Course Information and Course Section Information (California)

Last Modified on 09/21/2026 9:13 am CDT

Path: Scheduling & Courses > Courses > Course Information, Section Information

Course Information contains all the important details about a course, things like Course Name and Number, how the course is built (4 terms, 2 schedules, etc.), information about standards and GPA, data that may be included in state reports, and any district-specific fields that may be localized.

The Course, Section, and Roster Batch Edit tabs all contain fields that are specific to the state of California. These fields can be used for district-tracking purposes, or they may directly affect state reporting. The information below further defines these state-specific fields to help guide data entry.

If your district uses Course Masters, the same fields display on the Course Master editor and Course editor.

The Course and Section editors have duplicate fields, e.g., Content Alignment Standards Code or Distance Learning Indicator. The Course editor fields apply to all of the Sections of the course and should be populated when all of the Sections are identical.

The Section editor fields only need to be populated if a particular section needs to report differently than the Course. Perhaps one section is for a particular group of students only and there are separate codes used for that group. In this situation, the field(s) should be populated at the Section level.

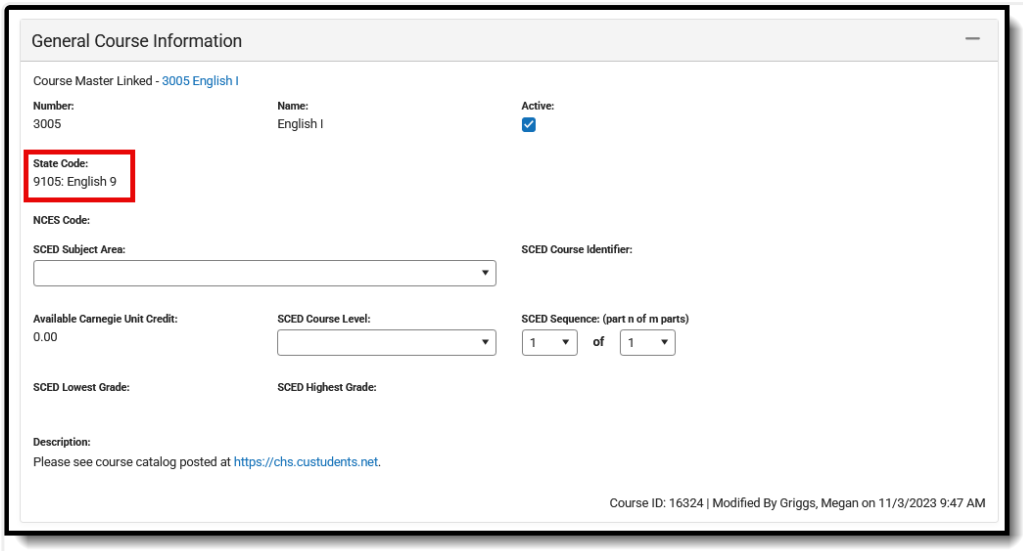
Reports use the values on the Section editor first, if populated; if not populated, the values from the Course editor report.

Course Information

Tool Search: Course Information

Course Information includes fields about courses attached to this calendar or school. Many of the Course fields are unique to the state of California. These fields are further described below. All other fields do not require unique, state-specific data. However, many of these fields are required, and data entry in these fields is necessary. For more information on these fields, see the Course Information article.

General Course Information



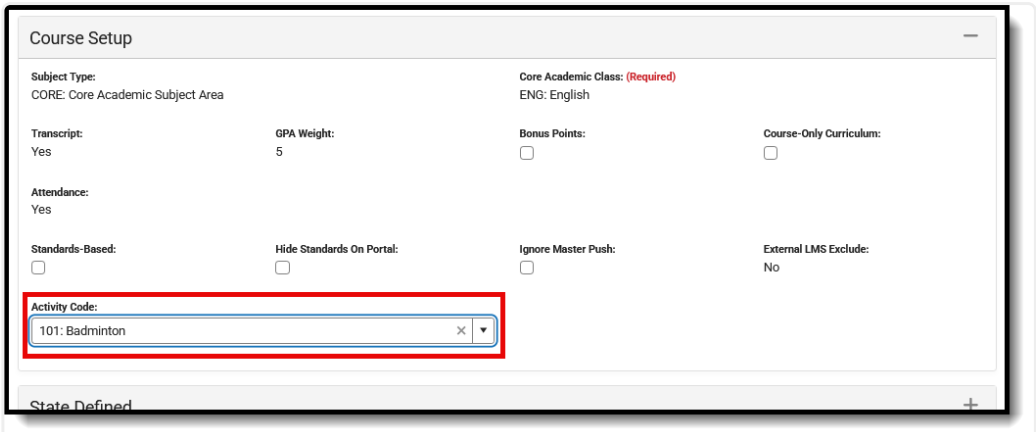
General Course Information Fields for California State Reporting

The State Code reports in these extracts:

- CALPADS Course Section
- CALPADS Student Course Section
- Class Size Penalties Report
- CSR J-7 Enrollment
- Perkins CDE 101 E-1
- Perkins CDE 101 E-2
- GSSM Report

