

Census (Arizona)

Last Modified on 04/02/2025 12:05 pm CDT

Census tracks every person entry in Infinite Campus - parents/guardians, staff, students, emergency contacts, doctors, etc. Demographic data is used throughout Campus, utilizing historic and current details of each person. Some fields in the Census module are unique to each state. Other fields in the Census module do not require unique, state-specific data. However, many of these fields are required and data entry in these fields is necessary.

The following information is specific to Arizona.

Identities

Tool Search: Identities

The Identities tool acts as an historical record of the person's demographic information. While the information on the Demographics tool is displayed on the Identities record, changes should be made here.

Types of changes include:

- Name and Legal Name
- Gender
- Social Security number
- Race/Ethnicity
- Nickname

Previous identity information is not lost when it is modified, but an end date is entered for the previous identity and a start date is entered for the new identity.

See the core Identities article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Identities records.

Data reports in the following Ed-Fi Resources. See the Arizona Ed-Fi article for Resource details:

- Students
- Staffs
- Contacts
- Student Contact Associations
- Student Education Organization Association
- Student Program Associations
- Staff Education Organization Assignment Associations
- Staff Section Associations



* Ed-Fi Resources check and report legal information as documented under the Protected Identity Information section of a person's current identity record before considering preferred information. When all fields of the Protected Identity Information section are blank, the resources report the preferred information documented in the current identity record's Identity Information section.

≡ Q	Infinite Campus				
	DOB: 02/21/2006 /IRTUAL LEARNING CONS	ENT			
Save	Documents				
Identities Ed	litor				
Identity	Current Effective Da	ate 💠 Birth Date	District		÷
Student , Dylan	X 04/07/2015	02/21/2006	Unified	School District	
Identity Info	rmation				^
PersonID *Last Name Student *Gender	*First Name	Middle Name Richard	Suffix		
02/21/2006	7) Soc Sec Number			No Image Available	
Protected Legal Last Name Legal Gender	Legal First Name	Legal Middle Name	Legal Suffix		
Race/Ethnicity (Edit Federal Designation Race(s):		ska Native			
Tribal Affiliation: Tribal Enrollment:	Pascua Yaqui Tribe San Juan Southern Pai	iute			
Hispanic/Latino:	N:No				
Race/Ethnicity Dete	mination: 01:Parent Identified				
1/4 more degree	Indian blood				

US: United States of	f America 🗙 🔻
Birth State	
AZ: Arizona	X Y
Date Entered US	Date Entered US School
	Date Entered State School Birth Verification
	1: Birth Certificate 💌
Home Primary Lang	guage
00: English	X Y
Most Spoken Lang	uage
00: English	X Y
First Acquired Lang	juage
00: English	X Y
Nickname	*Effective Date
	04/07/2015
Comments	
	- Modified by: Administrator, System 06/08/2023 15:52

Name Fields

Last Name, First Name, Middle Name and Suffix (Jr., III, etc.) are the legal names of the person.

Click here to expand...

Field	Definition	Database Location	Ad hoc Inquiries
Last Name	The person's last name.	Identity.lastName	Student > Demographics > student.lastName
First Name	The person's first name.	Identity.firstName	Student > Demographics > student.firstName
Middle Name	The person's middle name.	Identity.middleName	Student > Demographics > student.middleName
Suffix	Indication of a generational name (Jr., III, etc.).	Identity.suffix	Student > Demographics > student.suffix

Gender

Indicates the person's gender. At this time, the state of Arizona acknowledges Male and Female gender only.

• Click here to expand...



Database Location:

Identity.gender

Ad Hoc Inquiries:

Student > Demographics > student.gender

Birth Date

Indicates the person's date of birth.

Click here to expand...

Database Location:

Identity.birthDate

Ad Hoc Inquiries:

Student > Demographics > **student.birthDate**

Race Ethnicity

The Federal government has adopted standards for defining racial and ethnic data to be used by the Department of Education. See the Race/Ethnicity article for more information.

Is the individual Hispanic or Latino?

Indicates whether the student is of Hispanic descent.

Click here to expand...

