

Victims Report (Vermont)

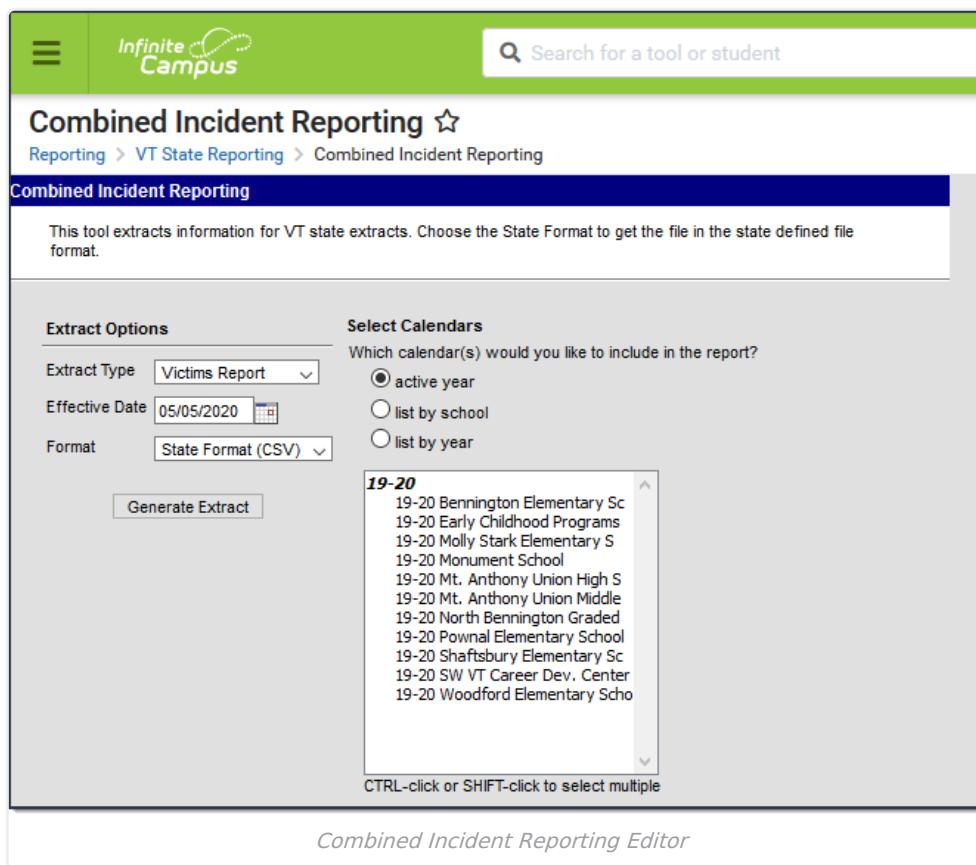
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Tool Search: Combined Incident Reporting

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Combined Incident Reporting gathers information related to violations of school policies, state or federal statutes or regulations. Four behavior reports collect information about behavior incidents, offenders, actions and victims.

See the [Combined Incident Reporting](#) article for directions for generating the extract.



The screenshot shows the 'Combined Incident Reporting' tool within the Infinite Campus system. The top navigation bar includes the Infinite Campus logo and a search bar. The main title 'Combined Incident Reporting' is displayed with a star icon. Below the title, the breadcrumb navigation shows 'Reporting > VT State Reporting > Combined Incident Reporting'. A dark blue header bar contains the text 'Combined Incident Reporting'. The main content area contains the following elements:

- Extract Options:** Includes dropdown menus for 'Extract Type' (set to 'Victims Report'), 'Effective Date' (set to '05/05/2020'), and 'Format' (set to 'State Format (CSV)'). A 'Generate Extract' button is located below these fields.
- Select Calendars:** A section asking 'Which calendar(s) would you like to include in the report?' with three radio button options: 'active year' (selected), 'list by school', and 'list by year'. A dropdown menu shows a list of schools for the '19-20' year, including Bennington Elementary School, Early Childhood Programs, Molly Stark Elementary School, Monument School, Mt. Anthony Union High School, Mt. Anthony Union Middle School, North Bennington Graded School, Pownal Elementary School, Shaftsbury Elementary School, SW VT Career Dev. Center, and Woodford Elementary School. A note at the bottom of this list says 'CTRL-click or SHIFT-click to select multiple'.

At the bottom of the tool interface, the text 'Combined Incident Reporting Editor' is visible.