Field	Description	Location
State Code	A coded value representing a state-level Course Group. Course Group State is a state-level coding structure used to group local-level course descriptions by major subject areas (e.g., English/Language Arts, Mathematics) or to indicate individual-level courses. A course MUST have a State Code in order to report to CALPADS.	**Database Location:** Course.stateCode **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.stateCode** Course > Course Information > **courseInfo.courseMasterStateCode** Course > Course Information > Assessments > Course > **assessmentCourse. stateCode** Course > Course Information > Assessments > Course > **assessmentCourse.courseMasterStateCode**

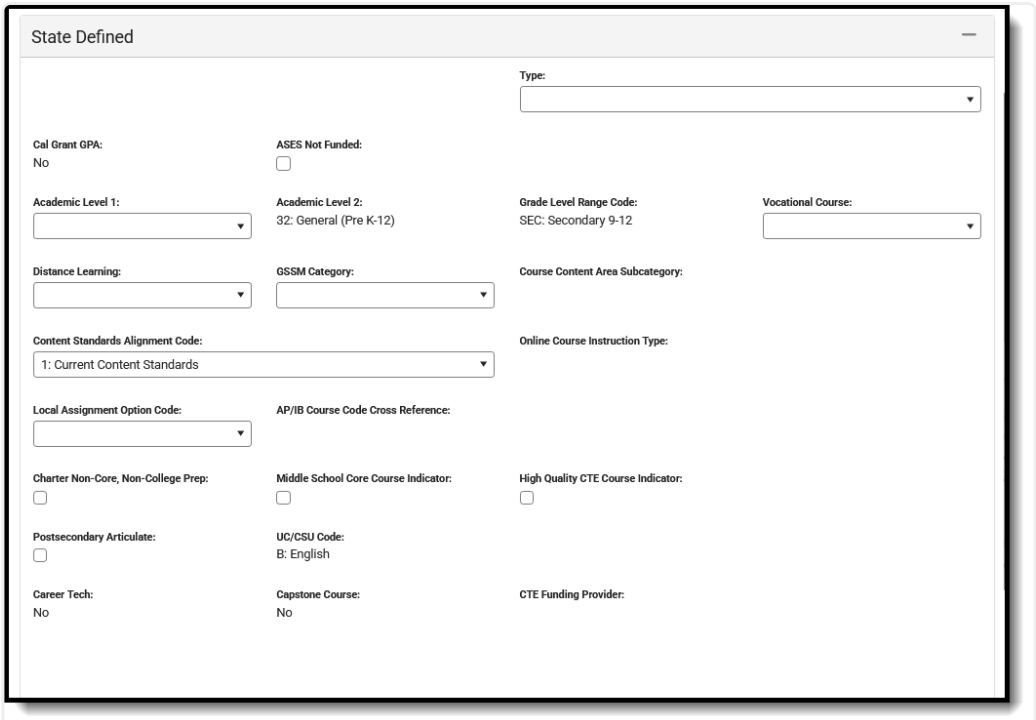
Course Setup



Course Setup Fields for California State Reporting

Field	Description	Location
Activity Code	Use the Activity Code field to determine the after-school activity. **This field is not used in state reporting and is used only for district-tracking purposes.**	**Database Location:** Course.activityCode **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.activityCode**

State-Defined Course Fields



State Defined Fields for California State Reporting

Field	Description	Location	Reports
CAL Grant GPA	Indicates that a course grade can be used in the CalGrant GPA	**Database Location:** Course.calGrantGPA	CalGrant GPA Verification

Field	Description	Ad Hoc Inquiries: Location	Reports
	calculation. Cal Grant is a financial aid program administered by the California Student Aid Commission (CSAC), providing aid to California undergraduates, vocational training students, and those in teacher certification programs. Cal Grant provides funds to students who meet grade-point-average and parental-income requirements. See below for more information. **Notes:** Click here to expand... • Mark the Cal Grant GPA checkbox to indicate the transcript should be included in the student's Cal Grant GPA calculation. By default, this option is marked. Districts may leave this option marked for courses meant for: grades 9 and below or middle/elementary courses. • Be sure to EXCLUDE the following Course types from the Cal Grant GPA calculation (Cal Grant GPA checkbox is *unmarked*):	Course > Course Information > Custom Course > **courseCustom.calGrantGPA**	

Field	Description	Location	Reports
	◦ Physical Education ◦ Reserve Officers Training Corps (ROTC) ◦ Remedial Courses (Remedial courses are those that aren't counted toward high school graduation.) • The Cal Grant GPA is calculated on a 4.00 scale (to two decimal places). Extra weight is *not* added for honors, Advanced Placement, or International Baccalaureate classes. • The GPA must include all grades from a student's: sophomore year, the summer following sophomore year, junior year, and the summer following junior year *except* those for physical education, Reserve Officers Training Corps and remedial courses. (Remedial courses are those that aren't counted toward high school graduation.) • Failing grades for classes not repeated before a verified GPA is		

