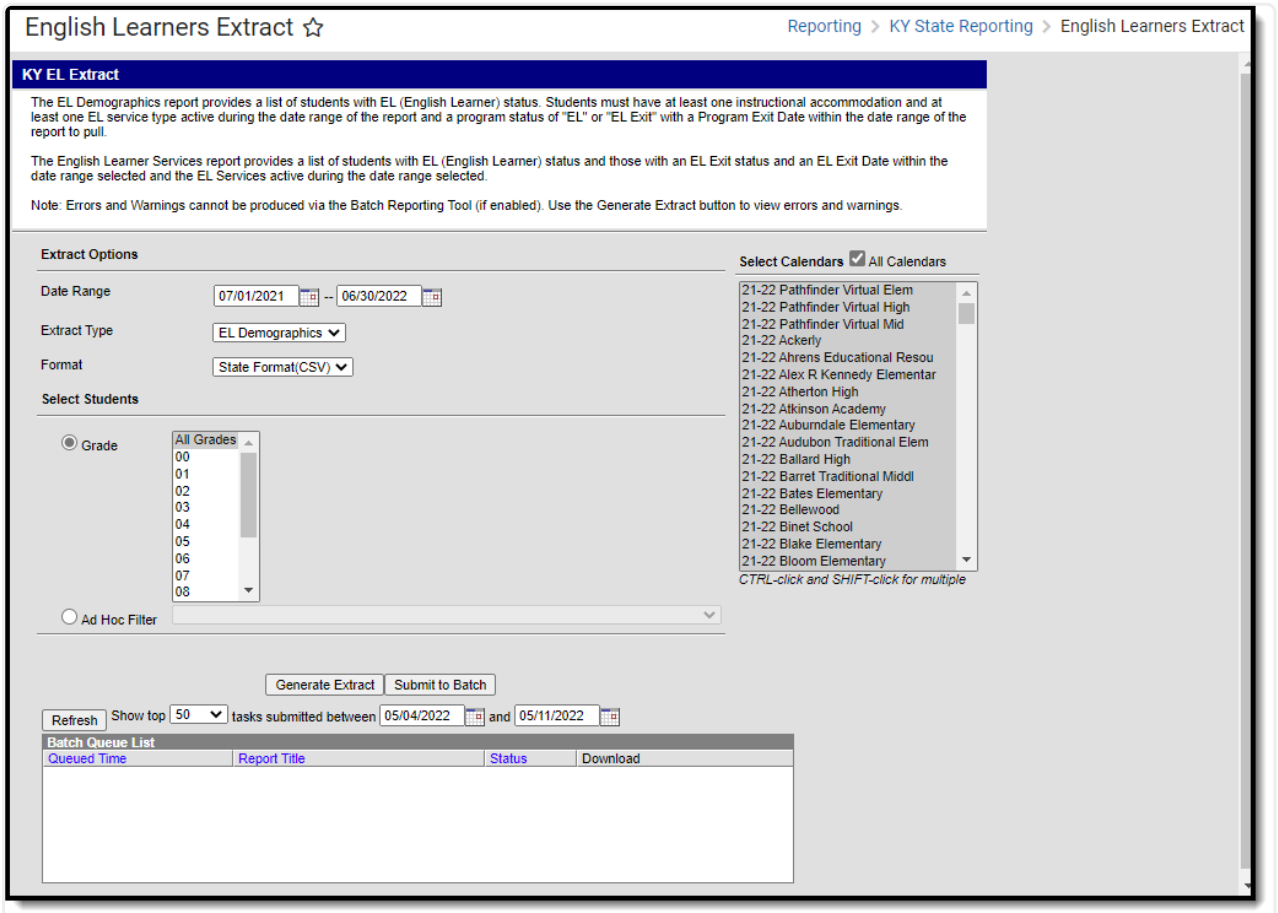
English Learners (EL) Extract (Kentucky)

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Tool Search: English Learners Extract

The English Learners Extract reports the number of English Learners students a school serves during a specific time period. This data is used for NCLB reporting.

