

Evaluate Student Work using Scoring Rubrics

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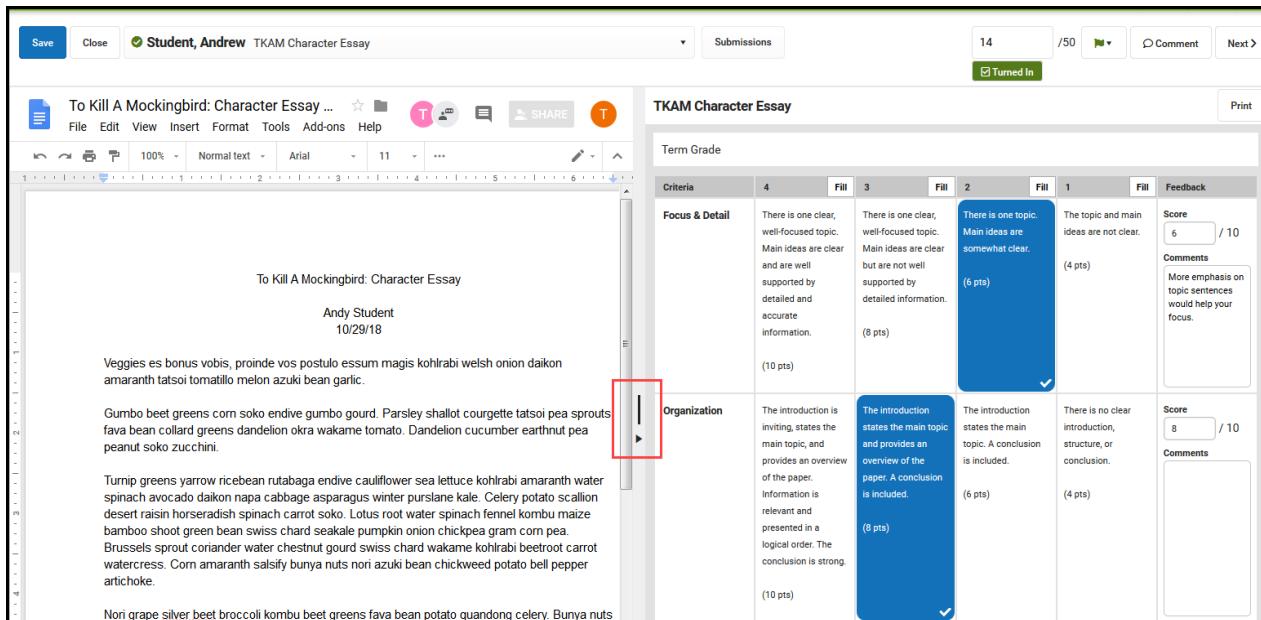
Scoring Rubrics are available as part of the [Campus Learning](#) premium offering.

Location: Grade Book > expand an Assignment > Evaluate Work; Teaching Center > score icon

Evaluate student work using a scoring rubric by clicking **Evaluate Work** in the Grade Book or by clicking **Score** and the **#/# Scored** link in the Teaching Center.

If the student has submitted work using [Google Drive](#) or the text editor, view the scoring rubric next to the student's submission. Download other types of submissions to view. See the [Scoring Submissions](#) article for more information about scoring.

If the assignment does not have submissions enabled, the scoring rubric alone opens.



The screenshot shows a Grade Book entry for a student named Andrew. The submission is a Google Doc titled "TKAM Character Essay". The rubric on the right is titled "TKAM Character Essay" and has a "Term Grade" section. It includes two rows of criteria: "Focus & Detail" and "Organization". Each row has five columns for scores 4, 3, 2, 1, and a "Fill" column. The "Focus & Detail" row shows the following descriptions and scores:

| Criteria | 4 | Fill | 3 | Fill | 2 | Fill | 1 | Fill | Feedback |
|----------------|---|------|--|------|--|------|---|------|---|
| Focus & Detail | There is one clear, well-focused topic. Main ideas are clear and are well supported by detailed and accurate information. (8 pts) | | There is one clear, well-focused topic. Main ideas are clear but are not well supported by detailed information. (8 pts) | | There is one topic. Main ideas are somewhat clear. (6 pts) | | The topic and main ideas are not clear. (4 pts) | | Score 6 / 10 Comments: More emphasis on topic sentences would help your focus. |

The "Organization" row shows the following descriptions and scores:

| Criteria | 4 | Fill | 3 | Fill | 2 | Fill | 1 | Fill | Feedback |
|--------------|--|------|---|------|---|------|---|------|--------------------------|
| Organization | The introduction is inviting, states the main topic, and provides an overview of the paper. Information is relevant and presented in a logical order. The conclusion is strong. (10 pts) | | The introduction states the main topic and provides an overview of the paper. A conclusion is included. (8 pts) | | The introduction states the main topic. A conclusion is included. (6 pts) | | There is no clear introduction, structure, or conclusion. (4 pts) | | Score 8 / 10 Comments |

View the Scoring Rubric next to the student's submission.

The **Enhanced Curriculum** tool right in Additional Access Rights > Instruction Tools grants access to this option. See the [Instruction Tool Rights](#) article for more information.

Resize the view of the scoring rubric using the arrow and collapse icons in the left margin of the scoring rubric. Click and drag the bar highlighted in the image above to resize.

Click a scoring rubric cell to select that score and highlight the cell.

- For assignments scored using **points**, enter a score for each row or modify the auto-calculated score if desired. The Total in the cell at the bottom right of the scoring rubric populates in the grade book.
- For assignments scored using **rubrics** or **marks**, select the rubric score in the bottom row to indicate the score for the assignment that populates in the grade book.

Enter **Comments** by row. Click **Save** when finished.

Students and parents can view unscored and scored rubrics for assignments in the [Campus Student](#) and [Campus Parent](#) apps. Student and parents view a score rubric by opening the assignment and clicking **View Scoring Rubric**, which generates a PDF of the rubric.

To see what assignments look like from the student's view, edit the assignment, click **Preview** at the bottom of the editor, and choose *Student Preview*. The PDF version of scored rubrics that students and parents see matches the rubrics generated in the [Scored Rubrics Report](#).