

Section Staff TCS Report (Rhode Island)

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Tool Search: TCS Reports

The Section Staff TCS Report lists all teachers who are assigned to an active course section as either a Primary Teacher or Other Teacher.

See the [TCS Reports](#) article for information on report logic, descriptions of the fields on the report editor and instructions on generating TCS Reports.

TCS Report Editor

Field	Description
Extract Type	Determines which extract generates.

Field	Description
Prior Reporting Date	Date report information was generated in the past. Dates are entered in mmddyy format or use the calendar icon to select a date.
Effective Date	Date determines what data is reported on the extract. Dates are entered in mmddyy format or use the calendar icon to select a date.
Student Ad hoc Filter	Selection limits the students included in the extract to those in the ad hoc filter.
Course Ad hoc Filter	Selection limits the courses included in the extract to those in the ad hoc filter.
Staff Ad hoc Filter	Selection limits the staff included in the extract to those in the ad hoc filter.
Format	Determines how the report will generate - in HTML or CSV.
Calendar Selection	Indicates from which calendar and year the data reports. At least one calendar needs to be selected in order to generate the report.

SQL Query

```
EXEC [get_RI_TCSReportSectionStaff] @calendarList = '13,14', @effectiveDate = '2/17/2011', @courseList = '699, 734', @personList = '8934,4534'
```

Generate the Section Staff TCS Report

1. Select **Section Staff** from the **Extract Type** field.
2. Enter the **Prior Reporting Date**.
3. Enter the desired **Effective Date**.
4. Select an **Ad hoc Filter**, if desired, to narrow the individuals included in the report to just those included in the ad hoc filter.
5. Select the desired Format.
6. Click the **Generate Report** extract. The report displays in the selected format.

Records:301

DISTRICTCODE	SCHOOLCODE	LOCALSECTIONID	CERTID	STAFFLASTNAME	STAFFFIRSTNAME	STAFFMIDDLENAME	SECTIONSTART
25	25108	12345	12345	Teacher	Justin		07/01/2010
25	25108	23456	12345	Teacher	Justin		07/01/2010
25	25108	34567	12345	Teacher	Justin		07/01/2010
25	25108	45678	12345	Teacher	Justin		07/01/2010
25	25108	56789	12345	Teacher	Justin		07/01/2010
25	25108	67890	2345	Teacher	Shawn		07/01/2010
25	25108	78901	2345	Teacher	Shawn		07/01/2010
25	25108	89012	2345	Teacher	Shawn		07/01/2010
25	25108	90123	2345	Teacher	Shawn		07/01/2010
25	25108	98765	2345	Teacher	Shawn		07/01/2010
25	25108	87654	2345	Teacher	Shawn		07/01/2010
25	25108	76543	3456	Teacher	Tracy		07/01/2010
25	25108	65432	3456	Teacher	Tracy		07/01/2010
25	25108	54321	3456	Teacher	Tracy		07/01/2010
25	25108	43210	3456	Teacher	Tracy		07/01/2010
25	25108	32109	3456	Teacher	Tracy		07/01/2010
25	25108	21098	45678	Teacher	Alan		07/01/2010
25	25108	12345	23456	Teacher	Alan		07/01/2010

