

# PIMS District Snapshot (Pennsylvania)

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[Generate the District Snapshot Template | Report Layout](#)

**Classic View:** PA State Reporting > PIMS Extracts > District Snapshot

**Search Terms:** PIMS Extracts

The District Snapshot Template reports the school district's youngest kindergarten student (K4 or K5), as well as the cutoff date to reach minimum age for the program..

See the [PIMS Reporting](#) article for additional PIMS Reporting information.

## Generate the District Snapshot Template

1. Select **District Snapshot Template** from the **Extract Type** from the dropdown list.
2. Enter the **Effective Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
3. Enter the **Prior Reporting Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
4. Select the **Format** of the extract.
5. Select the appropriate **Calendar(s)** from which to include data on the extract.
6. Click the **Generate Extract** button or the **Submit to Batch** button, if available. The extract displays in the selected format.

	A	B	C	D	E	F	G
1	DistrictCode	ReportingDate	Filler3	Filler4	Filler5	Filler6	Filler7
2	105256553	6/30/2013					
3							
4							
5							
6							
7							

*PIMS District Snapshot - State Format (comma delimited)*

District Snapshot Records:1								
DistrictCode	ReportingDate	Filler3	Filler4	Filler5	Filler6	Filler7	Filler8	Filler9
105256553	2013-06-30							

*PIMS District Snapshot - HTML Format*

# Report Layout

Data Element	Description	Campus Interface
<b>District Code</b>	The unique Administrative Unit Number assigned by the Pennsylvania Department of Education to the place at which the incident occurred.  <i>Numeric, 9 digits</i>	System Administration > Resources > District Information > State District Number  District.number
<b>Reporting Date</b>	Reports the last day of the school year.  <i>Date field, 10 characters, YYYY-06-30</i>	System Administration > Calendar > Calendar > Calendar > End Date  Calendar.endDate
<b>Filler Fields 3-92</b>	These fields report blank.	N/A
<b>District Instruction Start Date</b>	Reports the first day of instruction for the current school year.  <i>Date field, 10 characters, YYYY-MM-DD</i>	System Administration > Calendar > Calendar > Calendar > Start Date  Calendar.startDate
<b>District Entry Age</b>	The minimum age in months required for entry into the earliest kindergarten program offered by the district.  <i>Numeric, 2 digits</i>	System Administration > Resources > District Information > District Entry Age - Months  CustomDistrict.value
<b>District Entry Cutoff Date</b>	Reports the last date on which a student may meet the minimum required age for entry into the earliest kindergarten program.  <i>Date field, 10 characters, YYYY-MM-DD</i>	System Administration > Resources > District Information > District Entry Cutoff Date  CustomDistrict.value
<b>Kindergarten Program Type</b>	The type of kindergarten program. <ul style="list-style-type: none"> <li>• If a district operates a two-year program, enter K4.</li> <li>• If the district operates a traditional one year kindergarten program, enter K5.</li> </ul> <i>Alphanumeric, 2 characters</i>	System Administration > Resources > District Information > Kindergarten Program Type  CustomDistrict.value