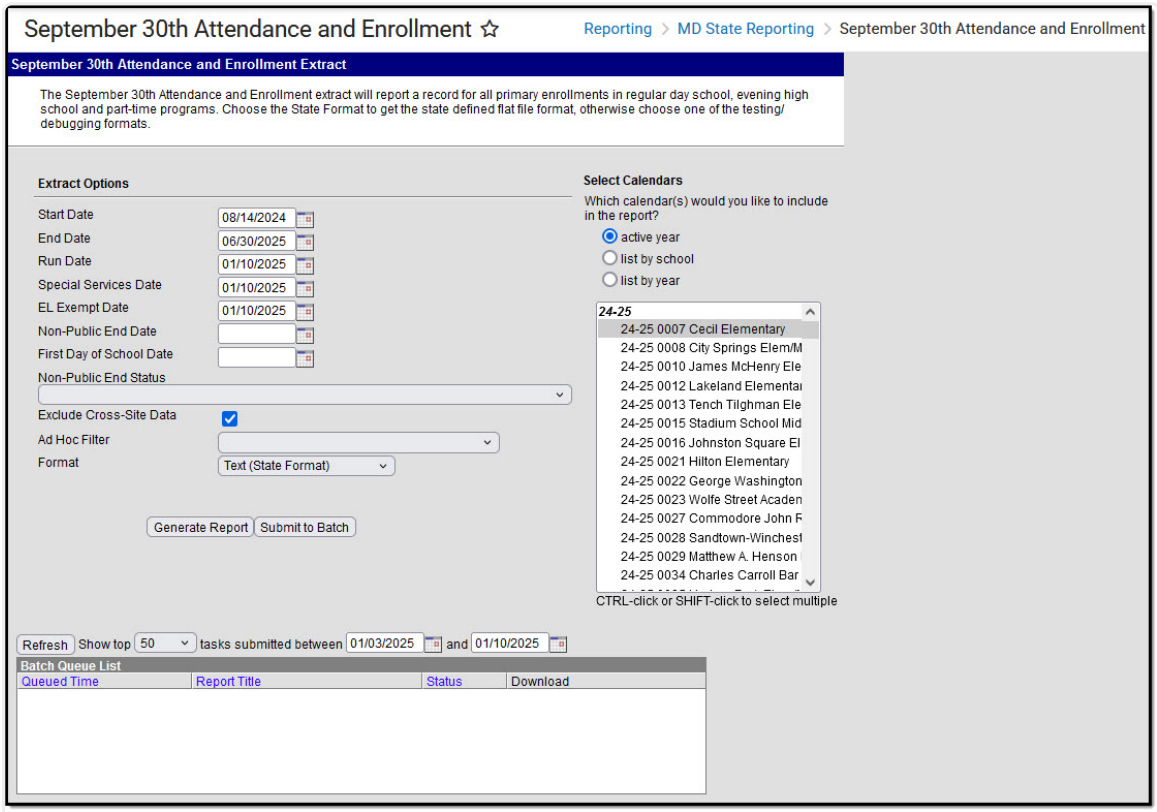
September 30th Attendance and Enrollment (Maryland)

Last Modified on 09/22/2025 10:06 am CDT

Tool Search: September 30th

Report Logic | Report Editor | Example Report | Report Layout | Absence Calculation | Reporting Data for AOP Students

The September 30th Attendance and Enrollment extract reports information about all primary enrollment records in regular day school, evening high school, and part-time programs.



September 30th Attendance and Enrollment Extract Editor

Report Logic

- Reports all students enrolled from the beginning of the school year to the End Date entered on the extract editor (assumed to be the last school day of September).
  - All Primary, Partial, and Special Ed Services enrollment types are reported.
  - If an enrollment is tied to a school with a school type of '99', the student's resident school field on the enrollment must NOT be null.

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- Records do not report for students connected to any of the following **excludes**:
  - Enrollment
  - Grade Level
  - Calendar
  - Summer School Calendar

- When students have multiple enrollments in the same calendar, a separate record reports for each enrollment in the calendar before the report end date.

- June 1 YYYY of the beginning school year is the date used when calculating a 2 year threshold.

Report Editor

Field	Description
Start Date	Enrollment records on and after this date are eligible for reporting. Dates can be entered in *mmddyy* format or use the calendar icon to select a date.
End Date	Last date used to return data. Dates can be entered in *mmddyy* format or use the calendar icon to select a date.
Run Date	Populates the Submission date field and special education status. It is used for calculation in the State Eligibility field in the extract (default value is the current date).
Special Services Date	Used to determine a student's FRAM, migrant, or foreign exchange status date.
EL Exempt Date	Date used to determine which reports are in the EL Exempt field. To report Y in the EL Exempt field, the student's most recent EL Identified date must be after the EL Exempt Date entered here.
Non-Public End Date	Date used for populating data on the extract for some students.
Exclude Cross-Site Data	Cross-site section enrollment data is **not** included in the report when checked. • Cross-site enrollment functionality must be enabled at the district level for the checkbox to display. • Defaults to checked.
First Day of School Date	Used for Pre-K Tier Status and Federal Poverty Level calculations.
Non-Public End Status	Used to help calculate the Exit Status and Exit Code fields.