Database Location:

Identity.hispanicLatinoEthnicity

Ad Hoc Inquiries:

Student > Demographics > student.hispanicEthnicity

Race Ethnicity

Indicates the person's race/ethnicity.

Click here to expand...

Database Location:



Identity.raceEthnicity

Ad Hoc Inquiries:

Student > Demographics > student.raceEthnicity

Tribal Affiliation

Tribal affiliation allows people to receive broader access to the programs and benefits offered to enrolled Tribal Members. Each Tribe has its own processes for tribal enrollment to determine whether an individual is eligible for membership. Each tribe maintains its own enrollment records and records about past members.

A person who identifies as American Indian is: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains cultural identification through tribal affiliation or community recognition.

Please refer to the Arizona Federally Recognized Tribes directory for more information.

Click here to expand...

Database Location:

Identity.raceSubCategory

Ad Hoc Inquiries:

Student > Demographics > student.raceSubCategory

Tribal Enrollment

State code describing the student's tribal enrollment.

Note that a student may be affiliated with multiple tribes but can only be enrolled in one.

Click here to expand...

Database Location:

Identity.tribalEnrollment

Ad Hoc Inquiries:

Student > Demographics > student.tribalEnrollment

1/4 More Degree Indian Blood

Identifies whether a student is designated as 1/4 more degree Indian blood.

Click here to expand...



Database Location:

Identity.certificateOfIndianBlood

Ad Hoc Inquiries:

