Demographics

Last Modified on 08/27/2025 3:26 pm CDT

Person Information | Person Identifiers | Personal Contact Information | District Defined Elements | Modification Alerts | Report Options | Manage Documents | Additional Demographics Information | State-Specific Information Links

Tool Search: Demographics

The Demographics tool lists the individual's general person information within the Campus system. All people for whom data is tracked, including students, staff, parents/guardians, household members, etc., have a Demographics record that includes the following information:

- <u>Person Information(standard)</u>
- Person Identifiers (standard)
- <u>Personal Contact Information(standard</u>)
- <u>District Defined Elements</u> (localized / may not display)

Fields vary by state. Please see your state's <u>State Tools</u> articles for more information on Demographics procedures in your state.

State Edition Users

Multiple districts may have the same person in their Census data, but with differing information. All data will sync to the state, but the record that displays in State Edition on the Demographics tool will be from the district that "owns" the person's current identity.

Demographics \$	Census > People > Demographics
Student lov M . Student #: 193456 DOB: 07/20/2010	
Medical Condition(s) Restricted-Directory Information Flag	Related Tools A
Save Delete 🖶 Person Summary Report 📑 Demographics Data Documents	
Personi D 2001	1
*Last Name *First Name Middle Name Suffix	
Student Joy Joy Vpload Pictur	e
Gender Pronouns	
F: Female v	
*Birth Date (Age: 13) Soc Sec Number No Image Avai	able
Race/Ethnicity (Edit)	
State Race/Ethnicity: 6:White	
Federal Designation: 6:White	
Race(s): White	
Detailed Ancestry/Tribal Code(s):	
Hispanic/Latino: N:No	
Race/Ethnicity Determination: 01:Parent Identified	
Birth Country	
Select a Value	
Date Entered US Date Entered US School	
Date Entered State School Birth Vermication	
Home Primary Language	
1290: English * *	
Secondary Language	
Select a Value	
Demographics E	ditor
2 0.110 graphico 2	

Changes to a person's Demographics record may erase historical information. When changes to a person's name, Social Security number, gender or birth date are necessary, create a new <u>Identities</u> record rather than updating information on this tool. Deleting a Demographics record is not recommended.

See the <u>Demographics Tool Rights</u> article for information about rights needed to use this tool.

Person Information

The Person Information editor provides basic information about the person being viewed. Users can view a person's relevant background/identification data.

Fields on this editor are often used in state reporting and other areas of the Campus application. For example, pictures uploaded in this editor can be displayed in other modules (Grade Book, <u>POS</u>).

• Click here to expand...

*Last Name			
STUDENT	*First Name JANA	Middle Name Suffix PENELOPE	Upload Picture
*Gender	*Birth Date (Age: 25)	Soc Sec Number	(As
F: Female 🔻	09/14/1995 🛗		(TE STAL
Race/Ethnicity (Edit) Race/Ethnicity:	01		1000
Federal Designation	6:White		
Race(s):	White		1200 1005
Hispanic/Latino:	N:No		
Date Entered US	Date Entered US School		
	Date Entered State School	1	
Home Primary Langu	lage		
		× *	
eng: English			
eng: English Town of Birth			
eng: English Town of Birth MALDEN			
eng: English Town of Birth MALDEN Nickname			

Infinite Campus

When entering Information in the Last Name, First Name or Middle Name fields, double

quotation marks and parentheses are NOT allowed.

Data Element	Definition	Ad hoc Field Name
Last Name	The individual's last name.	individual.lastName individual.legalLastName student.lastName student.legalLastName
First Name	The individual's first name.	individual.firstName individual.legalFirstName student.firstName student.legalFirstName