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Field	Description
Ad Hoc Filter	Select an Ad Hoc filter to limit report results to those students who meet the filter requirements.
Format	Determines how the report is generated: • Text (State Format) • Comma Separated (CSV) • HTML
Select Calendars	Select the calendar of enrollment from which to pull student data.
Report Generation	The report can be marked to generate immediately using the **Generate Extract** button or at a later time using the **Submit to Batch** button. See the Batch Queue article for additional guidance.

Example Report

LEA Number	School Number	State Assigned Stude	Local Student ID Numb	Last Name	First Name	Middle Name	Generational Suffix	Preferred Name	Birth Date	Grade	Gender
1	1	1234567890	8654321	Harris	Student	Example	Jr		20120808	5	1
1	1	1234567891	7654321	Smith	Student	Example			20120809	5	1
1	1	1234567892	9654321	Johnson	Student	Example			20120908	5	2
1	1	1234567893	1654321	Hughes	Student	Example			20120805	5	1
1	1	1234567894	2654321	Black	Student	Example			20120804	5	1
1	1	1234567895	3654321	Miller	Student	Example			20120803	5	2
1	1	1234567896	4654321	Davis	Student	Example			20120802	5	1

September 30th Attendance and Enrollment - CSV

Report Layout

▸ Click here to expand...

Data Element	Description	Location
LEA Number	The two-digit state designation of the local education agency (LEA). *Numeric, 2 digits*	District Information > State District Number
School Number	Reports the home school number from the student's enrollment. If the school number is null, the school number on the school tied to the enrollment reports. *Numeric, 4 digits*	School Information > State School Number
State Assigned Student ID (SASID)	The student's state-assigned ID number. *Numeric, 10 digits*	Demographics > Student State ID

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Data Element	Description	Location
Local Student ID Number (LASID)	The student's LEA-assigned ID number. *Numeric, 10 digits*	Demographics > Student Number
Last Name	The student's last name. • Reports the last name from the current Identity record. Legal Last Name reports. If Legal Last Name is null, the Last Name reports. *Alphanumeric, 25 characters*	Identities > Current Identity > Legal Last Name or Last Name
First Name	The student's first name. • Reports the first name from the current Identity record. Legal First Name reports. If Legal First Name is null, the First Name reports. *Alphanumeric, 15 characters*	Census > People > Identities > Current Identity >Legal First Name or First Name
Middle Name	The student's middle name. • Reports the middle name from the current Identity record. Legal Middle Name reports. If Legal Middle Name is null, the Middle Name reports. *Alphanumeric, 15 characters*	Identities > Current Identity > Legal Middle Name or Middle Name
Generational Suffix	The suffix tied to the student's name. • Reports the suffix from the current Identity record. If the Legal First Name and Legal Name are not null, Legal Suffix reports. If the Legal First Name and Legal Middle Name are null, Suffix reports. *Alphanumeric, 3 characters*	Identities > Current Identity > Legal Suffix or Suffix
Preferred Name	An alternative first name preferred by the student. *Alphanumeric, 15 characters*	Identities > Current Identity > Preferred Name
Date of Birth	The student's date of birth. *Date field, 8 characters, YYYYMMDD*	Identities > Current Identity > Date of Birth

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Data Element	Description	Location
Grade	The student's grade level. • When a 9th grade student's enrollment end date is before the term start date (the student has previous enrollments), grade **08** reports. *Numeric, 2 digits*	Enrollments > Grade
Gender	The student's gender. **M**: Male **F**: Female **X**: Non-Binary • Reports the gender from the current Identity record. Legal Gender reports. If Legal Gender is null, Gender reports. *Alphanumeric, 1 character*	Identities > Current Identity > Legal Gender and Gender
Hispanic or Latino Ethnicity	An indication that the person traces their origin or descent to Mexico, Puerto Rico, Cuba, Central and South America, and other Spanish cultures, regardless of race. If Is the individual Hispanic/Latino = Yes, **Y** reports. Otherwise, **N** reports. *Alphanumeric, 1 character*	Demographics > Race Ethnicity > Is the individual Hispanic/Latino
American Indian or Alaska Native	Indicates the person has origins with any of the original peoples of North and South America (including Central America) and maintains cultural identification through tribal affiliation or community attachment. • If the American Indian or Alaska Native checkbox is marked, **1** reports. Otherwise, 0 reports. *Numeric, 1 digit*	Demographics > Race/Ethnicity
Asian	Indicates the person has origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent. This area includes Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. • If the Asian checkbox is marked, **2** reports. Otherwise, **0** reports. *Numeric, 1 digit*	Demographics > Race/Ethnicity