Field	Description	Location	Reports
	submitted must also be included. • This GPA is calculated using courses taken in grades 10 and 11 with a check in CalGrant GPA. If there are multiple courses with the same course number and one is flagged as a repeat, only the repeat course is used in the calculation, as long as the repeat was taken in grade 10 or 11. The unweighted GPA value is used.		
ASES Not Funded	This After School Education & Safety (ASES) Program provides funds to schools and districts that collaborate with community partners to provide safe and educationally enriching alternatives for children and youths during non-school hours. Marking this field indicates this course is NOT funded through ASES.	**Database Location:** Course.altState Code **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.altStateCode**	• ASES Report • Monthly Attendance Register • Monthly Attendance Summary

Field	Description	Location	Reports
Type	Use the Type field to indicate the type of course this is. **Expanded Learning Opportunities Courses** When tracking attendance for ELO courses (work-based learning), see the Expanded Learning Opportunities article for additional information on setup for automatically processing attendance hours.	**Database Location:** Course.type **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.type**	• Hourly Attendance Report • Continuation Attendance • ASES Report (Only codes A1-A5 report) • Monthly Attendance Register • Monthly Attendance Summary
Academic Level 1	Academic Level 1 is used only for district tracking and not for state reporting.	**Database Location:** Course.academicLevel **Ad Hoc Inquiries:** Course > Course Information > Custom Course > **courseInfo.academicLevel**	N/A

Field	Description	Location	Reports
Academic Level 2	A coded value representing the Course Non Standard Instructional Level. A Course Non-Standard Instructional Level is a level at which the content of a specific course is taught that is either above or below a “standard” course instructional level. These levels may be identified by the actual level of instruction, for example, “remedial” or “college-level.” They may also be identified by equating the course content and level of instruction with a state- or nationally-recognized advanced course of study such as International Baccalaureate or Advanced Placement. See the Academic Level 2 table for additional information.	**Database Location:** Course.honorsCode **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.honorsCode**	• ELC Direct Upload to UC Extract • CALPADS Course Section
Vocational Course	Use the droplist to determine the type of vocational course (a course emphasizing skills and knowledge required for a particular job function or a trade).	**Database Location:** Course.vocationalCode **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.vocationalCode**	• Perkins CDE 101 E-1 • Perkins CDE 101 E-2 • CALPADS Course Section (only code 32: Tech Prep is reported)

Field	Description	Location	Reports
Distance Learning	Indicates an instructional method in which the pupil and instructor are in different locations and interact through the use of computer and communications technology. Distance learning may include video or audio instruction in which the primary mode of communication between pupil and instructor is instructional television, video, telecourses, or any other instruction that relies on computer or communications technology. Options are: • Yes - course is always provided as a Distance Learning course • No - course is always provided as an In Person course • Hybrid - course is sometimes provided as a Distance Learning course and sometimes as an In Person course	**Database Location:** Course.distanceCode **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.distanceCode**	CALPADS Course Section

Field	Description	Location	Reports
GSSM Category	The Golden State Seal Merit Diploma (GSSMD) insignia is awarded jointly by the State Board of Education and the State Superintendent of Public Instruction to recognize students who have demonstrated mastery of the high school curriculum in at least six subject areas. Students must meet the eligibility requirements in the following subjects: • English-language Arts • Mathematics • Science • U.S. History • Two subject matter areas selected by the student Use the Golden State Seal Merit (GSSM) Category to identify the subject area in which the course should be used when calculating the student's eligibility for GSSM.	**Database:** Course.gssmCategory **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.gssmCategory** Course > Course Information > Assessments > Course > **assessmentCourse.gssmCategory** Course > Course Information > Scheduling Rules > Course > **ruleCourse.gssmCategory** Course > Course Information > Planning Rules > Course > **planCourse.gssmCategory**	GSSM Report
Course Content Area Subcategory	The Content Area Subcategory appears for state codes that require a subcategory, listed below. When the selected State Code field is NOT one of the following, the Course Content Area Subcategory list is empty. • 9000: Visual Art	**Database Location:** Course.embeddedCourseNumber **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.embedded CourseNumber** Course > Course Information > Assessments > Course > **assessmentCourse. embeddedCourseNumber**	CALPADS Course Section

Field	Description	Location	Reports
	• 9051: Business • 9080: Dance • 9130: World Languages I • 9131: World Languages II • 9132: World Languages III • 9133: World Languages IV • 9134: World Languages for Native Speakers I • 9135: World Languages for Native Speakers II • 9136: World Languages for Native Speakers II • 9137: World Languages for Native Speakers IV • 9155: Middle School World Language • 9156: World Languages V • 9157: World Languages for Native Speakers V • 9222: Applied Science Technology Engineering and Mathematics (STEM) • 9223: Humanities • 9291: Music - Instrumental (Performance Based) • 9292: Music - Instrumental (Non-Performance Based) • 9293: Music - Vocal (Performance Based) • 9294: Music - Vocal (Non-Performance	Course > Course Information > Scheduling Rules > Course > **ruleCourse.embedded CourseNumber** Course > Course Information > Planning Rules > Course > **planCourse.embedded CourseNumber**	