This report is not submitted to the state. Instead, the state generates state-wide English Learners Extract results. Districts should use this report regularly to validate and clean up their EL data in preparation for state-centralized data collection.



The English Learners extract editor.

Report Population Criteria

The following logic is used when reporting students in the English Learners Extract:

- The report produces a district-wide list of students with an active EL record within the specified date range.
- Students must be in Grades 00-12 or Grade 14.
- Students must have been enrolled during the date range entered in the extract editor.

- Students must have an EL record with a Program Status = EL with an Identified Date ON or BEFORE the report end date
  OR
  Program Status = EL Exit with a program exit date within the date range of the report
- Students must have at least one EL Service Type with a date range that overlaps the date range specified in the extract editor.
  - If no end date is entered on the Service, the assumed end date is the last instructional day of the school year associated with the student's most recent enrollment.
- Students must have at least one EL Instructional Accommodation with a date range that overlaps the date range specified in the extract editor. Only accommodations marked Instructional are considered.
  - If no end date is entered on the Accommodations, the assumed end date is the last instructional day of the school year associated with the student's most recent enrollment.
- The student's Home Primary Language value must be anything but English (Census > People > Demographics > Home Primary Language).
- The report will include students who are withdrawn or inactive (via enrollment) if they continue to have an EL record with a status of “EL.” Or “EL Exit” with a Program Exit Date within the date range of the report.
- The extract reports one record per student:
  - If the student only has a current EL record then that is the EL record reported in the extract.
  - If the student only has one historical active EL record then that is the EL record reported in the extract.
  - If the student has multiple active EL records, whether current and/or historical, the student will produce one record on the extract.
    - Preference will be given to the Current EL record, created in the district.
    - If the student only has multiple historical EL records that meet the reporting criteria
      - Report based on the EL with the most recent End Date
      - If End Date is equal, then, most recent Start Date
  - If the student has multiple enrollment Service Types all will be included. Rank of Service Type will be as follows:
    - P: Primary
    - S: Partial
    - N: Special Education Services
- Excluded calendars, grades, enrollments, and no show students are not included.
- If student has an EL Program Exit Date on the main EL tool that is not in the current school year (as defined by July 01 – June 30 of the Year selected in the toolbar), they are excluded from the warning report and the extract.
- **State Edition Users**: One record is generated per district, per student. A record will report for each district that is reported in your District Edition version of the extract.

EL Demographics Population Logic

- Student must have an EL (English Learner) status
- At least one instructional accommodation
- At least one EL service type active during the date range entered on the extract editor
- A program status of 'EL' or 'EL Exit' with a Program Exit Date that falls within the date range

entered on the extract editor.

EL Services Population Logic

- Student must have an EL (English Learner) status
- An EL Exit Status
- An EL Exit Date that falls within the date range entered on the extract editor
- An EL Service active during the date range entered on the extract editor

Report Editor

Editor Field	Description
Date Range	The range of dates from which students with active EL program participation are pulled for the district, regardless of calendar.
Extract Type	Select which extract type will report: Demographics or Services
Grade Level	The grade levels from which student data is pulled. Defaults to *All grades*.
Format	The format in which the report will generate. Options include *State Format (CSV)* or *HTML*. As this report is not submitted to the state, either format can be used for data review.

Generate the Report

1. Enter a **Date Range** in *mmddyyyy* format or by selecting the calendar icons.
2. Select which **Extract Type** will report.
    - **Demographics:** This report provides demographic data for all students who have an EL (English Learner) status and meet reporting criteria listed above.
    - **Services:** This report EL services information for all students who have an EL (English Learner) status and meet reporting criteria listed above.
3. Select the report **Format**.
4. Select which **Grade Level(s)** to be included in the report OR filter reported students based on an **Ad Hoc Filter**.
5. If being generated at the state level, select which districts to include in the report.
6. Select which calendars will report data.
7. Select how the report will be generated:
    - If Batch Queue reporting is enabled and the report should be batch reported, select the **Submit to Batch** button. The report will be sent to the Batch Queue List, where it will generate based on when it was scheduled to be completed. Once the report is complete, you can access the report by selecting **Get the Report** in the Download column of the Batch Queue List.
    - To generate the report immediately, select the **Generate Extract** button. The report will appear in the designated format.