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Data Element	Description	Location
Black or African American	Indicates the person has origins in any of the black racial groups of Africa. • If the Black or African American checkbox is marked, **3** reports. Otherwise, **0** reports. *Numeric, 1 digit*	Demographics > Race/Ethnicity
Native Hawaiian or Other Pacific Islander	Indicates the person has origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. • If the Native Hawaiian or Other Pacific Islander checkbox is marked, **4** reports. Otherwise, **0** reports. *Numeric, 1 digit*	Demographics > Race/Ethnicity
White	Indicates the person has origins in any of the original peoples of Europe. • If the White checkbox is marked, **5** reports. Otherwise, **0** reports. *Numeric, 1 digit*	Demographics > Race Ethnicity
Homelessness Status	Indicates whether the student lacks a fixed, regular, and adequate nighttime residence. • If the Homeless checkbox is marked, **Y** reports. Otherwise, **N** reports. *Numeric, 1 digit*	Enrollments > State Reporting Fields > Homeless
Title 1 Indicator	Indicates if the student participated in a Title 1 program. This field reports **Y** if: • The student has an active Title1 Flag with a state code of T1 and is marked as state-reported as of the report end date report. OR • The student has a value in the home school field on their enrollment AND there is a school in the district with that state school code. Campus finds the school record that falls as of the end date in the extract editor and reports the value from the Title 1 field on that school. **Code in School** | **Description** | **Reports**	School Information > Title 1 and Enrollments > State Reporting Fields > Title 1 School Information >Title 1 = School wide program Enrollment > State Reporting > Home School

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Data Element	Description	Code in School	Description	Reports	Location
		TGELGBNOPROG	Targeted Assistance Eligible - No Program	N	
		TGELGBTGPROG	Targeted Assistance Program	If the student has an active Title1 Flag with a state code of T1 and is marked as state reported as of the report end date, **Y** reports. Otherwise, **N** reports.	
		SWELIGTGPROG	Schoolwide Eligible - Targeted Assistance	If the student has an active Title1 Flag with a state code of T1 and is marked as state reported as of the report end date, **Y** reports. Otherwise, **N** reports.	
		SWELIGNOPROG	Schoolwide Eligible- No Program	N	
		SWELIGSWPROG	Schoolwide Program	Y	
		NOTTITLE1ELIG	Not a Title I School	N	

Otherwise, **N** reports.

Alphanumeric, 1 character

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<table>
<tr><th>Data Element</th><th>Description</th><th>Location</th></tr>
<tr><td></td><td></td><td></td></tr>
<tr><td>Free/Reduced Price Meals</td><td>Indicates if the student receives free/reduced price meals. If the Migrant element reports Y, then this field reports F. Otherwise, the value reports from the FRAM record as of the end date entered on the extract editor.

If the eligibility status is N, the value as of the Special Services Date reports.
<table><tr><th>Eligibility</th><th>Reports</th></tr><tr><td>Free</td><td>F</td></tr><tr><td>Reduced</td><td>R</td></tr><tr><td>Non-Reimbursable</td><td>N</td></tr><tr><td>Paid</td><td>N</td></tr></table>
Alphanumeric, 1 character</td><td>FRAM > Eligibility > Eligibility</td></tr>
<tr><td>Migrant</td><td>Indicates if the student is a migrant as of the End Date on the extract editor.
If the Migrant record is N, then the status as of the Special Services Date reports.

Alphanumeric, 1 character</td><td>Student Information > General > Enrollment > State Reporting Fields > Migrant</td></tr>
<tr><td>Foreign Exchange Student</td><td>Indicates whether the student is a foreign exchange student.
This field only reports for students in grades 9-12 as of the End Date on the extract editor.. If Foreign Exchange is null or the student is in grades PK-08, N reports.
Alphanumeric, 1 character</td><td>Student Information > General > Enrollment > State Reporting Fields > Foreign Exchange</td></tr>
<tr><td>Special Education Services</td><td>Indicates the students special education status.
To determine the status, Campus uses the student’s most recent IEP where the print format is MD SPED Data as of the end date entered on the extract editor.
If the Special Ed status is N, Campus looks at the Special Ed services date and determines whether the student meets requirements for reporting a Y. Otherwise, N reports.
If the student’s most recent enrollment is end</td><td>Enrollment > Special Ed Fields > Special Ed Status

Special Ed Documents > IEP > Print Format is MD SPED Date > Detail Editor ></td></tr>
</table>

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Data Element	Description	Location
	dated and the enrollment end date is prior to report end date, Campus reports the Special Ed status as of the enrollment end date. The hierarchy for reporting status is Y, E, 3, 2, N.	Start Date, IEP Closed Date, Exit Code Flags > Flag (with a state code of 504 and marked as state reported)