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Student > Demographics > student.birthCountry
```

Birth Country

The Birth Country is the country listed on the student's birth certificate during initial enrollment. Please refer to the International Organization of Standards directory for more information on country codes.

Click here to expand...

Database Location:

Identity.birthCountry

Ad Hoc Inquiries:

Student > Demographics > student.birthCountry

Date Entered US

Indicates the date the student entered the United States.

Click here to expand...

Database Location:

Identity.dateEnteredUS

Ad Hoc Inquiries:

Student > Demographics > Identity History > ident.dateEnteredUS

Date Entered US School

Indicates the date on which the student enrolled in a US school.

Click here to expand...

Database Location:

Identity.dateEnteredUSSchool

Ad Hoc Inquiries:



Student > Demographics > Identity History > ident.dateEnteredUSSchool

Home Primary Language

The Home Primary Language field allows a district to record the language spoken in the student's home, as determined by the student's home language survey. Please refer to the International Organization of Standards directory for more information on language codes.

Click here to expand...

Database Location:

Identity.homePrimaryLanguage

Ad Hoc Inquiries:

Student > Demographics > student.homePrimaryLanguage

Student > Demographics > Identity History > ident.homePrimaryLanguage

Most Spoken Language

The language most often spoken by the student, as determined by the student's home language survey. Please refer to the International Organization of Standards directory for more information on language codes.

Click here to expand...

Database Location:

Student > Demographics > languageAlt2

Ad Hoc Inquiries:

Student > Demographics > Identity History > ident.languageAlt2

First Acquired Language

The first language the student learned, as determined by the student's home language survey. Please refer to the International Organization of Standards directory for more information on language codes.

Click here to expand...

Database Location:

Identity.languageAlt

Ad Hoc Inquiries:



Student > Demographics > ident.languageAlt

Student > Demographics > Identity History > ident.anguageAlt

Demographics

The Demographics tool is the basic area for viewing general person information within Campus. All people for whom data is tracked, including students, staff, parents/guardians, household members, etc., have a Demographics record, which includes name and gender from the Identities record, student and staff identification numbers and contact information.

See the core Demographics article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Demographics records.

Person Identifiers

Person Identifiers, like Student Number and Student State ID, are used in state reports and Ed-Fi resources to identity student records. Staff identification such as Local Staff ID and State Staff ID are also recorded here.

Person Identifiers	
Local Student Number	123456 Use Ed-Fi ID
Student State ID	123456789 Get Ed-Fi ID
Local Staff Number	Use Ed-Fi ID
Staff State ID	Get Ed-Fi ID
Parent Ed-Fi ID	Get Ed-Fi ID
Person GUID	59C27F60-79C9-40BA-BB4E-C3BAC59972AA
Portal Username	S414226 (Reset Password)
	Person Identifiers

Follow district guidelines when creating or importing these values.

Ed-Fi ID



A unique identifier used to tie the person's records within Campus to their Ed-Fi record within the Ed-Fi system. When an Ed-Fi ID is used, often the Student State ID, Staff State ID, Local Student Number, and Local Staff Number all use this number. See the Enter Ed-Fi IDs article for more information.

When a new ID is created or an existing ID is assigned using the Ed-Fi locator tool, the Ed-Fi ID populates as follows:

- 1. When Student, the Ed-Fi Id populates in the Student State ID field.
- 2. When Staff, the Ed-Fi Id populates in the Staff State ID field.
- 3. When Parent, the Ed-Fi Id populates in the Parent Ed-Fi ID field.

For more information on Ed-Fi IDs please see: Enter Ed-Fi IDs for People in Campus

It is a requirement of Arizona that a student, staff and parent have different Ed-Fi IDs.

Arizona state reporting requires an Ed-Fi ID for anyone to be included in both state reports and Ed-Fi resources. When a person does not have an Ed-Fi ID, they **DO NOT** report.

Click here to expand...

Database Location:

Person.edFiID

Ad Hoc Inquiries:

Student > Demographics > student.edFilD

Staff State ID

Staff Unique State ID is a unique state identification number for the staff person provided by the Department of Education. When this field is left blank, any courses or students tied to the staff member fail to report.

Click here to expand...

Database Location:

Person.staffStateID

Ad Hoc Inquiries:

Student > Demographics > Identity History > Staff State ID History > staffStateIDHist.staffStateID

Local Staff Number



Local Staff Number is a unique identification number for the staff person assigned by the district.

Click here to expand...

Database Location:

Person.staffNumber

Ad Hoc Inquiries:

Student > Demographics > Identity History > Staff Number History > **staffNumHist.staffNumber**

Student State ID

Student Unique State ID is a unique state identification number for the student provided by the Department of Education.

Click here to expand...

Database Location:

Person.studentStateID

Ad Hoc Inquiries:

Student > Demographics > student.stateID

