# BEDS Reporting (New York)

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Report Logic | Extract Layout

Tool Search: BEDS Reporting

The Basic Education Data System (BEDS) is the system for collecting district/school student enrollment and staff counts. The NY BEDS State Report tool produces a report that you can use to fill out some of the BEDS State report. For more information about BEDS reporting, see the NYSED.gov website.

*BEDS Reporting Extract Editor*

# Report Logic

- Information returned in the report is limited to the selected **Effective Date**. The default date is the current date.
- The following areas report from the **Previous Calendar** selected on the extract editor.
  - Students Suspended
  - Percentage of Attendance Records
  - Unexcused Absences

# Extract Layout

## School Identification

This area displays the School Name and BEDS Code.

| Element Name | Description | Campus Location |
|---|---|---|
| **School Name** | The school name selected on the extract editor.<br><br>*Alphanumeric, 40 characters* | School Information > Name<br><br>School.name |
| **BEDS Code** | The BEDS Code for the school selected on the extract editor.<br><br>*Alphanumeric, 12 characters* | School Information > BEDS Code<br><br>School.BEDSCode |

## School Type

This area displays the School Type.

| Element Name | Description | Campus Location |
|---|---|---|
| **School Type** | The type of school selected on the extract editor.<br>Options include the following:<br>• Regular School<br>• Special Education School<br>• Vocational Education School<br>• Alternative Education School<br>• Reportable Program<br>• BOCES<br>• Public School<br><br>*Alphanumeric, 5 characters* | School Information > School Type<br><br>School.type |

## Students Suspended

This area displays the number of students suspended as well as a count of the race and gender of

these students.

A student must be marked with an Attendance code that begins with OSS (Out of School Suspension) for every period taking attendance in order to be counted.

As a best practice, assign the status of **Absent** to the OSS and SUS Attendance Excuse Codes.

You can review a student's race ethnicity via the Person Information section of the Demographics tool.

This area reports from the **Previous Calendar** selected on the extract editor.

| Element Name | Description | Campus Location |
|---|---|---|
| **Indian Male** | The total number of suspended male students assigned the Indian racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Indian Female** | The total number of suspended female students assigned to the Indian racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Indian Non-Binary** | The total number of suspended non-binary students assigned to the Indian racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Black Male** | The total number of suspended, male students assigned the Black racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Black Female** | The total number of suspended, female students assigned the Black racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Black Non-Binary** | The total number of suspended non-binary students assigned to the Black racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Asian Male** | The total number of suspended, male students assigned the Asian racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |

| Element Name | Description | Campus Location |
|---|---|---|
| **Asian Female** | The total number of suspended, female students assigned the Asian racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Asian Non-Binary** | The total number of suspended non-binary students assigned to the Asian racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Hispanic Male** | The total number of suspended, male students assigned the Hispanic racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Hispanic Female** | The total number of suspended, female students assigned the Hispanic racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Hispanic Non-Binary** | The total number of suspended non-binary students assigned to the Hispanic racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **White Male** | The total number of suspended, male students assigned the White racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **White Female** | The total number of suspended, female students assigned the White racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **White Non-Binary** | The total number of suspended non-binary students assigned to the White racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Pacific Islander Male** | The total number of suspended, male students assigned the Pacific Islander racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |

| Element Name | Description | Campus Location |
|---|---|---|
| **Pacific Islander Female** | The total number of suspended, female students assigned the Pacific Islander racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Pacific Islander Non-Binary** | The total number of suspended non-binary students assigned to the Pacific Islander racial status.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Multiracial Male** | The total number of suspended, male students assigned to multiple racial statuses.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Multiracial Female** | The total number of suspended, female students assigned to multiple racial statuses.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Multiracial Non-Binary** | The total number of suspended non-binary students assigned to multiple racial statuses.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |
| **Total Students Suspended** | The total number of suspended students.<br><br>*Numeric, 4 digits* | Calculated, Not Dynamically Stored |

# Professional Staff Assigned to this School

This area displays the number of staff for each role as well as a count of the race and gender of these employees.