Code	Status	Description
Y	Yes, student has an IEP and is receiving special education services	**Y** reports when the most recent IEP has a Special Ed Start Date that is prior to or equal to report extract editor End Date and the latest IEP Closed Date is less than or equal to the extract editor Run Date AND meets one of the following: • Exit code is null **OR** • Exit code is not Null and is not A or J **OR** • Exit code is A or J AND Special Ed Exit date after the report end date
E	Exited the program, not currently receiving SE services.	**E** reports when • The student's most recent IEP has a Special Ed Start Date that is prior to or equal to the report extract editor End Date and the latest IEP Closed Date is less than or equal to the extract editor Run Date **AND** • The Exit code is A or J **AND** • The student has no 504 record **OR** the student has 504 record with a start date before the Special Ed Exit Date

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Data Element	Description			Location
	Code	Status	Description	
	3	Exited Special Education and placed in Code 504	**3** reports when • The student has a 504 flag that meets all of the following requirements: Active as of extract editor end date AND the Start date is after special education exit date **AND** • The most recent IEP meets ALL of the following requirements: ◦ Special Ed Start Date that is prior to or equal to report extract editor end date ◦ IEP Closed Date is less than or equal to the extract editor Run Date ◦ Exit code is A or J	
	2	Code 504	**2** reports when the student has an active 504 record with a start date before the extract editor End Date and meets one of the following requirements: • 504 end date is NULL **OR** • 504 End date is after the extract editor end date **AND** the student does not flag as E or 3.	
	N	No, student does NOT have an IEP and is not receiving services.	**N** reports when the student does not meet any of the above values of Y, E, 3, or 2.	
	Alphanumeric, 1 character			

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Data Element	Description	Location
Special Ed End Date	When the Special Education Services field is **E** or **3**, this field reports the special education Exit Date as of the Effective Date on the extract editor. *Date field, 8 characters* *YYYYMMDD*	Enrollment > Special Ed Fields > Exit Date
Special Ed Certificate	Indicates whether the student is on track to receive a MD High School Certificate of Completion. This is required if Special Education Services = Y. **Y** reports when • The student's most recent IEP has a Special Ed Start Date prior to or equal to the report's End Date, AND • The IEP Closed Date is less than or equal to the report Run Date, AND • The Special Ed Certificate checkbox is selected, AND • One of the following requirements is met: ◦ Exit Reason is null, OR ◦ Exit Reason is not Null and is not A or J, OR ◦ Exit Code is A or J AND Special Ed Exit date equal to or after the report End Date. Otherwise, **N** reports. *Alphanumeric, 1 character*	Special Ed > Documents > IEP > (Print Format is MD SPED Date) > Detail Editor > Start Date, IEP Closed Date, Exit Reason, Certificate

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<table>
<tr><th>Data Element</th><th>Description</th><th>Location</th></tr>
<tr><td>English Learner (EL) Status</td><td>Indicates whether the student has a primary or home language other than English and has been assessed as having limited or no ability to understand, speak or read English.
Reports the student's most recent EL record where the Identified Date is on or before the End Date on the extract editor.
If the EL record Program Status is N, the EL status as of the Special Services date in the extract editor reports.
<table><tr><th>EL Status</th><th>Reports</th></tr><tr><td>EL</td><td>Y</td></tr><tr><td>Exited EL</td><td>Y - (When the EL Exited Date is after the Report End Date)</td></tr><tr><td>Exited EL</td><td>E - (When EL Exited Date is before the Report End Date)</td></tr><tr><td>Not EL</td><td>N</td></tr><tr><td>Pending</td><td>N</td></tr><tr><td>No Record</td><td>N</td></tr></table>Alphanumeric, 1 character</td><td>English Learners (EL) > EL > Program Status</td></tr>
<tr><td>EL Begin Date</td><td>The eight-digit date for when EL services started for a student.

Date field, 8 characters, YYYYMMDD</td><td>English Learners (EL) > EL > Program Exit Date</td></tr>
<tr><td>English Learner Entry into the US Date</td><td>The date when the student began EL services or entered the U.S. for the first time. This field is required if EL Indicator = Y or E OR Immigrant = Y.
When EL Indicator = Y or E, the date the student entered the US reports.
If the EL Indicator is null, the identified date from the earliest EL Record reports.
Otherwise, this field reports blank.
Date field, 8 characters, YYYYMMDD</td><td>Demographics > Date Entered US School

English Learners (EL) > EL > Identified Date</td></tr>
</table>

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Data Element	Description	Location
EL End Date	Date when EL services ended for a student. The EL End Date reports blank when the EL Status is Y. The Program End Date reports when EL Status is E; otherwise, this field reports blank. *Date field, 8 characters, YYYYMMDD*	English Learners (EL) > EL > Program Exit Date
English Learner ELA Assessment Exempt Status	Indicates that the student receiving ESOL services in their first year of enrollment in a U.S. school is exempt from the PARCC English/Language Arts assessment and may substitute the required state assessment with the English Language Proficiency Assessment (ACCESS for ELs 2.0). • When EL Status = Y, **Y** reports for student's in their first year of enrollment in a U.S. School. Otherwise, **N** reports. • Students are exempt if they are within 1 calendar year (365 days) of their first day enrolled in a US school. *Alphanumeric, 1 character*	English Learners (EL) > EL > Program Status Demographics > Date Entered US School
Foster Care Status	Indicates whether the student is in foster care. • **Y** reports when the student has an active foster care record on the report End Date. Otherwise, **N** reports. *Alphanumeric, 1 character*	English Learners (EL) > EL Services > Foster Care

