Scheduling Components (Texas)

Last Modified on 12/14/2025 8:45 pm CST

[Course Information Fields](#) | [Course Section Fields](#) | [**Staff History Fields](#) | [Section Roster Batch Edit Fields](#) | [Walk-In Scheduler Fields](#)

Many of the options included in the Scheduling Components contain fields that are specific to the state of Texas. These fields can be used for district-tracking purposes or may directly affect state reporting. The information below defines these state-specific fields to provide guidance in entering data.

> State Reporting _**relies**_ on fields marked with an ******. Leaving these fields blank prevents the proper generation of state reports.

Course Information Fields

Tool Search: Course Information

The Course Information tool provides details about courses that are attached to the calendar or school. The fields that are specific to Texas are further described below. While the other fields are not unique, state-specific data, many are still required, and data entry in these fields is necessary. For more information, see the Course Information article.

** State Code

The State Code refers to the services supplied by the staff. In Texas, this is referred to as the Service ID. See the *TEDS Section 4:C022 Code Table* document for a complete list of Service ID codes. For information on setting up state Codes for each course, please see the Course Codes article.

▶ Click here to expand...

Database Location:

Course.stateCode

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > courseSection.stateCode

Reports:

- TREx Extract
- TSDS Staff Association Interchange
- STAAR Alt 2 (Precode)
- STAAR EOC (Precode)

Course Information Editor

Fitnessgram Extract •

Term

The Term field allows the user to determine the Term in which the course is offered.

▶ Click here to expand...

Ad Hoc Inquiries:

Course > Course Information > Term Type

Notes:

Field is used in ECDS-KG reporting.

Type

The Type field allows the user to determine the course type. The selected Course Type is not used for state reporting.

▶ Click here to expand...

Database Location:

Course.type

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > type

Activities

Use the Activities field to indicate how the course is being used. This field is used to track an activity such as an athletic team or extra-curricular. It may use a state- or district-defined set of codes. The selected Activities type is not used for state reporting.

▶ Click here to expand...

Database Location:

Course.activityCode

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > activityCode

** Include in Monthly Minutes

Include in Monthly Minutes is used to indicate that a course should be counted toward teacher minutes. This allows districts to track the amount of time teachers spend teaching specific courses.

▶ Click here to expand...

Database Location:

Course.teacherMinutes

Ad Hoc Inquiries:

Course.teacherMinutes

Notes:

Users MUST make a selection of Yes or No in this field.

Abbreviated Course Name

Abbreviated Course Name allows users to enter a shortened name for the course. Abbreviated Course Name is not used for state reporting.

▶ **Click here to expand...**

Database Location:

Course.abbreviation

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > abbreviation

** Course Sequence

Course Sequence identifies the unique part(s) of a course when a course is taught during a single grading period, semester, or across multiple grading periods/semesters. Use the table below for guidance in making the proper selection.

> ⛔ The number of grades reported for a single year is equal to the number of UNIQUE SECTION CODES reported.

▶ **Click here to expand...**

⛔ Number of Grades Reported for a Single School Year	Code	Description	Who Should Use This Course Sequence Code?	Course Setup
1	A	Non-High School Year Long Course	Elementary School Middle School	Yearlong: ONE final grade is submitted for the course
1	0	One semester course	High School	Yearlong: ONE final grade is submitted for the course
1	D0	Single Semester Dual Credit Course **Be sure to mark the *Dual Credit Indicator* checkbox.**	High School offering dual credit for the course	Yearlong: ONE final dual credit grade is submitted for the course

🔴 Number of Grades Reported for a Single School Year	Code	Description	Who Should Use This Course Sequence Code?	Course Setup
2	1 AND 2	First half of a two semester course Second half of a two semester course	High School	Semesters: ONE grade is submitted for EACH semester course *Two* Unique Section Codes with corresponding Course Sequence Codes are sent to the state *A single course with semesterized sections will NOT correctly report*
2	D1 AND D2	First Half of a Two Semester Dual Credit Course Second Half of a Two Semester Dual Credit Course **Be sure to mark the *Dual Credit Indicator* checkbox.**	High School offering dual credit for the course	Semesters: ONE dual credit grade is submitted for EACH semester course *Two* Unique Section Codes with corresponding Course Sequence Codes are sent to the state *A single course with semesterized sections will NOT correctly report*
3	3 AND 4 AND 5	First Third of a Three Semester Course Second Third of a Three Semester Course Last Third of a Three Semester Course	High School	Trimesters: ONE grade is submitted for EACH trimester course *Three* Unique Section Codes with corresponding Course Sequence Codes are sent to the state *A single course with trimesterized sections will NOT correctly report*

⛔ Number of Grades Reported for a Single School Year	Code	Description	Who Should Use This Course Sequence Code?	Course Setup
3	D3 AND D4 AND D5	First Third of a Three Semester Dual Credit Course Second Third of a Three Semester Dual Credit Course Last Third of a Three Semester Dual Credit Course **Be sure to mark the _Dual Credit Indicator_ checkbox.**	High School	Trimesters: ONE dual credit grade is submitted for EACH trimester course _Three_ Unique Section Codes with corresponding Course Sequence Codes are sent to the state _A single course with trimesterized sections will NOT correctly report_
4	6 AND 7 AND 8 AND 9	First Fourth of a Four Semester Course Second Fourth of a Four Semester Course Third Fourth of a Four Semester Course Last Fourth of Four Semester Course	High School	Quarter: ONE grade is submitted for EACH quarter course _Four_ Unique Section Codes with corresponding Course Sequence Codes are sent to the state _A single course with quartered sections will NOT correctly report_