Data Element	Definition	Ad hoc Field Name
Middle Name	The individual's middle name.	individual.middleName student.middleName
Suffix	The generational assignment as part of his/her name (i.e., Jr, III) by which the person is referred.	individual.suffix individual.legalSuffix student.suffix student.legalSuffix
Gender	The indication of whether an individual is male, female or other (non-male, non-female). Other Gender is only included when a state has chosen to include additional gender option(s).	individual.gender individual.legalGender student.gender individual.legalGender
Birth Date	Person's date of birth. Access to see this information for staff is controlled by a tool right. See the <u>Tool Rights</u> section for more information.	individual.birthDate student.birthDate
Social Security Number	Social Security Number (SSN) assigned to the person. Please see additional information on <u>Social</u> <u>Security Number Tool Rights</u> .	individual.ssn student.ssn
Race/Ethnicity	Person's/ethnicity determination. Please see additional information on the <u>Race/Ethnicity Wizard</u> .	 individual.raceEthnicity student.raceEthnicity Other race/ethnicity fields are available. Any race sub categories that may be used by the state are also available. student.hispanicEthnicity, fedRace.hispanicEthnicity student.raceEthnicityFed, fedRace.raceEthnicityDetermination, fedRace.raceEthnicityDeterminiation
Birth Country	Country in which person was born.	individual.birthCountry student.birthCountry
Date Entered US	Date the person entered the United States. The entered date must be on or before the current date; future dates cannot be entered.	ident.dateEnteredUS <i>This field is in the Identity History folder.</i>



Data Element	Definition	Ad hoc Field Name
Date Entered US School	Date the person began attending school in the United States.	ident.dateEnteredUSSchool This field is in the Identity History folder.
Birth Verification	Indicates the legal document used to verify person's birth.	ident.birthVerification The code assigned to the selected verification type reports. <i>This field is in the Identity History folder.</i>
Home Primary Language	The name of the specific language the individual uses to communicate at home.	individual.homePrimaryLanguage student.homePrimaryLanguage
Secondary Language	The name of another language the individual uses to communicate at home. This field may not be available for all districts.	individual.langugeAlt student.languageAlt
Other Spoken Languages - Q7 (New Mexico Only)	Records any languages submitted on question 7 of the Language Use Survey.	
Nickname	Nickname preferred by person. <i>This field may not display for all states.</i>	individual.alias student.alias
Comments	Additional comments about the person.	ident.comments
Upload Picture	When selected, users can browse to a saved file where this student's picture is stored. The picture is viewable in other parts of Campus - Seating Charts, Point of Sale Terminals, etc.	N/A
	Use the <u>Photo Import</u> tool to upload pictures for multiple students.	

Protected Identity Information is available on the <u>Identities</u> tool.

Person Identifiers



The Person Identifiers editor contains unique person identifying information. The fields in this editor are used to identify a person throughout the Campus system - for state reporting purposes, person searches, person records, etc.

For settings related to the generation and format of identification numbers, please see the <u>Student Number Formats</u>, <u>System Preference (District)</u> and <u>System Preferences (State)</u> articles.

Click here to expand...

Person Identifiers	
Local Student Number	123456789
Student State ID	112233445566
Local Staff Number	
Staff State ID	
Person GUID	B5AC2B30B43C-020A14BBE77C
Portal Username	91109587
	Person Identifiers

Data Element	Definition	Ad hoc Field Names
Local Student Number	Student's district identification number, used within school/district. Tool rights (noted above) are necessary to modify the student number.	student.studentNumber individual.studentNumber
NASIS ID	Student's NASIS identification number, as assigned by the <u>Bureau of Indian Education (BIE)</u> . This field only appears to <u>BIE</u> users.	student.otherID individual.otherID
Generate Number / Generate Number (System Preference Disabled)	Mark this checkbox to generate a Local Student Number . If the Local Student Number is filled, the 'Generate Number' checkbox will not appear. This checkbox may not display or may not be usable, depending on the settings of the Student Number Format tool.	student.studentNumber individual.studentNumber



Data Element	Definition	Ad hoc Field Names		
Student State ID	Student's identification number, as assigned by the state Department of Education. <u>Tool rights</u> are needed to see this value. When no tool rights are assigned, NO ACCESS displays in the field.	student.stateID		
	Generation of this field may depend on district/state <u>System Preferences</u> . Massachusetts Users Only : This field may be updated with the SASID received via SIF from the State as specified in the SIF StudentPersonalRefID. Tool rights (noted above) are necessary to view the State ID.			
Local Staff Number	Staff member's district identification number, used within school/district. Tool rights (noted above) are necessary to modify the staff number.	individual.staffNumber		
Staff State ID	Staff member's identification number, as assigned by the state Department of Education. <u>Tool rights</u> are needed to see this value. When no tool rights are assigned, NO ACCESS displays in the field.	individual.staffStateID		
	Generation of this field may depend on district/state <u>System Preferences</u> . Tool rights (noted above) are necessary to view the State ID.			
MCI Number	Indicates the Master Client Index (MCI) Number, a health-associated ID that ties individuals to their health information.			
	This field displays for Delaware users only.			



