BEDS Reporting (New York)
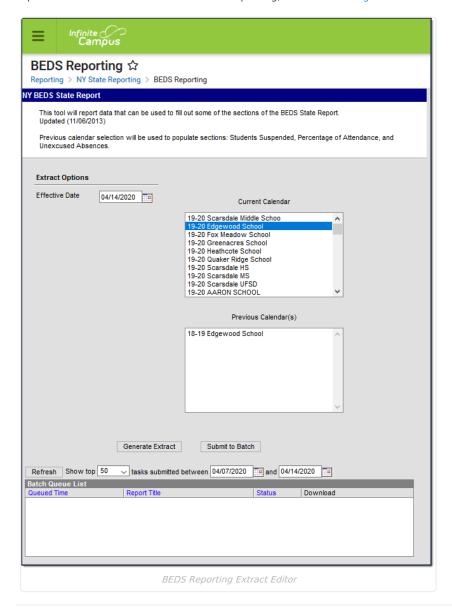
Last Modified on 03/11/2024 8:45 am CDT

Reporting Logic | Extract Layout

Classic View: NY State Reporting > BEDS Reporting

Search Term: BEDS Reporting

The Basic Education Data System (BEDS) is the system for collecting district/school student enrollment and staff counts. The NY BEDS State Report tool produces a report that you can use to fill out some of the BEDS State report. For more information about BEDS reporting, see the NYSED.gov web site.

BEDS Reporting Extract Editor

Reporting Logic

- Information returned in the report is limited to the selected **Effective Date**. The default date is the current date.
- If your districts uses Campus Human Resources as add-on functionality, staff members must have an active District Employment record as of the **Effective Date**.
- The following areas report from the **Previous Calendar** selected on the extract editor.
  - Students Suspended

Extract Layout

School Identification

This area displays the School Name and BEDS Code.

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
School Name	The school name selected on the extract editor.	Alphanumeric, 40 characters	School.name	System Administration > Resources > School > Name
BEDS Code	The BEDS Code for the school selected on the extract editor.	Alphanumeric, 12 characters	School.BEDSCode	System Administration > Resources > School > BEDS Code

School Type

This area displays the School Type.

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
School Type	The type of school selected on the extract editor. Options include the following: • Regular School • Special Education School • Vocational Education School • Alternative Education School • Reportable Program • BOCES • Public School	Alphanumeric, 5 characters	School.type	System Administration > Resources > School > School Type

Students Suspended

This area displays the number of students suspended as well as a count of the race and gender of these students.

A student must be marked with an Attendance code that begins with OSS (Out of School Suspension) for every period taking attendance in order to be counted.

As a best practice, assign the status of **Absent** to the OSS and SUS Attendance Excuse Codes.

You can review a student's race ethnicity via the Person Information section of the Demographics tool.

This area reports from the **Previous Calendar** selected on the extract editor.

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Indian Male	The total number of suspended, male students assigned the Indian racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Indian Female	The total number of suspended, female students assigned the Indian racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Black Male	The total number of suspended, male students assigned the Black racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Black Female	The total number of suspended, female students assigned the Black racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Asian Male	The total number of suspended, male students assigned the Asian racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Asian Female	The total number of suspended, female students assigned the Asian racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Hispanic Male	The total number of suspended, male students assigned the Hispanic racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Hispanic Female	The total number of suspended, female students assigned the Hispanic racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
White Male	The total number of suspended, male students assigned the White racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
White Female	The total number of suspended, female students assigned the White racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Pacific Islander Male	The total number of suspended, male students assigned the Pacific Islander racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Pacific Islander Female	The total number of suspended, female students assigned the Pacific Islander racial status.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Multiracial Male	The total number of suspended, male students assigned to multiple racial statuses.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Multiracial Female	The total number of suspended, female students assigned to multiple racial statuses.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored
Total Students Suspended	The total number of suspended students.	Numeric, 4 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored

Professional Staff Assigned to this School

This area displays the number of staff for each role as well as a count of the race and gender of these employees.