| Element Name | Description | Campus Location |
|---|---|---|

| Element Name | Description | Campus Location |
|---|---|---|
| **FTE Percent** | The full-time employment percentage, in whole numbers, of the staff members. Logic used to define the full-time employment percentage. <br><br> Numeric, 3 digits | District Employment <br> OR <br> Personnel Master > Work Assignment > Wage Detail Records > FTE <br> OR <br> Personnel Master > Work Assignment > Payroll Information > FTE <br><br> Employment.ftePercent <br> OR <br> HREmploymentAssignmentSalary.fte |
| **Title** | Description of the staff person's role in an assignment. <br><br> Alphanumeric, 50 characters | District Assignment > Employment Assignment Information > Title <br> OR <br> Personnel Master > Work Assignment > Work Assignment Details > BEDS Code <br><br> EmploymentAssignment.title <br> OR <br> Administration.BEDSCode |

The FTE Percent description contains the following logic table:

| Type | Logic |
|---|---|
| **Campus SIS** | • 100 FTE = 100 and NULL on FTE of Assignment - Teacher is counted as Full-Time <br> • 0 FTE = 99 and below - Teacher is counted as Part-Time |
| **Campus HR/Payroll** | Reports FTE from the Wage Detail Record. Otherwise, reports FTE from Payroll Information. <br> • 1.00 FTE or NULL FTE - Teacher is counted as Full-Time <br> • FTE < 1.00 - Teacher is counted as Part-Time |

| Element Name | Description | Campus Location |
|---|---|---|
| **Indian** | The total number of employees with this title that are also assigned the Indian racial status.<br><br>*Numeric, 4 digits* | Identities > Race/Ethnicity<br>OR<br>Personnel Master > HR General Information – Current Record<br><br>Identity.raceEthnicity |
| **Black** | The total number of employees with this title that are also assigned the Black racial status.<br><br>*Numeric, 4 digits* | Identities > Race/Ethnicity<br>OR<br>Personnel Master > HR General Information – Current Record<br><br>Identity.raceEthnicity |
| **Asian** | The total number of employees with this title that are also assigned the Asian racial status.<br><br>*Numeric, 4 digits* | Identities > Race/Ethnicity<br>OR<br>Personnel Master > HR General Information – Current Record<br><br>Identity.raceEthnicity |
| **Hispanic** | The total number of employees with this title that are also assigned the Hispanic racial status.<br><br>*Numeric, 4 digits* | Identities > Race/Ethnicity<br>OR<br>Personnel Master > HR General Information – Current Record<br><br>Identity.raceEthnicity |
| **White** | The total number of employees with this title that are also assigned the White racial status.<br><br>*Numeric, 4 digits* | Identities > Race/Ethnicity<br>OR<br>Personnel Master > HR General Information – Current Record<br><br>Identity.raceEthnicity |
| **Pacific Islander** | The total number of employees with this title that are also assigned the Pacific Islander racial status.<br><br>*Numeric, 4 digits* | Identities > Race/Ethnicity<br>OR<br>Personnel Master > HR General Information – Current Record<br><br>Identity.raceEthnicity |

| Element Name | Description | Campus Location |
|---|---|---|
| **Multiracial** | The total number of employees with this title that are also assigned to multiple racial statuses.<br><br>*Numeric, 4 digits* | Identities > Race/Ethnicity<br>OR<br>Personnel Master > HR General Information – Current Record<br><br>Identity.raceEthnicity |
| **Total** | The total number of employees assigned to the title in that row.<br><br>*Numeric, 4 digits* | Calculated, not dynamically stored |

# Prekindergarten Teachers Records

This area reports a count of all Prekindergarten teachers with a Prekindergarten Employment Assignment. This area also displays how many prekindergarten teachers are considered full or part-time.

| Element Name | Description | Campus Location |
|---|---|---|
| **Full Time/ Part Time** | The total Full Time or Part Time teachers. The following describes the logic used to define full and part-time teachers.<br><br>| Type | Logic |<br>|---|---| | Personnel Master > Work Assignment > Work Assignment Details > BEDS Code<br><br>Personnel Master > Work Assignment > Wage Detail Records > FTE<br><br>Personnel Master > Work Assignment > Payroll Information > FTE<br><br>District Assignment > Employment Assignment Information:<br>• Title<br>• FTE of Assignment<br><br>Attribute: Administration.BEDSCode<br>EmploymentAssignment.fte<br>HREmploymentAssignmentSalary.fte<br>EmploymentAssignment.title |

| Element Name | Type | Description | Logic | Campus Location |
|---|---|---|---|---|
| | **Campus SIS** | | To calculate correctly, the Title must begin with **prek**. <br>• FTE = 75% and above or NULL - Teacher is counted as Full-Time <br>• FTE = 74% and below - Teacher is counted as Part-Time | |
| | **Campus HR/Payroll** | | Reports FTE from the Wage Detail Record. Otherwise, reports FTE from Payroll Information. To calculate correctly, the BEDS Code must begin with **prek**. <br>• FTE >=0.75 - Teacher is counted as Full-Time <br>• FTE < 0.75 - Teacher is counted as Part-Time | |
| | *Numeric, 10 digits* | | | |