KY EL Extract Records:17

LeaNumber	DistrictName	SchoolNumber	SchoolName	StateStudentID	LastName	FirstName	MiddleInitial	BirthDate	StateGrade	Gender	Race/Ethnicity	HomeLanguage
301000	Knox County	022	Knox School			Joshua	M		10	M	7: Two or more races	1380 : Spanish
301000	Knox County	022	Knox School			Jocabet			12	F	1: Hispanic/Latino	1380 : Spanish
301000	Knox County	022	Knox School			Angel	D		08	M	1: Hispanic/Latino	1380 : Spanish
301000	Knox County	022	Knox School			Robiel			11	M	1: Hispanic/Latino	1380 : Spanish

English Learners Extract - HTML Format

Warning and Errors Report

After users generate the English Learners Extract, a warning and errors report will appear, detailing all potential English Learners record issues which should be reviewed prior to generating the English Learners Extract. Once the warning report has been reviewed and English Learners record issues have been dealt with appropriately, select the **Click Here** button to initiate generation of the English Learners Extract.

This report does not generate via the **Submit to Batch** option. You must select **Generate Extract** in order to view this report.

There are errors and/or warnings in the extract (See below) Click Here **to generate the reports**

Error/Warning Table of Contents: (If warning/error count is 0, there are no warnings/errors to report.)
Critical Error: The following records do not have a selection of at least one EL Service type which overlaps the date range specified in the extract editor. These students will NOT be included in the EL extract. (Number of Records:1)
Critical Error: The following records do not have a selection of Instructional Accommodation. These students will NOT be included on the EL extract. (Number of Records:1)
Critical Error: The following records have a Home Language selection of 0400: English. These students will NOT be included on the EL extract. (Number of Records:1)
Warning: The following records have a Home Language selection of 1630: Other. The students will be included on the EL extract. (Number of Records:1)

Critical Error: The following records do not have a selection of at least one EL Service type which overlaps the date range specified in the extract editor. These students will NOT be included in the EL extract. (Number of Records:1)

SchoolNumber	SchoolName	StateStudentID	LastName	FirstName	MiddleInitial
410	Knox High School			JOSHUA	C

Critical Error: The following records do not have a selection of Instructional Accommodation. These students will NOT be included on the EL extract. (Number of Records:1)

SchoolNumber	SchoolName	StateStudentID	LastName	FirstName	MiddleInitial
410	Knox High School			HASSAN	

Critical Error: The following records have a Home Language selection of 0400: English. These students will NOT be included on the EL extract. (Number of Records:1)

SchoolNumber	SchoolName	StateStudentID	LastName	FirstName	MiddleInitial
410	Knox High School			LEON	

Warning: The following records have a Home Language selection of 1630: Other. The students will be included on the EL extract. (Number of Records:1)

SchoolNumber	SchoolName	StateStudentID	LastName	FirstName	MiddleInitial
430	Jesse High School			JESUS	

EL Extract Warning and Errors Report

The following table describes each potential warning a user may encounter:

Warning Message	Logic	Reported Data
Critical Error: The following records do not have a selection of at least one EL Service type which overlaps the date range specified in the extract editor. These students will NOT be included in the English Learners Extract. (Number of Records: N)	• Student otherwise qualifies for the English Learners Extract. • Student has no EL Service Type with a date range that overlaps the date range of the extract editor. ◦ If no end date on EL Service Type, assume to be the last instructional day of the year. These students will not pull on the report.	• School Number • School Name • SSID • Last Name • First Name • Middle Initial
Critical Error: The following records do not have a selection of Instruction Accommodation which overlaps the date range specified in the extract editor. These students will NOT be included on the English Learners Extract.	• Student otherwise qualifies for the English Learners Extract. • Student has no Instructional Accommodation with a date range that overlaps the date range of the extract editor. ◦ If no end date on Accommodation, assume to be the last instructional day of the year. These students will not pull on the report.	• School Number • School Name • SSID • Last Name • First Name • Middle Initial