⊖ Number of Grades Reported for a Single School Year	Code	Description	Who Should Use This Course Sequence Code?	Course Setup
4	D6 *AND* D7 *AND* D8 *AND* D9	First Fourth of a Four Semester Dual Credit Course Second Fourth of a Four Semester Dual Credit Course Third Fourth of a Four Semester Dual Credit Course Last Fourth of a Four Semester Dual Credit Course **Be sure to mark the *Dual Credit Indicator* checkbox.**	High School offering dual credit for the course	Quarter: ONE dual credit grade is submitted for EACH quarter course *Four* Unique Section Codes with corresponding Course Sequence Codes are sent to the state *A single course with quartered sections will NOT correctly report*

Database Location:

Course.coursePart

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > coursePart

Reports:

- TREx Extract
- TSDS Master Schedule Interchange
- TSDS Student Enrollment Interchange
- TSDS Staff Association Interchange
- TSDS Student Transcript Interchange

Population Served

The Population Served field identifies the student population for which a service has been designed or is intended. It does not necessarily identify the program eligibility of the students who receive the service.

Users can also enter a selection for Population Served on the Section tab. When a selection for Population Served is entered on the Section tab, the Section tab entry overrides the Course tab entry for reporting.

▶ Click here to expand...

Code	Description	Definition
01	Regular Students	Those students served through the regular academic program and students who do not constitute a special population.
02	Bilingual Students	Those students served in Bilingual programs.
03	Compensatory/Remedial Education Students	Those students served in compensatory or remedial education programs.
04	Gifted and Talented Students	Those students served in programs for identified gifted and talented students.
05	Career and Technical Education Students	Those students served in an approved state career and technical education course.
06	Special Education Students	Those students served in special education programs as determined by the admission, review, and dismissal committee.
07	ESL Students	Those students served in English as a Second Language programs.
08	Adult Basic Education Students	Those students served in the Adult Basic Education program.
09	Honors Students	Those students served in Honors classes.
10	Migrant Students	Those students served in migrant programs.

Database Location:

CustomCourse.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > populationServed

Reports:

- TSDS Master Schedule Interchange
- TSDS Education Organization Interchange
- TSDS Staff Association Interchange

Instructional Setting

The Instructional Setting field identifies the setting used in providing instruction to students. For more detailed definitions of Special Education Instructional Setting Codes, see the Student Attendance Accounting Handbook.

> Users can enter a selection for Instructional Setting on the Section tab as well. When a selection for Instructional Setting is entered on the Section tab, the Section tab entry overrides the Course tab entry for reporting.

▶ Click here to expand...

Code	Description	Definition
31	Home-based Instruction	Home-based Instruction (not included in submission 3)
32	Center-based Instruction	Center-based Instruction (not included in submission 3)
34	Other environment	Other environment (not included in submission 3)
00	No instructional setting (such as Speech Therapy)	No instructional setting (such as Speech Therapy)
01	Homebound	Homebound
02	Hospital class	Hospital class
08	Vocational Adjustment Class/Program	Vocational Adjustment Class/Program
30	State Supported Living Centers	State Supported Living Centers
40	Mainstream	Mainstream (not included in submission 3)
50	Residential Nonpublic School Program	Residential Nonpublic School Program (not included in submission 3)
60	Nonpublic Day School	Nonpublic Day School (not included in submission 3)
70	Texas School For The Blind And Visually Impaired	Texas School For The Blind And Visually Impaired (not included in submission 3)
71	Texas School For The Deaf	Texas School For The Deaf (not included in submission 3)

Code	Description	Definition
41	Resource Room/Services, < 21%	Resource Room/Services less than 21%
42	Resource Room/Services, 21% - 50%	Resource Room/Services at least 21% and less than 50%
43	Self-Contained, 50% - 60%	Self-Contained, Mild/Moderate/Severe, Regular Campus at least 50% and no more than 60%
44	Self-Contained, > 60%	Self-Contained, Mild/Moderate/Severe, Regular Campus more than 60%
45	FT Early Childhood Special Ed (3-5 yrs)	Full-Time Early Childhood Special Education Setting (appropriate only for students 3 – 5 years of age)
81	Residential Care/Treatment, Mainstream	Residential Care And Treatment Facility Mainstream
82	Residential Care/Treatment, < 21%	Residential Care And Treatment Facility – Resource Room/Services less than 21%
83	Residential Care/Treatment, 21% - 50%	Residential Care And Treatment Facility – Resource Room/Services at least 21% and less than 50%
84	Residential Care/Treatment, 50% - 60%	Residential Care And Treatment Facility – Self-Contained, Mild/Moderate/ Severe, Regular Campus at least 50% and no more than 60%
85	Residential Care/Treatment, > 60%	Residential Care And Treatment Facility – Self-Contained, Mild/Moderate/ Severe, Regular Campus more than 60%
86	Residential Care/Treatment, Separate Campus	Residential Care And Treatment Facility Separate Campus
87	Residential Care/Treatment, Community Class	Residential Care And Treatment Facility – Community Class
88	Residential Care/Treatment, Voc Adjustment	Residential Care And Treatment Facility – Vocational Adjustment Class/Program

Code	Description	Definition
89	Residential Care And Treatment Facility	Residential Care And Treatment Facility – Full-Time Early Childhood Special Education Setting (appropriate only for students 3 – 5 years of age)
91	Off Home Campus - Mainstream	Off Home Campus Mainstream
92	Off Home Campus - Resource Room Less than 21%	Off Home Campus – Resource Room/Services less than 21%
93	Off Home Campus - Resource Room 21% - 50%	Off Home Campus – Resource Room/Services at least 21% and less than 50%
94	Off Home Campus - Self-Contained 50% - 60%	Off Home Campus – Self-Contained, Mild/Moderate/Severe, Regular Campus at least 50% and no more than 60%
95	Off Home Campus - Self-Contained More than 60%	Off Home Campus – Self-Contained, Mild/Moderate/Severe, Regular Campus more than 60%
96	Off Home Campus - Separate Campus	Off Home Campus Separate Campus
97	Off Home Campus - Community Class	Off Home Campus Community Class
98	Off Home Campus - Full-Time EC SpEd Setting	Off Home Campus – Full-Time Early Childhood Special Education Setting (appropriate only for students 3 – 5 years of age)

Database Location:

CustomCourse.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > instructionalSetting

Non Campus Based Instruction Code

A Non-Campus Based Instruction Code indicates that a course was offered for class credit or student achievement, but:

1. was not taught by a school district/charter school employee or a contracted teacher , or
2. was taught by a school district/charter school employee or a contracted teacher at a facility other than the campus where the student is enrolled.