# Alternative Education Programs Records

This area reports whether the school offers students Alternative Education Programs.

| Element Name | Description | Campus Location |
|---|---|---|
| **Are Alternative Education Programs offered to students enrolled in this school?** | If the School Type is Alternative Education School, then this field reports Yes. Otherwise, No will report.<br><br>*Alphanumeric, 3 characters* | Calculated, Not Dynamically Stored |

# Grades Offered Records

This area reports all of the grades offered at the school. An X indicates the grade is available.

| Element Name | Description | Campus Location |
|---|---|---|
| **PK**<br>**K**<br>**1-14**<br>**PS**<br>**GD** | This area reports all grades offered as determined by the State Grade Level Field. Grade Levels marked as Exclude will not report.<br>The **PK** column is marked when Grade Levels are marked with State Grade Level codes **PKH** or **PKF**.<br>The **K** column is marked when Grade Levels are marked with State Grade Level codes **KH** or **KF**.<br><br>*Alphanumeric, 2 character* | Grade Level Definitions |

# Percentage of Attendance Records

This area reports the percent of attendance for the school. This area reports from the **Previous Calendar** selected on the extract editor. Only whole day absences are calculated.

| Element Name | Description | Campus Location |
|---|---|---|
| **Percent Attendance** | The attendance percent for the school is calculated by dividing the school attendance by the possible attendance.<br><br>*Numeric, 6 digits* | Calculated, Not Dynamically Stored |

# Lunch, Breakfast and Milk Programs Records

This area reports whether any students in this school are approved for free and reduced-price

lunches.

| Element Name | Description | Campus Location |
|---|---|---|
| **Do students in this school qualify for the federal free and/or reduced priced lunch program?** | This value is determined by the following logic:<br><br>• **Yes** reports if a student has a Program = 5817 and the Program End Date is null.<br>• **Yes** reports if a student has a Program = 5806 and the Program End Date is null.<br>• **Yes** reports if a student has an active FRAM Eligibility record where the Eligibility is **Free**. The FRAM Eligibility Start Date must be <= Extract Editor Effective Date. The FRAM Eligibility End Date must be >= Extract Editor Effective Date<br>• **Yes** reports if a student has an active FRAM Eligibility record where the Eligibility is **Reduced**. The FRAM Eligibility Start Date must be <= Extract Editor Effective Date. The FRAM Eligibility End Date must be >= Extract Editor Effective Date<br>• Otherwise, **No** reports.<br><br>*Alphanumeric, 3 characters* | Flags > Student Flag Detail > Flags<br><br>Programs > Programs > Program Participation Detail > Program<br><br>FRAM > Eligibility > Eligibility Detail > Eligibility<br><br>Program.code<br>ProgramParticipation.startDate<br>ProgramParticipation.endDate<br>POSEligibility.eligibility<br>POSEligibility.startDate<br>POSEligibility.endDate |

# Unexcused Absences Records

This area reports students who had an unexcused absence in every hour of their schedule (only whole day absences are calculated). The unexcused absence is reported from when the Attendance Code is **Absent** and where the Excuse is **Unexcused**.

This area reports from the Previous Calendar selected on the extract editor. Attendance Present Minutes are ignored.

| Element Name | Description | Campus Location |
|---|---|---|

| Element Name | Description | Campus Location |
|---|---|---|
| **One to Four Unexcused Absences** | The total of students who have 1-4 unexcused absences.<br><br>*Numeric, 10 digits* | Student Information > General > Attendance > Attendance Information > Status; Excuse<br><br>Attendance.status<br>Attendance.excuse |
| **Five to Nine Unexcused Absences** | The total of students who have 5-9 unexcused absences.<br><br>*Numeric, 10 digits* | Student Information > General > Attendance > Attendance Information > Status; Excuse<br><br>Attendance.status<br>Attendance.excuse |
| **Ten or More Unexcused Absences** | The total of students who have 10+ unexcused absences.<br><br>*Numeric, 10 digits* | Student Information > General > Attendance > Attendance Information > Status; Excuse<br><br>Attendance.status<br>Attendance.excuse |