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
FTE Percent	The full-time employment percentage, in whole numbers, of the staff members. Logic used to define the full-time employment percentage. <table><tr><th>Type</th><th>Logic</th></tr><tr><td>**Campus SIS**</td><td>• 100 FTE = 100 and NULL on FTE of Assignment - Teacher is counted as Full-Time • 0 FTE = 99 and below - Teacher is counted as Part-Time</td></tr><tr><td>**Campus HR/Payroll**</td><td>Reports FTE from the Wage Detail Record. Otherwise, reports FTE from Payroll Information. • 1.00 FTE or NULL FTE - Teacher is counted as Full-Time • FTE < 1.00 - Teacher is counted as Part-Time</td></tr></table>	Numeric, 3 digits	Employment.ftePercent OR HREmploymentAssignmentSalary.fte	Census > People > District Employmen OR Human Resources Personnel : Personnel Master > Work Assignment Wage Deta Records > FTE OR Human Resources Personnel : Personnel Master > Work Assignment Payroll Information FTE

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Title	Description of the staff person's role in an assignment.	Alphanumeric, 50 characters	EmploymentAssignment.title OR Administration.BEDSCode	Census > People > District Assignment Employment Assignment Information Title OR Human Resources Personnel > Personnel Master > Work Assignment Work Assignment Details > BEDS Code
Indian	The total number of employees with this title that are also assigned the Indian racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities > Race/Ethnic OR Human Resources Personnel > Personnel Master > H General Information Current Record
Black	The total number of employees with this title that are also assigned the Black racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities > Race/Ethnic OR Human Resources Personnel > Personnel Master > H General Information Current Record

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Asian	The total number of employees with this title that are also assigned the Asian racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities > Race/Ethnic OR Human Resources Personnel > Personnel Master > H General Information Current Record
Hispanic	The total number of employees with this title that are also assigned the Hispanic racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities > Race/Ethnic OR Human Resources Personnel > Personnel Master > H General Information Current Record
White	The total number of employees with this title that are also assigned the White racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities > Race/Ethnic OR Human Resources Personnel > Personnel Master > H General Information Current Record

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Pacific Islander	The total number of employees with this title that are also assigned the Pacific Islander racial status.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities > Race/Ethnic OR Human Resources Personnel > Personnel Master > H General Information Current Record
Multiracial	The total number of employees with this title that are also assigned to multiple racial statuses.	Numeric, 4 digits	Identity.raceEthnicity	Census > People > Identities > Race/Ethnic OR Human Resources Personnel > Personnel Master > H General Information Current Record
Total	The total number of employees assigned to the title in that row.	Numeric, 4 digits	Calculated, not dynamically stored	Calculated, not dynamically stored

Prekindergarten Teachers Records

This area reports a count of all Prekindergarten teachers with a Prekindergarten Employment Assignment. This area also displays how many prekindergarten teachers are considered full or part-time.

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Full Time/ Part Time	The total Full Time or Part Time teachers. The following describes the logic used to define full and part-time teachers. 	Type	Logic		Numeric, 10 digits	Attribute: Administration.BEDSCode EmploymentAssignment.fte HREmploymentAssignmentSalary.fte EmploymentAssignment.title	Human Resources > Personnel > Personnel Master > Work Assignment > Work Assignment Details > BEDS Code Human Resources >

Element Name	Description	Logic	Type, Format and Length	Campus Database	Campus Location
	Type **Campus SIS**	To calculate correctly, the Title must begin with **prek**. • FTE = 75% and above or NULL - Teacher is counted as Full-Time • FTE = 74% and below - Teacher is counted as Part-Time			Personnel > Personnel Master > Work Assignment > Wage Detail Records > FTE Human Resources > Personnel > Personnel Master > Work Assignment > Payroll Information > FTE Census > People > District Assignment > Employment Assignment Information: • Title • FTE of Assignment
	Campus HR/Payroll	Reports FTE from the Wage Detail Record. Otherwise, reports FTE from Payroll Information. To calculate correctly, the BEDS Code must begin with **prek**. • FTE >=0.75 - Teacher is counted as Full-Time • FTE < 0.75 - Teacher is counted as Part-Time			

Alternative Education Programs Records

This area reports whether the school offers students Alternative Education Programs.

