

ISBE Seal of Biliteracy Awards Extract (Illinois)

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Tool Search: Seal of Biliteracy Awards

The ISBE Seal of Biliteracy Awards Extract reports all students enrolled in grades 11 or 12 as of the Effective Date entered on the report editor who have a State Seal noted on their Graduation tab and who have an Enrollment End Status of 06: Graduated with regular, advanced, IB, or other diploma. The Enrollment End Status must have a State End Status Code mapped to it.

ISBE Seal of Biliteracy Awards Extract

Report Editor

The following fields are available for selection.

Field	Description
Extract Type	Selection determines the extract that is generated. For this instance, select the Seal of Biliteracy Awards option.

Field	Description
Effective Date	<p>Entered date is used to return current enrollments for the report. This field automatically populates with the current date, but can be changed by entering a new date in <i>mm/dd/yyyy</i> format or by clicking the calendar icon to select a date. This date is required in order to generate the report.</p> <ul style="list-style-type: none"> • If an enrollment record has an end date before the effective date, that record is not included • If an enrollment record has an end date after the effective date or does not have an end date, that record is included.
File Identifier	Indicates the number attached to the end of the file name and is used to differentiate the file from other files generated.
Strip Apostrophes	<p>When marked, the following marks are removed from student names and other reported data:</p> <ul style="list-style-type: none"> • Apostrophes (') • Commas (,) • Periods (.) • Umlaut (Ö) • Tilde (Ñ) • Grave Accents (Ò), Acute Accents (Ó) • Circumflex (Ô) <p>When not marked, these marks are not removed.</p>
Report Protected Identities	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
Format	Determines how the report generates. Use the State Format (Comma Delimited) when submitting the report to the state. Use the HTML or Tab Delimited option when reviewing data prior to state submission.
Ad hoc	Select a saved ad hoc filter to use when generating this report. Only students included in the filter who meet the reporting requirements will appear in the report.
Calendar Selection	At least one calendar needs to be selected for the report to generate. Calendars can be selected by Active Year, School, or Year . If a calendar is selected in the Campus toolbar, that calendar is automatically selected.
Report Generation	The report can be generated immediately using the Generate Extract button. When there is a larger amount of data chosen (several calendars, a large date range, etc.), use the Submit to Batch button, which allows the user to choose when the report is generated. See the Batch Queue article for more information.

Generate the Report

1. Select **Seal of Biliteracy Awards** from the **Extract Type** field.
2. Enter the **Effective Date** for the report.
3. Enter a **File Identifier**. This is a three-digit number attached to the file name to differentiate it from other ISBE Demographic and Enrollment Extract files.

4. If desired, mark the **Report Protected Identities** checkbox.
5. Select which **Format** to generate the report in. To preview information before submitting to the state, use the HTML format. When submitting data to the state, use the State Format (Comma Delimited).
6. If desired, select an **Ad hoc Filter** from which to pull the student set.
7. Select which **Calendars** to include within the report.
8. Select the **Generate Extract** button or use the **Submit to Batch** option. The report will appear in a separate window in the designated format.

Header Records:1			
Report Name	Student Count	File Name	RCDTS Code
Seal of Biliteracy Awards	0	Biliteracy_09045300026_09182019_001.txt	0918/2019/090453000260000

Biliteracy Records:4										
Student ID	SAP ID	Legal Last Name	Legal First Name	Birth Date	RCDTS for Home School	School Year	Seal or Commendation	Language of Award	Method of Demonstrating English Proficiency	Method of Demonstrating Proficiency in Language other than English
123456789	123456	Student	Annabelle	07/03/01	000260002	2019	02	026		04
234567890	234567	Student	Benson	02/25/01	000260002	2019	01	001		
345678901	345678	Student	Caroline	03/25/01	000260002	2019	01	000		
456789012	456789	Student	Damon	01/16/01	000260002	2019	02	001		

ISBE Seal of Biliteracy - HTML Format

	A	B	C	D	E	F	G	H	I	J	K
1	Seal of Biliteracy		0	Biliteracy_#####	9.0453E+13						
2	123456789	123456	Student	Annabelle	7/3/2001	9.05E+13	2019	2	26		4
3	234567890	234567	Student	Benson	2/25/2001	9.05E+13	2019	1	1		
4	345678901	345678	Student	Caroline	3/25/2001	9.05E+13	2019	1	0		
5	456789012	456789	Student	Damon	1/16/2001	9.05E+13	2019	2	1		
6											
7											
8											

