

# PIMS District Fact Template (Pennsylvania)

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Tool Search: PIMS Extracts

The District Fact Template is used by LEAs that do not have directly employed or contracted school security staff and is used to express that information to the Pennsylvania Department of Education.

See the [PIMS Reporting](#) article for additional PIMS Reporting information.

This extract may only be run for one calendar at a time.

## Generate the District Fact Template

1. Select **District Fact Template** from the **Extract Type** from the dropdown list.
2. Select the **Format** of the extract.
3. Select the appropriate **Calendar(s)** from which to include data on the extract.
4. Click the **Generate Extract** button or the **Submit to Batch** button, if available. The extract displays in the selected format.

District Fact Records:1						
DISTRICT_CODE	REPORTING_DATE	CATEGORY_1	CATEGORY_2	NOT_COLLECTED	MEASURE_TYPE	COUNT
123456789	2011-06-30	SECURITY	ZERO		COUNT	0

*District Fact Template, HTML Format*

## Report Layout

Element Name	Description	Campus Application
<b>District Code</b>	<p>State District Number</p> <p>Reports the district number of the reporting school unless there is a different district located in the Serving District.</p> <p><i>Numeric, 9 digits</i></p>	<p>System Administration &gt; Resources &gt; District Information &gt; State District Number</p> <p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Serving District</p> <p>District.districtNumber</p>

Element Name	Description	Campus Application
<b>Reporting Date</b>	June 30th of the reporting year. <i>Date field, 10 characters, YYYY-06-30</i>	System Administration > Calendar > Calendar > End Date  Calendar.endYear
<b>Category 1</b>	Always reports a value of SECURITY. <i>Alphanumeric, 8 characters</i>	Data not stored
<b>Category 2</b>	Always reports a value of ZERO. <i>Alphanumeric, 4 characters</i>	Data not stored
<b>Not Collected</b>	This field reports blank.	N/A
<b>Measure Type</b>	Always reports a value of COUNT. <i>Alphanumeric, 5 characters</i>	Data not stored
<b>Count</b>	Always reports a value of 0 to indicate that there are no security staff for the LEA. <i>Numeric, 1 digit</i>	Data not stored