Examples include, but are not limited to, college-based instruction, non-district teacher, non-campus teacher, internet-based instruction, electronic Course Pilot (eCP), and Texas Virtual School Network (TxVSN).

> Users can enter a selection for Non Campus Based Instruction Code on the Section tab as well. When a selection for Non Campus Based Instruction Code is entered on the Section tab, the Section tab entry overrides the Course tab entry for reporting.

▶ Click here to expand...

Code	Description	Definition
00	NA	Not Applicable
01	College Based Course	College Campus Based Course
02	Electronic/Internet/Correspondence Based Course	Electronic/Internet/Correspondence Based/Video Conferencing Course (Not a TxVSN course)
03	Non-District Teacher Providing Classroom Instruction	Non-District Teacher Providing Classroom Instruction Services
04	TxVSN Online Schools program	Texas Virtual School Network (TxVSN) Online Schools program (Formerly Electronic Course Program (eCP))
05	(TxVSN) Statewide online Course Catalog	Texas Virtual School Network (TxVSN) Statewide Online Course Catalog
06	Non-Camp Teacher Provid Instr at Another Dist. Fac	Non-Campus Teacher Providing Instruction at Another District Facility
07	Juvenile Justice Alternative Education Program	Juvenile Justice Alternative Education Program (JJAEP)
08	Credit by Exam	Credit by Exam
09	Out of District DAEP Program	Out of District DAEP Program
10	Non District PE Substitution Program	Non-District PE Substitution Program (Limited to Service IDs PES00008 - PES00011)
11	Opt Flex Online Dropout Recovery Program	Optional Flexible School Day Online Dropout Recovery Program
99	Other	Other

Database Location:

CustomCourse.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > nonCampusInstructionCode

Reports:

[TSDS Master Schedule Interchange](#)

Distance Learning

Distance Learning means remote instruction (instruction provided through a technology that allows for real-time, two-way interaction between a student and teacher who are in different physical locations) in which a student physically located at his or her home campus participates in a class provided at another campus in the same district or in another district at which students and a teacher are physically present. Distance Learning *does not* include instruction provided through the TxVSN. Distance Learning is not used in state reporting.

▸ Click here to expand...

Database Location:

Course.distanceCode

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > distanceCode

Dual Credit Indicator

The Dual Credit Indicator field indicates whether the student was eligible to receive both high school and college credit for a college course.

> If the Dual Credit Indicator checkbox is marked, a **Dual Credit *Course Sequence*** must be selected.

▸ Click here to expand...

Database Location:

CustomCourse.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > dualCredit

Reports:

- [TSDS Student Transcript Interchange](#)
- [TSDS Education Organization Interchange](#)
- [TSDS Master Schedule Interchange](#)
- [TSDS Student Enrollment Interchange](#)

Onramps Dual Credit

This checkbox is used to indicate the student has successfully completed an OnRamps Dual Credit Course.

Career and Technical Ed Services

The Career and Technical Ed Services checkbox indicates whether the student is enrolled in a state-approved career and technical education course as an elective, or as a participant in the district's career and technical coherent sequence of courses, or as a participant in the district's technical prep program.

▸ Click here to expand...

Database Location:

CustomCourse.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > ctEdService

Reports:

- STAAR 3-8 Modified Layout
- TELPAS Layout
- TREx Extract
- TSDS Student Program Interchange
- TSDS Student Enrollment Interchange

College Credit Hours

College Credit Hours indicate the number of college hours a student earned for the completion of a dual credit course.

▸ Click here to expand...

Database Location:

CustomStudent.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > collegeCreditHours

Reports:

TSDS Student Transcript Interchange

CATE Contact Hours

CATE Contact Hours indication the total number of days the student was eligible and present in an approved career and technical course that generated contact hours during a particular reporting period.

▸ Click here to expand...

Code	Description	Definition
V1	One Contact Hour	Indicates the total number of days the student was eligible and present and enrolled in an approved career and technical course that generated _one contact hour_ during a particular reporting period.
V2	Two Contact Hours	Indicates the total number of days the student was eligible and present and enrolled in an approved career and technical course that generated _two contact hours_ during a particular reporting period.
V3	Three Contact Hours	Indicates the total number of days the student was eligible and present and enrolled in an approved career and technical course that generated _three contact hours_ during a particular reporting period.

Database Location:

CustomCourse.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > careerTechCode

Reports:

- Campus Summary Attendance Report
- District Summary Attendance Report
- Student Detail Attendance Summary
- TSDS Student Attendance Interchange

ATC Indicator Code

The ATC Indicator Code checkbox indicates a high school course for which college credit may be awarded by a post-secondary institution under the conditions of a local articulation agreement or the statewide Advanced Technical Credit (ATC) program agreement.

▸ Click here to expand...

Database Location:

CustomCourse.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > cteWorkBasedInstruction

Reports:

TSDS Student Transcript Interchange

Special Explanation

The Special Explanation Code is a description authorized by TEA as a means to document on the transcript (AAR) specific information regarding the course to which the code is associated. Examples include explanation codes for course credit earned in middle school or at a college-level. More than one code may be included with a Course Type.

