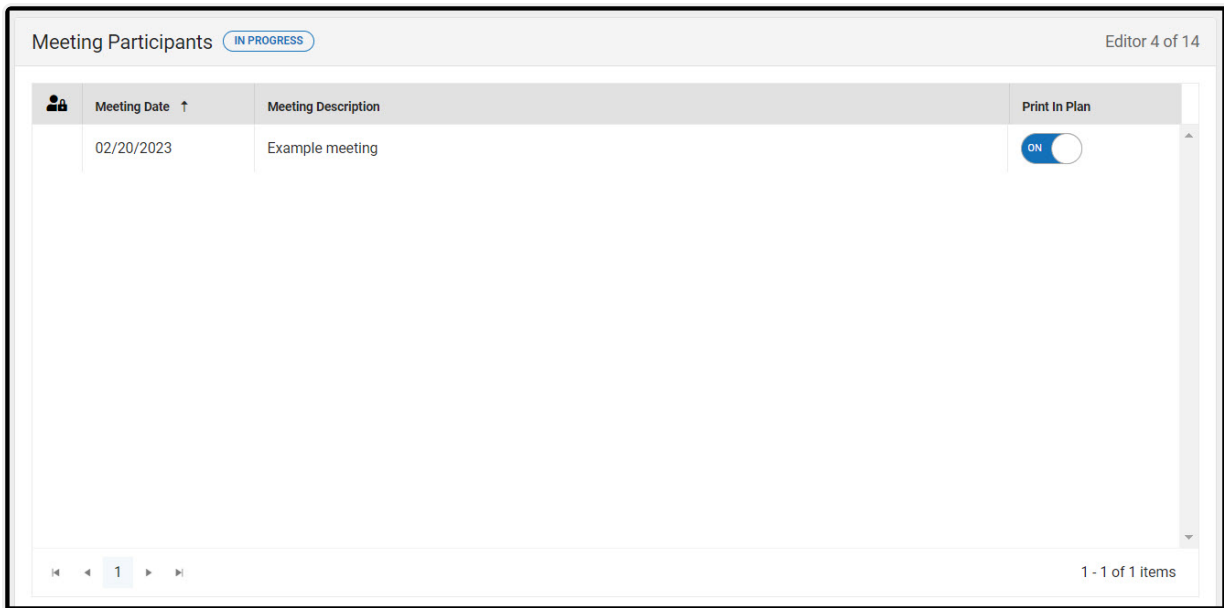
Meeting Participants

The Meeting Participants editor is used to record team meetings and participants for the student.

When the student 14 or older, the required roles of Parent/Guardian/Surrogate, LEA Representative, Special Education Teacher, and Regular Education Teacher must be entered before this editor can be saved.

[▶ Click here to expand...](#)

Meeting Participants List Screen



Meeting Participants List Screen

Column Name	Description
Padlock Icon	The user currently working on the record.
Meeting Date	The day of the meeting.
Meeting Description	A description of the meeting purpose.
Print in Plan	Indicates this record prints on the plan.

Meeting Participants Detail Screen

Click an existing record or **New** to view the detail screen.

Meeting Participants: 2/20/2023

Print in Plan Meeting Date * 02/20/2023

Meeting Description
Example meeting

Attendance ⓘ

First Name *	Last Name *	Role ⓘ *	Specify Other	Invited	Attended	
James		Parent/Guardian/Surrogate*		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shauna		Student**		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrew		LEA Representative*		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Meeting Participants Detail Screen

Field Name	Descriptions	Validation
Meeting Participants List		
Print In Plan	This checkbox is used to mark when this information should print in the student's plan.	This is marked by default. Only one team meeting can be marked as Print in Plan = Yes.
Meeting Date <i>Required</i>	The day of the team meeting.	N/A
Meeting Description	Any information regarding the meeting can be entered into the Meeting Description text box.	N/A
Attendance		
First Name <i>Required</i>	The team member's first name.	This field pulls from the student's Team Members tool, but allows for manual entry.
Last Name <i>Required</i>	The team member's last name.	This field pulls from the student's Team Members tool, but allows for manual entry.

