

Course Fees

Last Modified on 03/31/2025 3:14 pm CDT

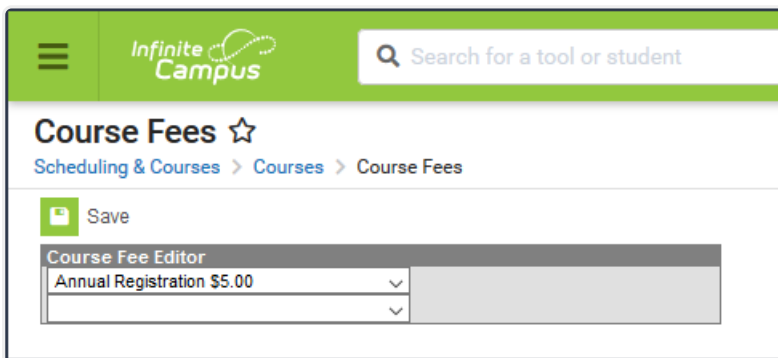
Tool Search: Course Fees

The Course Fees tool lists all fees associated with that course. The list of available fees is created in [Fees](#).

This tab is only used to list the fees that **can** be assigned to a course. Use the [Course Fees Wizard](#) to mass-assign fees to all students enrolled in a course.

When the [Auto Post Course Fees System Preference](#) is set to **Yes**, fees assigned to a course are automatically assigned to a student when the student is added through the [Walk-In Scheduler](#) or when using Batch Edit Student Rosters, Batch Edit Course Rosters, and Roster Builder in the [Requests & Rosters](#) tool.

Course Fees **are not included** in the Calendar Roll Forward process.



The screenshot shows the Infinite Campus interface for the Course Fees tool. At the top, there is a green header with the Infinite Campus logo and a search bar labeled "Search for a tool or student". Below the header, the page title "Course Fees" is displayed with a star icon. A breadcrumb trail shows "Scheduling & Courses > Courses > Course Fees". A "Save" button is visible. The main area is titled "Course Fee Editor" and contains a table with two columns. The first column has a dropdown menu with "Annual Registration \$5.00" selected. The second column is empty. Below the table, there is a "Course Fees" label.

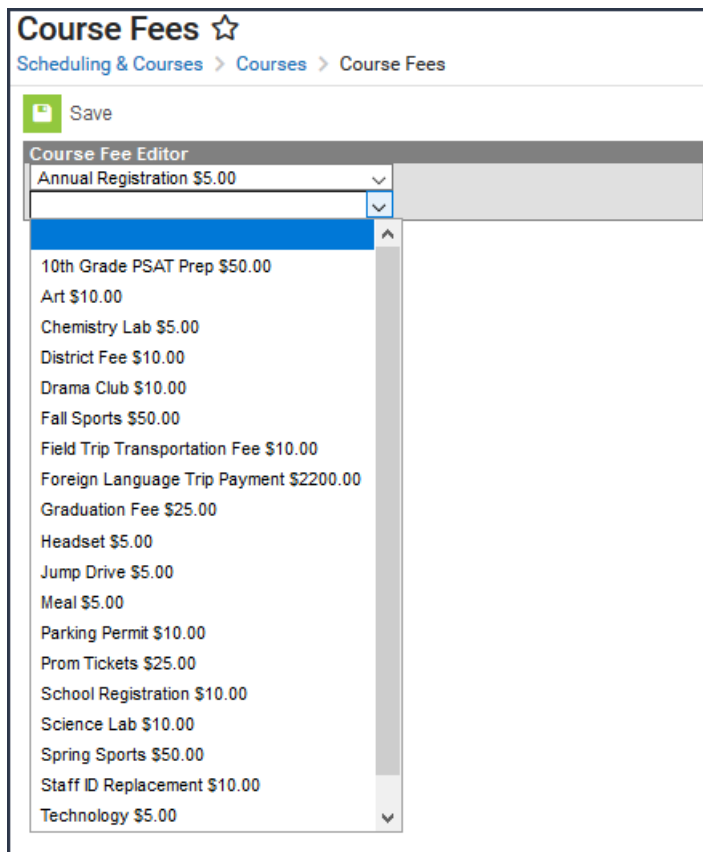
See the [Course Fees Tool Rights](#) article for information about rights needed to use this tool.

Add a Fee to a Course

1. Select the fee to assign to the course from the dropdown list in the **Course Fee Editor**.
2. Select the **Save** button.
3. Assign additional fees as needed following these steps.


Fees marked as Variable Rate on the [Fee Detail](#) editor cannot be assigned to a course.

A fee that is already assigned to a course will not display in the dropdown list. Only fees that have not been assigned to a course are listed.



Course Fees ☆

[Scheduling & Courses](#) > [Courses](#) > [Course Fees](#)

 Save

Course Fee Editor

Annual Registration \$5.00

10th Grade PSAT Prep \$50.00

Art \$10.00

Chemistry Lab \$5.00

District Fee \$10.00

Drama Club \$10.00

Fall Sports \$50.00

Field Trip Transportation Fee \$10.00

Foreign Language Trip Payment \$2200.00

Graduation Fee \$25.00

Headset \$5.00

Jump Drive \$5.00

Meal \$5.00

Parking Permit \$10.00

Prom Tickets \$25.00

School Registration \$10.00

Science Lab \$10.00

Spring Sports \$50.00

Staff ID Replacement \$10.00

Technology \$5.00

Remove a Fee from a Course

1. Select the blank setting from the dropdown list in the Course Fee editor.
2. Select the **Save** button.