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Are Alternative Education Programs offered to students enrolled in this school?	If the School Type is Alternative Education School, then this field reports Yes. Otherwise, No will report.	Alphanumeric, 3 characters	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored

Grades Offered Records

This area reports all of the grades offered at the school. An X indicates the grade is available.

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
PK **K** **1-14** **PS** **GD**	This area reports all grades offered as determined by the State Grade Level Field. Grade Levels marked as Exclude will not report. The **PK** column is marked when Grade Levels are marked with State Grade Level codes **PKH** or **PKF**. The **K** column is marked when Grade Levels are marked with State Grade Level codes **KH** or **KF**.	Alphanumeric, 2 character	Calculated, Not Dynamically Stored	System Administration > Resources > Grade Level Definitions

Percentage of Attendance Records

This area reports the percent of attendance for the school. This area reports from the **Previous Calendar** selected on the extract editor. Only whole day absences are calculated.

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Percent Attendance	The attendance percent for the school is calculated by dividing the school attendance by the possible attendance.	Numeric, 6 digits	Calculated, Not Dynamically Stored	Calculated, Not Dynamically Stored

Lunch, Breakfast and Milk Programs Records

This area reports whether any students in this school are approved for free and reduced-price lunches.

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Do students in this school qualify for the federal free and/or reduced priced lunch program?	This value is determined by the following logic: • **Yes** reports if a student has a Program = 5817 and the Program End Date is null. • **Yes** reports if a student has a Program = 5806 and the Program End Date is null. • **Yes** reports if a student has an active FRAM Eligibility record where the Eligibility is **Free**. The FRAM Eligibility Start Date must be <= Extract Editor Effective Date. The FRAM Eligibility End Date must be >= Extract Editor Effective Date • **Yes** reports if a student has an active FRAM Eligibility record where the Eligibility is **Reduced**. The FRAM Eligibility Start Date must be <= Extract Editor Effective Date. The FRAM Eligibility End Date must be >= Extract Editor Effective Date • Otherwise, **No** reports.	Alphanumeric, 3 characters	Program.code ProgramParticipation.startDate ProgramParticipation.endDate POSEligibility.eligibility POSEligibility.startDate POSEligibility.endDate	Student Information > General > Flags > Student Flag Detail > Flags Student Information > Program Participation > Programs > Programs > Program Participation Detail > Program FRAM > Eligibility > Eligibility Detail > Eligibility

Unexcused Absences Records

This area reports students who had an unexcused absence in every hour of their schedule (only whole day absences are calculated). The unexcused absence is reported from when the Attendance Code is **Absent** and where the Excuse is **Unexcused**.

This area reports from the Previous Calendar selected on the extract editor. Attendance Present Minutes are ignored.

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
One to Four Unexcused Absences	The total of students who have 1-4 unexcused absences.	Numeric, 10 digits	Attendance.status Attendance.excuse	Student Information > General > Attendance > Attendance Information > Status; Excuse

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Five to Nine Unexcused Absences	The total of students who have 5-9 unexcused absences.	Numeric, 10 digits	Attendance.status Attendance.excuse	Student Information > General > Attendance > Attendance Information > Status; Excuse
Ten or More Unexcused Absences	The total of students who have 10+ unexcused absences.	Numeric, 10 digits	Attendance.status Attendance.excuse	Student Information > General > Attendance > Attendance Information > Status; Excuse