Field Name	Descriptions	Validation
Role <i>Required</i>	The role of this team member. Options include: <ul style="list-style-type: none"> • Parent/Guardian/Surrogate* • Student** • LEA Representative* • Special Education Teacher* • Regular Education Teacher*** • School Psychologist • Speech/Language Therapist/Pathologist/Specialist • School Nurse • Interpreter • Other - 1 • Other - 2 • Other - 3 	Values in this dropdown are based on a locked Attribute/Dictionary (Plan > Team Member Title State Defined) and an unlocked Attribute/Dictionary (Plan > Team Member Title District Defined). The required roles of Parent/Guardian/Surrogate, LEA Representative, Special Education Teacher, and Regular Education Teacher must be entered before this editor can be saved. When the Title field on the Team Member tool matches the name, the role defaults in this editor. When the student is age 14 or older, the attendance record also must include an entry with the Role of Student**.
Specify Other <i>*Required</i>	The role of the team member (manually entered).	*This field is available and required when one of the three "Other" options is selected in the Role dropdown.
Invited	Indicates the person was invited to the meeting.	N/A
Attended	Indicates the person was present at the meeting. This determines which participants print on the plan.	N/A

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Present Levels PLAAFP

The Present Levels (PLAAFP) editor includes the student's present levels of academic achievement and functional performance, including the assessment conducted to determine level, resulting skills determined, and needs identified.

▶ [Click here to expand...](#)

Present Levels (PLAAFP) List Screen

Present Levels List Screen

Column Name	Description
Padlock Icon	The user currently working on the record.
Sequence	The order in which the records display and print.
Assessment Conducted	The name of the assessment.

Present Levels (PLAAFP) Detail Screen

Select an existing record or click **New** to view the detail screen.

Present Levels of Academic Achievement and Functional Performance

Sequence *
 ▲▼

Assessment Conducted *

Assessment Results *

Effect on Student's involvement and progress in General Education curriculum or, for Early Childhood students, involvement in developmental activities *

Present Levels of Academic Achievement and Functional Performance Detail Screen

Field Name	Description	Validation
Sequence # <i>Required</i>	The sequence in which the PLAAFP records display in the editor and on the printed version of the plan.	This field is limited to 4 numbers.
Assessment Conducted <i>Required</i>	The name of the assessment that provided pertinent information for the development of the plan. This could include formal or informal methods, classroom observations, student work samples, teacher-created or other achievement tests, recent evaluations, behavior rating scales, performance data from regular education teachers, parental input, etc.	N/A
Assessment Results <i>Required</i>	The results of the assessment corresponding to the assessment conducted.	N/A

Field Name	Description	Validation
Effect on Student's involvement and progress in General Education curriculum or, for Early Childhood students, involvement in development activities <i>Required</i>	A text field used to describe the effect of the assessment results on the student's involvement and progress in general education curriculum. For early childhood students, this field is used to describe the impact of the assessment results on the involvement in student's developmental activities.	N/A

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Strengths, Concerns, Interests, and Preferences

The Strengths, Concerns, Interests, and Preferences editor records observed student strengths, the parents' educational concerns, the student's preferences and interests, and how these preferences and interest were considered.

Strengths, Concerns, Interests, and Preferences Editor 6 of 14

IN PROGRESS

Statement of Student Strengths:*

Example statement of student strengths

Statement of Parent Educational Concerns:*

Example statement of parent educational concerns

Statement of Student's Preferences and Interests:*
Required if transition services will be discussed, beginning at age 14 or younger if appropriate

Example statement of student's preferences and interests

If student was not in attendance, describe the steps taken to ensure that the student's preferences and interests were considered:

N/A

Strengths , Concerns, Interests, and Preferences Editor

▶ [Click here to expand...](#)

Field Name	Description	Validation
Statement of Student Strengths <i>Required</i>	A text box used to describe the student's strengths to capture information that can be utilized in developing goals and objectives.	N/A
Statement of Parent Educational Concerns <i>Required</i>	A text box used to describe the parent's concerns regarding the student's education.	N/A
Statement of Student's Preferences and Interests <i>*Required</i>	A text box used to describe the student's preferences and interests when transition services are discussed.	*This field is required when the student is 14 years old or older.
If student was not in attendance, describe the steps taken to ensure that the student's preferences and interests were considered	A text box used to describe the steps taken to ensure that the student's preferences and interests were considered at the meeting.	N/A