▶ Click here to expand...

Code	Description	Definition
3	Home/Private School Course	A course for which credit is awarded based on the district's evaluation of the student's records from any school that operates outside the Texas public or charter school system (i.e., home school, private school, out-of-state school, etc.)
7	TEKS Based PE Course	A TEKS-based course that includes 100 minutes of moderate to vigorous physical activity per five-day school week taken to satisfy the physical education requirement on the Foundation High School Program (FHSP)
8	LOTE FHSP Course	A course other than a Languages other than English (LOTE) course taken to satisfy the LOTE requirement on the Foundation High School Program (FHSP)
9	FHSP Fourth Science Course	A course taken by a student with written permission from the student's parent/guardian to satisfy the fourth science requirement for the arts and humanities endorsement on the Foundation High School Program (FHSP)
10	FHSP Course	A course taken as a part of a Foundation High School Program (FHSP)
A	ATCP College Credit Course	A high school course for which college credit may be awarded by a college under the conditions of a local articulation agreement or the statewide Advanced Technical Credit Program agreement
C	Correspondence Course	A course taken by correspondence from an approved institution
D	College Dual Credit Course	A college course for which the student earns dual credit
E	Exam Credit without Instruction Course	A course for which credit is awarded by examination in an academic subject in which the student has had no prior instruction (Credit by Exam)

Code	Description	Definition
G	Gifted and Talented Course	A gifted/talented (G/T) course
H	Honors Course	An honors course (Note: This refers to locally approved honors courses. TEA does not review or approve honors courses.)
I	IB Course	An International Baccalaureate (IB) course (for use only by authorized IB schools)
J	Pre 9th Grade High School Course	A high school course completed prior to grade nine
K	Pre IB Course	A pre-International Baccalaureate (pre-IB) course (for use only by authorized IB schools)
L	Local Credit Course	A course taken for local credit only
M	Magnet School Course	A magnet course
P	AP Course	A College Board-approved Advanced Placement (AP) course
Q	Pre AP Course	A pre-Advanced Placement (pre-AP) course
R	Non Traditional Course	A course completed in summer school, night school, or other instructional arrangement outside the regular school year and/or day
T	Exam Credit with Instruction Course	A course for which credit is awarded by examination in an academic subject in which the student has had some prior instruction
V	TEKS Modified Course	A state-approved course in which content as described by the Texas Essential Knowledge and Skills (TEKS) has been modified as a result of an ARD committee decision. This code is used only in the permanent records of students receiving special education services to indicate modifications in TEKS course content. The code is not used to indicate accommodations in instructional methods. It is not used to indicate where the course was taught such as in a resource, homebound, or self-contained setting. It is not used to indicate instructional accommodations for students under Section 504 of the Rehabilitation Act of 1973.
X	Innovative Course	An innovative course approved for state elective credit by the State Board of Education or the Commissioner of Education
Z	Distance Learning Course	A course taken by distance learning, including but not limited to the Texas Virtual School Network (TxVSN), television instruction, electronic transmission, or satellite broadcast

Database Location:

Course.specialCode

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > specialCode

Reports:

- TSDS Student Transcript Interchange(special explanation code MUST include code **J** in order for a middle school student/course to report at a high school level)
- TSDS Student Enrollment Interchange(special explanation code MUST include code **J** in order for a middle school student/course to report at a high school level)

Course Section Fields

Tool Search: Section Information

The Section Information tool lists all sections for the selected course and basic identifying information about that section - the assigned primary teacher, where the section meets, in what term and for what period, and how many students are in each section.

The Section Information fields unique to the state of Texas are described below. For information on the core, non-state-specific fields, see the Sections article.

Course Section Editor

Distance Learning Override

Distance Learning means remote instruction (instruction provided through a technology that allows for real-time, two-way interaction between a student and teacher who are in different physical locations) in which a student physically located at his or her home campus participates in a class provided at another campus in the same district or in another district at which students and a teacher are physically present. Distance Learning *does not* include instruction provided through the TxVSN.

▶ Click here to expand...

Database Location:

Section.distanceCode

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > distanceCode

Instructional Setting

The Instructional Setting field identifies the setting used in providing instruction to students. For more detailed definitions of Special Education Instructional Setting Codes, see the Student Attendance Accounting Handbook.

> Users can also select an Instructional Setting on the Course tab. Be aware that if a selection is made here, in the section tab, this is the selection that WILL report.

▶ Click here to expand...

Code	Description	Definition
31	Home-based Instruction	Home-based Instruction
32	Center-based Instruction	Center-based Instruction
34	Other environment	Other environment
00	No instructional setting (such as Speech Therapy)	No instructional setting (such as Speech Therapy)
01	Homebound	Homebound
02	Hospital class	Hospital class
08	Vocational Adjustment Class/Program	Vocational Adjustment Class/Program
30	State Supported Living Centers	State Supported Living Centers
40	Mainstream	Mainstream
50	Residential Nonpublic School Program	Residential Nonpublic School Program
60	Nonpublic Day School	Nonpublic Day School
70	Texas School For The Blind And Visually Impaired	Texas School For The Blind And Visually Impaired
71	Texas School For The Deaf	Texas School For The Deaf

