

Student Course Enrollment Template (New Mexico)

Last Modified on 06/06/2024 8:51 am CDT

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Tool Search: COURSE_ENROLL

The Student Course Enrollment Template contains information on student enrollment in each course/section combination. The Student Course Enrollment Template must be submitted for all students at each reporting period.

Student Course Enrollment Template Editor

Report Logic

- Reports all students actively on the roster on at least one day in the specific reporting range based on the Submission Schedule selected on the Extract Editor:
 - The course must have a State Code present to report.
 - The section must be scheduled at least one day in the reporting range to report.
- The Reporting Range is defined by the selected Submission Schedule.
 - **K5P** - Reports a student record for each Section in which a student was rostered on at least one instructional day at any time in the calendar/s selected
 - **40D** - Calendar start up to & including the 2nd Wednesday of October.
 - **80D** - Date after 2nd Wednesday of October up to & including the first M-F date in December.
 - **120D** - Date after first M-F date in December up to & including second Wednesday of February.
 - **EOY** - Date after the second Wednesday of February up to & including the last calendar date.
 - **Open Yr Round** - Reports one record per actively enrolled student, per course with a State Code present per section which is scheduled on the Snapshot Date selected on the extract editor.
- Students flagged No Show or State Exclude on their enrollment, in a grade level flagged State Exclude, or in a calendar flagged State Exclude do not report.
- Students marked as Home Schooled on their Enrollment do not report.

Report Editor

Field	Description
Submission Schedule	The Submission Schedule for which data is being submitted to the state.
Snapshot Date	This date field is only available if the Submission Schedule is Open Yr Round .

Field	Description
Ad Hoc Filter	Ad Hoc Filters allow you to limit report results to those included in the filter. This option is useful for troubleshooting.
Format	The format in which the report will generate. Options include HTML and Comma Separated.
Use SSRS	By default, this report is generated using the SSRS report service. Clear the SSRS checkbox if you do not want to use SSRS. The SSRS report service allows reports to be updated to a newer version without needing to update Campus or wait for a Campus release pack or RX pack to be released.
Select Calendars	The calendar(s) from which data is pulled for the report.

Report Example

Student Course Enrollment Template Records:1964								
DistrictCode	LocationCode	SchoolYear	EnrollmentPeriod	EffectiveDate	EnrollmentCode	StudentID	Filler1	Filler2
042	005	2016-06-30	501	2015-10-01	CE	123456789		
042	005	2016-06-30	501	2015-10-01	CE	123456789		
042	005	2016-06-30	501	2015-10-01	CE	123456789		
042	005	2016-06-30	501	2015-10-01	CE	123456789		
042	005	2016-06-30	501	2015-10-01	CE	234567891		
042	005	2016-06-30	501	2015-10-01	CE	234567891		
042	005	2016-06-30	501	2015-10-01	CE	234567891		
042	005	2016-06-30	501	2015-10-01	CE	234567891		

Student Course Enrollment Template Example - HTML

Report Layout

Element Name	Logic	Location
District Code	A three character district code. Numeric, 3 digits	District Information > District Number District.number
Location Code	The state school number. Numeric, 5 digits	School Information > State School Number School.number

Element Name	Logic	Location														
School Year	<p>The end year of the selected calendar(s) plus the date 06-30. For example, 2016-06-30.</p> <p>Date field, 10 characters YYYY-MM-DD</p>	<p>N/A</p>														
Enrollment Period	<p>Indicates the reporting period that corresponds with the Submission Schedule for the extract.</p> <table border="1" data-bbox="381 618 871 1055"> <thead> <tr> <th data-bbox="381 618 722 680">Submission Schedule</th> <th data-bbox="722 618 871 680">Reports</th> </tr> </thead> <tbody> <tr> <td data-bbox="381 680 722 743">40D</td> <td data-bbox="722 680 871 743">501</td> </tr> <tr> <td data-bbox="381 743 722 806">80D</td> <td data-bbox="722 743 871 806">502</td> </tr> <tr> <td data-bbox="381 806 722 869">120D</td> <td data-bbox="722 806 871 869">503</td> </tr> <tr> <td data-bbox="381 869 722 931">EOY</td> <td data-bbox="722 869 871 931">901</td> </tr> <tr> <td data-bbox="381 931 722 994">K5P</td> <td data-bbox="722 931 871 994">902</td> </tr> <tr> <td data-bbox="381 994 722 1055">Open Yr Round</td> <td data-bbox="722 994 871 1055">906</td> </tr> </tbody> </table> <p>Numeric, 3 digits</p>	Submission Schedule	Reports	40D	501	80D	502	120D	503	EOY	901	K5P	902	Open Yr Round	906	<p>N/A</p>
Submission Schedule	Reports															
40D	501															
80D	502															
120D	503															
EOY	901															
K5P	902															
Open Yr Round	906															

