Student Cohort Group Fact Template (New Mexico)

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Tool Search: Student Cohort Group Fact Template

The Student Cohort Group Fact Template is used to capture the Career Technical Student Organizations (CTSO) in which students are participating during the school year.

Student Cohort Group Fact Template Editor

Report Logic

- Reports one record per active student's CTSO participation (flag) when active on at least one date in the reporting range.
- To report, the student must be actively enrolled in at least one calendar on at least one date during the reporting range.
- Students are NOT included if

  - their enrollment record is marked as State Exclude;

  - their enrollment record is marked as No Show;

  - their Grade Level of enrollment is marked as State Exclude; or

  - their Calendar of enrollment is marked as State Exclude.

- To report, the Flag must have a Program State Code selected where the Standard Code = CTSO.

Recommended Flag Setup

- Make sure the **Active** checkbox is marked.
- DO NOT mark the **State Reported** checkbox. If this checkbox is marked, CTSO flags will be included in the Programs Fact Template.
- Be sure to select a valid CTSO Code from the State Program Code dropdown list.
- Select the Flag that is mapped to the CTSO program in which the student is participating.
- Enter the date on which the student starts participating in the CTSO of record during the current school year in the **Start Date** field.
- Enter the date on which the student stops participating in the CTSO of record during the current school year in the **End Date** field.

Report Editor

Field	Description
Submission Schedule	The collection period for the extract.
Start Date	The first day in the date range from which data will report.
End Date	The last day in the date range from which data will report.
Which students would you like to include in the report?	This option allows you to narrow your search results by using one of the following options. • **Grade** - Select a single grade or multiple grades. This is the mapped state grade level code. (CTRL-click or SHIFT-click to select multiple). • **Ad Hoc Filter** - Select a filter to limit results to students included in the filter.
Format	The format in which the report will generate. Options include **State Format (CSV)** or **HTML**.
Select Calendars	The calendar(s) from which data is pulled for the report.
Generate Report/ Submit to Batch	Users have the option of submitting a report request to the batch queue by clicking **Submit to Batch** instead of **Generate Extract**. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Report Layout

Element Name	Logic	Type, Format and Length	Campus Database	Campus Location
DistrictNumber	The state district number.	Alphanumeric, 20 characters	District.number	District Information State District Number
StudentID	Reports the state-assigned identifier for the student.	Numeric, 9 digits	Person.stateID	Demographi > State ID
StateCohortGroupDistrictCode	Reports **0000**.	N/A	N/A	N/A
Filler4	N/A	N/A	N/A	N/A

Element Name	Logic	Type, Format and Length	Campus Database	Campus Location
CohortGroupCode	The State Programs Code for the active CTSO Flag. 	Code	Student Organization Name
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BPA	Business Professionals of America
DECA	DECA
ER	Education Rising
FCCLA	Family, Career and Community Leaders of America
HOSA	Health Occupations Students of America
NFFA	National Future Farmers of America
SKILLS	Skills USA
TSA	Technology Student Association		Alphanumeric, 5 characters	Program.code	Flags > Program Detail > Sta Programs Code
SchoolYearDate	The end year of the Year selected on the Campus tool bar plus the date 06-30. For example, 2019-06-30.	Date field, 10 characters YYYY-MM-DD	N/A	N/A

Element Name	Logic	Type, Format and Length	Campus Database	Campus Location
ReportingDate	The reporting date of the collection.This element reports the end year plus a specific value for the selected Submission Schedule. **Valid Values** • YYYY-10-01: 40D • YYYY-12-15: 80D • YYYY-03-01: 120D • YYYY-06-01: EOY • YYYY-06-29: Summer Session	Date field, 10 characters YYYY-MM-DD	Calendar.startDate Calendar.endDate	Calendar Information Start/End Ye
GroupEntryDate	The flag's Start Date.	Date field, 10 characters YYYY-MM-DD	Program.startDate	Flags > Star Date
Filler9	N/A	N/A	N/A	N/A
Filler10	N/A	N/A	N/A	N/A
Filler11	N/A	N/A	N/A	N/A
LocationCode	The state school number. Reports **998** if, on the student's test date, the student has an active NM Exceptionality (state reporting) data entry plan where the Location is 998. Otherwise, this field reports the State School Number based on the student's active, primary enrollment as of the date of the reporting assessment. If more than one enrollment is marked as primary or If no active enrollment is marked as primary, the number reports based on the lowest calendar ID.	Numeric, 5 digits	School.number	School Information State Schoo Number