Military Connected Indicator	Indicates the student has a parent or guardian in the military.
	• Reports the value populated:
	  ◦ Reports **Y** for Yes.
	  ◦ Reports **U** for Unknown.
	  ◦ Reports **N** for No.
	• Otherwise, reports blank.
	
	Alphanumeric, 1 character
		Enrollments > Military Connected Status

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Data Element	Description	Location
Gifted and Talented Student Indicator	Indicates whether the student is identified as gifted/talented. Reports Y if Gifted/Talented = Y Otherwise, reports N. *Alphanumeric, 1 character* *Y or N*	Enrollments > State Reporting Fields > Gifted/Talented
New Race American Indian or Alaska Native	Individuals with origins in any of the original peoples of North, Central, and South America, including, for example, the Navajo Nation, the Blackfeet Tribe of the Blackfeet Indian Reservation of Montana, the Native Village of Barrow Inupiat Traditional Government, the Nome Eskimo Community, the Aztecs, and the Maya. • Reports **1** when **American Indian or Alaska Native** is checked • Report **0** otherwise *Numeric, 1 digit*	Demographics > Race Ethnicity
New Race Asian	Individuals with origins in any of the original peoples of Central or East Asia, Southeast Asia, or South Asia, including, for example, Chinese, Asian Indian, Filipino, Vietnamese, Korean, and Japanese. • Reports **2** when **Asian** is checked • Report **0** otherwise *Numeric, 1 digit*	Demographics > Race Ethnicity
New Race Black or African American	Individuals with origins in any of the Black racial groups of Africa, including, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, and Somali. • Reports **3** when **Black or African American** is checked • Report **0** otherwise *Numeric, 1 digit*	Demographics > Race Ethnicity

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Data Element	Description	Location
New Race Native Hawaiian or Other Pacific Islander	Individuals with origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands, including, for example, Native Hawaiian, Samoan, Chamorro, Tongan, Fijian, and Marshallese. • Reports **4** when **Native Hawaiian or Other Pacific Islander** is checked • Report **0** otherwise *Numeric, 1 digit*	Demographics > Race Ethnicity
New Race White	Individuals with origins in any of the original peoples of Europe, including, for example, English, German, Irish, Italian, Polish, and Scottish. • Reports **5** when **White** is checked • Report **0** otherwise *Numeric, 1 digit*	Demographics > Race Ethnicity
New Race Hispanic or Latino	Includes individuals of Mexican, Puerto Rican, Salvadoran, Cuban, Dominican, Guatemalan, and other Central or South American or Spanish culture or origin. • Reports **6** when **Hispanic or Latino** is "Yes" • Report **0** otherwise *Numeric, 1 digit*	Demographics > Race Ethnicity
New Race Middle Eastern or North African	Individuals with origins in any of the original peoples of the Middle East or North Africa, including, for example, Lebanese, Iranian, Egyptian, Syrian, Iraqi, and Israeli. • Reports **7** when **Middle Eastern or North African** is checked • Report **0** otherwise *Numeric, 1 digit*	Demographics > Race Ethnicity
Filler	N/A	N/A
Submission Date	The date the file was submitted to the MSDE. *Date field, 8 characters* *YYYYMMDD*	Not dynamically stored

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<table>
<tr><th>Data Element</th><th>Description</th><th>Location</th></tr>
<tr><td>Entry Status</td><td>The student's entry status.
Reports from the left-most justified alpha value from the start status code.
<table><tr><th>Value</th><th>Description</th></tr><tr><td>R</td><td>First-time entries in the current school year</td></tr><tr><td>E</td><td>Enter by transfer from another school in the current school year</td></tr><tr><td>N</td><td>Re-entry following a withdrawal in the current school year</td></tr><tr><td>0</td><td>Summer transaction; Entry Status not applicable
Also reports when the student's start date and end date are before the first instructional and attendance day of the calendar.</td></tr></table>Alphanumeric, 1 character</td><td>Enrollments > Start Status > Standard Code

Day Setup</td></tr>
<tr><td>Entry Code</td><td>The student's entry code that best describes their last school affiliation prior to entry into the current school.
If the student has multiple entries, a record reports for each entry.
00 reports when the student's start date and end date are before the Term start date.
Alphanumeric, 2 characters</td><td>Enrollments > Start Status > Standard Code

Day Setup</td></tr>
<tr><td>Entry Date</td><td>The enrollment start date.
00000000 reports when the student's start date and end date are before the first instructional/attendance day in the calendar tied to the enrollment.
Date field, 8 characters
YYYYMMDD</td><td>Enrollments > Start Date; End Date