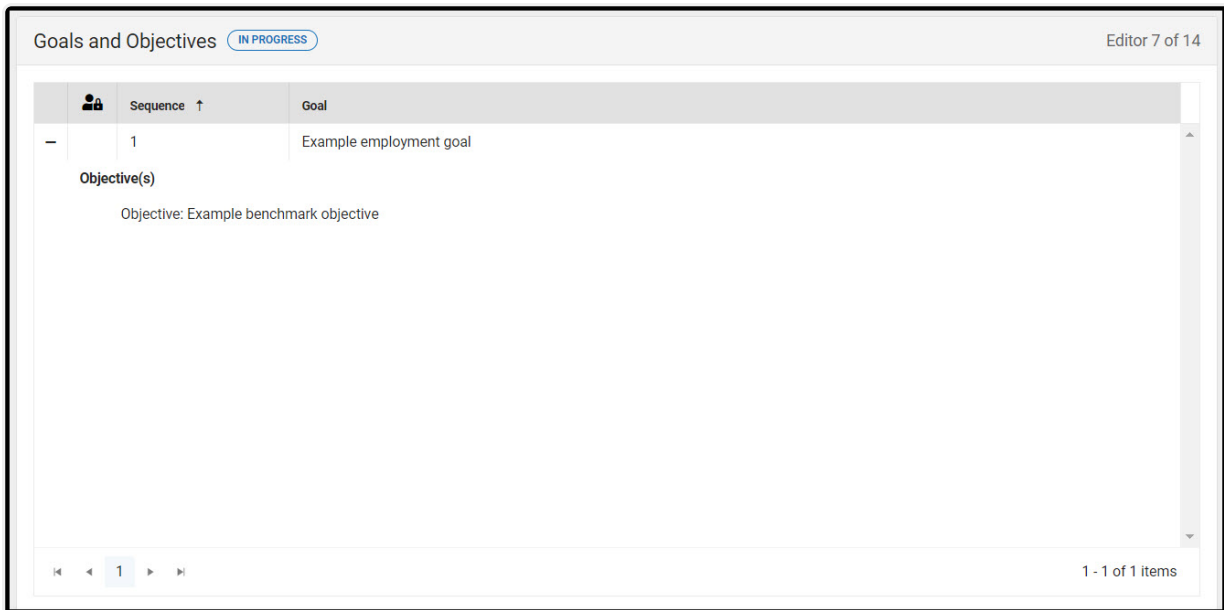
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Goals and Objectives

The Goals and Objectives editor describes annual goals set for the student as well as how that goal is measured and whether the goal relates to an existing post-secondary goal or an Extended School Year program.

[▶ Click here to expand...](#)

Goals and Objectives List Screen



Goals and Objectives List Screen

Column Name	Description
Padlock Icon	The user currently working on the record.
Sequence	The order in which the goal displays and prints.
Goal	The student's goal.

Goals and Objectives Detail Screen

Select an existing record or click **New** to view the detail screen.

Measurable Annual Goals List

Sequence *

Measurable Annual Goal * ⓘ
Including how progress toward the annual goal will be measured

Check here if this goal supports the student's postsecondary goal(s)

Identify the goal(s) to which it relates *

Objectives

Objective 1: Example benchmark objective

Sequence * Delete

Benchmark or Short-Term Objective * ⓘ

Goals and Objectives Detail Screen

Field Name	Description	Validation
Sequence <i>Required</i>	The sequence in which the goals displays in the goals and objectives editor and the printed plan.	Numbers are limited to two characters between 0 and 999. Sequences must be unique.
Measurable Annual Goal <i>Required</i>	A text field used to describe the student's measurable annual goals and how progress toward the annual goal is measured.	N/A
Check here if this goal supports the student's postsecondary goal(s)	This checkbox is used to designate that the goal related to one of the student's postsecondary goals. The second set of checkboxes is used to specify to which area, Training/Education, Employment, Independent Living Skills, or Other, the goal pertains.	N/A
Identify the goal(s) to which it relates <i>*Required</i>	The are to which this goal relates. Options include: <ul style="list-style-type: none"> • Training/Education • Employment • Independent Living Skills • Other 	*This field is required when the above checkbox is marked.
Objectives		