Data Element	Definition	Ad hoc Field Names
Person GUID	Unique identifier assigned to each person entered into Infinite Campus. This is a database identifier field and cannot be modified.	student,personGUID individual.personGUID
	Tool rights (noted above) are necessary to view the GUID.	
Portal Username	Indicates the person's Campus Portal username. For users with proper tool rights to the User Account tool or who have an <u>SIS Product Security</u> role, the displayed Portal Username becomes a hyperlink that when selected, redirects you to the user's <u>User Account</u> .	usage.username
	Staff members who have proper calendar rights and the 'Reset Portal Password' sub-right assigned have the ability to reset a parent or student's account by selecting a Reset Password hyperlink found to the right of the Portal Username.	
	Portal Username S404 (Reset Password)	
	Once selected, create a new password for the person. Create a new password and then inform this person of their new password. Using the password you provided, the next time this person logs into Infinite Campus they are forced to create a new account password for themselves.	
	Change Password Change Password Type in the new password. Warning this will overwrite the existing password! "New Password 100% Reset Password Reset Password	
	When this option does not display for users who do not have proper calendar rights (rights to the calendar the student is actively enrolled in) and the 'Reset Portal Password' sub-right assigned (see below).	



Data Element	Definition	Ad hoc Field Names
Ed-Fi ID	A unique identifier used to tie the person's records within Campus to their Ed-Fi record within the Ed-Fi system. See the <u>Enter an Ed-Fi ID</u> article for more information. This field and its functionality is not available for all Campus users.	student.edFiID individual.edFiID

Update Former Student to Staff Member

When a former student becomes a staff member within the school district, update the Person Identifiers.

- 1. Search for the person.
- 2. In the Person Identifiers editor, remove the **Local Student Number**. The Student State ID number remains.
- 3. Enter a Local Staff Number for the individual.
- 4. For states using Ed-Fi, click the **Get Ed-FI ID** in the Staff State ID field for the individual.
- 5. Click Save.

ocal Student Number	123456 Use Ed-Fi ID	Local Student Number		Use Ed-Fi ID
Student State ID	12345678 Get Ed-Fi ID	Student State ID	12345678	Get Ed-Fi ID
ocal Staff Number	Use Ed-Fi ID	Local Staff Number	98765	Use Ed-Fi ID
taff State ID	Get Ed-Fi ID	Staff State ID	02365498	Get Ed-Fi ID
Parent Ed-Fi ID	Get Ed-Fi ID	Parent Ed-Fi ID		Get Ed-Fi ID
Person GUID	MUTAN-TH-PT-MAR (FROMAS)	Person GUID	100001 (AAD	ROUND DISTORT

6. When the Date of Birth and Race/Ethnicity elements are not being reported by a district for staff, navigate to the Identities record and edit/remove the information entered in the Date of Birth and Race/Ethnicity fields that were entered when the individual was a student.

Personal Contact Information

The Personal Contact Information editor contains phone numbers, messaging preferences and the language preferred for receiving messages. **Voice preferences only display when the district is using Campus Messenger with Voice.**

In order for contacts to receive Emergency messages, they must have the Emergency



checkbox marked on the phones designated to receive these calls.

• Click here to expand...

				Messenger	Preferences	s Cont	act Reaso	ons		
Contact Information	Private	Delivery Device	Emergency	Attendance	Behavior Messenger	Staff	General	Food Service	Priority	Teache
Email: primary@ISD123.edu		Email				\square				
Secondary					_					
Email: secondary@ISD123.edu		Email		\checkmark			\checkmark	\checkmark	\checkmark	\checkmark
Anderson (Emily) Household Household:		Voice								
(612)555-9887		Text								
Cell Phone:		Voice								
(612)) 555 - 2214 x		Text								
Other Phone:		Voice								
		Text			_					
Work Phone:		Voice								
())×		Tayt								
Pager:		IGXL								
* Household phone preferences apply to	ell active	members	of this househ	old						
nousenoid priorie preierences apply to	an acuve i	members (or any nousend	uiu.						
Preferred Language										
en_US: US English 🔹										

This editor may not show voice and text Messenger Preference Contact Reasons when the district does not use <u>Campus Messenger with Voice</u> or <u>Text Messaging</u> functionality.