Code	Description	Definition
41	Resource Room/Services, < 21%	Resource Room/Services less than 21%
42	Resource Room/Services, 21% - 50%	Resource Room/Services at least 21% and less than 50%
43	Self-Contained, 50% - 60%	Self-Contained, Mild/Moderate/Severe, Regular Campus at least 50% and no more than 60%
44	Self-Contained, > 60%	Self-Contained, Mild/Moderate/Severe, Regular Campus more than 60%
45	FT Early Childhood Special Ed (3-5 yrs)	Full-Time Early Childhood Special Education Setting (appropriate only for students 3 – 5 years of age)
81	Residential Care/Treatment, Mainstream	Residential Care And Treatment Facility Mainstream
82	Residential Care/Treatment, < 21%	Residential Care And Treatment Facility – Resource Room/Services less than 21%
83	Residential Care/Treatment, 21% - 50%	Residential Care And Treatment Facility – Resource Room/Services at least 21% and less than 50%
84	Residential Care/Treatment, 50% - 60%	Residential Care And Treatment Facility – Self-Contained, Mild/Moderate/ Severe, Regular Campus at least 50% and no more than 60%
85	Residential Care/Treatment, > 60%	Residential Care And Treatment Facility – Self-Contained, Mild/Moderate/ Severe, Regular Campus more than 60%
86	Residential Care/Treatment, Separate Campus	Residential Care And Treatment Facility Separate Campus
87	Residential Care/Treatment, Community Class	Residential Care And Treatment Facility – Community Class
88	Residential Care/Treatment, Voc Adjustment	Residential Care And Treatment Facility – Vocational Adjustment Class/Program

Code	Description	Definition
89	Residential Care And Treatment Facility	Residential Care And Treatment Facility – Full-Time Early Childhood Special Education Setting (appropriate only for students 3 – 5 years of age)
91	Off Home Campus - Mainstream	Off Home Campus Mainstream
92	Off Home Campus - Resource Room Less than 21%	Off Home Campus – Resource Room/Services less than 21%
93	Off Home Campus - Resource Room 21% - 50%	Off Home Campus – Resource Room/Services at least 21% and less than 50%
94	Off Home Campus - Self-Contained 50% - 60%	Off Home Campus – Self-Contained, Mild/Moderate/Severe, Regular Campus at least 50% and no more than 60%
95	Off Home Campus - Self-Contained More than 60%	Off Home Campus – Self-Contained, Mild/Moderate/Severe, Regular Campus more than 60%
96	Off Home Campus - Separate Campus	Off Home Campus Separate Campus
97	Off Home Campus - Community Class	Off Home Campus Community Class
98	Off Home Campus - Full-Time EC SpEd Setting	Off Home Campus – Full-Time Early Childhood Special Education Setting (appropriate only for students 3 – 5 years of age)

Database Location:

CustomSection.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > instructionalSetting

Term

The Term field allows the user to determine the Term in which the section is scheduled.

▶ Click here to expand...

Ad Hoc Inquiries:

Course > Section Information > Term Type

Notes:

Term is used in ECDS-KG reporting.

Non Campus Based Instruction Code

A Non-Campus Based Instruction Code indicates that a course was offered for class credit or student achievement but:

1. was not taught by a school district/charter school employee or a contracted teacher, or
2. was taught by a school district/charter school employee or a contracted teacher at a facility other than the campus where the student is enrolled.

Examples include, but are not limited to, college-based instruction, non-district teacher, non-campus teacher, internet-based instruction, electronic Course Pilot (eCP), and Texas Virtual School Network (TxVSN).

> Users can select a Non Campus Based Instruction Code on the Course tab as well. Be aware that if a selection is made here, in the section tab, this is the selection that WILL report.

▶ Click here to expand...

Code	Description	Definition
00	NA	Not Applicable
01	College Based Course	College Campus Based Course
02	Electronic/Internet/Correspondence Based Course	Electronic/Internet/Correspondence Based/Video Conferencing Course (Not a TxVSN course)
03	Non-District Teacher Providing Classroom Instruction	Non-District Teacher Providing Classroom Instruction Services
04	TxVSN Online Schools program	Texas Virtual School Network (TxVSN) Online Schools program (Formerly Electronic Course Program (eCP))
05	(TxVSN) Statewide online Course Catalog	Texas Virtual School Network (TxVSN) Statewide Online Course Catalog
06	Non-Camp Teacher Provid Instr at Another Dist. Fac	Non-Campus Teacher Providing Instruction at Another District Facility
07	Juvenile Justice Alternative Education Program	Juvenile Justice Alternative Education Program (JJAEP)
08	Credit by Exam	Credit by Exam
09	Out of District DAEP Program	Out of District DAEP Program

Code	Description	Definition
10	Non District PE Substitution Program	Non-District PE Substitution Program (Limited to Service IDs PES00008 - PES00011)
99	Other	Other

Database Location:

CustomSection.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > Custom Section > nonCampusInstructionCode

Reports:

TSDS Master Schedule Interchange

Population Served

The Population Served field identifies the student population for which a service has been designed or is intended. It does not necessarily identify the program eligibility of the students who receive the service.

> Users can also select Population Served on the Course tab. Be aware that if a selection is made here, in the section tab, this is the selection that WILL report.

▶ Click here to expand...

Code	Description	Definition
01	Regular Students	Those students served through the regular academic program and students who do not constitute a special population.
02	Bilingual Students	Those students served in Bilingual programs.
03	Compensatory/Remedial Education Students	Those students served in compensatory or remedial education programs.
04	Gifted and Talented Students	Those students served in programs for identified gifted and talented students.
05	Career and Technical Education Students	Those students served in an approved state career and technical education course.
06	Special Education Students	Those students served in special education programs as determined by the admission, review, and dismissal committee.

Code	Description	Definition
07	ESL Students	Those students served in English as a Second Language programs.
08	Adult Basic Education Students	Those students served in the Adult Basic Education program.
09	Honors Students	Those students served in Honors classes.
10	Migrant Students	Those students served in migrant programs.