Day Setup</td></tr>
</table>

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Data Element	Description	Location
Days Attending	The aggregate number of days the student was in attendance during the current school year, rounded to the nearest half-day. • Logic Calculation: ◦ Days Enrolled - Days Absent as of the End Date entered on the report editor, then multiplied by 10. **Example** 10 days = 0100 • If the student's enrollment is tied to a school with a school type of 99, 0000 reports. See the Report Logic for more information. *Numeric, 4 digits*	Calculated
Days Absent	The aggregate number of days the student was absent during the current school year, rounded to the nearest half-day. • If the student's enrollment is tied to a school with a school type of 99, 0000 reports. See the Report Logic for more information. *Numeric, 4 digits*	Calculated based on Calendar Information > Student Whole Day Absence, Student Half Day Absence
Filler	N/A	N/A

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Data Element	Description	Location
Exit Status	The student's exit status. • **T**: Transferred • **W:** Terminated • **C**: Completed • **0**: Student has not exited; Exit Status not applicable If the enrollment is tied to a school with a school type of 99:Non-public, the value reports from the Non-public End Status selected on the extract editor, using the following logic: • If the enrollment end date is null, **0** reports. • If the Enrollment end date is within the report generation Start and End Dates, the enrollment end status reports from the leftmost justified alpha in the End Status dictionary's Code (Attribute dictionary > Enrollments > End Status > Code). Otherwise, **0** reports. *Numeric, 1 digit*	Enrollments > End Status > Standard Code

Exit Code	The reason the student is exiting. If a student has multiple exits, a record reports for each exit code.
	• If an enrollment is tied to a school with a school type of 99:Non-public, the value reports from the Non-public End Status selected on the extract editor, using the following logic:
	  ◦ If the enrollment end date is null, **00** reports.
	  ◦ If the Enrollment end date is within the report generation Start and End Dates, the enrollment end status reports from the leftmost justified alpha in the End Status dictionary's Code (Attribute dictionary > Enrollments > End Status > Code).
	• Otherwise, **00** reports.
	
	Numeric, 2-digit
		Enrollments > End Status

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Data Element	Description	Location
Exit Date	The date the student exited. • If an enrollment is tied to a school with a school type of 99:Non -public, the end date reports from the Non Public End Date field selected on the extract editor. • If an enrollment end date is prior to the start of the first instructional and attendance day, **YYYY/07/01** reports. • If an enrollment end date is null, **00000000** reports. • If an enrollment end date is not null and is after the first instructional and attendance day in the calendar tied to the enrollment, the next instructional day's date after the enrollment end date is reported. The exit date only reports when the enrollment end date is prior to the End Date and after the Start Date entered on the extract editor. • Otherwise, **00000000** reports. *Date field, 8 characters YYYYMMDD*	Enrollments > End Date
Pre-K Full-Time Status	Indicates if the student is in Pre-Kindergarten. • **Y** – Prekindergarten student who attends school for a full day and have an active enrollment as of the report End Date tied to a state grade of 92. • **N** – Prekindergarten student who attends school for less than a full day and enrolled in state grades of 93-96. • All other students report a blank. *Alphanumeric, 1 character*	Enrollments > Grade

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Data Element	Description	Location
State Aid Eligibility	Indicates the student's eligibility for State Financial Assistance under the Foundation Program. • Reported values: ◦ 00: Withdrawn ◦ 01: Eligible for State Aid ◦ 02: Ineligible - Age 21 and Over ◦ 03: Ineligible - Age less than 5 ◦ 04: Ineligible - No attendance in September ◦ 05: Non-resident ◦ 06: Ineligible - Enrolled in PK ◦ 07: Ineligible - Documentation of immunization unavailable ◦ 09: Ineligible - Nonpublic Placement ◦ 10: Eligible for State-Aid P-Tech Year 1-4 ◦ 11: Eligible for State-Aid P-Tech Year 5 (50%) ◦ 12: Eligible for State-Aid P-Tech Year 6 (25%) ◦ 13: Ineligible – Juvenile Services Education Program (JSEP) Facility • 08 is not valid and reports a value of **00**. *Numeric, 2 digits*	Enrollment > State Reporting Fields > State Aid Eligibility

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<table>
<tr><th>Data Element</th><th>Description</th><th>Location</th></tr>
<tr><td>Evening High School Student</td><td>Indicates whether the student is attending an evening high school program.
This field will only report for students in grades 09-12.
<table>
<tr><th>Reports...</th><th>When...</th></tr>
<tr><td>Y</td><td>FTE is less than 1 AND
Student is scheduled into at least one course section where the section class type is marked as E: Evening AND
Student is scheduled into fewer than four course sections marked as college OR courses without the student being enrolled in an associated evening section as of the end date entered on the extract editor.</td></tr>
<tr><td>N</td><td>Student’s FTE is 1 OR
the student has no evening sections OR
Sum of college courses plus part-time courses is 4.</td></tr>
</table>
Alphanumeric, 1 character</td><td>Section Information > Class Type is E: Evening</td></tr>
</table>