Report Logic

- The related incident date is on or after the first instructional day of the selected calendar.
- The related incident date is on or before the Effective Date (from the extract editor).
- Role is V1, V2, V3, V4 or V5.
- Students are NOT included if
 - their enrollment record is marked as State Exclude;
 - their enrollment record is marked as No Show;
 - their Grade Level of enrollment is marked as State Exclude; or
 - their Calendar of enrollment is marked as State Exclude.

Report Example

Records:1								
Victim_IDNUM	Incident_Num	PSID	Victim_LastName	Victim_FirstName	Victim_MName	Victim_DOB	Victim_Grade	Victim_Status
123456	23456	PS001	Student	Joe		01/01/1997	11	M

Victims Report (HTML)

Victims Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Victim_IDNUM	The victim's ID number for this incident.	Numeric, long	BehaviorRole.roleID	Student Information > General > Behavior Tab > Behavior Event > Event ID
Incident_Num	The number that uniquely identifies the behavior incident.	Numeric, long	BehaviorEvent.eventID	Student Information > General > Behavior Tab > Behavior Event > Event ID
PSID	The school's ID number with the prefix "PS." For example if the school ID is 001, PS001 is reported.	Alphanumeric, 5 characters	School.number	System Administration > Resources > School > School Detail > State School Number
Victim_LastName	The victim's last name.	Alphanumeric, 50 characters	Identity.lastName	Census > People > Demographics > Person Information > Last Name
Victim_FirstName	The victim's first name.	Alphanumeric, 50 characters	Identity.firstName	Census > People > Demographics > Person Information > First Name
Victim_MName	The victim's middle name.	Alphanumeric, 25 characters	Identity.middleName	Census > People > Demographics > Person Information > Middle Name

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Victim_DOB	The victim's date of birth.	Date field, 10 characters MM/DD/YYYY	Identity.birthDate	Census > People > Demographics > Person Information > Birth Date
Victim_Grade	The victim's grade.	Numeric, 2 digits	Enrollment.Grade	Student Information > General > Enrollments Tab > General Enrollment Information > Grade
Victim_Gender	Indicates whether the victim is Male: M or Female: F.	Alphanumeric, 1 character	Identity.gender	Census > People > Demographics > Person Information > Gender
Victim_AmindAKNat	Indicates whether the victim is assigned the American Indian/Alaskan Native racial status: Y = Yes, N = No.	Alphanumeric, 1 character	RaceEthnicity.code	Census > People > Demographics > Person Information > Race Ethnicity
Victim_Asian	Indicates whether the victim is assigned the Asian racial status: Y = Yes, N = No.	Alphanumeric, 1 character	RaceEthnicity.code	Census > People > Demographics > Person Information > Race Ethnicity
Victim_Black	Indicates whether the victim is assigned the Black, Non-Hispanic racial status racial status: Y = Yes, N = No.	Alphanumeric, 1 character	RaceEthnicity.code	Census > People > Demographics > Person Information > Race Ethnicity

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Victim_White	Indicates whether the victim is assigned the White, Non-Hispanic racial status: Y = Yes, N = No.	Alphanumeric, 1 character	RaceEthnicity.code	Census > People > Demographics > Person Information > Race Ethnicity
Victim_Hispanic	Indicates whether the victim is assigned the Hispanic racial status: Y = Yes, N = No.	Alphanumeric, 1 character	RaceEthnicity.code	Census > People > Demographics > Person Information > Race Ethnicity
Victim_Hawaiian	Indicates whether the victim is assigned the Hawaiian or Other Pacific Islander racial status: Y = Yes, N = No.	Alphanumeric, 1 character	RaceEthnicity.code	Census > People > Demographics > Person Information > Race Ethnicity

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Victim_Type	<p>An indicator identifying the victim's role in the incident.</p> <ul style="list-style-type: none"> • 1 - Victim: Student attending this school • 2 - Victim: Student from another school • 3 - Victim: School Personnel • 4 - Victim: Other Adult • 5 - Victim: Unknown 	Numeric, 1 digit	BehaviorRole.role	Behavior > Behavior Management > New Participant/Event > Role
Victim_Injury	<p>The level of injury sustained by the Victim.</p> <ul style="list-style-type: none"> • 1- Minor Injury • 3 - No Injury • 5 - Major Injury • 5 - Serious Bodily Injury 	Numeric, 1 digit	BehaviorRole.injuryCode	Behavior > Behavior Management > New Participant/Event > Injury
Victim_ID	Unique number assigned to the Victim.	Alphanumeric, 15 characters	BehaviorRole.personID	Student Information > General > Behavior > Behavior Role > Person ID

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Victim_Choice	Indicates whether the victim exercises their right to school choice: Y = Yes, N = No.	Alphanumeric, 1 character	Es.schoolChoice	Student Information > General > State Reporting Fields > School Choice