Database Location:

CustomSection.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > Custom Section > populationServed

Reports:

- TSDS Master Schedule Interchange
- TSDS Education Organization Interchange
- TSDS Staff Association Interchange

SPED Student Age Range

The SPED Student Age Range field identifies the age range of Special Education students to whom teaching and paraprofessional staff provide services.

▶ Click here to expand...

Code	Description
00	Not Providing Services to Special Education Students
01	Not Providing Services to Special Education Students
02	Providing Services to Students Aged 5 (In KG) to 21

Database Location:

customSection.spedStudentAgeRange

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > Custom Section > spedStudentAgeRange

Reports:

- Sections (Texas v4.0)

Student Instruction Type

The Student Instruction Type indicates the length of the prekindergarten instructional day for the section.

▶ Click here to expand...

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > Custom Section > studentInstructionType

PK Curricula

The PK Curricula field indicates curricula used in the district's prekindergarten program.

▶ Click here to expand...

Database Location:

CustomSection.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > Custom Section > pkCurricula

Reports:

TSDS Master Schedule Interchange

HQ PK Program Indicator

The HQ PK (High Quality PreK) Program Indicator checkbox indicates campus/course/section participation in the High Quality Grant Program Funding at an LEA if the district meets all required program standards.

▶ Click here to expand...

Database Location:

CustomSection.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > Custom Section > pkProgramIndicator

Reports:

TSDS Master Schedule Interchange

PK School Type

This field indicates the PK program that is offered at the campus/course/section level.

▸ Click here to expand...

Database Location:

CustomSection.value

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/Section > Custom Section > pkSchoolType

Reports:

TSDS Master Schedule Interchange

**Staff History Fields

Tool Search: Section Staff History

Staff History tracks the history of teachers for a particular course section. The tool lists active primary teachers, teachers, and section staff in addition to former primary teachers, teachers, and section staff. In Texas, users can enter Non-Certified CTE Override reasons and date ranges. These fields are described below. For additional information, see the Staff History article.

> Staff History contains fields on which state reporting relies. Be sure to accurately populate these fields.

Staff History Detail Editor

▶ Click here to expand...

Non-Certified CTE Override Section

The Non-Certified CTE Override section allows users to indicate the course staff is not eligible during the user-defined date range for CTE funding. CTE funding *may* be applied outside of the date range.

Description	Database Location	Ad Hoc Inquiries	Reports/Notes
Non-Certified CTE Override Options			
Start Date	SectionStaffHistory.overrideStartDate	Student > Learner> Schedule > Course/Section > StaffHistory > overrideStartDate, Course > Section Information > Staff History > overrideStartDate	TSDS Student Attendance Interchange TEA Campus Summary Attendance Report TEA District Summary Attendance Report TEA Student Detail Attendance Report

Description	Database Location	Ad Hoc Inquiries	Reports/Notes
End Date	SectionStaffHistory.overrideEndDate	Student > Learner> Schedule > Course/Section > StaffHistory > overrideEndDate, Course > Section Information > Staff History > overrideEndDate	TSDS Student Attendance Interchange TEA Campus Summary Attendance Report TEA District Summary Attendance Report TEA Student Detail Attendance Report
Override Reason	SectionStaffHistory.overrideReason	Student > Learner> Schedule > Course/Section > StaffHistory > overrideReason, Course > Section Information > Staff History > overrideReason	Reports do not consider this field. End-users may enter all desired Override Reasons in the attribute dictionary.

** District Assignment

The District Assignment field displays the staff person's district assignment record as entered on the District Assignment tab. This field pulls the *Title* assigned to the selected staff person on the District Assignment record. Only assignments within the current school are available for selection.

> To ensure proper reporting, be sure to select a District Assignment of: *087: Teacher* **OR** *047: Substitute Teacher*.

Database Location:

SectionStaffHistory.assignmentID

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/ Section > Staff History > districtAssignment

Notes:

- Each Section MUST have a Primary Teacher.
- The Primary Teacher MUST have a District Assignment of Teacher on the Section.
- If multiple Primary Teachers covered the full section, the Assignment Start and End Dates MUST be filled out for the full date range.

Reports:

[TSDS Staff Association Interchange](#)

** Role

The Role field determines the assigned position of the primary teacher, teacher, or section section staff. This is used in state reports and indicates the teacher of record for the section or indicates the assignment is not state reported.

 More

Database Location:

SectionStaffHistory.[role]

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/ Section > Staff History > role

Notes:

- In order for a section to report, the Primary Teacher MUST be assigned the **Role** of **01: Teacher of Record**.
    - Secondary teachers are allowed but do NOT report.
- Only ONE teacher may be setup this way in the same date range.
- Teacher of Record assignments may NOT overlap.

Reports:

- [TSDS Staff Association Interchange](#)
- [TSDS Master Schedule Interchange](#)

Description	Database Location	Ad Hoc Inquiries	Reports/Notes
Non-Certified CTE Override Options			

Description	Database Location	Ad Hoc Inquiries	Reports/Notes
Start Date	SectionStaffHistory.overrideStartDate	Student > Learner> Schedule > Course/Section > StaffHistory > overrideStartDate, Course > Section Information > Staff History > overrideStartDate	TSDS Student Attendance Interchange TEA Campus Summary Attendance Report TEA District Summary Attendance Report TEA Student Detail Attendance Report
End Date	SectionStaffHistory.overrideEndDate	Student > Learner> Schedule > Course/Section > StaffHistory > overrideEndDate, Course > Section Information > Staff History > overrideEndDate	TSDS Student Attendance Interchange TEA Campus Summary Attendance Report TEA District Summary Attendance Report TEA Student Detail Attendance Report
Override Reason	SectionStaffHistory.overrideReason	Student > Learner> Schedule > Course/Section > StaffHistory > overrideReason, Course > Section Information > Staff History > overrideReason	Reports do not consider this field. End-users may enter all desired Override Reasons in the attribute dictionary.