Field	Description	Location	Reports
	Based)		
Grade Level Range	The Grade Level Range Code is a coded value representing the content standards taught in a course. • ELM: Elementary K-4 • MID: Middle Grades 5-8 • SEC: Secondary 9-12 • NOT: Not Applicable	**Database Location:** Course.courseLevel	CALPADS Course Section
Content Standards Alignment Code	The Course Standards Alignment Code represents which content standards were used to develop the content of the course. This field exists on both the Course Editor and the Course Section editor. The CALPADS Course Section Extract reports this information first from the Section editor; if the field is not populated there, information reports from the Course editor.	**Database Location:** Course.contentStandard **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.contentStandard**	CALPADS Course Section
Charter Non-Core, Non-College Prep	This field indicates whether a charter school has identified a course as non-core, non-college preparatory. Y means that the course is non-core, non-college prep. N means that the course is a core or college prep course.	**Database Location:** Course.charterNonCore NonCollegePrep **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.charterNonCore CollegePrep**	CALPADS Course Section

Field	Description	Location	Reports
AP/IB Course Code Cross Reference	The State Course Code of an Advanced Placement or International Baccalaureate course that is part of a career technical education pathway. This field provides a cross reference when the State Course Code field is populated with the CTE course code.	**Database Location:** Course.wblCourseType **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.wblCoursetype** Course > Course Information > Assessment > Course > **assessmentCourse.wblCoursetype** Course > Course Information > Scheduling Rules > Course > **ruleCourse.wblCoursetype** Course > Course Information > Planning Rules > Course > **planCourse.wblCoursetype**	CALPADS Course Section
Online Course Instruction Type	This field indicates how online courses are taught - by the instructor, by a facilitator, or by the learners.	**Database Location:** Course.teachingMethod **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.teachingMethod** Course > Course Information > Assessment > Course > **assessmentCourse. teachingMethod** Course > Course Information > Scheduling Rules > Course > **ruleCourse.teachingMethod** Course > Course Information > Planning Rules > Course > **planCourse.teachingMethod**	CALPADS Course Section

Field	Description	Location	Reports
Middle School Core Course Indicator	When marked, this field indicates whether a course is being taught in a middle school core setting (two blocked periods of math and science taught by a teacher in grades 5-8, for example). This field displays on the Course Section editor as well. If this field is marked at the Course level, it is also marked at the section level.	**Database Location:** Course.middleSchoolCore CourseInd Section.middleSchool CoreCourseInd **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.middleSchoolCoreCourseInd** Course > Course Information > Assessment > Course > **assessmentCourse.middleSchoolCoreCourseInd** Course > Course Information > Scheduling Rules > Course > **ruleCourse.middleSchoolCoreCourseInd** Course > Course Information > Planning Rules > Course > **planCourse.middleSchoolCoreCourseInd** Course > Section Information > **sectionInfo.middleSchoolCoreCourseInd**	CALPADS Course Section
Local Assignment Option Code	This field is used as a reference to indicate which staff have the appropriate credentials to teach the course. This list includes the state-approved Education Code and the Title V Regulations Section codes.	**Database Location:** Course.program **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.program** Course > Course Information > Assessment > Course > **assessmentCourse.program** Course > Course Information > Scheduling Rules > Course > **ruleCourse.program** Course > Course Information > Planning Rules > Course > **planCourse.program**	CALPADS Course Section

Field	Description	Location	Reports
High Quality CTE Course Indicator	This field indicates whether the course section and teacher meet the High Quality CTE Course qualifications. This field displays on the Course Section editor as well. If this field is marked at the Course level, it is also marked at the section level.	**Database Location:** Course.highQualityCTEInd Section.highQualityCTEIndSection **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.highQualityCTEInd** Course > Course Information > Assessments > Course > **assessmentCourse.highQualityCTEInd** Course > Course Information > Scheduling Rules > Course > **ruleCourse.highQualityCTEInd** Course > Course Information > Planning Rules > Course > **planCourse.highQualityCTEInd** Course > Section Information >**sectionInfo.highQualityCTEInd**	CALPADS Course Section
CTE Fields on the Course Information These fields are used to help identify CTE courses and to determine necessary information about CTE courses. These fields are necessary to ensure CTE courses are accurately reported.			

Field	Description	Location	Reports
Postsecondary Articulate	An indication of whether or not a Career Technical Education course has been designated as a Postsecondary Articulated Course. A Postsecondary Articulated Course is a course within a CTE technical career pathway or program that has been articulated with a postsecondary education institution. Successful completion of an articulated course may result in the student meeting the prerequisite requirements for a higher-level course in this course sequence upon enrollment in a postsecondary institution.	**Database Location:** Course.postsecondaryArticulate **Ad Hoc Inquiries:** Course > Course Information > Custom Course > **customCourse.postSecondary Articulate**	N/A
Career Tech	Use this checkbox to indicate this is a CTE course.	**Database Location:** Course.careerTech **Ad Hoc Inquiries:** Course > Course Information > Custom Course > **customCourse.careerTech**	N/A
Capstone Course	In an established and coherent sequence of courses, this checkbox indicates this course is the final, most advanced course where students apply their learning from the preceding courses	**Database Location:** Course.capstoneCourse **Ad Hoc Inquiries:** Course > Course Information > Custom Course > **customCourse.capstoneCourse**	N/A

