

PIMS Student Course Enrollment Template (Pennsylvania)

Last Modified on 12/14/2025 8:45 pm CST

[Report Logic](#) | [Generate the Student Course Enrollment Template](#) | [Report Layout](#)

Tool Search: PIMS Extracts

The Student Course Enrollment Template reports information on a student's enrollment in each course/section combination.

See the [PIMS Reporting](#) article for additional PIMS Reporting information.

Report Logic

One record per calendar, student, course and section reports. All active students currently enrolled in a course/section during the time frame of the selected calendar report. Any student who had an enrollment in a course/section during the selected calendar reports. This includes students who may have an inactive enrollment at the time the report is generated.

- Inactive courses are not reported.
- Courses and Enrollments marked as Exclude are not reported.

Generate the Student Course Enrollment Template

1. Select **Student Course Enrollment** from the **Extract Type** from the dropdown list.
2. Select the desired **Reporting Period**.
3. Enter the **Effective Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
4. Enter the **Prior Reporting Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
5. Select the **Format** of the extract.
6. If desired, select an **Ad hoc Filter**.
7. Select a **Grade** level for the extract.
8. Select the appropriate **Calendar(s)** from which to include data on the extract.
9. Click the **Generate Extract** button or the **Submit to Batch** button, if available. The extract displays in the selected format.

	A	B	C	D	E	F	G	H	I	J	K	L
1	DistrictCode	LocationCode	SchoolYear	Enrollmer	EffectiveDate	EnrollmentCode	StudentID	Field8	Field9	RequestSequence	Field11	Field1
2	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
3	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
4	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
5	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
6	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
7	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
8	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
9	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
10	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
11	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
12	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
13	105256553	4817	6/30/2013	2	7/1/2012 E1					0		
14	105256553	4817	6/30/2013	2	7/1/2012 E1		1234567890			0		
15	105256553	4817	6/30/2013	2	7/1/2012 E1		2345678901			0		
16	105256553	4817	6/30/2013	2	7/1/2012 E1		3456789012			0		

Student Course Enrollment Template - State Format (comma delimited)

Student Course Enrollment Template Records:2569												
DistrictCode	LocationCode	SchoolYear	EnrollmentPeriodNumber	EffectiveDate	EnrollmentCode	StudentID	Field8	Field9	Req			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1				0			
105256553	4817	2013-06-30	002	2012-07-01	E1	1234567890			0			
105256553	4817	2013-06-30	002	2012-07-01	E1	2345678901			0			
105256553	4817	2013-06-30	002	2012-07-01	E1	3456789012			0			

Student Course Enrollment Template - HTML Format

Report Layout

Data Element	Description	Location
District Code	<p>Reports the district number of the reporting school unless there is a different district located in the Serving District field.</p> <p><i>Numeric, 9 digits</i></p>	<p>System Administration > Resources > District Information > State District Number</p> <p>District.number</p>

Data Element	Description	Location
Location Code	<p>State School Number of the reporting school.</p> <p>This code reports from the Location Code Override field on the student's Enrollment editor, if populated.</p> <p>When the Location Code Override field is not populated, the school number field reports from the Alt School Number field on the School editor.</p> <p>When both the Location Code field and the Alt School Number field are not populated, the Location Code reports from the State School Number.</p> <p><i>Numeric, 4 digits</i></p>	<p>Student Information > General > Enrollments > State Reporting Fields > Location Code Override</p> <p>Enrollment.locationCodeOverride</p> <hr/> <p>System Administration > Resources > School > Alt School Number, State School Number</p> <p>School.altNumber School.number</p>
School Year Date	<p>Reports June 30 of the reporting year.</p> <p><i>Date field, 10 characters (YYYY-06-30)</i></p>	<p>System Administration > Calendar > Calendar > Calendar Info > End Date</p> <p>Calendar.endDate</p>
Enrollment Period Number	<p>The identification of the Marking Period entry that identifies the time period covered by the Course/Section combination. Reports 002 for all records.</p> <p><i>Numeric, 3 digits</i></p>	<p>Scheduling > Courses > Sections > Section Editor > Section Schedule Placement</p>