ISBE Seal of Biliteracy - State Format (Comma Delimited)

Report Name	Student Count	File Name	Date	RCDTS Code
Seal of Biliteracy Awards	0	Biliteracy_09045300026_09182019_001.txt	09/18/2019	090453000260000

Student ID	SAP ID	Legal Last Name	Legal First Name	Birth Date	RCDTS for Home School	School Year	Seal or Commendation
123456789	123456	Student	Annabelle	07/03/01	090453000260002	2019	02
234567890	234567	Student	Benson	02/25/01	090453000260002	2019	01
345678901	345678	Student	Caroline	03/25/01	090453000260002	2019	01
456789012	456789	Student	Damon	01/16/01	090453000260002	2019	02

ISBE Seal of Biliteracy - Tab Delimited Format

Seal of Biliteracy Awards Extract Layout

Header Layout

Element	Description	Location
Report Name	The name of the extract being generated. Always report a value of Seal of Biliteracy Awards.	N/A
Student Count	The total number of records generated.	N/A

Element	Description	Location
File Name	EN + RCDT or District Name + _ + Date (mmddyyy)_File Identifier (i.e., Biliteracy_123456789012_09182019_001.txt)	N/A
File Date	The date the extract was generated.	N/A
RCDTS	The Region-County-District-Type-School code that uniquely identifies the school generating the extract. <i>RRCCDDDDDTTSSSS, 15 characters</i>	System Administration > Resources > District Information > State District Number, Type, Region Number, County System Administration > Resources > School > State School Number District.districtID District.county District.region School.number

Extract Layout

Element	Description	Location
Student ID	The student identifier assigned in the ISBE SIS. <i>Numeric, 9 digits</i>	Census > People > Demographics > Person Identifies > Student Number Person.studentNumber
SAP ID	The Student ID number used by the school to identify the student within their local system. <i>Numeric, 50 digits</i>	Census > People > Demographics > Person Identifiers > State ID Person.studentNumber
Legal Last Name	The student's legal last name. When the Report Protected Identities checkbox is marked on the report editor, the student's last name reports from the Legal Last Name field if populated. <i>Alphabetical, 30 characters</i>	Census > People > Identity Information > Last Name Identity.lastName Census > People > Identities > Protected Identity Information > Legal Last Name Identity.legalLastName

Element	Description	Location
Legal First Name	<p>The student's legal first name. When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated.</p> <p><i>Alphabetical, 30 characters</i></p>	<p>Census > People > Identity Information > First Name</p> <p>Identity.firstName</p> <hr/> <p>Census > People > Identities > Protected Identity Information > Legal First Name</p> <p>Identity.legalFirstName</p>
Date of Birth	<p>The student's date of birth.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	<p>Census > People > Demographics > Person Information > Birth Date</p> <p>Identity.birthDate</p>
RCDTS Home School	<p>The Region-County-District-Type-School code that uniquely identifies the elementary, middle/junior, or high school the student attends or would attend if not placed/transferred to another school/program to receive needed services.</p> <p>Identity.birthDate</p>	<p>Student Information > General > Enrollments > State Reporting Fields > Home School</p> <p>District.districtID District.county District.region School.number Enrollment.resident School Enrollment.resident District</p>
School Year	<p>The school year for which the enrollment is applicable.</p> <p><i>Numeric, 4 digits (YYYY)</i></p>	<p>System Administration > Calendar > Calendar > Calendar > End Date</p> <p>School.endDate</p>
Seal or Commendation	<p>Indicates which seal or commendation the student received. Reports the code selected on the Graduation tab.</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > General > Graduation > State Seal Information > State Seal</p> <p>GraduationSeal.stateSeal</p>
Language of Award	<p>Reports the language code in which the student received the seal.</p> <p><i>Numeric, 3 digits</i></p>	<p>Student Information > General > Graduation > State Seal Information > Language</p> <p>GraduationSeal.language</p>

Element	Description	Location
Method of Demonstrating English Proficiency	Reports the assigned code for how the student demonstrated achievement in the language. <i>Numeric, 2 digits</i>	Student Information > General > Graduation > State Seal Information > English Method GraduationSeal.english_method
Method of Demonstrating Proficiency in Language other than English	Reports the assigned code for how the student demonstrated achievement in the language. <i>Numeric, 2 digits</i>	Student Information > General > Graduation > State Seal Information > Non-English Method GraduationSeal.nonEnglish_method