Local Student Number

Local Student Number is a unique identification number for the student assigned by the district.

Click here to expand...

Database Location:

Person.studentNumber

Ad Hoc Inquiries:

Student > Demographics > student.studentNumber

Personal Contact Information

The Personal Contact Information editor contains phone numbers, messaging preferences and the language preferred for receiving messages.



		N	Nessenger P	references Co	ntact Rea	sons	
Contact Information	Private	Emergency	Attendance	Behavior Messenger	General	Priority	Teacher
Email: dylan.student@isd1234.edu							
Secondary							
Email:							
Cell Phone:							
(574))555 -6604 x							
Other Phone:							
Work Phone:							
Pager:							
()							
Preferred Language							
en_US: US English 🔹							
Comments							

All phone number fields allow for the entry of a three-digit area code, a three-digit central office code, a four-digit line number, and an extension, when applicable.

See the core Demographics article for information on the Messenger Preferences Contact Reasons.

Email

Lists the person's email address.

Click here to expand...

Database Location:

Contact.email

Ad Hoc Inquiries:

Student > Census > pcontact.email

Cell Phone



Lists the person's mobile number.

Click here to expand...

Database Location:

Contact.cellPhone

Ad Hoc Inquiries:

Student > Census > pcontact.cellPhone

Work Phone

Lists the person's work number.

Click here to expand...

Database Location:

Contact.workPhone

Ad Hoc Inquiries:

Student > Census > pcontact.workPhone

Other

Lists the person's landline home phone number, or other phone number that is different than the Cell Phone, Work Phone, or Pager numbers.

Click here to expand...

Database Location:

Contact.homePhone

Ad Hoc Inquiries:

Student > Census > pcontact.homePhone

Pager

Lists the person's pager number.

Click here to expand...

Database Location:

Contact.pager



Ad Hoc Inquiries:

Student > Census > pcontact.pager

District Employment

Tool Search: District Employment

Employees must have active district employment record. This record indicates the staff person is actively (no end date) or has been (end date) employed at the district. A District Assignment record is needed to indicate employment at a particular school/building within the district.

See the core District Employment article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing employment records.

≡ Q ^{Infinite} Can	npus	
District Employme Staff, Emily DOB: 08/05	/1994	Census > Staff > District Employment
Employment Reco	rds	
Employment Inform *Start Date 02/16/2018 December 08/20/2015 December Seniority 3: 3rd Year NPI Number NPI Number NPI Number	End Date	
	District Employment Red	cord



Teaching Start Year

Indicates the date on which the staff person began teaching (when the teaching license was received).

Click here to expand...

Database Location:

Employment.teachingStartYear

Ad Hoc Inquiries:

Person > Staff > District Employment > employment.teachingStartYear

Education

Indicates the level of schooling the staff person has.

- 1: Doctorate
- 2: Master's degree 30+ semester hours
- 3: Master's degree
- 4: Bachelor's degree 30+ semester hours
- 5: Bachelor's degree
- 6: Less than bachelor's degree
- Click here to expand...

Database Location:

Employment.educationLevel

Ad Hoc Inquiries:

Person > Staff > District Employment > employment.educationLevel

License Number

Click here to expand...

Database Location:

Employment.licenseNumber

Ad Hoc Inquiries:

Person > Staff > District Employment > employment.licenseNumber



District Assignments

Tool Search: District Assignments

The District Assignments tool lists the location where the staff member is working. Users can view the school where the person works, the start date and title, type of employment and assignment code.

Staff with multiple Titles have *multiple* District Assignments to the same school.

See the core District Assignments article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing District Assignments records.

District Assignments 🏠 Staff, Emily E DOB: 08/05/1994			Census > Staff >	District Assignments
Save Delete New Documents				
Employment Assignment Informati	ion			
School *Basha High School		Department	×	
*Start Date	End Date	Title		
07/01/2019		TEACHER - A		× *
Type	FTE of Assignment	Assignment (V0181:Teache		•
	100	voroniteache	•	
Teacher Special Ed Program Behav ✓ □ □ □ □			Behavior Response Approver	Response to Intervention
Advisor Supervisor Counselor Foods	service Exclude Referra	Behavior I	Self Service Approver	FRAM Processor
Activity Activity Staff Preapproval				
Supervisors				
•				
External LMS Exclude Exclude				
L	District Assig	nment Edi	itor	

Title

Lists the staff person's position - Teacher, Coach, etc. Options can be modified in the Attribute/Dictionary.



Database Location:

EmploymentAssignment.title

Ad Hoc Inquiries:

Person > Staff > Assignment > schoolEmployment.title

Start Date

Indicates the start date of employment at the specific school. This is the very first date the staff member was employed at the school.

Click here to expand...

Database Location:

EmploymentAssignment.startDate

Ad Hoc Inquiries:

Person > Staff > Assignment > schoolEmployment.assignmentStartDate

End Date

Indicates the end date of employment assignment. This is the very last date the staff member was employed at the school.

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Click here to expand...
```