Field	Description	Location	Reports
UC/CSU Code	The UC/CSU Code indicates a value representing University of California or California State University College Admission Course Requirement that a high school course has been determined to meet. This determination is made by the UC/CSU systems. This field auto-populates the UC/CSU Code field on the Transcript tool. Use this field to select the proper code indicating the course meets one, or more, of the A-G course admission requirements. This is necessary to post to transcript.	**Database Location:** Course.ucUSCCourse **Ad Hoc Inquiries:** Course > Course Information > Custom Course > **customCourse.ucUSCCourse**	N/A
CTE Funding Provider	A coded value representing the Career Technical Education Course Provider Category. A Career Technical Education Course Provider Category is a category best describing the entity that is providing a Career Technical Education course. See the CTE Funding Provider table for more information.	**Database Location:** Course.cteFundProvider **Ad Hoc Inquiries:** Course > Course Information > Custom Course > **customCourse.cte FundProvider**	N/A This field is no longer collected on the CALPADS CRSE Extract. It remains visible for those courses where a value was populated for internal reporting purposes only.

Field	Description	Location	Reports
Attendance Recovery	Indicates the course is being used for Attendance Recovery purposes. Mark this checkbox when the course is ONLY used for Attendance Recovery.	**Database Location:** Course.attendanceRecovery **Ad Hoc Inquiries:** Course > Course Information > attendanceRecovery **(courseInfo.attendanceRecovery)**	N/A

CTE Funding Provider

Code	Description	Definition
1	Regional Occupational Center or Program (ROC/P)	The Career Technical Education course is provided by the Regional Occupational Center or Program (ROC/P).
2	District	The Career Technical Education course is provided by the district.

Academic Level 2

Code	Description	Definition
17	Introductory	
18	Intermediate	
19	Advanced	
20	Accelerated	
21	Exploratory	
22	Bridge	
23	College Credit Only	
24	Dual Credit	
35	Remedial (Pre K-12)	The level of course content and instruction has been approved by the local governing board as intended to correct or improve one's knowledge in a specified content area
33	Gifted and Talented	The level of course content and instruction has been approved by the local governing board as meeting the criteria for designation as a Gifted and Talented course
39	UC Certified Honors	The level of course content and instruction has been identified by the University of California System as meeting the criteria for designation as a UC-Certified Honors course

Code	Description	Definition
34	Other honors (non-UC certified)	The level of course content and instruction has been approved by the local governing board as meeting the criteria for designation as an Honors course. These honors courses are not the same as UC-Certified Honors courses.
40	College Level	A college-level, college credit bearing course in which a student receives college credit upon successful completion. These courses may also count toward the high school graduation requirements (i.e. the student receives both college credit and high school credit). These are not Advanced Placement (AP) or International Baccalaureate (IB) courses (AP and IB courses have their own Course Group State Codes).
30	Associate	This is an Associate degree. The degree could be an AA, AS, AAS (Associate of Applied Sciences), or ASN (Associate of Science Nursing). The degree is indicated on the transcripts submitted by the applicant and the exact degree will vary by institution. We refer to the degree in general terms as an Associate degree.
31	Basic (Pre K-12)	The level of course content and instruction has been identified as meeting the criteria for designation as a Basic (pre-k - grade 12) course
32	General (Pre K-12)	The level of course content and instruction has been identified as meeting the criteria for designation as a General (pre-k - grade 12) course
36	Special Education	An instructional strategy using the individually planned and systematically monitored arrangement of physical settings, special equipment and materials, teaching procedures, and other interventions designed to help learners with special needs achieve the greatest possible personal self-sufficiency and success in school and community.
37	IB- Higher Level	A Bachelor's Degree plus 30 or more additional semester units.
38	IB- Standard Level	The International Baccalaureate (IB) Diploma Program (DP) is a two-year comprehensive and rigorous pre-university curriculum leading to an IB diploma. Successful IB candidates are typically granted advanced placement credit at the finest universities and colleges in the nation. The IB DP curriculum sets out the requirements for study that is composed of three core elements that aim to broaden students' educational experience and challenge them to apply their knowledge and skills.

Section Information

Tool Search: Section Information

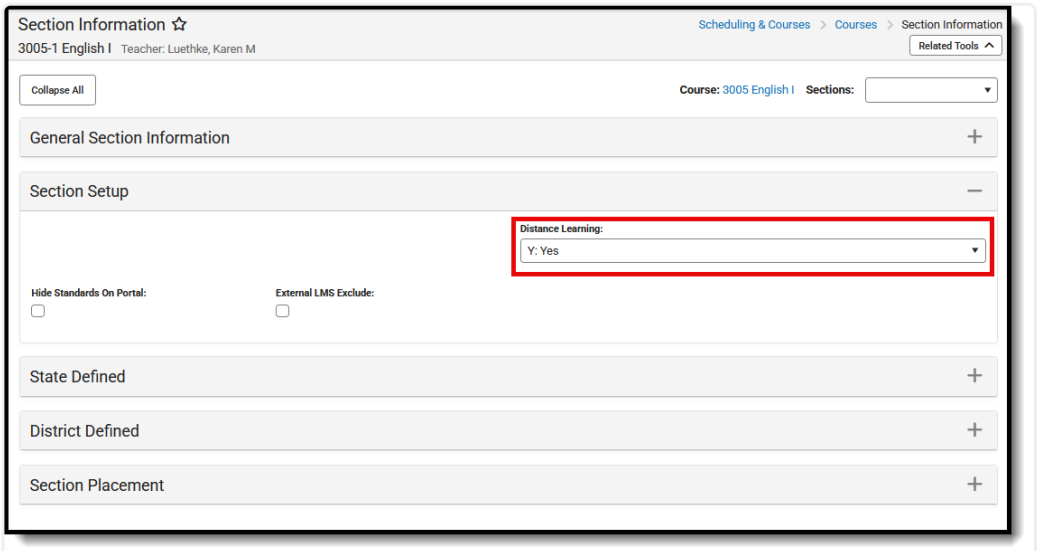
The Section Information tool lists all sections for the selected course and provides basic identifying information about each section: the assigned primary teacher, where the section meets, in which term and for what period, and how many students are in each section.

