PIMS Student Course Enrollment Template (Pennsylvania)

Last Modified on 06/29/2026 10:34 am CDT

Tool Search: PIMS Extracts

The Student Course Enrollment Template reports information on a student's enrollment in each course/section combination.

See the PIMS Reporting article for additional PIMS Reporting information.

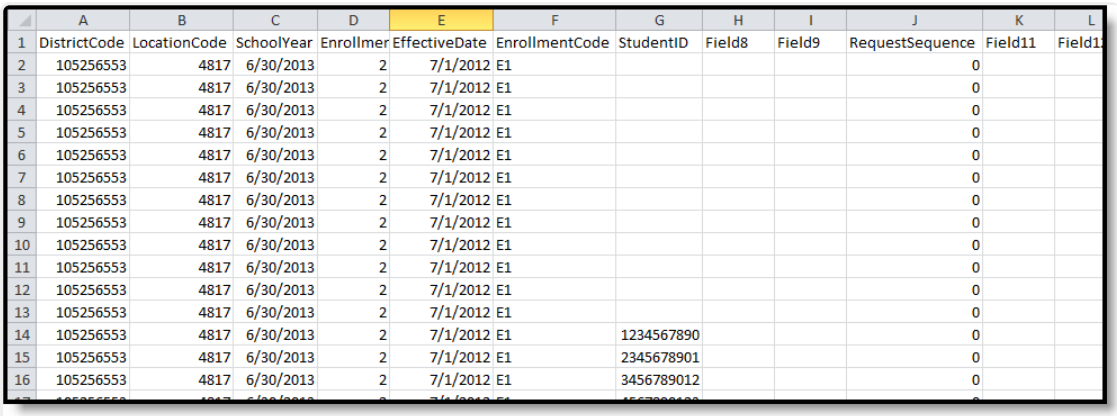
Report Logic

One record per calendar, student, course and section reports. All active students currently enrolled in a course/section during the time frame of the selected calendar report. Any student who had an enrollment in a course/section during the selected calendar reports. This includes students who may have an inactive enrollment at the time the report is generated.

- Inactive courses are not reported.
- Courses and Enrollments marked as Exclude are not reported.

Generate the Student Course Enrollment Template

1. Select **Student Course Enrollment** from the **Extract Type** from the dropdown list.
2. Select the desired **Reporting Period**.
3. Enter the **Effective Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
4. Enter the **Prior Reporting Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
5. Select the **Format** of the extract.
6. If desired, select an **Ad hoc Filter**.
7. Select a **Grade** level for the extract.
8. Select the appropriate **Calendar(s)** from which to include data on the extract.
9. Click the **Generate Extract** button or the **Submit to Batch** button, if available. The extract displays in the selected format.



	A	B	C	D	E	F	G	H	I	J	K	L
1	DistrictCode	LocationCode	SchoolYear	Enrollmer	EffectiveDate	EnrollmentCode	StudentID	Field8	Field9	RequestSequence	Field11	Field1
2	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
3	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
4	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
5	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
6	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
7	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
8	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
9	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
10	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
11	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
12	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
13	105256553	4817	6/30/2013	2	7/1/2012	E1				0		
14	105256553	4817	6/30/2013	2	7/1/2012	E1	1234567890			0		
15	105256553	4817	6/30/2013	2	7/1/2012	E1	2345678901			0		
16	105256553	4817	6/30/2013	2	7/1/2012	E1	3456789012			0		

Student Course Enrollment Template - State Format (comma delimited)

Student Course Enrollment Template Records:2569

DistrictCode	LocationCode	SchoolYear	EnrollmentPeriodNumber	EffectiveDate	EnrollmentCode	StudentID	Field8	Field9	Req
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1	1234567890			0
105256553	4817	2013-06-30	002	2012-07-01	E1	2345678901			0
105256553	4817	2013-06-30	002	2012-07-01	E1	3456789012			0

Student Course Enrollment Template - HTML Format

Report Layout

Data Element	Description	Location
District Code	Reports the district number of the reporting school unless there is a different district located in the Serving District field. *Numeric, 9 digits*	System Administration > Resources > District Information > State District Number District.number