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<table>
<tr><th>Data Element</th><th>Description</th><th>Location</th></tr>
<tr><td>EH Number of Courses</td><td>The number of courses the Evening High School student is enrolled in as of September 30th.
This value must not exceed 4.
<table>
<tr><th>If Part-Time+ College Course Count</th><th>Evening Course Count</th><th>Reports</th></tr>
<tr><td>3</td><td>1 or more</td><td>1</td></tr>
<tr><td>2</td><td>2 or more</td><td>2</td></tr>
<tr><td>2</td><td>1</td><td>1</td></tr>
<tr><td>1</td><td>3 or more</td><td>3</td></tr>
<tr><td>1</td><td>1 or 2</td><td>Total number of courses</td></tr>
</table>
Numeric, 1 digit</td><td>Calculated</td></tr>
<tr><td>Part Time Student</td><td>Indicates whether the student (state grades 09-12) is considered a part-time student (excluding evening high school students). Reports 'N' for all other state grades.
<table>
<tr><th>Reports...</th><th>When...</th><th>OR When...</th></tr>
<tr><td>Y</td><td>FTE is 1 AND
Student is scheduled into at least one but no more than 3 courses flagged as college as of the extract editor end date AND
Student has at least 1 course NOT marked as evening.</td><td>FTE is less than 1 AND
Student has fewer than 4 college courses AND
Student must have at least 1 course without an associated evening section.</td></tr>
</table></td><td>Enrollment > State Reporting > FTE</td></tr>
</table>

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Data Element	Description	When...	OR When...	Location
	Y	• PTECH students with State Aid Eligibility are designated as one of the following: ◦ 10: Eligible for State-Aid P-Tech Year 1-4 ◦ 11: Eligible for State-Aid P-Tech Year 5 (50%) ◦ 12: Eligible for State-Aid P-Tech Year 6 (25%)		

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Data Element	Description	When...	OR When...	Location
	N	• FTE is 1 and the requirements for Y are not met **OR** • FTE is less than 1 **AND** • College Courses is 0 **AND** • Student is scheduled into 4 or more course/sections that do not have a section type of Evening.	• FTE is less than 1 **AND** • Student is registered into 4 or less courses **AND** • All those courses are flagged as college or are courses with an associated evening section.	
PT Number of Courses	The number of courses the part time student is enrolled in. • PTECH students ◦ State Aid Eligibility 12 = 1 point course ◦ State Aid Eligibility 11 = 2 point courses ◦ State Aid Eligibility 10 = 4 point courses • If the student reports **N** in the Part-Time Student field, then **0** reports. • If the student reports **Y** in the Part-Time Student field, then Campus completes the following tasks: 1. Finds the number of courses the student is registered into as of the extract editor End Date that are flagged as college. 2. Finds the number of courses flagged as evening as of the extract editor's End Date. Any remaining courses are considered part-time. 3. Sums the part-time courses and reports according to the following table. *Alphanumeric, 1 character*			Course Information > Level Course > Type > Evening

College Courses	Courses Rostered into not flagged as evening	Reports
3	1 or above	1
2	2 or above	2
2	Fewer than 2	The number of part-time courses in which the student is enrolled.

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Data Element	Definition	Location
	College Courses	Courses Rostered into not flagged as evening	Reports	
	1	3 or above	3	
	1	Below 3	The number of part-time courses in which the student is enrolled.	
	0	4 or above	4	
	0	3 or below	The number of part-time courses in which the student is enrolled.	
	Numeric, 1 digit			
Opt-Out	Indicates the student's legal guardian has chosen to opt-out of the release of directory information. *Alphanumeric, 1 character* *Y or N*	Enrollments > State Reporting Fields > Opt-Out
Number of College Courses	The sum of unique courses into which the student is enrolled as of the extract editor End Date when the student is scheduled into a course marked as college (DE is selected in SCED Course Level) in the selected calendars). • The number must not be greater than 4. If there are more than 4, 4 reports. *Numeric, 1 digit*	Course Information > SCED Course Level
Dual Enrollment	Indicates whether the student is taking both high school and college-level courses and receiving credit in both. • If State Aid Eligibility indicates the student is in PTECH (10-12), reports **N** • If a student is scheduled into a course marked as college (DE is selected in SCED Course Level) in the selected calendar(s), reports **Y**. • Otherwise, reports **N**. *Alphanumeric, 1 character, Y or N*	Course Information > SCED Level > DE

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Data Element	Description	Location
Direct Certification	Indicates whether the student's eligibility for the National School Lunch Program was determined through direct certification. • **Y** reports if the FRAM record's Source is Direct or the Migrant element reports **Y**. • Otherwise, **N** reports. *Alphanumeric, 1 character, Y or N*	Eligibility > Eligibility > Source

