

Publish Test Scores and Structures

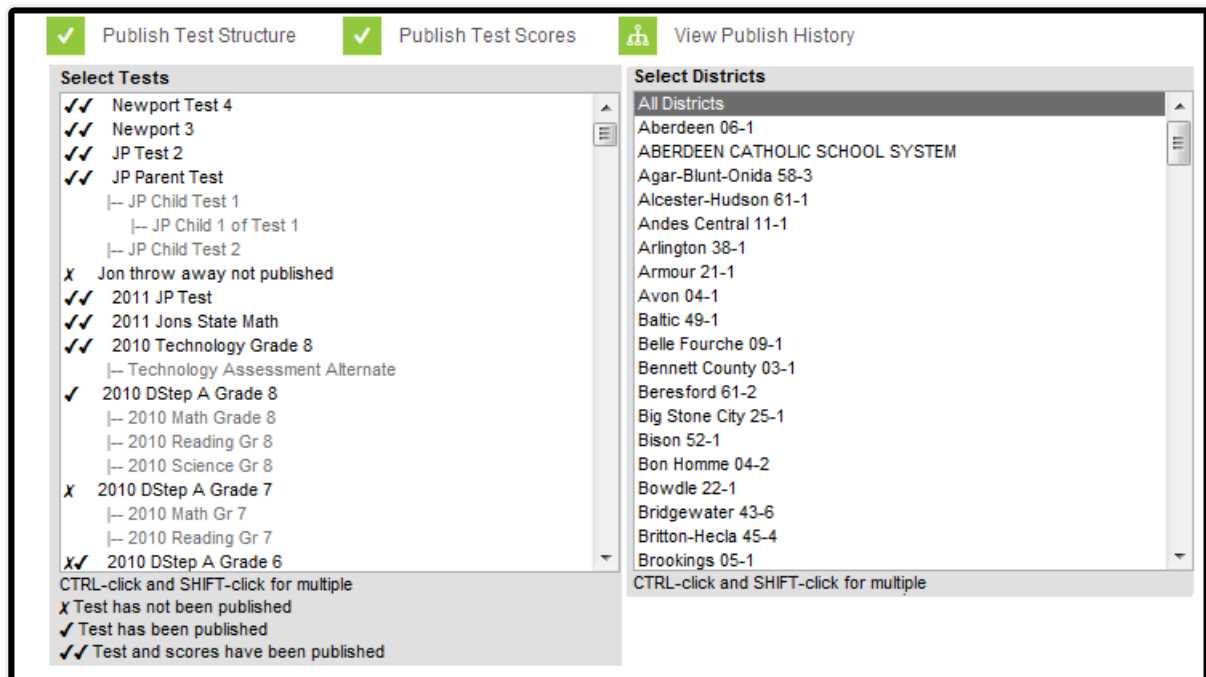
Last Modified on 12/14/2025 8:45 pm CST

The new Publish Tests tool was released for State Edition users in Campus.2239 (September 2022) as part of the Assessment Center. Additional information is available in the [Publish Tests \(Assessment Center\)](#) article. This article describes the functionality of the Publish Test tool under Test Setup. The Test Setup tool will be deprecated in a future release.

Tool Search: Publish Test

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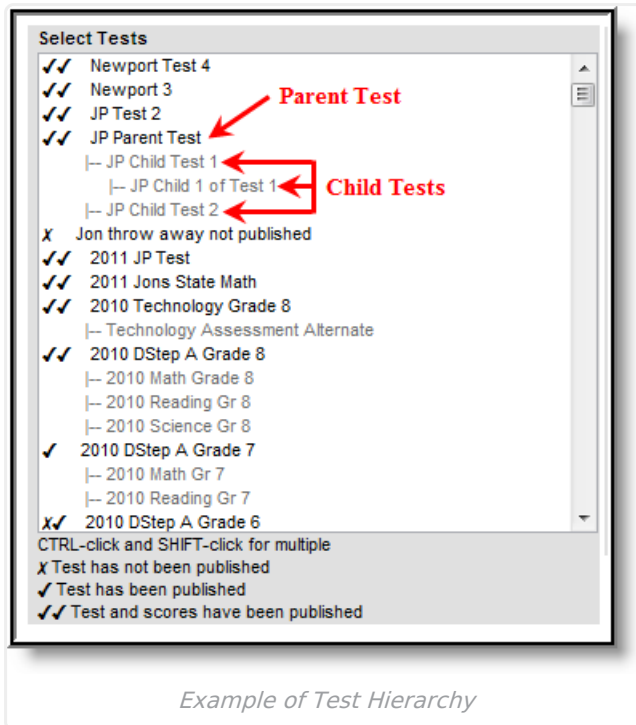
The Publish Test tool provides State Edition users with the ability to publish test structures and scores to DIS-connected District Edition users within the state. This tool allows states to efficiently create, update and share non-editable test structures and test scores.



Publish Tests

Understand Test Hierarchy and Icons

Proper use of the Publish Test tool requires understanding how test hierarchies are displayed and what each set of icons within the Select Tests window indicate. Tests are displayed in a parent - child hierarchy, where the parent test is displayed in black text and the child tests tied to the parent are staggered below the parent in grey text.

