

# CEPA (Colorado)

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**Classic View:** Student Information > General > CEPA

**Search Terms:** CEPA

The CEPA (Concurrent Enrollment Programs Act) tool tracks student credit, hours and total courses taken by a student outside of the high school setting. Students may be enrolled in CEPA only or in a combination of high school courses and CEPA courses. CEPA information is reported on the Student October File Report.

The screenshot shows the CEPA Editor interface for a student named James H. The interface includes a header with the Infinite Campus logo and a search icon. Below the header, the student's name and a star icon are displayed. The student's information is shown as: Student, James H, Grade: 09 #123456, DOB: 02/06/08, Counselor: Staff, Louis, and AHS Class of 2026. There are three buttons: Add CEPA (blue), Save (white), and Delete (red). Below this is a table with columns for Start Date and End Date, with a row containing the date 11/21/2022. The main section is titled 'CEPA Editor' and contains two columns of form fields. The left column includes: \*Start Date (11/21/2022), 1st Sem A Participation (1: ASCENT Program (12 Only)), 1st Sem A Credit Hours (1: 1-6 hours), 1st Sem A Courses Taken (2), 1st Sem B Institution Code, 1st Sem B Credit Hours (0: Not Applicable), and 2nd Sem A Participation. The right column includes: End Date, 1st Sem A Institution Code (1), Concurrent Enrollment Only (checked), 1st Sem B Participation (0: Not Applicable), 1st Sem B Courses Taken (0), Concurrent Enrollment Only (unchecked), and 2nd Sem A Institution Code. At the bottom of the screenshot, the text 'Student CEPA' is visible.

## CEPA Editor

The following fields are available for entry.

## Start Date

*Required*

Indicates the date the student enrolled in CEPA courses. Dates are entered in *mmdyy* format or can be chosen by selecting the calendar icon. The default start date is the current date.

▶ [Click here to expand...](#)

## End Date

Indicates the date the student was no longer enrolled in CEPA courses. Dates are entered in *mmdyy* format or can be chosen by selecting the calendar icon.

▶ [Click here to expand...](#)

## Semester Participation

Fields exist for 1st Semester A, 1st Semester B, 2nd Semester A, and 2nd Semester B.

Indicates whether or not a student participated in Postsecondary Programs and whether or not the school district paid tuition for the student.

▶ [Click here to expand...](#)

## Institution Code

Fields exist for 1st Semester A, 1st Semester B, 2nd Semester A, and 2nd Semester B.

The four-digit code assigned by CDE to Colorado institutions of higher education, indicating where the student is receiving education services during the first and/or second semester.

▶ [Click here to expand...](#)

## Semester Credit Hours

Fields exist for 1st Semester A, 1st Semester B, 2nd Semester A, and 2nd Semester B.

Number of college credit hours a student has earned in each semester. Available options are:

- 0: Not Applicable
- 1: 1-6 hours
- 2: 7 or more hours

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## Concurrent Enrollment Only

Fields exist for 1st Semester A, 1st Semester B, 2nd Semester A, and 2nd Semester B.

When marked, indicates all of the student's education is being provided by the institution of higher education, regardless of the number of courses taken.

▶ [Click here to expand...](#)

## Semester Courses Taken

Fields exist for 1st Semester A, 1st Semester B, 2nd Semester A, and 2nd Semester B.

Total number (value of 1-99) of courses a student has taken for the semester through CEPA participation.

▶ [Click here to expand...](#)

## Enter CEPA Information

1. Click the **Add CEPA** button. A CEPA Editor displays.
2. Enter the **Start Date**.
3. Select the appropriate option for **Semester Participation**.
4. Enter the appropriate **Institution Code**.
5. Select the appropriate option for **Credit Hours**.
6. Enter the total number of **Courses Taken**.
7. Mark **Concurrent Enrollment Only** if appropriate.
8. Click the **Save** button when finished.

When a student is no longer enrolled in an institution of higher education, select the record and enter an end date.

## Manage Documents

To view documents, click the **Documents** button on the action bar. Users with the appropriate tool rights may also complete the following tasks.

- [Upload Documents](#)
- [Delete Documents](#)
- [Replace Documents](#)
- [Edit a Document Name or File Description](#)
- [Download Documents](#)

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## Previous Versions

[CEPA \(Colorado\) \[.2231 - .2247\]](#)

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