Data Element	Definition	Ad hoc Field Names
Email/Secondary Email	 Lists the person's email addresses. The primary Email address displays in the following areas: A teacher's email address displays in <u>Campus Student</u>. A parent's email address displays on the <u>Roster</u>. The Secondary Email address does NOT display in these areas, but is included on the Person Summary Report. 	pcontact.email pcontact.emailMessenger
Cell Phone	The person's cell phone number.	pcontact.cellPhone
Other Phone	Additional phone number (not applicable to the Cell Phone, Work Phone or Pager fields).	pcontact.homePhone contacts.homePhone



Data Element	Definition	Ad hoc Field Names
Private	When the Private checkbox is marked, indicates the details should be kept within school settings. See the <u>Private Checkbox</u> <u>Information</u> section for more details.	pcontact.homePhonePrivate pcontact.workPhonePrivate pcontact.cellPhonePrivate pcontact.emailPrivate pcontact.secondaryEmailPrivate
	Marking this checkbox does not have any effect on any Messenger settings.	
Work Phone	The person's work phone number.	pcontact.workPhone
Pager	The person's pager number.	pcontact.pager
Preferred Language	Indicates the language in which the person prefers to be contacted. This field is used in Messenger tools and in letter wizards (Attendance Letters, Behavior Letters, POS Letters, Account Letters, Letter Designer) sent in languages other than English. Languages can be added in the <u>Attribute/Dictionary</u> .	pcontact.communication Language
Comments	Details related to the person's contact information.	pcontact.comments

Messenger Preference Contact Reasons

Data Element	Definition
Delivery Device	The device for which message preferences are being set: email, voice or text.
Emergency	Indicates <u>Emergency</u> messages should be sent to the delivery device.
Attendance	Indicates <u>Attendance</u> messages should be sent to the delivery device. Attendance messages notify guardians when students are absent or tardy from class.
Behavior Messenger	Indicates <u>Behavior</u> messages should be sent to the delivery device. Behavior messages notify guardians when a student is involved in a behavior incident.



Data Element	Definition
Staff	This column only displays when the person has a <u>District Assignment</u> or <u>District Employment</u> record.
	For users who have a District Assignment record and are also parents of students enrolled in the district, the Staff checkbox will be displayed on the Contact Preferences list as well.
	This checkbox does not indicate a staff person receives Staff Messenger-related messages.
	 The staff contact preference checkbox, when marked, allows: Behavior Admin staff to receive an email notification when a behavior referral is submitted as long as the corresponding behavior preferences are set appropriately. Staff submitting behavior referrals to receive messages as long as the corresponding behavior preferences are set appropriately. Special Ed process alerts to be sent to email marked with that contact preference. Schedule messenger emails to be sent to email marked with that contact preference
General	Indicates that messages marked as <i>General Notification</i> and sent from the <u>Scheduling Messenger</u> , <u>Behavior Messenger</u> , <u>Staff Messenger</u> , <u>Survey</u> <u>Messenger</u> or <u>Message Builder</u> should be sent to the delivery device. <u>School Choice Messenger</u> also uses this option.
Food Service	Indicates <u>POS Account Messenger</u> messages should be sent to to the delivery device. POS Account Messenger messages notify guardians of current account balances and when food service accounts have low or negative balances.
Priority	Indicates that messages marked as <i>Priority Notification</i> and sent from the <u>Staff</u> <u>Messenger</u> , <u>Survey Messenger</u> or <u>Message Builder</u> should be sent to the delivery device.
Teacher	Indicates that messages sent from any of the Instruction Messenger tools (Grades Messages, Missing Assignment Messages, Class Messages, Failing Assignment Scheduler and Missing Assignment Scheduler) should be sent to the delivery device. When given rights by the district or school, teachers can send messages to guardians regarding failing grades and missing assignments. They can also send general announcements. Users must have this checkbox to receive <u>Process Alerts</u> .

The section below shows a representation of the marked checkboxes for an individual when included in a Filter Designer.

• Click here to expand...

When these checkhoves are marked that information is stored as hit values in the database and



each one has a different value. These values are also displayed in the Filter Designer. When multiple checkboxes are marked for one person, a total value is calculated, as well as a Binary Total.

