

Assessments (Course Masters)

Last Modified on 12/14/2025 8:45 pm CST

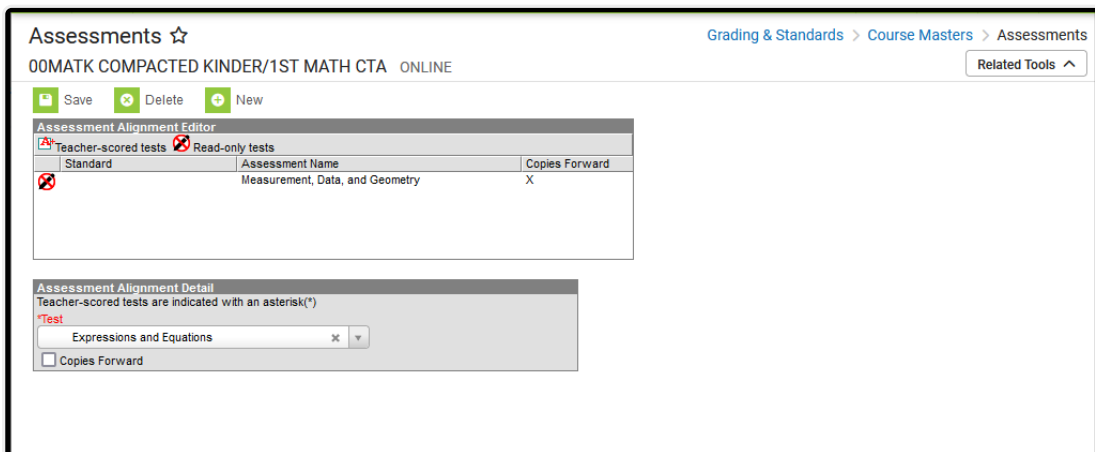
[Course Master Assessments Options](#) | [Course Master Aligned Courses and Assessments](#) | [Assign an Assessment to a Course Master](#) | [Assign a Teacher-Scored Assessment to a Course Master](#) | [Assign a Standard to a Course Master](#)

Tool Search: Assessments

The Course Master Assessments tool lists the names of the assessments that are marked as teacher-scored tests and read-only tests. A teacher-scored test is determined by the [Test Structure](#). Tests display as Teacher-scored or Read-only test.

Review the [Course Masters Overview](#) article for information on Course Masters best practices and a Course Master Workflow.

In order for a test to be selected and assigned to a Course Master, the test must be created in the Test Setup structure.



The screenshot shows the 'Assessments' tool interface. At the top, there's a breadcrumb trail: 'Grading & Standards > Course Masters > Assessments'. Below this, the course is identified as '00MATK COMPACTED KINDER/1ST MATH CTA ONLINE'. There are buttons for 'Save', 'Delete', and 'New'. The main section is titled 'Assessment Alignment Editor' and contains a table with columns for 'Standard', 'Assessment Name', and 'Copies Forward'. The table has two rows: one for 'Teacher-scored tests' (marked with a red asterisk) and one for 'Read-only tests' (marked with a red X). The 'Teacher-scored tests' row shows 'Measurement, Data, and Geometry' as the assessment name and 'X' as the number of copies forward. Below the table is the 'Assessment Alignment Detail' section, which includes a dropdown menu for 'Test' (currently set to 'Expressions and Equations') and a checkbox for 'Copies Forward'.

Course Master Assessments

See the [Assessments Tool Rights](#) article to learn about rights needed to use this tool.

There may be several assessments from which to choose. The Test dropdown list is searchable; enter a start of a test name or a part of a test name and matching results display.

Assessment Alignment Editor

Teacher-scored tests Read-only tests

Standard	Assessment Name	Copies Forward
	1. Reading (600 pts)	X
	AAAA Test	

Assessment Alignment Detail

Teacher-scored tests are indicated with an asterisk(*)

*Test

Select a Value

tes

Other Assessments

- TEAE Reading Grade 3
- TEAE Reading Grade 4
- TEAE Reading Grade 5
- TEAE Reading Grade 6
- TEAE Reading Grade 7
- TEAE Reading Grade 8
- TEAE Reading Grade 9
- TEAE Reading Grade 10
- TEAE Reading Grade 11
- TEAE Reading Grade 12
- TEAE Writing Grade 3
- TEAE Writing Grade 4
- TEAE Writing Grade 5