To ensure proper reporting, be sure to select a District Assignment of: *087: Teacher* **OR** *047: Substitute Teacher*.

Database Location:

SectionStaffHistory.assignmentID

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/ Section > Staff History > districtAssignment

Notes:

- Each Section MUST have a Primary Teacher.
- The Primary Teacher MUST have a District Assignment of Teacher on the Section.
- If multiple Primary Teachers covered the full section, the Assignment Start and End Dates MUST be filled out for the full date range.

Reports:

[TSDS Staff Association Interchange](#)

Database Location:

SectionStaffHistory.[role]

Ad Hoc Inquiries:

Student > Learner > Schedule > Course/ Section > Staff History > role

Notes:

- In order for a section to report, the Primary Teacher MUST be assigned the **Role** of **01: Teacher of Record**.
  - Secondary teachers are allowed but do NOT report.
- Only ONE teacher may be setup this way in the same date range.
- Teacher of Record assignments may NOT overlap.

Reports:

- [TSDS Staff Association Interchange](#)
- [TSDS Master Schedule Interchange](#)

Section Roster Batch Edit Fields

Tool Search: Section Roster Batch Edit

The Section Roster Batch Edit tool provides a way to mass update the existing roster for the selected course section. In Texas, users can enter a Course State Code override and a Special Explanation override. These fields are further described below. Information on other fields in the Section Roster Batch Edit is available in the [Section Roster Batch Edit](#) article.

Section Roster Batch Edit

Course State Code (override)

A code is given a course to be used in state reporting, up to 15 characters long. It is important to note that any change made to the Course State Code (override) field in the Walk-In Scheduler is reflected here and vice versa.

> Entering a Course State Code in this field will override anything entered in the State Code field on the Course tab. This means that state reports will report the code entered here and *not* the code entered on the Course tab.

▸ Click here to expand...

Database Location:

Roster.courseCode

Ad Hoc Inquiries:

Student > Learner > Schedule > courseCode

Reports:

- Fitnessgram 10 Extract
- TREx Extract
- TSDS Student Enrollment Interchange
- TSDS Master Schedule Interchange
- TSDS Student Transcript Interchange
- TSDS Education Organization Interchange

Special Explanation (override)

The Special Explanation Code is a description authorized by TEA as a means to document on the transcript (AAR) specific information regarding the course to which the code is associated. Examples include explanation codes for course credit earned in middle school or at a college level. More than one code may be included with a Course Type. It is important to note that any change made to the Special Explanation (override) field in the Walk-In Scheduler is reflected here and vice versa.

Entering a Special Explanation code in this field will override anything entered in the Special Explanation field on the Course tab. This means that state reports will report the code(s) entered here and *not* the code(s) entered on the Course tab.

Only Special Explanations with a value in the Value column of the dictionary are reported.

▶ Click here to expand...

Code	Description	Definition
3	Home/Private School Course	A course for which credit is awarded based on the district's evaluation of the student's records from any school that operates outside the Texas public or charter school system (i.e., home school, private school, out-of-state school, etc.)
7	TEKS Based PE Course	A TEKS-based course that includes 100 minutes of moderate to vigorous physical activity per five-day school week taken to satisfy the physical education requirement on the Foundation High School Program (FHSP)
8	LOTE FHSP Course	A course other than a Languages other than English (LOTE) course taken to satisfy the LOTE requirement on the Foundation High School Program (FHSP)
9	FHSP Fourth Science Course	A course taken by a student with written permission from the student's parent/guardian to satisfy the fourth science requirement for the arts and humanities endorsement on the Foundation High School Program (FHSP)
10	FHSP Course	A course taken as a part of a Foundation High School Program (FHSP)
A	ATCP College Credit Course	A high school course for which college credit may be awarded by a college under the conditions of a local articulation agreement or the statewide Advanced Technical Credit Program agreement
C	Correspondence Course	A course taken by correspondence from an approved institution
D	College Dual Credit Course	A college course for which the student earns dual credit
E	Exam Credit without Instruction Course	A course for which credit is awarded by examination in an academic subject in which the student has had no prior instruction (Credit by Exam)
G	Gifted and Talented Course	A gifted/talented (G/T) course
H	Honors Course	An honors course (Note: This refers to locally approved honors courses. TEA does not review or approve honors courses.)

Code	Description	Definition
I	IB Course	An International Baccalaureate (IB) course (for use only by authorized IB schools)
J	Pre 9th Grade High School Course	A high school course completed prior to grade nine
K	Pre IB Course	A pre-International Baccalaureate (pre-IB) course (for use only by authorized IB schools)
L	Local Credit Course	A course taken for local credit only
M	Magnet School Course	A magnet course
P	AP Course	A College Board-approved Advanced Placement (AP) course
Q	Pre AP Course	A pre-Advanced Placement (pre-AP) course
R	Non Traditional Course	A course completed in summer school, night school, or other instructional arrangement outside the regular school year and/or day
T	Exam Credit with Instruction Course	A course for which credit is awarded by examination in an academic subject in which the student has had some prior instruction
V	TEKS Modified Course	A state-approved course in which content as described by the Texas Essential Knowledge and Skills (TEKS) has been modified as a result of an ARD committee decision. This code is used only in the permanent records of students receiving special education services to indicate modifications in TEKS course content. The code is not used to indicate accommodations in instructional methods. It is not used to indicate where the course was taught such as in a resource, homebound, or self-contained setting. It is not used to indicate instructional accommodations for students under Section 504 of the Rehabilitation Act of 1973.
X	Innovative Course	An innovative course approved for state elective credit by the State Board of Education or the Commissioner of Education
Z	Distance Learning Course	A course taken by distance learning, including but not limited to the Texas Virtual School Network (TxVSN), television instruction, electronic transmission, or satellite broadcast

Database Location:

Roster.specialCode

Ad Hoc Inquiries:

Student > Learner > Schedule > specialCode

Reports:

TREx Extract

Walk-In Scheduler Fields

Tool Search: Scheduler

The Walk-In Scheduler allows the user to add, modify, and restore a student's schedule. With real-time data, any changes made will also be displayed in all other areas, including the teacher's roster, grade book, and attendance. The Walk-In Scheduler is accessed through the student's **Schedule** tab.