	Α	В	С	D	E	F	G	Н	1	J
	ood Service	Staff	Emergency	Behavior	Teacher	General	Attendance	Priority		
									TOTAL	(Total in Binary)
			E	B		G	Α	Р		FSEBTGAP
	=128 👻	=64 👻	=32 💌	=16 👻	=8 💌	=4 💌	=2 💌	=1 👻	Use this value in Query Wizard: 🚽	(How the system sees this number) 💌
								✓	1	0000001
							✓		2	0000010
							✓	✓	3	00000011
						✓			4	00000100
						✓		✓	5	00000101
L						✓	✓		6	00000110
						✓	✓	✓	7	00000111
					✓				8	00001000
					✓			✓	9	00001001
					✓		✓		10	00001010
					✓		✓	✓	11	00001011
					✓	✓			12	00001100
					✓	✓		✓	13	00001101
					✓	✓	✓		14	00001110
					✓	✓	✓	✓	15	00001111
				✓					16	00010000
				✓				✓	17	00010001
				✓			✓		18	00010010
				✓			✓	✓	19	00010011
				✓		✓			20	00010100
				✓		✓		✓	21	00010101
				✓		✓	✓		22	00010110

The combination of checkboxes a user has marked totals up to a single number value. That number value, when written out in binary, becomes a visual showing which of 8 checkboxes are checked, with '1' meaning marked and '0' meaning not marked. (Note the Staff checkbox only displays in the UI for people who are staff members.)

The Ad hoc fields can be selected here:



Messenger Contact Preferences Ad hoc Fields

Establish Messenger Preferences

Messenger preferences are used to designate which email and/or phone numbers should be used to contact people associated with Campus (*i.e.*, guardians, students, staff).



Any person who has a relationship with a student can be designated as a messenger contact for that student, as long as the **Messenger** checkbox is marked for that relationship on the <u>Relationships</u> tool. All voice, email, text and survey messages sent from the system generate a Process Alert (for staff members only) or Portal Inbox (for parents and/or students with Portal accounts) message to the recipient, regardless of the preferences set in this area.

The messenger preferences can be established and/or updated through one of the following methods:

- Batch setting/updating preferences for all contacts through the <u>Contact</u>
 <u>Preferences Batch</u> tool System administrators can set preferences for all messenger contacts *en masse*.
- Manual setting/updating of preferences for individual contacts on the<u>Demographics</u> tool - Users with rights to the Demographics tool can modify messenger preferences of individual contacts.
- Guardian and/or student contacts set/update their own preferences in the Campus Portal - Messenger contacts with Portal accounts can set/update their own preferences for receiving messages, when the school allows them to do so. This ability is granted to Portal users only when the **Contact Information** checkbox is marked in the **Portal Options**.
- Staff contacts set/update their own preferences through My Data (My Demographics) -Staff members can request modifications to their contact information, including phone numbers/email address and messenger contact preferences.

When a selection is made for a particular contact type in the Messenger Preferences area, the contact receives a phone call/email/text for the specific type of message, when applicable. When the message applies to students, the contact receives one message per student to which he/she has a messenger relationship (as indicated by the **Messenger** checkbox on the <u>Relationships</u> tool). Any phone number/email address that is marked to receive a message receives one message per applicable student.

Campus Messenger with Voice Preferences

Each type of phone message listed (*i.e.*, **Emergency**, **Attendance**, **Behavior**, **General**, **Priority** and **Teacher**) can be assigned to a listed contact phone number (*i.e.*, **Household**, **Other Phone**, **Work Phone**, **Cell Phone**). When more than one phone number is indicated for the same type of message (*e.g.*, the Work Phone, Cell Phone and Household Phone numbers are marked to receive High Priority messages), multiple calls are made. This means that a person marked as a messenger contact for more than one student may receive the same message multiple times on multiple phone numbers.

Emergency Voice Messages

The <u>Emergency Messenger</u> dials all contact phone numbers marked to receive **Emergency** messages.



When no phone numbers are marked for communication, emergency voice messages are not be delivered to the contact.

When an emergency message is sent from the district, only one message is delivered to a phone number, regardless of how many students are assigned to the messenger contact. Redials are attempted as set on the <u>Voice Settings</u> tool (System Administration > Messenger > Messenger Preferences > Voice Settings).

When the emergency message is sent for more than one school (rather than as one message from the district level), a contact may receive multiple messages, when that messenger contact has been assigned to more than one student.