Element Name	Logic	Location																					
Effective Date	<p>Indicates the reporting period that corresponds with the Submission Schedule and Semester. The date uses the generated school year and hard coded values.</p> <table border="1" data-bbox="384 472 1002 1178"> <thead> <tr> <th data-bbox="384 472 699 575">Submission Schedule</th> <th data-bbox="699 472 847 575">Reports</th> <th data-bbox="847 472 1002 575">Example</th> </tr> </thead> <tbody> <tr> <td data-bbox="384 575 699 678">40D</td> <td data-bbox="699 575 847 678">10-01</td> <td data-bbox="847 575 1002 678">YYYY-10-1</td> </tr> <tr> <td data-bbox="384 678 699 781">80D</td> <td data-bbox="699 678 847 781">12-15</td> <td data-bbox="847 678 1002 781">YYYY-12-15</td> </tr> <tr> <td data-bbox="384 781 699 884">120D</td> <td data-bbox="699 781 847 884">03-01</td> <td data-bbox="847 781 1002 884">YYYY-03-01</td> </tr> <tr> <td data-bbox="384 884 699 987">EOY</td> <td data-bbox="699 884 847 987">06-01</td> <td data-bbox="847 884 1002 987">YYYY-06-01</td> </tr> <tr> <td data-bbox="384 987 699 1090">K5P</td> <td data-bbox="699 987 847 1090">09-01</td> <td data-bbox="847 987 1002 1090">YYYY-09-01</td> </tr> <tr> <td data-bbox="384 1090 699 1178">Open Yr Round</td> <td data-bbox="699 1090 847 1178">07-15</td> <td data-bbox="847 1090 1002 1178">YYYY-07-15</td> </tr> </tbody> </table> <p>Date field, 10 characters YYYY-MM-DD</p>	Submission Schedule	Reports	Example	40D	10-01	YYYY-10-1	80D	12-15	YYYY-12-15	120D	03-01	YYYY-03-01	EOY	06-01	YYYY-06-01	K5P	09-01	YYYY-09-01	Open Yr Round	07-15	YYYY-07-15	N/A
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EOY	06-01	YYYY-06-01																					
K5P	09-01	YYYY-09-01																					
Open Yr Round	07-15	YYYY-07-15																					
Enrollment Code	<p>This field always reports CE (Course Enrollment).</p> <p>Alphanumeric, 6 characters</p>	N/A																					
Student ID	<p>Reports the state-assigned identifier for the student.</p> <p>Numeric, 9 digits</p>	Demographics > State ID Person.stateID																					
Filler 8, 9	N/A	N/A																					
Request Sequence	<p>This field always reports 0.</p> <p>Numeric, 3 digits</p>	N/A																					
Filler 11, 12	N/A	N/A																					

Element Name	Logic	Location														
Semester	<p>Indicates the reporting period and corresponds to the same reporting period as the Effective Date and the Enrollment Period number.</p> <table border="1" data-bbox="384 434 871 869"> <thead> <tr> <th data-bbox="384 434 724 499">Submission Schedule</th> <th data-bbox="724 434 871 499">Reports</th> </tr> </thead> <tbody> <tr> <td data-bbox="384 499 724 560">40D</td> <td data-bbox="724 499 871 560">1</td> </tr> <tr> <td data-bbox="384 560 724 620">80D</td> <td data-bbox="724 560 871 620">2</td> </tr> <tr> <td data-bbox="384 620 724 680">120D</td> <td data-bbox="724 620 871 680">3</td> </tr> <tr> <td data-bbox="384 680 724 741">EOY</td> <td data-bbox="724 680 871 741">4</td> </tr> <tr> <td data-bbox="384 741 724 801">K5P</td> <td data-bbox="724 741 871 801">5</td> </tr> <tr> <td data-bbox="384 801 724 869">Open Yr Round</td> <td data-bbox="724 801 871 869">9</td> </tr> </tbody> </table> <p>Numeric, 2 digits</p>	Submission Schedule	Reports	40D	1	80D	2	120D	3	EOY	4	K5P	5	Open Yr Round	9	<p>N/A</p>
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40D	1															
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120D	3															
EOY	4															
K5P	5															
Open Yr Round	9															
Course Code Long	<p>The State Code of the course.</p> <p>Numeric, 12 digits</p>	<p>Course > State Code</p> <p>Course.stateCode</p>														
Filler 5	<p>N/A</p>	<p>N/A</p>														
Course Content Code	<p>The Distance Learning Provider for the class. If there is not a Distance Learning Provider, this element reports blank.</p> <ul style="list-style-type: none"> • APLUS: APlus • BLB: Blended Learning Bureau • BYU: Digital learning • EDCONN: EdConnection • EDGENU: Edgenuity • EDMENT: Edmentum • FUELED: Fuel Ed • IDEAL: Innovative Digital Education and Learning Online Course • K-12: K-12 (Including A+ Instructional Materials) • ODYSSE: Odysseyware • OTHER: Other distance learning provider • PROXIM: Proximity <p>Alphanumeric, 6 characters</p>	<p>Course Sections > Section > Distance Learning Provider</p> <p>Section.provider</p>														
Filler 17	<p>N/A</p>	<p>N/A</p>														