Warning Message	Logic	Reported Data
Critical Error: The following records have a Home Primary Language selection of 0400: English. These students will NOT be included on the English Learners Extract.	• Student otherwise qualifies for the English Learners Extract. • Student has a Census > Home Primary Language selection of 0400: English. These students will not pull on the report.	• School Number • School Name • SSID • Last Name • First Name • Middle Initial
Warning: The following records have a Home Primary Language selection of 1630: Other. The students will be included on the English Learners Extract.	• Student otherwise qualifies for the English Learners Extract. • Student has a Census > Home Primary Language selection of 1630: Other. These students will still pull on the report if they meet all other criteria.	• School Number • School Name • SSID • Last Name • First Name • Middle Initial

English Learners Demographics Extract Layout

The table below defines all the elements reported in the EL Demographics Extract.

Element Name	Description	Campus Database and UI Location
LEA Number	A nine-digit number identifying the district. LEA Number = County Code + District Code + 000 Logic joins the name of County in the County table to find the County Code. *Numeric, 9 digits*	District.number School & District Settings > District > District Information > State District Number
District Name	The name of the district serving the student. *Numeric, 50 characters*	District.name School & District Settings > District > District Information > Name

Element Name	Description	Campus Database and UI Location
State School Number	A nine-digit number identifying the school. State District Number = County Code + District Code + School Code Logic joins the name of County in the County table to find the County Code. *Numeric, 9 digits*	School.number School & District Settings > Schools > School Information > Location Number
School Name	The name of the school serving the student. *Alphanumeric, 40 characters*	School.name School & District Settings > Schools > School Information > Name
State Student ID	The student's State ID. *Numeric, 10 digits*	Person.stateID Census > People > Demographics > State Student ID
Last Name	The student's legal last name. *Alphanumeric, 40 characters*	Identity.lastName Census > People > Demographics > Last Name
First Name	The student's legal first name. *Alphanumeric, 35 characters*	Identity.firstName Census > People > Demographics > First Name
Middle Initial	The first letter of the student's middle name. *Alphanumeric, 1 character*	Identity.middleName Census > People > Demographics > Middle Name
Birth Date	The date of birth of the student. *Alphanumeric, 10 digits, MM/DD/YYYY*	Identity.birthdate Census > People > Demographics > Birth Date
State Grade	The state grade level of the student's current enrollment record. This field uses State Grade Level on the Enrollment record and not Local Grade (which appears in the UI). *Alphanumeric, 2 characters*	Enrollment.stateGrade Student Information > General > Enrollments > Grade

Element Name	Description	Campus Database and UI Location
Gender	The gender of the student. *Alphabetic, 2 characters, M or F*	Identity.gender Census > People > Demographics > Gender
Race/Ethnicity	The student's federal race ethnicity code. *Numeric, 2 digits*	Identity.raceEthnicity Census > People > Demographics > Race/Ethnicity > Federal Designation
Home Language	The primary language spoken in the student's home (reports both code and name). *Alphanumeric 30 characters*	Identity.homePrimaryLanguage Census > People > Demographics > Home Primary Language
ISO Language Code	Displays the the International Organization for Standards (ISO) language code for the student’s primary home language. *Alphanumeric*	Definition.ISO639-2Language Census > People > Demographics > Home Primary Language
Native American Language	The secondary language selection if Native American Language is designated as Home Language (reports both code and name). *Alphanumeric, 30 digits*	Identity.languageALT Census > People > Demographics > Native American Language
Immigrant	Indicates if student is an immigrant. *Alphanumeric, 1 character, Y or N*	Enrollment.immigrant Student Information > General > Enrollments > State Reporting Fields > Immigrant