Many of the Section fields are unique to the state of California. These fields are further described below. All other fields do not require unique, state-specific data. However, many of these fields are required, and data entry in these fields is necessary. For more information on these fields, see the Section Information article.

The Course Information and Section Information tools have many of the same fields. **This is intentional. Fields populated on Section Information act as an override and report when populated.**

- When a field is populated on Course Information and NOT on Section Information, the value from Course Information reports.
- When a field is populated on Section Information and NOT on Course Information, the value from Section Information reports.
- When a field is populated on BOTH Course Information and Section Information, the value from Section Information reports.

Section Setup

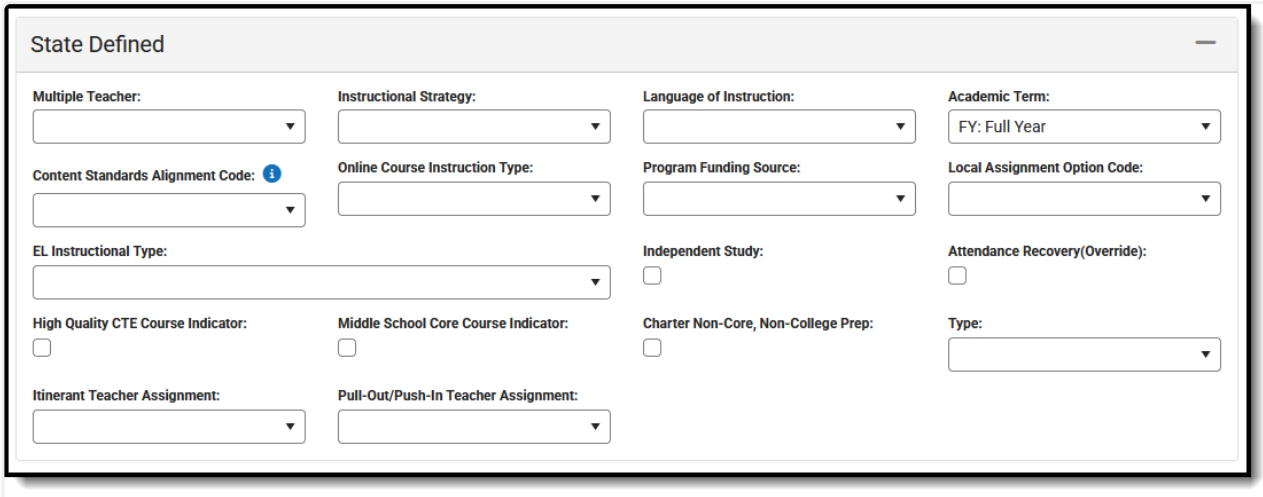


Section Information - Section Setup Card

Field	Description	Location	Reports

Field	Description	Location	Reports
Distance Learning	An indication of whether or not Course Section instruction was delivered by way of distance learning. Distance learning is an instructional method in which the pupil and instructor are in different locations and interact through the use of computer and communications technology. Distance learning may include video or audio instruction in which the primary mode of communication between pupil and instructor is instructional television, video, telecourses, or any other instruction that relies on computer or communications technology.	**Database Location:** Section.distLearning **Ad Hoc Inquiries:** Course > Section Information > **customSection.distanceLearning**	CALPADS Course Section

State-Defined Section Fields



State-defined fields are used throughout state reports

Field	Description	Location	Reports
Multiple Teacher	A coded value representing the Multiple Teacher Code. A Multiple Teacher Instruction Strategy is a category describing the strategy used when there is more than one Teacher teaching a Class.	**Database Location:** Section.multipleTeacherCode **Ad Hoc Inquiries:** Course > Section Information > **sectionInfo.multipleTeacherCode**	• CALPADS Course Section • Class Size Penalties Report
Instructional Strategy	A method used to deliver curriculum and instruction. See the Instructional Strategy Codes table for available options.	**Database Location:** Section.instructStrategy **Ad Hoc Inquiries:** Course > Section Information > Custom Section > **customSection.instructStrategy**	• CALPADS Course Section • Class Size Penalties Report • CSR J-7 Enrollment