Field Name	Description	Validation
Sequence <i>Required</i>	The sequence in which the objective displays in the goals and objectives editor and the printed plan.	Numbers are limited to three characters between 0 and 999.
Benchmark or Short-Term Objective <i>Required</i>	A benchmark or short-term objective is used to gauge the student is progressing toward achieving the annual goal.	N/A

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Methods for Reporting Progress

The Method for Reporting Progress editor describes the document(s) that is used to report student progress and how often that document is produced.

Method for Reporting Progress IN PROGRESS Editor 8 of 14

Method for Reporting the Student's Progress toward meeting Annual Goals
Check all methods that will be used

Service Plan Goals Pages
 District Report Card
 Specialized Progress Report
 Parent Conferences
 Other

Specify Other:

Projected Frequency of Reports

Quarterly
 Semester
 Trimester
 Other

Specify Other:

Method for Reporting Progress Editor

▶ [Click here to expand...](#)

Field Name	Description	Validation
------------	-------------	------------

Field Name	Description	Validation
Method for Reporting the Student's Progress Toward Meeting Annual Goals	<p>This section is used to mark all the options used to report the student's progress toward meeting their annual goals to the student's parents. All options that apply should be marked. Options include:</p> <ul style="list-style-type: none"> • Service Plan Goals Pages • District Report Card • Specialized Progress Report • Parent Conferences • Other 	Mark all methods that apply.
Specify Other <i>*Required</i>	A description of the other method for reporting student progress.	*This field is available and required when Other is selected above.
Projected Frequency of Reports	<p>This section is used to mark how frequently reports are made in measuring the student's progress towards their annual goals. Options include:</p> <ul style="list-style-type: none"> • Quarterly • Semester • Trimester • Other 	Only one option can be selected.
Specify Other <i>*Required</i>	A description of the other frequency.	*This field is available and required when Other is selected above.

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Specially Designed Instruction

The Specially Designed Instruction editor lists services provided to the student in a Special Education setting.

▶ [Click here to expand...](#)

Specially Designed Instruction List Screen

Specially Designed Instruction Editor 9 of 14

IN PROGRESS

Sequence ↑ 1	Service Provided ↑ 2	Frequency	Start Date	End Date
1	Example specially designed instruction service	30 minute(s) / Day	03/13/2023	03/12/2024

1 - 1 of 1 items

Specially Designed Instruction List Screen

Column Name	Description
Padlock Icon	The user currently working on the record.
Sequence	The order in which the records display and print.
Service Provided	The name of the service.
Frequency	The frequency of service.
Start Date	The first day of service.
End Date	The last day of service.

Specially Designed Instruction Detail Screen

Select an existing record or click **New** to view the detail screen.

Specially Designed Instruction

Sequence

Services *

Location of Service *

Duration and Frequency

Start Date * **End Date ***

Service Minutes * **Frequency ***

Specially Designed Instruction Detail Screen

Field Name	Description	Validation
Sequence	The sort order in which the Services display both in the UI and on the print format.	Numbers are limited to two characters between 0 and 99. Sequences must be unique.
Services Required	A text field used to describe the special ed services being provided to the student in the areas for which annual goals have been written.	N/A
Location of Service Required	A text field used to describe the location where the student receives services.	N/A
Duration and Frequency		
Start Date Required	The start date of the service.	This field auto-populates to the Start Date of the plan, but can be manually changed.
End Date Required	The end date of the service.	This field auto-populates to the End Date of the plan, but can be manually changed.
Service Minutes Required	The number of service minutes that corresponds with the frequency of the services that are provided.	This field is limited to four characters. Only whole numbers allowed.

Field Name	Description	Validation
Frequency Required	The frequency of service to be provided for the student. Options include: <ul style="list-style-type: none"> • Day • Week • Month • Year 	N/A

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Supplementary Aids and Services

The Supplementary Aids and Services editor lists the accommodations and modifications made to assist the student in participating in regular education.