Database Location:

EmploymentAssignment.endDate

Ad Hoc Inquiries:

Person > Staff > Assignment > schoolEmployment.assignmentEndDate

Credentials

Tool Search: Credentials

The Credentials tool lists the credential types of a staff member. Credentials are based on the date when the credential was earned. There are five types of credentials that can be added for a person. Multiple credentials can be entered for a staff member. The staff member may be highly



qualified in two subject areas or may have multiple degrees.

See the core Credentials article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Credentials records.

Credentials ☆ Staff, Emily E DOB: 08/05/1994	Census > Staff > Credentials
Save Delete New Credential Documents	
Employment Credentials	
 ₩ #070280000 Unified School District Crisis Intervention (09/01/2020) Highly Qualified (09/01/2020) 	
Highly Qualified Employment Credential Information *Start Date O9/01/2020	ation
Subject Type ELEM: Basic Elementary Curriculum	
Met HOUSSE HOUSSE Completion Date	
ACC: Advanced Certification or Credential	
Paraprofessional Qualification	
Credentials	

Credential Type

Indicates the type of credential the staff person has earned. This list is visible when creating a new credential and in the list of previously entered credentials.

- CI: Crisis Intervention
- ED: Education



- HQ: Highly Qualified
- LC: Licensure/Certification
- OT: Other
- Click here to expand...