Field	Description	Location	Reports
Language of Instruction	The language in which instruction is provided or received. Language is defined as communication through rule-governed systems of spoken, signed, or written words common to a people of the same community or nation. **When the section is assigned an EL Instructional Type of 1: Primary Language Instruction and ELD and/or SDAIE, a selection in the Language of Instruction field is required.**	**Database Location:** Section.languageOfInstruction **Ad Hoc Inquiries:** Course > Section Information > Custom Section > **customSection.languageOfInstruction**	CALPADS Course Section

Field	Description	Location	Reports
Academic Term	A coded value representing an Academic Term. An Academic Term is the period of time into which the education institution divides the academic year for the purpose of instruction. This field automatically populates the Marking Period Code field on the Transcript tool. For Academic Term, if the code cannot be calculated using the Section Schedule Placement, a choice should be made on the Course Section Editor. For Marking Period, if the code cannot be calculated using the Actual Term/Calendar Terms data, a choice should be made on the Transcript Course Record. The Academic Term field is an override field. Please see the table below for more information on how this field is considered for state reporting.	**Database Location:** Section.academicTerm **Ad Hoc Inquiries:** Course > Section Information > Custom Section > **customSection.academicTerm**	• CALPADS Course Section • CALPADS Student Course Section

Field	Description	Location	Reports
Program Funding Source	A coded value representing an Education Program that represents a particular source of previous or current funding. For example, if a course section is or was previously funded specifically with funding from the California Partnership Academies Program. If the funding is, or was, by the California Partnership Academy Program, select 113: California Partnership Academy from the drop-list. If this is not who provided the funding, leave this field blank.	**Database Location:** Section.pgmFundingSrc **Ad Hoc Inquiries:** Course > Section Information > Custom Section > **customSection.pgmFundingSrc**	CALPADS Course Section

Field	Description	Location	Reports
EL Instruction Type	A coded value representing an Education Service. An Education Service is specific service or services that are performed within an Education Service Category. Every Education Program provides one or more services to students. Each of these services falls within an Education Service Category. See the EL Instruction Type table for options. **When the section is assigned an EL Instructional Type of 1:Primary Language Instruction and ELD and/or SDAIE, the section MUST ALSO be assigned a Language of Instruction.**	**Database Location:** Section.elInstructionType **Ad Hoc Inquiries:** Course > Section Information > Custom Section > **customSection.elInstructionType**	CALPADS Course Section

Field	Description	Location	Reports
Independent Study	Marking this option is an indication the course section is taught by way of independent study, which is defined as students working independently, according to a written agreement and under the general supervision of a credentialed teacher. While independent study students follow the district-adopted curriculum and meet the district graduation requirements, independent study offers flexibility to meet individual student needs, interests, and styles of learning.	**Database Location:** Section.independentStd **Ad Hoc Inquiries:** Course > Section Information > Custom Section > **customSection.independentStd**	CALPADS Course Section
Attendance Recovery (Override)	Indicates the section is used as an Attendance Recovery course. This is marked when the Section of the course is used for Attendance Recovery and acts as an override for the section (e.g., the course may not be marked as an Attendance Recovery, but the section can be).	**Database Location:** Section.attendanceRecovery **Ad Hoc Inquiries:** Course > Section Information > attendanceRecovery **(sectionInfo.attendanceRecovery)**	N/A

Field	Description	Location	Reports
Type	Use the Type field to indicate the type of course this is. **Expanded Learning Opportunities Courses** When tracking attendance for ELO courses (work-based learning), see the Expanded Learning Opportunities article for additional information on setup for automatically processing attendance hours.	**Database Location:** Section.type **Ad Hoc Inquiries:** Course > Course Information > **courseInfo.type**	• Hourly Attendance Report • Continuation Attendance • ASES Report (Only codes A1-A5 report) • Monthly Attendance Register • Monthly Attendance Summary
Itinerant Teacher Assignment	Yes or No selection, indicating whether a credentialed educator who provides direct instruction across multiple schools rather than working in a single classroom or building.	**Database Location:** Section.itinerantTeacher **Ad Hoc Inquiries:** Course > Section Information > Custom Section > **itinerantTeacher**	CALPADS Course Section
Pull-out/Push-in Teacher Assignment	Yes or No selection, indicating whether a a credentialed educator who provides targeted instruction by working with students inside or outside the classroom.	**Database Location:** Section.pullOutPushInTeacher **Ad Hoc Inquiries:** Course > Section Information > Custom Section > **pullOutPushInTeacher**	CALPADS Course Section

Multiple Teacher Codes

Code	Description	Definition
1	Team Teaching	Two or more teachers providing instruction to the class during the entire class session.
2	Job Sharing	Two or more teachers providing instruction to the class on an alternating basis, and not at the same time.