[▶ Click here to expand...](#)

Supplementary Aids and Services List Screen

Supplementary Aids and Services Editor 10 of 14

IN PROGRESS

	Sequence ↑ 1	Service Provided ↑ 2	Frequency	Start Date	End Date
	1	Example modifications	once per week	03/13/2023	03/12/2024

1 - 1 of 1 items

Supplementary Aids and Services List Screen

Column Name	Description
Padlock Icon	The user currently working on the record.
Sequence	The order in which the records display and print.
Service Provided	The name of the service.

Column Name	Description
Frequency	The frequency of service.
Start Date	The first day of service.
End Date	The last day of service.

Supplementary Aids and Services Detail Screen

Select an existing record or click **New** to view the detail screen.

Supplementary Aids and Services

Sequence

Modifications, Accommodations, or Supports for Student or Personnel *
 Provide specific descriptions(s) below

Location of Service *

Duration and Frequency

Start Date *

End Date *

Frequency *

Supplementary Aids and Services Detail Screen

Field Name	Description	Validation
Sequence	The sort order in which the Supplementary Aids display both in the UI and on the print format.	Numbers are limited to two characters between 0 and 99. Sequences must be unique.
Modifications, Accommodations, or Supports for Student or Personnel <i>Required</i>	A text field used to describe the modifications, accommodations, or supports being provided to the student or personnel.	N/A
Location of Services <i>Required</i>	A text filed used to describe the location where the services are provided.	N/A
Duration and Frequency		

Field Name	Description	Validation
Start Date <i>Required</i>	The start date of the services.	This field auto-populates as the Start Date of the plan, but it can be modified as needed.
End Date <i>Required</i>	The end date of the services.	This field auto-populates as the End Date of the plan, but it can be modified as needed.
Frequency <i>Required</i>	A text field used to describe the frequency of the service.	N/A

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Related Services

The Related Services editor lists developmental, corrective or other supportive services required to assist the student with a disability.

▶ [Click here to expand...](#)

Related Services List Screen

Sequence	Service Provided ↑	Frequency	Start Date	End Date
1	Counseling	60 minutes/Month	03/13/23	03/12/24

Related Services List Screen

Column Name	Description
Padlock Icon	The user currently working on the record.
Sequence	The order in which the records display and print.

Column Name	Description
Service Provided	The name of the service.
Frequency	The frequency of service.
Start Date	The first day of service.
End Date	The last day of service.

Related Services Detail Screen

Select an existing record or click **New** to view the detail screen.

Related Services List

Sequence

Service * Service Type *

Service Type Description

Location of Service *

Duration and Frequency

Start Date * End Date *

Service Minutes * Frequency *

Related Services Detail Screen

Field Name	Description	Validation
Sequence	The sort order in which the Services display both in the UI and on the print format.	Numbers are limited to two characters between 0 and 99. Sequences must be unique.

Field Name	Description	Validation
Service <i>Required</i>	A dropdown used to select the related special ed service being provided to the student. Options include: <ul style="list-style-type: none"> • Assistive Technology • Audiology • Counseling • Interpreting Services • Medical Services for Diagnostic or Evaluation Purposes • None Needed • Occupational Therapy • Orientation and Mobility • Other • Parent Counseling and Training • Physical Therapy • Psychological Services • Recreation, including Therapeutic Recreation • School Health Services and School Nurse Services • Social Work Services • Speech/Language • Transportation 	District added values (System Administration > Special Ed > Plan Services) won't sync to state or DIS.
Specify Other <i>*Required</i>	A description of the Other service.	*This field is available and required when Other is selected above.
Service Type <i>Required</i>	A dropdown used to select the type of service being provided to the student. Options include: <ul style="list-style-type: none"> • N/A • A - Assessment • C - Consultative • D - Direct 	N/A
Service Type Description	A text field used to provide additional details concerning the service type selected.	N/A
Location of Service <i>Required</i>	A text field used to describe the location where the student receives services.	N/A
Duration and Frequency		

Field Name	Description	Validation
Start Date <i>Required</i>	The start date of the service.	This field auto-populates as the Start Date of the plan, but it can be modified as needed.
End Date <i>Required</i>	The end date of the service. This field auto-populates from the End Date field on the Service Plan editor, but it can be modified as needed.	This field auto-populates as the End Date of the plan, but it can be modified as needed.
Service Minutes <i>Required</i>	The number of service minutes that correspond with the frequency of the services that are provided.	This field is limited to 4 characters. Only whole numbers are allowed.
Frequency <i>Required</i>	The frequency of service to be provided for the student. Options include: <ul style="list-style-type: none"> • Day • Week • Month • Year 	N/A

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Service Plan Implementation

The Service Plan Implementation editor is used to document the parent/guardian's consent and understanding of the service plan.

