

# School Attendance (Hawaii)

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Tool Search: School Attendance

The Attendance tool allows districts who do not use Campus to override attendance calculations used to report aggregate membership, absence, and days in session data. The data entered in these fields is the attendance data sent to the Hawaii Department of Education for the school, regardless if any attendance data has been entered for the school.

**School Attendance ☆**

System Settings > Resources Setup > School Attendance

**New** **Save** **Delete**

**Select School**

- Ahuimanu Elem School
- Aiea Elem School
- Aiea High School
- Aiea Inter School
- Aikahi Elem School
- Aina Haina Elem School
- Ala Wai Elem School
- Alakai O Kauai - PCS
- Aliamanu Elem School
- Aliamanu Middle School
- Aliiolani Elem School
- Anuenue School
- August Ahrens Elem School
- Baldwin High School
- Barbers Point Elem School
- Campbell High School
- Castle High School
- Central Middle School
- Closed Halau Lokahi - PCS
- Connections - PCS

**Attendance Days**

**\*School Year**  
19-20

**\*Aggregate Days Membership**  
200

**\*Aggregate Days Absence**  
200

**\*Days In Session**  
315

Comments

School Attendance

## Tool Rights

In order to enter Attendance data, you must have at least **R**(ead) and **W**(rite) [tool rights](#) assigned (as well as [calendar rights](#) to any appropriate calendars).

## Impact on State Reports

Values entered in this tab will override all attendance calculations used in [June Enrollment Report](#) for the school. These fields DO NOT impact the ADA/ADM Report or any other reports within Campus.

## Viewing Attendance Overrides

To view existing Attendance override values for a school, select the school from the Select School window or click the record below the school.

New Save Delete

Select School

- Central Middle School
- 19-20
- Closed Halau Lokahi - PCS
- Connections - PCS
- DeSilva Elem School
- Dole Middle School
- DreamHouse Ewa Beach
- E-School/HVNL
- Elelel Elem School
- Enchanted Lake Elem School
- Ewa Beach Elem School
- Ewa Elem School
- Ewa Makai Middle School
- Farrington High School

Attendance Days

\*School Year  
19-20

\*Aggregate Days Membership  
200

\*Aggregate Days Absence  
200

\*Days In Session  
315

Comments

View Attendance Override Data

## Enter Attendance Overrides

To enter new Attendance override data:

The values entered in this tab are the values used when reporting attendance data for the school within the June Enrollment Report. These values do not impact any other report within Campus.

1. Select the **School Year**.
2. Determine the **Aggregate Days Membership** for the entire school year.
3. Determine the **Aggregate Days Absence** for the entire school year.
4. Enter the number of **Days in Session** for the entire school year.
5. Enter any **Comments** you may have about the attendance record (optional).
6. Click the **Save** button.

## Delete Attendance Overrides

To delete an existing Attendance override record, select it within the Select School window and click the Delete button.

Deleting an Attendance override record means the corresponding school will be subject to standard attendance calculations when reporting in the June Enrollment Report.