Data Element	Description	Location
Effective Date	<p>The date on which the enrollment information becomes effective. This applies to both the enrollment activity (course adds) and withdrawal activity (course drops).</p> <p><i>Date field, 10 characters (YYYY-MM-DD)</i></p>	<p>Scheduling > Courses > Sections > Roster > Start Date or End Date</p> <p>Roster.startDate Roster.endDate</p>
Enrollment Code	<p>The enrollment code that indicates the type of enrollment transaction that occurred.</p> <p>This field always reports a value of E1.</p> <p><i>Alphanumeric, 6 characters</i></p>	<p>Student Information > General > Enrollments > General Enrollment Information > Start Status</p> <p>Enrollment.start Status</p>
Student ID	<p>The student's State ID.</p> <p><i>Numeric, 10 digits</i></p>	<p>Census > People > Demographics > Person Identifiers > Student State ID</p> <p>Person.stateID</p>
Fields 8-9	These fields do not report.	N/A
Request Sequence	<p>Distinguishes between enrollments in identical Course/Section combinations for the same student. Reports zero (0).</p> <p><i>Numeric, 3 digits</i></p>	Data not stored
Fields 11-12	These fields do not report.	N/A
Semester	<p>Indicates if a course is offered only in semester 1 or 2, or spans the full year. Reports from the Semester field on the Section Editor, if populated; otherwise, reports from the Semester Code on the Course editor.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Scheduling > Courses > Course > Section > Section Editor > Semester Code</p> <p>Scheduling > Courses > Course > Custom Data Elements > Semester Code</p> <p>Section.semester</p>

Data Element	Description	Location
Course Code Long	Tracks the unique, local, LEA-specific Course Code.	Scheduling > Courses > Course > Course Information > Number
Course Delivery Model Code	<p>The method used to deliver instruction to the student for this section of the course.</p> <p>This reports first from the Section Delivery Code field on the Section editor. If that field is not populated, this reports from the Course Delivery Code field on Course Information.</p> <p><i>Alphanumeric, 12 characters</i></p>	<p>Scheduling > Courses > Course > Sections > Section Editor > Section Delivery Code</p> <p>Section.teacher Method</p> <hr/> <p>Scheduling > Courses > Course > Course Information > Course Delivery Code</p> <p>Course.provider</p>
Fields 16-19	These fields do not report.	N/A
Section Code Long	<p>Class section number assigned by the LEA to identify distinct classes.</p> <p><i>Alphanumeric, 25 characters</i></p>	<p>Scheduling > Courses > Course > Sections > Section Edition > Section Number</p> <p>Section.number</p>
Fields 21-22	These fields do not report.	N/A
Dual Credit Student Take Credit	<p>Indicates the student took the credit from the dual credit course.</p> <p>Report Logic: Reports when the Dual Credit Code dropdown list on the Section Student Detail is populated. When not populated, this field reports blank.</p> <p>Reports as Y when the Dual Credit Enrollment field on the Section Student Detail is blank or Yes. Otherwise, this field reports as N.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Scheduling and Courses > Courses > Course Information > Dual Credit Code</p> <p>Course.dualEnrollmentCode</p>

Data Element	Description	Location
Dual Enrollment Course Pass	<p>Indicates whether or not a student passed a dual enrollment course.</p> <p>Reports as Y when the Dual Credit Code dropdown is populated for the student. Otherwise, reports as N.</p> <p>Reports as Y when the student has a passing score associated with the score group at the section level of the Dual Credit Code course. Otherwise, reports as N.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Scheduling and Courses > Courses > Course Information > Dual Credit Code</p> <p>Course.dualEnrollmentCode</p> <hr/> <p>Calculated based on Scheduling > Courses > Sections > Grading by Student > Score</p>

Previous Versions

[PIMS Student Course Enrollment Template \(Pennsylvania\) \[.2235 and previous\]](#)