Text Messaging Preferences

The **Text** checkbox only appears in districts that use both the <u>Text Messaging</u> and <u>Voice</u> <u>Messaging</u> add-on features.

The **Text** Delivery Devices checkbox allows text messaging as a contact method for household, other phone, cell and/or work phone numbers.

Emergency Text Messages

<u>Emergency Messenger</u> text messages are only delivered to a recipient as a final attempt at contact. They are ONLY sent when all initial emergency phone calls and the scheduled number of redials have been attempted for the number without receipt confirmation from the recipient. Should the recipient confirm receipt of the message (by pressing "0" after listening), all text messages scheduled for delivery to any non-shared phone numbers for the recipients are canceled. Additional phone calls and/or redials to non-shared phone numbers are also canceled. Shared phone numbers must be confirmed separately to cancel additional calls to the number. However, shared Text numbers are not canceled.

District Defined Elements

This editor may not display to all users.

When displayed, the District Defined Elements editor contains district-localized fields. (*Screenshot for example purposes only*)

District Defined Elements	
Employer	Occupation
General Utility, LLC	Lineman

Modification Alerts

The Demographics tool contains sensitive information related to a person's basic identifying information. Because of this, specific tool rights have been added to control which staff person has the ability to see those data-sensitive fields. In addition to user security rights, a notification is available that indicates which user modified which information about a person (student, staff or other person).

Changes to a person's Demographics record may erase historical information. When changes to a person's name, Social Security Number, gender or birth date are necessary, create a new <u>Identities</u> record rather than updating information on this tool. Deleting a Demographics record is not recommended - it may delete the person.

When demographic data is modified, a record of the change is available at the bottom of the <u>Person Information</u> editor and the <u>Personal Contact Information</u> area. This change alert displays the user who made the modification, the date of the modification and the time.

en_US: US English	*			
omments				
			- Modified by: Staff,	Linda 03/06/2014 08:56

Report Options

The **Print** icons, located in the action bar, allow a user to generate a report for the currently viewed person by choosing either the **Person Summary** print icon or the **Demographic Data** print icon. Both of these reports can be printed in either PDF format or DOCX format.



Person Summary Report

The **Person Summary** report includes household, address and relationship information, and contact information. To not print the individual's preferred gender, remove the selection of the **Display Gender Identity on Report** checkbox. Gender Identity reports from the Gender field on the <u>Identities</u> record (not the the Legal Gender field in the Protected Identity Information section).

Demographics ★ Student, Ali M DOB: 12/11/03 ★ Medical Condition(s) Immersion ▲ Medical Condition(s) Immersion Save Delete ● Person Summary Report	Documents
Person Information	
Pers Pers Person Summary Report * * Stud *Gen F: F Race Stat Fede Report Format: PDF O DOCX Race	Upload Picture No Image Availa
More Hisp More Race/Ethnicity Determination: 01:Parent Identified Person Summary Report	



Student, Ali Marie			Person ID: 123456			
Gender: F	Student Numb	er: 123456				
Birth Date: 12/11/2003						
Staff Number:						
Person GUID: F07AAF0F-1205-4B44-BC0B	-53E198A129E3					
Contact Information:						
Other Phone:	Pager:					
Work Phone:	Email:					
Cell Phone: 612-555-0177	Secondary Email:					
Preferred Language: en_US	_					
Primary Household: Barbara and Kenneth						
Household Phone:	763-555-0187					
Address(es):	6148 South Pkwy, Anytown, MN 55469	(mailing)				
Parent, Barbara	Guard: Mother	Cell: 612-555-0135				
Student, Jeannie	Sibling	Cell: 612-555-0127				
Student, Sloane	Sibling					
Parent, Kenneth	Guard: Father	Cell: 612-555-0014				
Student, Vaughn	Sibling	Cell: 612-555-0079				
Student, Abby	Sibling					
Non-Household Relationships						
Grandparent Esther	NonGuard: Emergency Contact					
		Cell: 612-555-0138				
		Other: 763-555-0098				
Uncle, Bob	NonGuard: Emergency Contact	Cell: 651 555 0144				
Grandoarent Donna	NonGuard: Emergency Contact	Cell. 031-353-0144				
oranaparony bonna	Honozaru. Emorgency contact	Cell: 763-555-0196				
		Other: 763-555-0093				
		Work: 952-555-0190				
Aunt, Ruth	NonGuard: Other					
		Cell: 612-555-0080				
		Other: 763-555-0171				
Uncle, Gary	NonGuard: Grandfather	Coll: 762 555 0489				
		Cell: /03-555-0108				
		Utilet. 763-555-0093				
Race/Ethnicity Information						
State Race/Ethnicity:	5:White, not Hispanic					
Federal Race/Ethnicity Designation:	6:White					
Race(s):	White					