Service Plan Implementation IN PROGRESS
Editor 12 of 14

Service Plan Implementation

I understand that my child is eligible to receive services under a Service Plan but I am declining all services, including those offered under a Service Plan.

I understand that the IEP contains more services than identified above but I have chosen to enroll my child in a private school or homeschool setting, therefore, only the services outlined above will be provided through the Service Plan. I am agreeing to the services outlined in the Service Plan above.

A copy of this Service Plan was provided to the student's parent

Date Provided *

Name of who Provided Service Plan:

Title of who Provided Service Plan:

Service Plan Implementation Editor

[▶ Click here to expand...](#)

Field Name	Description	Validation
Service Plan Implementation <i>*Required</i>	Options include: <ul style="list-style-type: none"> I understand that my child is eligible to receive services under a Service Plan but I am declining all services, including those offered under a Service Plan. I understand that the IEP contains more services than identified above but I have chosen to enroll my child in a private school or homeschool setting, therefore, only the services outlined above will be provided through the Service Plan. I am agreeing to the services outlined in the Service Plan above. 	*This field is required in order to Complete the editor. Only one checkbox can be marked.
A copy of this Service Plan was provided to the student's parent on <i>*Required</i>	Indicates a copy of the plan was provided to the student's parent/guardian.	*This field is required in order to Complete the editor.
Date Provided <i>*Required</i>	The date a copy of the Service Plan was provided to the parent/guardian.	*This field is available and required when the above checkbox is marked.
Name of who Provided Service Plan <i>*Required</i>	The name of the person who provided the student's parent/guardian with a copy of the Service Plan.	*This field is available and required when the above checkbox is marked.
Title of who Provided Service Plan <i>*Required</i>	The title of the person who provided the student's parent/guardian with a copy of the Service Plan.	*This field is available and required when the above checkbox is marked.

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Enrollment Information

The Enrollment Information editor stores basic information about the student's participation in special education, including disability, status, and setting.

Any information saved in this editor overwrites the special ed values on the student's Enrollment record.

When the most recent locked Evaluation for the student was created using the classic Campus style, the **Refresh** button retrieves information from the student's Enrollment record. When the most recent locked Evaluation for the student was created using the updated Campus style, the **Refresh** button retrieves the Eligibility Date(s) and Disability information from the Evaluation. All other fields still pull from the Enrollment record.

This editor cannot be placed in a Not Needed status.

Enrollment Information IN PROGRESS
Editor 13 of 14

Click Refresh to retrieve a new copy of data from a selected Enrollment record. Information entered into this editor will modify the student's current Enrollment record when the plan is locked.

Primary Disability*

Secondary Disability

Special Ed Status*

Federal Placement Code*

Grade: 10 LEP Status:

Resident District: 03: Douglas

School Information:

Private School Name	School Number
<input type="text" value="Douglas High School"/>	<input type="text" value="501"/>
Address	Phone
<input type="text" value="NV 89423"/>	<input type="text"/>

Enrollment Information Editor

▶ [Click here to expand...](#)

Field	Description	Validation
Primary Disability <i>Required</i>	The primary disability of the student.	This field is a locked attribute, Enrollment > Primary Disability (disability 1).
Secondary Disability	The second disability of the student, when applicable.	This field is a locked attribute, Enrollment > Secondary Disability (disability 2).
Special Ed Status <i>Required</i>	The student's special ed status. Option is either 1: Yes or 0: No.	This field is a locked attribute, Enrollment > Special Ed Status (specialEdStatus).