Database Location:

EmploymentCredential.employmentCredentialType

Ad Hoc Inquiries:

Person > Staff > Assignment > employmentCredential.credentialType

License Number

Indicates the number of the license assigned when the credential was granted.

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Click here to expand...
```

Database Location:

EmploymentCredential.licenseNumber

Ad Hoc Inquiries:

Person > Staff > Assignment > employmentCredential.licenseNumber

Households

Tool Search: Households

Households help in identifying which persons live in the same home. The list of Members identifies family and non-family members at a shared address, and the Address information lists where that household is located.

See the core Households article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing household records.

Members

The **Members** tool lists all persons that have ever lived in the selected household. Due to legacy issues, it is recommended that members are not deleted from the household, but rather ended. This is used to determine whether a student current lives with their parents/guardians.



≡	Q	Infinite Campus			
Hous	sehold	l Members ☆			
Phone	: (787)55	5-3785			
Q Fi	ind New M	ember			
Name	hold Mem t, Ali K	ber Editor Start Date 04/12/2017	End Date	Secondary	Private
Parent, Parent,	Lynn Phillip	03/23/2015 03/23/2015			
Studen	it, ivan	03/23/2015			
_	_		_	_	
		Н	ousehold Me	omhers	

Database Location:

HouseholdMember.XXX

Addresses

The **Addresses** tool within the Household displays all addresses in which the family has resided. For legacy purposes, addresses should not be deleted, only ended, when a family moves. Like the household information to which it is tied, the addresses are used in generating reports that are sent home and in location extracts.

≡ Q ′	nfinite Campus					
Household Ad	ddresses	ን				
Aud Phone: (787)	555-3785					
_	_	New Address				
Household Location I	Editor					
Address	Start Date	End Date	Mailing Second	dary Private F	hysical	
4915 Pine Tree	09/23/2015		x	X		
6743 Badger	03/23/2015	09/22/2015		х		
11	B-4-11					
Household Location I	Detail		_	_		
Address 4915 Pine Tree [MA]		_	_	_		
Address 4915 Pine Tree [MA] *Start Date		_	End Dat			
Address 4915 Pine Tree [MA] *Start Date 09/23/2015	P]	_		e		
Address 4915 Pine Tree [MA] *Start Date 09/23/2015 Mailing		_	End Dat Private		Physical	
Address 4915 Pine Tree [MA] *Start Date 09/23/2015	P]				Physical	
Address 4915 Pine Tree [MA] *Start Date 09/23/2015 Mailing	P]				_	
Address 4915 Pine Tree [MA] *Start Date 09/23/2015 Mailing	P]				_	
Address 4915 Pine Tree [MA] *Start Date 09/23/2015 Mailing	P]				_	
Address 4915 Pine Tree [MA] *Start Date 09/23/2015 Mailing	P]				_	

Address

Infinite Campus

Lists the house number, street name, street tag and direction of the household.

Click here to expand...

Database Location:

- Address.number
- Address.street
- Address.tag
- Address.prefix
- Address.dir
- Address.apt

Ad Hoc Inquiries:

Student > Census > Addresses > address.number, address.street, address.tag. address.prefix, address.dir, address.apt

Person > Census > Addresses > address.number, address.street, address.tag. address.prefix, address.dir, address.apt

Start Date

Indicates the date the family began living at that address.



Database Location:

HouseholdLocation.startDate

Ad Hoc Inquiries:

Student > Census > Addresses > address.startDate

Person > Census > Addresses > address.startDate

End Date

Indicates the date the family stopped living at that address.

Click here to expand...

Database Location:

HouseholdLocation.endDate

Ad Hoc Inquiries:

Student > Census > Addresses > address.endDate

Person > Census > Addresses > address.endDate

Mailing

Indicates the family receives mail at this address.

Click here to expand...

Database Location:

HouseholdLocation.mailing

Ad Hoc Inquiries:

Student > Census > Mailing Addresses

Person > Census > Mailing Addresses

Secondary

Indicates it is a secondary address for the household. A household can only have one primary physical address at any given time. In the situation where a household has two physical addresses, one of them needs to be marked as secondary.



Database Location:

HouseholdLocation.secondary

Ad Hoc Inquiries:

Student > Census > Mailing Addresses > mailingAddress.secondary

Person > Census > Mailing Addresses > mailingAddress.secondary

Private

Indicates the address information should remain at the school (not given to third party mailings).

Click here to expand...

Database Location:

HouseholdLocation.private

Ad Hoc Inquiries:

Student > Census > Mailing Addresses > mailingAddress.privateAddress

Person > Census > Mailing Addresses > mailingAddress.privateAddress

Physical

Indicates the address is the household's physical location.

Click here to expand...

Database Location:

HouseholdLocation.physical

Ad Hoc Inquiries:

Student > Census > Mailing Addresses > mailingAddress.physicalAddress

Person > Census > Mailing Addresses > mailingAddress.physicalAddress

Relationships

Tool Search: Relationships

The Relationships tool displays established relationships between people existing in Campus.



Relationships include the other individuals residing in the same household as the selected individual and those individuals who may reside in other households but have an association with the selected person (emergency contacts or divorced parents/guardians, etc.).

See the core <u>Relationships</u> article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Demographics records.

≡ ^{Infi}	nite Campu	s s			Q Search f	or a tool	or student					
Relations												
Save	ew Non-H	lousehold Relationship	Documen	nts								
Relation	ships v	vithin the **Primary	House	hold Rela	tionships							
Name		Relationship		Start Date	End Date	Er	nergency Priori	y Guardi	an Mailing	g Portal	Messer	nger Private
Student , Lucy	F	Guard: Father	•	06/10/2015					\checkmark			
Student , Ginger	F	Guard: Step-father	•		=			\checkmark	\checkmark			
		d Relationships										_
Name		Relationship		Start Date	End Date		nergency Priori	y Guardi	an Mailing	g Portal	Messer	-
X Relative Sarah	r	NonGuard: Emergency Cont	act 🔹 🗭	10/15/2020	=	Ë						
	_		_			_		_	_		_	
				/	Relation	ships						

Emergency Priority

Provides a visual indication of the listed person's priority for contact in an emergency situation. This is a numeric value. The person that should be notified first should have a 1. When there is no entered priority, the school uses discretion when contacting individuals.

Click here to expand...

Database Location:

RelatedPair.seq

Ad Hoc Inquiries:

Not Available

Guardian

When checked, indicates which person has authority when making decisions on behalf of the student. This designation is used in several reports and messaging tools.



Database Location:

RelationshipType.guardian

Ad Hoc Inquiries:

- Person > Census > Contact Summary > contacts.guardian
- Person > Census > Contact Summary > mailingAddresses.guardian
- Student > Census > Household Contact Summary > contacts.guardian
- Student > Census > Contact Summary > mailingAddresses.guardian
- Student > Census > Contact Summary > address.guardian

Relationship

Designates the type of relationship between two people. Both people - the selected individual and the name of the person in the row - are affected by the selection. Relationship types are defined for the district in the Relationship Type tool.

Click here to expand...

Database Location:

RelationshipType.name

Ad Hoc Inquiries:

Student > Census > Household Contact Summary > contacts.Summary

Person > Census > Household Contact Summary > contacts.Summary

Military Connections

Tool Search: Military Connections

The Military Connections tool tracks parent/guardian data for those who are military personnel. This tool works in conjunction with the Impact Aid tool, which tracks parents/guardians who are employed at federal sites (armed forces locations, reservation lands, etc.).

See the core Military Connections article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Military Connections records.

Infinite Campus	Q Search for a tool of
Military Connections だ ensus > People > Military Connecti	
Save Delete New	Print Documents
Military Connections Edi	itor
Status	Start Date End Date
Active Duty, Not Deployed	09/07/2020
09/07/2020 *Status Active Duty, Not Deployed Site Agency	Student Military Identifier
Branch	
Army	
Comments	
	.#
- Modified by	y: Administrator, System 10/26/2020 09:54

Status

Infinite Campus

Indicates the enlistment status of the parent/guardian.

• Click here to expand...

Database Location:

MilitaryConnections.status

Ad Hoc Inquiries:

Student > Demographics > Military Connections > militaryConnections.status

Person > Demographics > Military Connections > militaryConnections.status