Searchable Field for locating test

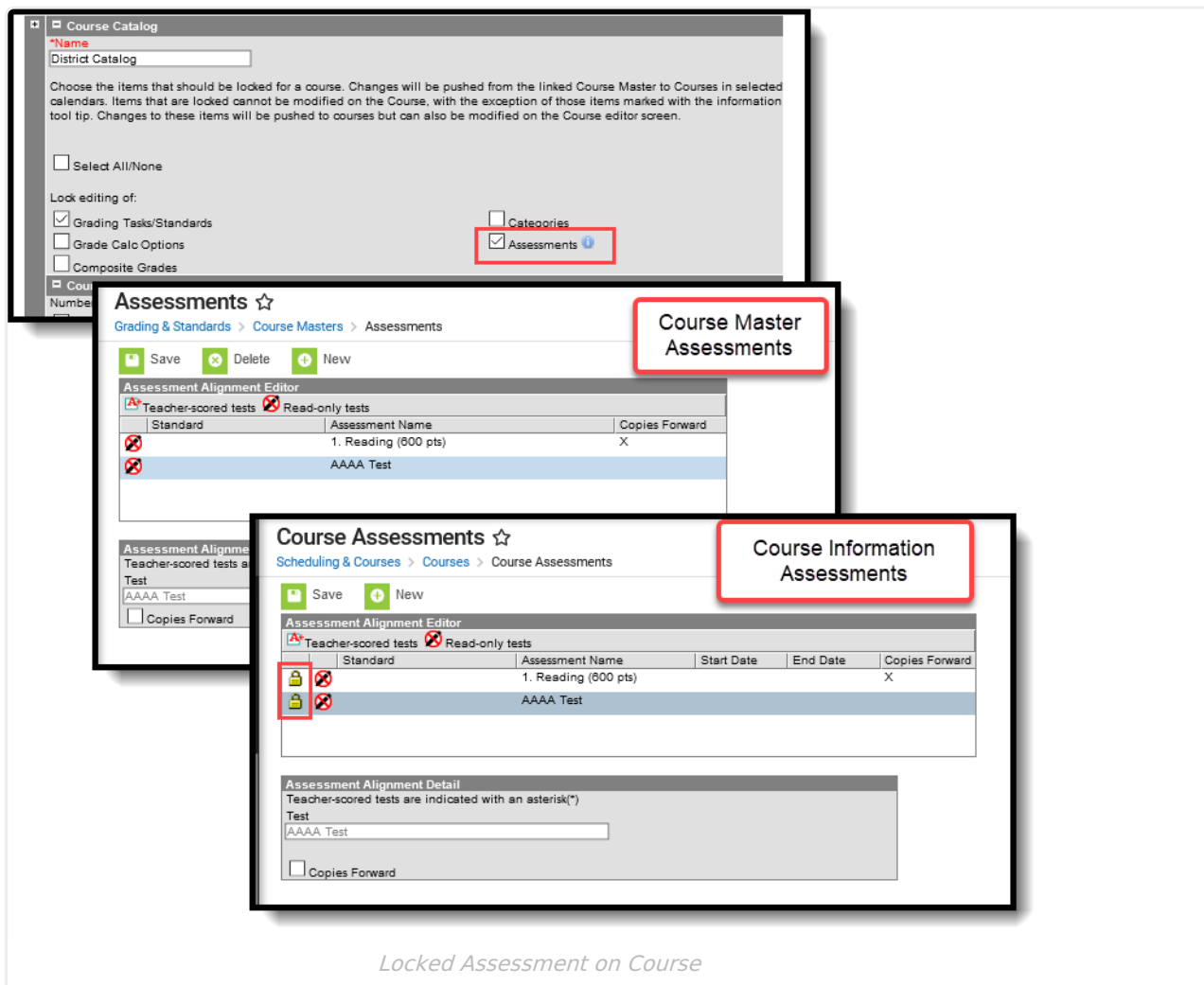
Course Master Assessments Options

The following fields are populated when adding an assessment to a course.

Field	Description
Standard	Displays the name of the standard aligned to the selected assessment. This column is populated only when the chosen assessment has a standard aligned to it (done in the Standards Bank).
Assessment Name	Displays the name of the assessment.
Copies Forward	Displays an X when the assessment is marked to copy forward into future calendars.

Course Master Aligned Courses and Assessments

When the course is linked to a Course Master, and editing of Assessments is marked as Locked on the [Course Catalog](#), a lock icon displays next to the test when viewing [Assessment aligned to a Course](#). Any changes to these locked tests must be done on the Course Master.



Locked Assessment on Course

Assign an Assessment to a Course Master

1. Select the **New** icon. An Assessment Alignment Detail editor displays.
2. Type in the **Test** dropdown field to find the test to assign to the course. Or, scroll through the list of tests available.
3. Determine if the test should follow the course as it moves forward into future calendars. If yes, mark the **Copies Forward** checkbox.
4. When finished, click the **Save** icon.

The test displays in the Assessment Alignment Editor.

Any changes made to Assessment or any other Course Master tab require a push process to the courses. This option is available on the [Course Master Information](#) tool.

Assessments cannot be added more than once, but multiple assessments may be added for any Course Master. For example, a teacher-scored test named Reading - Teacher Scored is selected and added. The user cannot add the Reading - Teacher Scored test again. But any other test that hasn't been added that needs to be added can be without error.

Assign a Teacher-Scored Assessment to a Course Master

Teacher-scored assessments are preceded with an asterisk.

1. Click the **New** icon. An Assessment Alignment Detail editor displays.
2. Type in the **Test** dropdown field to find the test to assign to the course. Or, scroll through the list of tests available.
3. Click the **Save** icon.

Teacher-scored assessments **cannot** be copied forward, as they require a start and end date.

Assign a Standard to a Course Master

The Standard column in the Assessment Alignment editor will display a standard if the test has been aligned to a standard in the Standards Bank (as part of aligning assessments with assignments). Only one teacher-scored test is allowed per course. Teacher-scored assessments are preceded with an asterisk.

Standard	Assessment Name
INT Rdg READING	READ: Exception ELL

testTeacherScored

Standards Aligned to Assessments