Field	Description	Validation
Federal Placement Code <i>Required</i>	The student's federal placement. Options include: <ul style="list-style-type: none"> • E1: Reg EC Prog >= 10 hrs wk/srvs in Reg EC (Ages 3-5 (in PK)) • E2: Reg EC Prog >= 10 hrs wk/srvs in Other Loc (Ages 3-5 (in PK)) • E3: Reg EC Prog < 10 hrs wk/srvs in Reg EC (Ages 3-5 (in PK)) • E4: Reg EC Prog < 10 hrs wk/srvs in Other Loc (Ages 3-5 (in PK)) • E5: SPED in Separate Class (Ages 3-5 (in PK)) • E6: SPED in Separate School (Ages 3-5 (in PK)) • E7: SPED in Residential Facility (Ages 3-5 (in PK)) • E8: Home (Ages 3-5 (in PK)) • E9: Service Provider Location (Ages 3-5 (in PK)) • B16: Parentally placed in a private school (Ages 5(in KG) -21) 	Upon Refresh, when a setting comes in that is not one listed, the user receives the following error when trying to Complete the editor, "Special Ed Setting must not contain the following codes: B9, B10, B11, B12, B13, B14, B15." This field is a locked attribute, Enrollment > Student Placement (specialEdSetting).
Grade	The student's grade.	N/A
LEP Status	The student's LEP Status.	This field auto-populates from Program Participation > English Learners when Service Plan Header is Saved and each time Refresh is clicked.
Resident District	The student's resident district.	N/A
School Information		
Private School Name	The name of the student's private school.	N/A
School Number	The school number.	System Administration > Resources > School > (School Name) > School Number
Address	The address of the school.	System Administration > Resources > School > (School Name) > Address

Field	Description	Validation
Phone	The phone number of the school.	System Administration > Resources > School > (School Name) > Phone

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Medicaid Consent

The Medicaid Consent editor is used to document the parent/guardian's consent for the district to disclose the student's information in regards to seeking Medicaid funding.

Medicaid Consent Editor 14 of 14

Print in Plan

Medicaid Consent
 Please review the statements below and select your option by checking the appropriate box.

Yes. As the parent/guardian of the student named above, I give consent to the District to disclose information from my child's education records to DHCFP only as necessary to allow the District to seek Medicaid funds to help cover the costs of the school health services provided to my child.

I understand that my consent will remain in effect until I withdraw it (even if I change schools or leave the District and then re-enroll), and that I may withdraw my consent at any time by notifying the District. If I withdraw my consent, the District will continue to provide school health services to my child at no cost to me, the parent/guardian.

No. As the parent/guardian of the student named above, I do not give consent to the District to disclose information from my child's education records to DHCFP.

I understand that if I do not give my consent, the District will continue to provide necessary school health services to my child at no cost to me, the parent/guardian.

Name of Parent/Guardian:

Signature of Parent/Guardian:

Date Signed by Parent/Guardian:

Medicaid Consent Editor

▶ [Click here to expand...](#)

Field Name	Description	Validation
Print in Plan	Indicates this editor prints in the plan.	This defaults to unmarked.

Field Name	Description	Validation
Medicaid Consent	<p>The parental consent indication. Options include:</p> <ul style="list-style-type: none"> • Yes. As the parent/guardian of the student named above, I give consent to the District to disclose information from my child's education records to DHCFP only as necessary to allow the District to seek Medicaid funds to help cover the costs of the school health services provided to my child. I understand that my consent will remain in effect until I withdraw it, and that I may withdraw my consent at any time by notifying the District. If I withdraw my consent, the District will continue to provide school health services to my child at no cost to me, the parent/guardian. • No. As the parent/guardian of the student named above, I do not give consent to the District to disclose information from my child's education records to DHCFP. I understand that if I do not give my consent, the District will continue to provide necessary school health services to my child at no cost to me, the parent/guardian. 	Only one option can be marked.
Name of Parent/Guardian	The name of the parent/guardian.	N/A
Signature of Parent/Guardian	The signature of the parent/guardian.	N/A
Date Signed by Parent/Guardian	The date the parent/guardian consented.	N/A

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Previous Versions

[Service Plan \(Nevada\) \[.2223 - .2315\]](#)