In Texas, users can enter a Course State Code override and a Special Explanation override. These fields are further described below. All other fields in the Walk-in Scheduler do not require unique, state-specific data. However, many of these fields are required, and data entry in these fields may be necessary. For more information on these fields, see the Walk-In Scheduler article.

Walk-In Scheduler Roster Update Editor

Course State Code (override)

The Course State Code (override) field allows users to select the code given to a course to be used in state reporting. It is important to note that any change made to the Course State Code (override) field in the Roster Batch Edit tab is reflected here and vice versa.

> Selecting a Course State Code in this field will override anything entered in the State Code field on the Course tab. This means that state reports will report the code entered here and *not* the code entered on the Course tab.

▶ Click here to expand...

Database Location:

Roster.courseCode

Ad Hoc Inquiries:

Student > Learner > Schedule > courseCode

Notes:

Users can select the appropriate Course State Code from the droplist. Users are also able to manually search the droplist by typing in the field. Drop-list options narrow as more information is entered.

Reports:

- [Fitnessgram 10 Extract](#)
- [TREx Extract](#)
- [TSDS Student Enrollment Interchange](#)
- [TSDS Master Schedule Interchange](#)
- [TSDS Student Transcript Interchange](#)
- [TSDS Education Organization Interchange](#)

Special Explanation (override)

The Special Explanation Code is a description authorized by TEA as a means to document on the transcript (AAR) specific information regarding the course to which the code is associated. Examples include explanation codes for course credit earned in middle school or at a college level. More than one code may be included with a Course Type. It is important to note that any change made to the Special Explanation (override) field in the [Roster Batch Edit](#) tab is reflected here and vice versa.

> Selecting a Special Explanation code in this field will override anything entered in the Special Explanation field on the Course tab. This means that state reports will report the code(s) entered here and *not* the code(s) entered on the Course tab.
> Only Special Explanations with a value in the Value column of the dictionary are reported.

▶ Click here to expand...

Code	Description	Definition
3	Home/Private School Course	A course for which credit is awarded based on the district's evaluation of the student's records from any school that operates outside the Texas public or charter school system (i.e., home school, private school, out-of-state school, etc.)
7	TEKS Based PE Course	A TEKS-based course that includes 100 minutes of moderate to vigorous physical activity per five-day school week taken to satisfy the physical education requirement on the Foundation High School Program (FHSP)

Code	Description	Definition
8	LOTE FHSP Course	A course other than a Languages other than English (LOTE) course taken to satisfy the LOTE requirement on the Foundation High School Program (FHSP)
9	FHSP Fourth Science Course	A course taken by a student with written permission from the student's parent/guardian to satisfy the fourth science requirement for the arts and humanities endorsement on the Foundation High School Program (FHSP)
10	FHSP Course	A course taken as a part of a Foundation High School Program (FHSP)
A	ATCP College Credit Course	A high school course for which college credit may be awarded by a college under the conditions of a local articulation agreement or the statewide Advanced Technical Credit Program agreement
C	Correspondence Course	A course taken by correspondence from an approved institution
D	College Dual Credit Course	A college course for which the student earns dual credit
E	Exam Credit without Instruction Course	A course for which credit is awarded by examination in an academic subject in which the student has had no prior instruction (Credit by Exam)
G	Gifted and Talented Course	A gifted/talented (G/T) course
H	Honors Course	An honors course (Note: This refers to locally approved honors courses. TEA does not review or approve honors courses.)
I	IB Course	An International Baccalaureate (IB) course (for use only by authorized IB schools)
J	Pre 9th Grade High School Course	A high school course completed prior to grade nine
K	Pre IB Course	A pre-International Baccalaureate (pre-IB) course (for use only by authorized IB schools)
L	Local Credit Course	A course taken for local credit only
M	Magnet School Course	A magnet course
P	AP Course	A College Board-approved Advanced Placement (AP) course
Q	Pre AP Course	A pre-Advanced Placement (pre-AP) course

Code	Description	Definition
R	Non Traditional Course	A course completed in summer school, night school, or other instructional arrangement outside the regular school year and/or day
T	Exam Credit with Instruction Course	A course for which credit is awarded by examination in an academic subject in which the student has had some prior instruction
V	TEKS Modified Course	A state-approved course in which content as described by the Texas Essential Knowledge and Skills (TEKS) has been modified as a result of an ARD committee decision. This code is used only in the permanent records of students receiving special education services to indicate modifications in TEKS course content. The code is not used to indicate accommodations in instructional methods. It is not used to indicate where the course was taught such as in a resource, homebound, or self-contained setting. It is not used to indicate instructional accommodations for students under Section 504 of the Rehabilitation Act of 1973.
X	Innovative Course	An innovative course approved for state elective credit by the State Board of Education or the Commissioner of Education
Z	Distance Learning Course	A course taken by distance learning, including but not limited to the Texas Virtual School Network (TxVSN), television instruction, electronic transmission, or satellite broadcast

Database Location:

Roster.specialCode

Ad Hoc Inquiries:

Student > Learner > Schedule > specialCode

Notes:

Users may use the drop list to select as many special explanations as necessary.

Reports:

TREx Extract