Academic Term

Code	Description	Definition
FY	Full Year	A session that lasts the full academic year
H1	First Hexmester	The first of six hexmesters in an Academic Year.
H2	Second Hexmester	The second of six hexmesters in an Academic Year.
H3	Third Hexmester	The third of six hexmesters in an Academic Year.
H4	Fourth Hexmester	The fourth of six hexmesters in an Academic Year.
H5	Fifth Hexmester	The fifth of six hexmesters in an Academic Year.
H6	Sixth Hexmester	The sixth of six hexmesters in an Academic Year.
IS	Intersession	An academic session that occurs during a short break during the academic year (not necessarily a longer, summer break), typical of year-round schools
Q1	First Quarter	The first of four quarters an academic year
Q2	Second Quarter	The second of four quarters an academic year
Q3	Third Quarter	The third of four quarters an academic year
Q4	Fourth Quarter	The fourth of four quarters an academic year
S1	First Semester	The first of two semesters in an academic year
S2	Second Semester	The second of two semesters in an academic year
SP	Supplemental Session	A session that occurs on evenings, after school, or weekends
SS	Summer Session	An academic session that occurs during the summer break

Code	Description	Definition
T1	First Trimester	The first of three trimesters in an academic year
T2	Second Trimester	The second of three trimesters in an academic year
T3	Third Trimester	The third of three trimesters in an academic year
Z1	Other First Term	The first term in a set of terms not otherwise defined in this code set
Z2	Other Second Term	The second term in a set of terms not otherwise defined in this code set
Z3	Other Third Term	The third term in a set of terms not otherwise defined in this code set
Z4	Other Fourth Term	The fourth term in a set of terms not otherwise defined in this code set
Z5	Other Fifth Term	The fifth term in a set of terms not otherwise defined in this code set
Z6	Other Sixth Term	The sixth term in a set of terms not otherwise defined in this code set
Z7	Other Seventh Term	The seventh term in a set of terms not otherwise defined in this code set
Z8	Other Eighth Term	The eighth term in a set of terms not otherwise defined in this code set
Z9	Other Ninth Term	The ninth term in a set of terms not otherwise defined in this code set

Instructional Strategy Codes

Code	Description	Definition
300	Home and Hospital	Instruction provided to an individual pupil in the pupil's home, in a hospital or other residential health facility, excluding state hospitals, or under other circumstances prescribed by regulations adopted for that purpose by the State Board of Education.
700	Special Education	An instructional strategy using the individually planned and systematically monitored arrangement of physical settings, special equipment and materials, teaching procedures, and other interventions designed to help learners with special needs achieve the greatest possible personal self-sufficiency and success in school and community.

EL Instruction Type Codes

Code	Description	Definition
1	Primary Language Instruction and Designated and Integrated ELD Instruction	This course section is providing primary language instruction, English Language Development (ELD), and Specially Designed Academic Instruction in English. Primary language instruction is an approach used to teach academic courses in and/or through a primary language other than English. The curriculum must be equivalent to that provided to fluent English proficient (FEP) and English only students. Instruction must be provided by an authorized teacher (either certified or in training for the type of service provided). ELD is an academic subject of English language instruction appropriate for the student's identified level of language proficiency. ELD is consistently implemented and designed to promote second language acquisition of listening, speaking, reading, and writing. ELD instruction must be provided by an authorized teacher (either certified or in training for the type of service provided). SDAIE is an approach used to teach academic courses to English learner (EL) students in English. SDAIE must be designed for non-native speakers of English and focused on increasing the comprehensibility of the academic courses normally provided to FEP and English-only students in the district. SDAIE must be provided by an authorized teacher (either certified or in training for the type of service provided).
2	Designated ELD Instruction Only	This course section is providing only English Language Development (ELD) instruction, which is an academic subject of English language instruction appropriate for the student's identified level of language proficiency. ELD is consistently implemented and designed to promote second language acquisition of listening, speaking, reading, and writing. ELD instruction must be provided by an authorized teacher (either certified or in training for the type of service provided).
3	Integrated ELD Instruction Only	This course section is providing only Specially Designed Academic Instruction in English (SDAIE) services, which is an approach used to teach academic courses to English learner (EL) students in English. SDAIE must be designed for non-native speakers of English and focused on increasing the comprehensibility of the academic courses normally provided to FEP and English-only students in the district. SDAIE must be provided by an authorized teacher (either certified or in training for the type of service provided).
4	Designated and Integrated ELD Instruction but Not Primary Language Instruction	The course section is providing English Language Development (ELD) instruction and Specially Designed Academic Instruction in English (SDAIE) but NOT Primary Language Instruction. ELD is an academic subject of English language instruction appropriate for the student's identified level of language proficiency. ELD is consistently implemented and designed to promote second language acquisition of listening, speaking, reading, and writing. ELD instruction must be provided by an authorized teacher (either certified or in training for the type of service provided). SDAIE is an approach used to teach academic courses to English learner (EL) students in English. SDAIE must be designed for non-native speakers of English and focused on increasing the comprehensibility of the academic courses normally provided to FEP and English-only students in the district. SDAIE must be provided by an authorized teacher (either certified or in training for the type of service provided). The course section is NOT providing Primary Language Instruction.

Code	Description	Definition
5	No English Learner Services	The course is not providing any instructional services designed specifically for English learners.
6	Other English Learner Service	The course section is providing some type of instructional service, that, while specifically designed for ELs, is an instructional service that is not narrowly defined in the other English learner services (Primary Language Instruction, English language development, or Specially Designed Academic Instruction in English). These instructional services vary either quantitatively or qualitatively from the other EL services. For example, use this code for courses providing ONLY services such as dictionaries or glossaries in the primary language to support learning; or for courses providing alternative EL services to severely disabled students in a special education setting.