Element Name	Description	Campus Database and UI Location

Migrant	Indicates if student is a migrant.
	Logic is as follows:
	• Reports '**Y**' if the student is an Active Migrant, within the reporting district, at any point during the reporting range.
	  ◦ Active Migrant is when the report date range overlaps the time period where the student is Migrant, between their Last Qualifying Arrival Date and Eligibility Expiration Date.
	• District ID is not pushed down from the Migrant record in State Edition. When running EL in District Edition the migrant record must overlap a primary enrollment in the district to report '**Y**'
	
	Prior to the 2019-2020 school year:
	• Report the value selected in the Migrant dropdown list.
	  ◦ Blank
	  ◦ **A**: Active
	  ◦ **I**: Inactive
	
	Else, report '**N**'
	
	Alphanumeric, 1 character, Y or N
	
	Prior to 2019-2020: Blank, I or A.
		Calculated
		Ic_Migrant.lastQualifyingArrivalDate
		ic_Migrant.eligibilityExpirationDate
		
		Prior to 2019-2020:
		Enrollment.migrant
		
		Student Information > Program Participation > Migrant
		
		Prior to 2019-2020:
		Student Information > General > Enrollments > State Reporting Fields > Migrant

Refugee	Indicates if student is a refugee. *Alphanumeric, 1 character, Y or N*	EnrollmentKY.refugee Student Information > General > Enrollments > State Reporting Fields > Refugee

Element Name	Description	Campus Database and UI Location
Active Special Education	Indicates whether the student had an active, locked IEP on Dec 1 of the reporting year. If December 1 falls on a weekend, the IEP needs to have been active and locked on the Friday previous to December 1 (November 29th or November 30th). *Alphanumeric, 1 character, Y or N*	Calculated, not dynamically stored. Student Information > Special Ed > Documents > IEP > Education Plan > Start Date & End Date
Enrollment Start Date	The start date of the student's most recent Primary enrollment in district. *Date field, 10 characters*	Enrollment.startDate Student Information > General > Enrollments > Start Date
Enrollment End Date	The student's most recent withdrawal date corresponding to their most recent Primary enrollment record. *Date field, 10 characters*	Enrollment.endDate Student Information > General > Enrollments > End Date
Service Type	Reports service type for students most recent enrollment in district. Primary enrollments in the district reporting are considered first. *P: Primary* *S: Partial* *N: Special Education Services*	Enrollment.serviceType Enrollment > Service Type
Total Days Enrolled	Total days enrolled for all enrollments that meet the criteria specified in the extract editor. *Numeric, 3 digits*	Calculated, not dynamically stored.

Element Name	Description	Campus Database and UI Location
Percent Enrolled	Reports a calculation of % of total instructional days in which the student is enrolled for the time period specified in the extract editor. Calculate % Enrolled = Total Days: • All enrollments are included based on the date range entered for the report. • Enrolled/Total Instructional Days in school calendar, for all schools in district • Rounding takes place on last operation. Example 1: Enrolled/Total Instructional Days School A: 90/175 School B: 50/175 School C: 35/175 Total 175 enrolled days / 175 instructional days in district = 1.00 Example 2: Enrolled/Total Instructional Days School A: 90/175 School B: 30/175 School C: 35/175 Total 155 enrolled days / 175 instructional days in district = 0.89 Example 3: Enrolled/Total Instructional Days School A: 90/175 School B: 50/177 School C: 35/175 Total Enrolled days (A + B + C) = 175 [Total Enrolled Days = 175] / [(Longest calendar in which student was enrolled = 177)] = 1.00 (Uses max calendar)	Calculated, not dynamically stored.

Element Name	Description	Campus Database and UI Location
	Numeric, 3 digits	
EL Program Status	The student's English Learner program status. Possible reported values are: • EL • Exited EL *Alpha*	Lep.programStatus Student Information > English Learners (EL) > EL > Program Status
Program Exit Date	Indicates when the student exited their EL Program. When the student's EL Program Status = Exited EL, logic reports the EL Exit Date that is within the report date range. Otherwise, this field reports blank. *MM/DD/YYYY*	Lep.exitDate Student Information > English Learners (EL) > EL > Program Exit Date

EL Services Extract Layout

The table below defines all the elements reported in the EL Services Extract.