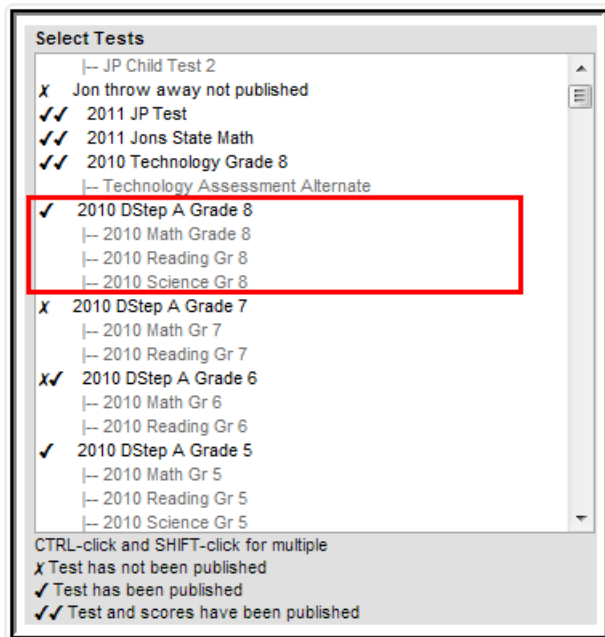


Publishing a test structure or test scores means everything contained within the parent and its child tests are published. Users cannot publish only the parent test or individual child tests. Because everything within a test (parent and child) is published, publishing indicators are only displayed next to the parent test.

This tool does not indicate changes made to specific child tests. If scores were added or a test structure was changed, icons appear next to the parent and users will need to republish the test structure or scores in order to implement these changes.

Test Has Been Published

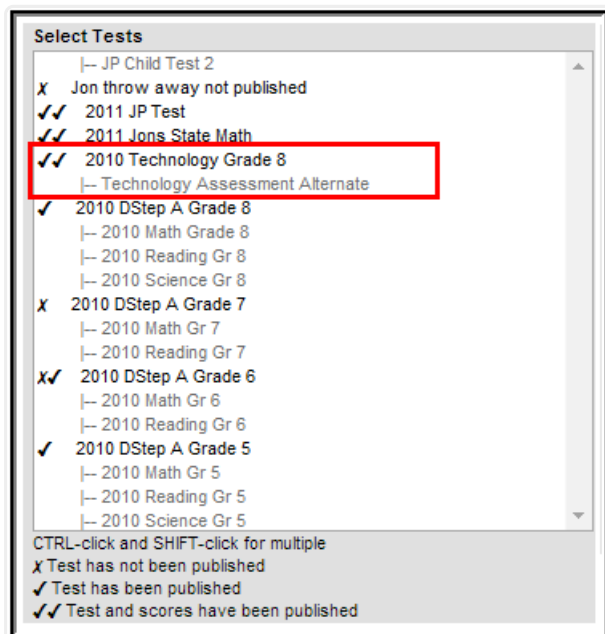
Tests displaying only a check mark indicate the test structure (and children) have been published to districts.



Published Test Structure

Test and Test Scores Have Been Published

Tests displaying two check marks indicate the test structure has been published as well as all test scores (for the parent and all child tests).

