

# Fees (Courses)

Last Modified on 03/11/2024 8:45 am CDT

[Add a Fee to a Course](#) | [Remove a Fee from a Course](#)

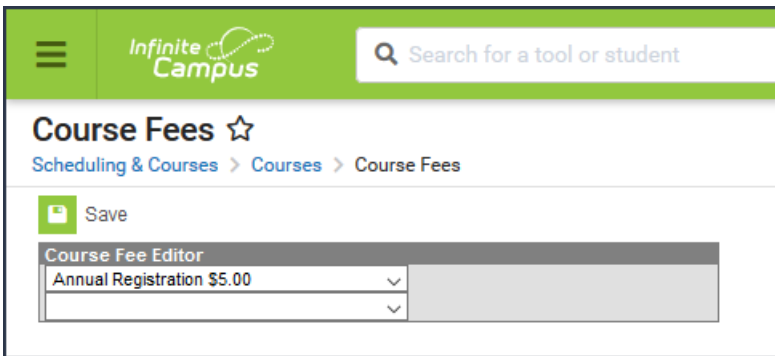
Tool Search: Course Fees

The Course Fees tool lists all fees associated with that course. The list of available fees is created in [Fees](#).

This tab is only used to list the fees that **can** be assigned to a course. Use the [Course Fees Wizard](#) to mass-assign fees to all students enrolled in a course.

When the [Auto Post Course Fees System Preference](#) is set to **Yes**, fees assigned to a course will automatically be assigned to a student when the student is added through the [Roster Setup](#) tool or the [Walk-In Scheduler](#).

Course Fees **are not included** in the Calendar Roll Forward process.



**Read** - View fees assigned to the course.

**Write** - Edit existing fees assigned to the course.

**Add** - Add new course fees.

**Delete** - Remove course fees.

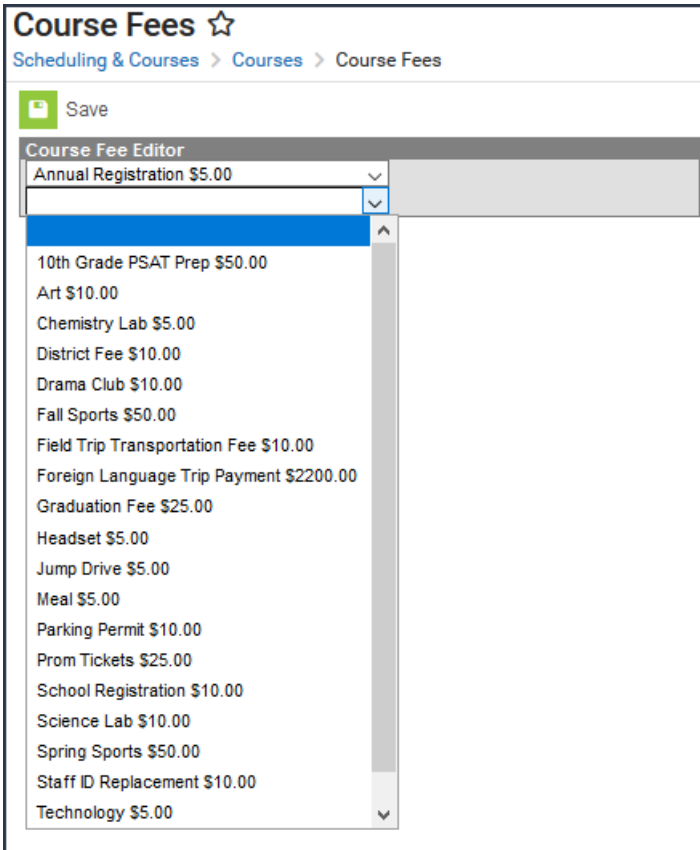
See the [Tool Rights](#) section below for more details on what actions can be performed with each right.

## Add a Fee to a Course

1. Select the fee to assign to the course from the dropdown list in the **Course Fee Editor**.
2. Select the **Save** button.
3. Assign additional fees as needed following these steps.

Fees marked as Variable Rate on the [Fee Detail](#) editor cannot be assigned to a course.

A fee that is already assigned to a course will not display in the dropdown list. Only fees that have not been assigned to a course are listed.



## Remove a Fee from a Course

1. Select the blank setting from the dropdown list in the Course Fee editor.
2. Select the **Save** button.