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Data Element	Description	Location
Pre-K Tier Status	Indicates the Pre-K tier that best identifies the student's federal poverty level eligibility for State Financial Assistance. Reports **blank** when the Student is neither in State Grade Level 92-96 nor State Aid Eligibility 03 as of the report effective date. For grades 92 and 93: • Direct Certification: ◦ Reports Tier 1 if Y ◦ Review full-time status if N • PreK Full-Time Status: ◦ Reports 0 if N. ◦ Review Birthdate if Y • Birthdate: ◦ Report 0 if age is not 3 or 4 on first day of school. ◦ Use Federal Poverty calculation if age is 3 or 4 on first day of school. • Use the value from Federal Poverty Level for grades 94-96: ◦ 0 – N/A ◦ 1 – Tier 1 - Federal Poverty Level is less than or equal to 300%. ◦ 2– Tier 2 - Federal Poverty Level is more than 300% but not more than 600%. ◦ 3– Tier 3 - Federal Poverty Level is more than 600%. • Report '0' when the Federal Poverty Level % cannot be calculated. The Early Learning Program record must be active as of the Report Effective Date.	Early Learning > Gross Income AND Number of People in Household
Federal Poverty Level	Indicates the percentage of Federal Poverty Level (FPL). Reports **blank** when the Student is neither in State Grade Level 92-96 nor has State Aid Eligibility 03 as of the report effective date. • Reports **9999** if Direct Cert is **Y**.	Early Learning > Gross Income AND Number of People in Household

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<table>
<tr><th>Data Element</th><th>Description</th><th>Location</th></tr>
<tr><td></td><td>
Reports 000 if Full-time PreK is N.
For grades 92 and 93
Birthdate: Report 000 if age is not 3 or 4 on the first day of school.
Calculated value:
Gross Income / 100% FPL for the # of Household Members x 100
Round to 3 digits before the decimal point.
Include leading zeros.
Report ‘000’ when FPL % cannot be calculated OR the student is not in State Grade Level 92-96 as of the report End Date in the extract editor.
2022 Federal Poverty Guidelines
<table>
<tr><th>Household Members</th><th>100% FPL</th></tr>
<tr><td>1</td><td>$13,590</td></tr>
<tr><td>2</td><td>$18,310</td></tr>
<tr><td>3</td><td>$23,030</td></tr>
<tr><td>4</td><td>$27,750</td></tr>
<tr><td>5</td><td>$32,470</td></tr>
<tr><td>6</td><td>$37,190</td></tr>
<tr><td>7</td><td>$41,910</td></tr>
<tr><td>8</td><td>$46,630</td></tr>
<tr><td>Each additional member</td><td>+$4,720</td></tr>
</table>
Reports 000 when the Federal Poverty Level % cannot be calculated.

The Early Learning Program record must be active as of the Report Effective Date.
</td><td></td></tr>
<tr><td>Geolocation ID</td><td>Identifies the census block.
Reports the concatenation of the information documented in the 'Tract' and 'Block' fields on a student's household address information screen.</td><td>Addresses > Address Information > Tract + Block</td></tr>
</table>

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Absence Calculation

<table>
<tr><th>If the student has....</th><th>Then Campus...</th></tr>
<tr><td>a value in the FTE override field
on the enrollment</td><td>1. Finds the Student’s FTE on enrollment.
2. Finds the number of student day minutes from the calendar.
3. Multiplies the number of student day minutes by the FTE.
4. Divides the number of minutes the student was absent by the product in number #3.
◦ Absences are defined by any attendance code tied to a state code of 1-21.
5. The Table below outlines how values are converted 1, .5, or 0.
<table><tr><th>Percent Absent</th><th>Absent Value</th><th>Attendance Value</th></tr><tr><td>0-49</td><td>0</td><td>1</td></tr><tr><td>50-90</td><td>.5</td><td>.5</td></tr><tr><td>91-100</td><td>1</td><td>0</td></tr></table></td></tr>
<tr><td>an FTE value of 1 or the FTE field is null</td><td>Calculates the total number of absences for the reporting period based on the values found in System Administration > Calendar > Whole Day (absence) and half day (absence).
• Absences are defined by any attendance code tied to a state code of 1-21.</td></tr>
</table>

Reporting Data for AOP Students

The following enrollment data elements report from the most recent enrollment in the calendar(s) selected in the extract editor.

Data Element Number	Data Element Name
DE 100	Grade Level
DE 180	Migrant
DE 190	Foreign Exchange Student
DE 280	Entry Status
DE 290	Entry Code
DE 300	Entry Date

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Data Element Number	Data Element Name
DE 340	Exit Status
DE 350	Exit Code
DE 360	Exit Date

The following attendance data elements are calculated for each enrollment, then summed for a total and reported as a single record.

Data Element Number	Data Element Name
DE 310	Days Attending
DE 320	Days Absent

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