Data Element	Description	Location
Location Code	State School Number of the reporting school. This code reports from the Location Code Override field on the student's Enrollment editor, if populated. When the Location Code Override field is not populated, the school number field reports from the Alt School Number field on the School editor. When both the Location Code field and the Alt School Number field are not populated, the Location Code reports from the State School Number. *Numeric, 4 digits*	Student Information > General > Enrollments > State Reporting Fields > Location Code Override Enrollment.locationCodeOverride System Administration > Resources > School > Alt School Number, State School Number School.altNumber School.number
School Year Date	Reports June 30 of the reporting year. *Date field, 10 characters (YYYY-06-30)*	System Administration > Calendar > Calendar > Calendar Info > End Date Calendar.endDate
Enrollment Period Number	The identification of the Marking Period entry that identifies the time period covered by the Course/Section combination. **Reports 002 for all records.** *Numeric, 3 digits*	Scheduling > Courses > Sections > Section Editor > Section Schedule Placement

Data Element	Description	Location
Effective Date	The date on which the enrollment information becomes effective. This applies to both the enrollment activity (course adds) and withdrawal activity (course drops). *Date field, 10 characters (YYYY-MM-DD)*	Scheduling > Courses > Sections > Roster > Start Date or End Date Roster.startDate Roster.endDate
Enrollment Code	The enrollment code that indicates the type of enrollment transaction that occurred. **This field always reports a value of E1**. *Alphanumeric, 6 characters*	Student Information > General > Enrollments > General Enrollment Information > Start Status Enrollment.start Status
Student ID	The student's State ID. *Numeric, 10 digits*	Census > People > Demographics > Person Identifiers > Student State ID Person.stateID
Fields 8-9	These fields do not report.	N/A
Request Sequence	Distinguishes between enrollments in identical Course/Section combinations for the same student. Reports zero (0). *Numeric, 3 digits*	Data not stored
Fields 11-12	These fields do not report.	N/A
Semester	Indicates if a course is offered only in semester 1 or 2, or spans the full year. Reports from the Semester field on the Section Editor, if populated; otherwise, reports from the Semester Code on the Course editor. *Alphanumeric, 2 characters*	Scheduling > Courses > Course > Section > Section Editor > Semester Code Scheduling > Courses > Course > Custom Data Elements > Semester Code Section.semester

Data Element	Description	Location
Course Code Long	Tracks the unique, local, LEA-specific Course Code.	Scheduling > Courses > Course > Course Information > Number
Course Delivery Model Code	The method used to deliver instruction to the student for this section of the course. This reports first from the Section Delivery Code field on the Section editor. If that field is not populated, this reports from the Course Delivery Code field on Course Information. *Alphanumeric, 12 characters*	Scheduling > Courses > Course > Sections > Section Editor > Section Delivery Code Section.teacher Method Scheduling > Courses > Course > Course Information > Course Delivery Code Course.provider
Fields 16-19	These fields do not report.	N/A
Section Code Long	Class section number assigned by the LEA to identify distinct classes. *Alphanumeric, 25 characters*	Scheduling > Courses > Course > Sections > Section Edition > Section Number Section.number
Fields 21-22	These fields do not report.	N/A
Dual Credit Student Take Credit	Indicates the student took the credit from the dual credit course. **Report Logic**: Reports when the Dual Credit Code dropdown list on the Section Student Detail is populated. When not populated, this field reports blank. Reports as Y when the Dual Credit Enrollment field on the Section Student Detail is blank or Yes. Otherwise, this field reports as N. *Alphanumeric, 1 character (Y or N)*	Scheduling and Courses > Courses > Course Information > Dual Credit Code Course.dualEnrollmentCode

Data Element	Description	Location
Dual Enrollment Course Pass	Indicates whether or not a student passed a dual enrollment course. Reports as Y when the Dual Credit Code dropdown is populated for the student. Otherwise, reports as N. Reports as Y when the student has a passing score associated with the score group at the section level of the Dual Credit Code course. Otherwise, reports as N. *Alphanumeric, 1 character (Y or N)*	Scheduling and Courses > Courses > Course Information > Dual Credit Code Course.dualEnrollmentCode Calculated based on Scheduling > Courses > Sections > Grading by Student > Score