Person Summary Report (includes Gender Identity) - PDF Format

Demographics Data

The **Demographics Data** report includes all information stored on the Demographics tool, including contact phone numbers/email/ secondary email, Messenger contact preferences and preferred contact language. To not print the individual's preferred gender, remove the selection of the **Display Gender Identity on Report** checkbox. Gender Identity reports from the Gender field on the Identities record (not the the Legal Gender field in the Protected Identity Information section).

Student, Ali M DOB: 12	/11/03 💈 Immersion 📁 504 Plan 🔥 ABC						
Save Delete	Person Summary Report 📄 Demographics Data Documents						
Person Information	n						
PersonID 115096							
*Last Name *First Na							
Student	Demographics Data Report × deficture						
*Gender *Birth Da							
F: Female • 12/11/20	The Demographics Data report includes all information stored on the Demographics tab, including contact phone						
Race/Ethnicity (Edit) State Race/Ethnicity:	numbers/email, Messenger contact preferences and preferred contact language.						
Federal Designation:	✓ Display Gender Identity on Report						
Race(s):							
More Detailed Race/Ethnicity (Report Format: O PDF 🧿 DOCX						
Hispanic/Latino:	Concrete Depart						
More Detailed Hispanic/Latino	Generale Report						
Pace/Ethnicity Determination:	01-Parent Identified						

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Demographics Data Report

Student, All Marie							Perso	on ID: 12345
Birth Date: 12/11/2003			Student N	lumber: 12	23456			
Person GUID: F07AAF0F-1205-4B44-	BC0B-53E198A129E3							
Contact Information:	Contact Reason:	High	Attendance	Behavior Messenger	General	Teacher	Text	
Primary Household: 763-555-0187 Anderson Other Phone: Vork Phone:		4	4	J	J		1	
Cell Phone: 612-555-0177								
Pager:								
Email:					~	~		
Preferred Language: en_US								
Race/Ethnicity Information								
State Race/Ethnicity: Federal Race/Ethnicity Designation: Race(s): Hispanic/Latino: Race/Ethnicity Determination:	5:White, not H 6:White White N:No 01:Parent Ider	lispanic ntified						
Date Entered US: Date Entered US School:								
			С	ontact Inf	ormation	Comments	:	

Active Address information is based on the End Date entered on the address. This end date is



inclusive of the last day. For example, when the address is ended for a household as of September 19, that address is considered active until the next day (September 20), at which point the new address is active and prints on reports and displays on the Summary page.

Manage Documents

To view documents, click the **Documents** button on the action bar. Users with the appropriate tool rights may also complete the following tasks.

- Upload Documents
- Delete Documents
- <u>Replace Documents</u>
- Edit a Document Name or File Description
- Download Documents

Additional Demographics Information

Demographics Information in Ad hoc Query Wizard

Demographics information is available in the Query Wizard for **Student Data Type** filters and **Census/Staff** filters. Fields can be selected from the following folders:

- Student > Demographics
- Person > Demographics

Additional fields are also available in the Student > Demographics > Identity History and Person > Demographics > Identity History folders.

Fields available on Demographics are noted in the table of field definitions below.

Notice that when creating a **Census** filter, the field names begin with *individual*; when creating a **Student** filter, the field names begin with *student*. Fields from the Identify History folder begin with *ident*.



Census/Staff Demographic Ad hoc Fields

Search Clear	
Fields	Selected Fields
	student.stateID
Demographics	student.otherID
personID	student.additionalID student studentNumber
stateID	student.student.valuent
otherID	student.identityID
additionalID	
studentNumber	
personGUID	
identityID	
effectiveDate	
lastName	
firstName	<
middleName	
suffix	
alias	
gender	
birthdate	
ssn	
legalFirstName	
legalLastName	
legalMiddleName	
legalGender	
legalSuffix	~
<u> </u>	

Student Demographic Ad hoc Fields

State-Specific Information Links

Fields may vary by state:

• <u>BIE</u>

Infinite Campus



• <u>Missouri</u>