Section Staff Report - HTML Format

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	DISTRICTCODE	SCHOOLCODE	LOCALSECTIONID	CERTID	STAFFLASTNAME	STAFFFIRSTNAME	STAFFMIDDLENAME	SECTIONSTART	SECTIONENDD	STAFFROLE	TEACHER	ELA	CONTRIE	MATHCONTRIBUTOR
2	25	25108	12345	12345	Teacher	Justin		7/1/2010	6/30/2011		Y	Y	N	
3	25	25108	23456	12345	Teacher	Justin		7/1/2010	6/30/2011		Y	Y	N	
4	25	25108	34567	12345	Teacher	Justin		7/1/2010	6/30/2011		Y	Y	N	
5	25	25108	45678	12345	Teacher	Justin		7/1/2010	6/30/2011		Y	Y	N	
6	25	25108	56789	12345	Teacher	Justin		7/1/2010	6/30/2011		Y	Y	N	
7	25	25108	67890	2345	Teacher	Shawn		7/1/2010	6/30/2011		N	N	N	
8	25	25108	78901	2345	Teacher	Shawn		7/1/2010	6/30/2011		N	N	N	
9	25	25108	89012	2345	Teacher	Shawn		7/1/2010	6/30/2011		N	N	N	
10	25	25108	90123	2345	Teacher	Shawn		7/1/2010	6/30/2011		N	N	N	
11	25	25108	98765	2345	Teacher	Shawn		7/1/2010	6/30/2011		N	N	N	
12	25	25108	87654	2345	Teacher	Shawn		7/1/2010	6/30/2011		N	N	N	
13	25	25108	76543	3456	Teacher	Tracy		7/1/2010	6/30/2011		N	N	N	
14	25	25108	65432	3456	Teacher	Tracy		7/1/2010	6/30/2011		N	N	N	
15	25	25108	54321	3456	Teacher	Tracy		7/1/2010	6/30/2011		N	N	N	
16	25	25108	43210	3456	Teacher	Tracy		7/1/2010	6/30/2011		N	N	N	
17	25	25108	32109	3456	Teacher	Tracy		7/1/2010	6/30/2011		N	N	N	
18	25	25108	21098	45678	Teacher	Alan		7/1/2010	6/30/2011		Y	Y	N	
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Section Staff Report - CSV Format

Report Layout

Data Element	Description	Location
District Code	The number assigned to the local education agency by the state education agency. <i>Numeric, 2 digits</i>	System Administration > Resources > District Information > State District Number District.stateNumber
School Code	State-assigned school code. <i>Numeric, 5 digits</i>	System Administration > Resources > School > School Detail > State School Number School.stateNumber

Data Element	Description	Location
Local Section ID	<p>Combination of the Course Number and the Section Number.</p> <p>When the PK Course Number field is populated, the course number value reports from that field.</p> <p>If the Course Number-Section Number value or the PK course Number-Section Number value is greater than 20 digits, the first 20 digits reports.</p> <p><i>Numeric, 20 digits</i></p>	<p>Scheduling > Courses > Course > Section > Section Number</p> <p>Section.number</p> <hr/> <p>Scheduling > Courses > Course > Course Information > Number, PK Course Number</p> <p>Course.number Course.altStatecode</p>
CERTID	<p>Identification number of the license assigned to the staff person by the state.</p> <p><i>Numeric, 10 digits</i></p>	<p>Census > People > District Employment > Employment Information > License Number</p> <p>Employment.license Number</p>
Staff Last Name	<p>Staff person's last name</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Census > People > Demographics > Person Information > Last Name</p> <p>Identity.lastName</p>
Staff First Name	<p>Staff person's first name</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Census > People > Demographics > Person Information > First Name</p> <p>Identity.firstName</p>
Staff Middle Name	<p>Staff person's middle name</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Census > People > Demographics > Person Information > Middle Name</p> <p>Identity.middleName</p>

Data Element	Description	Location
<p>Section Start Date</p>	<p>Date the staff person began teaching the course section, as noted on the Section Staff History tab.</p> <p>If the Assignment Start Date is blank, the first day of the first scheduled term reports.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	<p>Scheduling > Courses > Course > Sections > Staff History > Staff History Detail > Assignment Start Date</p> <p>SectionStaffHistory.startDate</p>
<p>Section End Date</p>	<p>Date the staff person stopped teaching the course section, as noted on the Section Staff History tab.</p> <p>If the Assignment End Date is blank, the last day of the last scheduled term reports.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	<p>Scheduling > Courses > Course > Sections > Staff History > Staff History Detail > Assignment End Date</p> <p>SectionStaffHistory.endDate</p>
<p>Staff Role ID</p>	<p>Reports the most recent active staff person's Assignment Code based on the start date from the District Assignment.</p> <p><i>Alphanumeric, 10 characters</i></p>	<p>Census > People > District Assignments > Employment Assignment Information > Assignment Code</p> <p>DistrictAssignment.AssignmentCode</p>

Data Element	Description	Location
Teacher of Record	<p>Indicates the staff person as being the primarily responsible teacher for the instruction that takes place in the class.</p> <p>Reports Y when the Teacher Role value is:</p> <ul style="list-style-type: none"> • Teacher of Record • Teacher of Record - ELA Contributor • Teacher of Record - Match Contributor • Teacher of Record - ELA and Match Contributor <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Scheduling > Courses > Course > Section > Staff History > Staff History Detail > Role</p> <p>SectionStaffHistory.role</p>