Element Name	Description	Campus Database and UI Location
LEA Number	A nine-digit number identifying the district. LEA Number = County Code + District Code + 000 *Numeric, 9 digits*	District.number School & District Settings > District > District Information > State District Number
District Name	The name of the district serving the student. *Numeric, 50 characters*	District.name School & District Settings > District > District Information > Name
State School Number	A nine-digit number identifying the school. State District Number = County Code + District Code + School Code *Numeric, 9 digits*	School.number School & District Settings > Schools > School Information > Location Number
School Name	The name of the school serving the student. *Alphanumeric, 40 characters*	School.name School & District Settings > Schools > School Information > Name

Element Name	Description	Campus Database and UI Location
State ID	The student's State ID. *Numeric, 10 digits*	Person.stateID Census > People > Demographics > State ID
Last Name	The student's legal last name. *Alphanumeric, 40 characters*	Identity.lastName Census > People > Demographics > Last Name
First Name	The student's legal first name. *Alphanumeric, 35 characters*	Identity.firstName Census > People > Demographics > First Name
Middle Initial	The first letter of the student's middle name. *Alphanumeric, 1 character*	Identity. middleName Census > People > Demographics > Middle Name
State Grade	The state grade level of the student's current enrollment record. This field uses State Grade Level on the Enrollment record and not Local Grade (which appears in the UI). *Alphanumeric, 2 characters*	Enrollment.stateGrade Student Information > General > Enrollments > Grade
Enrollment Start Date	The start date of the student’s most recent Primary enrollment in district. *Date field, 10 characters*	Enrollment.startDate Student Information > General > Enrollments > Start Date
Enrollment End Date	The student’s most recent withdrawal date corresponding to their most recent Primary enrollment record. *Date field, 10 characters*	Enrollment.endDate Student Information > General > Enrollments > End Date
EL Service	The student's EL Service that occurred within the date range. One row of data will report per unique EL Service received during the date range. The Service Type code and description are reported. *Alphanumeric*	LEPService.service Student Information > English Learners (EL) > EL Services > Service Type

Element Name	Description	Campus Database and UI Location
EL Service Start Date	The start date of the EL Service the student received during the date range. *Date field, 10 characters*	LEPService.startDate Student Information > English Learners (EL) > EL Services > Service Type > Start Date
EL Service End Date	The end date of the EL Service the student received during the date range. *Date field, 10 characters*	LEPService.endDate Student Information > English Learners (EL) > EL Services > Service Type > EndDate
EL Program Status	The student's English Learner program status. Possible reported values are: • EL • Exited EL *Alpha*	Lep.programStatus Student Information > English Learners (EL) > EL > Program Status
Program Exit Date	Indicates when the student exited their EL Program. When the student's EL Program Status = Exited EL, logic reports the EL Exit Date that is within the report date range. Otherwise, this field reports blank. *MM/DD/YYYY*	Lep.exitDate Student Information > English Learners (EL) > EL > Program Exit Date

Element Name	Description	Campus Database and UI Location
% Enrolled	Reports a calculation of % of total instructional days in which the student is enrolled for the time period specified in the extract editor. Calculate % Enrolled = Total Days: • All enrollments are included based on the date range entered for the report. • Enrolled/Total Instructional Days in school calendar, for all schools in district • Rounding takes place on last operation. Example 1: Enrolled/Total Instructional Days School A: 90/175 School B: 50/175 School C: 35/175 Total 175 enrolled days / 175 instructional days in district = 1.00 Example 2: Enrolled/Total Instructional Days School A: 90/175 School B: 30/175 School C: 35/175 Total 155 enrolled days / 175 instructional days in district = 0.89 Example 3: Enrolled/Total Instructional Days School A: 90/175 School B: 50/177 School C: 35/175 Total Enrolled days (A + B + C) = 175 [Total Enrolled Days = 175] / [(Longest calendar in which student was enrolled = 177)] = 1.00 (Uses max calendar) *Numeric, 3 digits*	Calculated, not dynamically stored.