Element Name	Logic	Location
Special Program Code	Reports the Dual Concurrent Credit field. If there is not a Dual Concurrent Credit selected, this element reports blank. <ul style="list-style-type: none"> • D: Dual Credit Course • C: Concurrent Enrollment Course Alphanumeric, 3 characters	Course > Dual/Concurrent Credit Course/Section > Course > Course Information > Dual/Concurrent Credit Indicator Course.dualEnrollmentCourse
Alternate Credit Course	If this class is being offered for alternative credit, this element reports the 8-digit course number for the course it is replacing; otherwise, this element reports blank. Numeric, 12 digits	Course/Section > Course > Course Information > Alternate Credit Course Course.alternateCreditCode
Section Code Long	The Campus generated Section ID. Alphanumeric, 25 characters	Course/Section > Section > Section Editor > Section ID Section.sectionID

Element Name	Logic	Location																					
Course Instructor Snapshot Date	<p>Indicates the reporting period that corresponds with the Enrollment Period and Effective Date. The date uses the current year and hard coded values.</p> <table border="1" data-bbox="384 472 1002 1178"> <thead> <tr> <th data-bbox="384 472 699 573">Submission Schedule</th> <th data-bbox="699 472 847 573">Reports</th> <th data-bbox="847 472 1002 573">Example</th> </tr> </thead> <tbody> <tr> <td data-bbox="384 573 699 674">40D</td> <td data-bbox="699 573 847 674">10-01</td> <td data-bbox="847 573 1002 674">YYYY-10-01</td> </tr> <tr> <td data-bbox="384 674 699 775">80D</td> <td data-bbox="699 674 847 775">12-15</td> <td data-bbox="847 674 1002 775">YYYY-12-15</td> </tr> <tr> <td data-bbox="384 775 699 875">120D</td> <td data-bbox="699 775 847 875">03-01</td> <td data-bbox="847 775 1002 875">YYYY-03-01</td> </tr> <tr> <td data-bbox="384 875 699 976">EOY</td> <td data-bbox="699 875 847 976">06-01</td> <td data-bbox="847 875 1002 976">YYYY-06-01</td> </tr> <tr> <td data-bbox="384 976 699 1077">K5P</td> <td data-bbox="699 976 847 1077">09-01</td> <td data-bbox="847 976 1002 1077">YYYY-09-01</td> </tr> <tr> <td data-bbox="384 1077 699 1178">Open Yr Round</td> <td data-bbox="699 1077 847 1178">07-15</td> <td data-bbox="847 1077 1002 1178">YYYY-07-15</td> </tr> </tbody> </table> <p>Date field, 10 characters YYYY-MM-DD</p>	Submission Schedule	Reports	Example	40D	10-01	YYYY-10-01	80D	12-15	YYYY-12-15	120D	03-01	YYYY-03-01	EOY	06-01	YYYY-06-01	K5P	09-01	YYYY-09-01	Open Yr Round	07-15	YYYY-07-15	<p>N/A</p>
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Course Section	<p>HTML Only Reports the concatenated course number AND section number only in the HTML output.</p>	<p>Course/Section > Course > Course Number Course/Section > Section > Section Number</p> <p>Course.number Section.number</p>																					