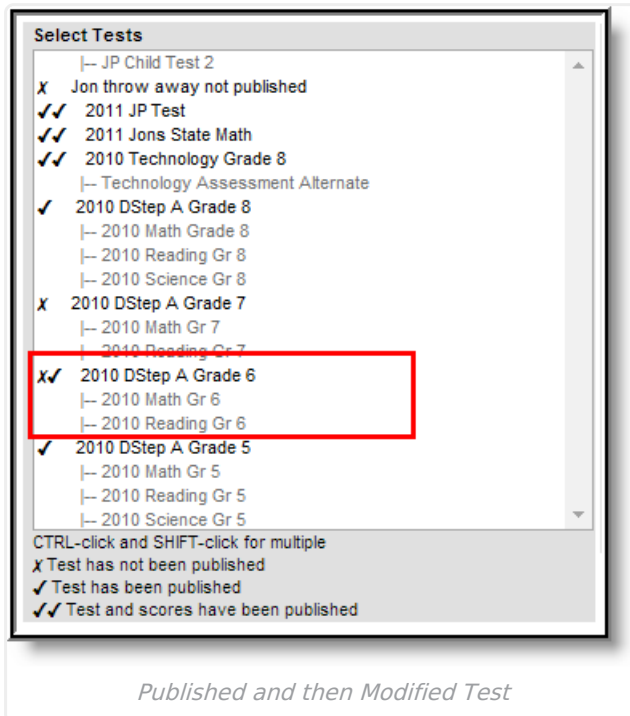


Published Test Structure and Scores

Test Structure Has Been Published and Later Modified

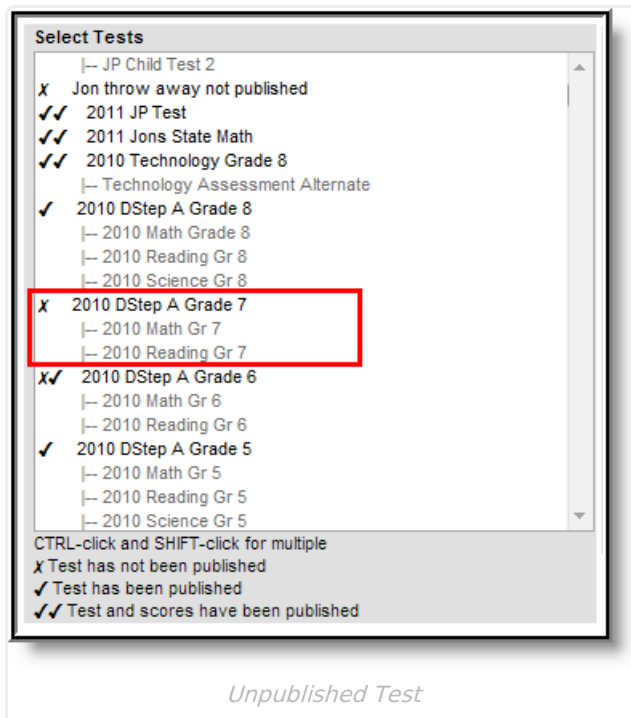
Tests displaying an X and a check mark indicate the test structure was published but later modified and the modified test structure has not been published.

Assessment scores added after test scores have been published will not show indication of this within this tool. Only an adjustment made to the test structure will cause the test to show as modified after publication (an X and a check mark). Anytime users adjust test scores, add more test scores or modify the test structure, both the test structure and test scores **MUST** be republished in order for data to match properly between state and district.



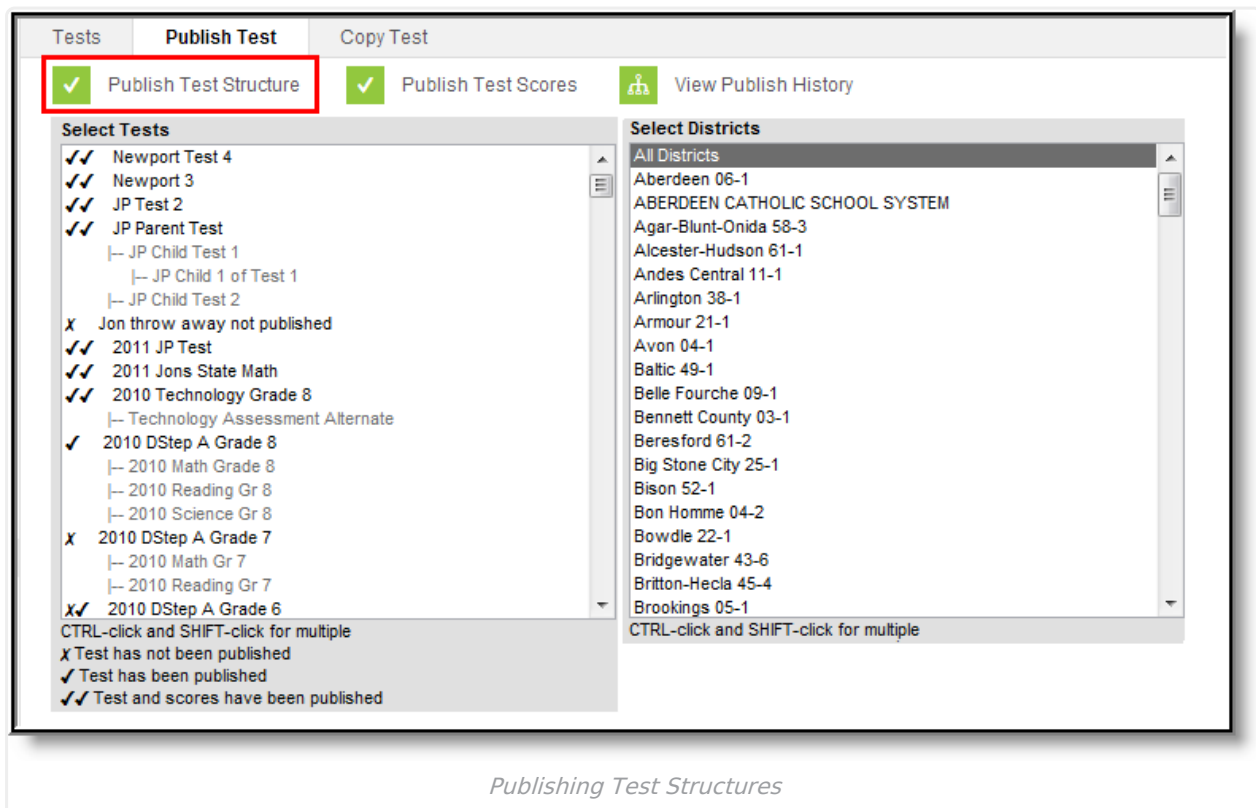
Test Has Not Been Published

Tests with an X indicate the test structure and scores have not been published.



Publish Test Structures

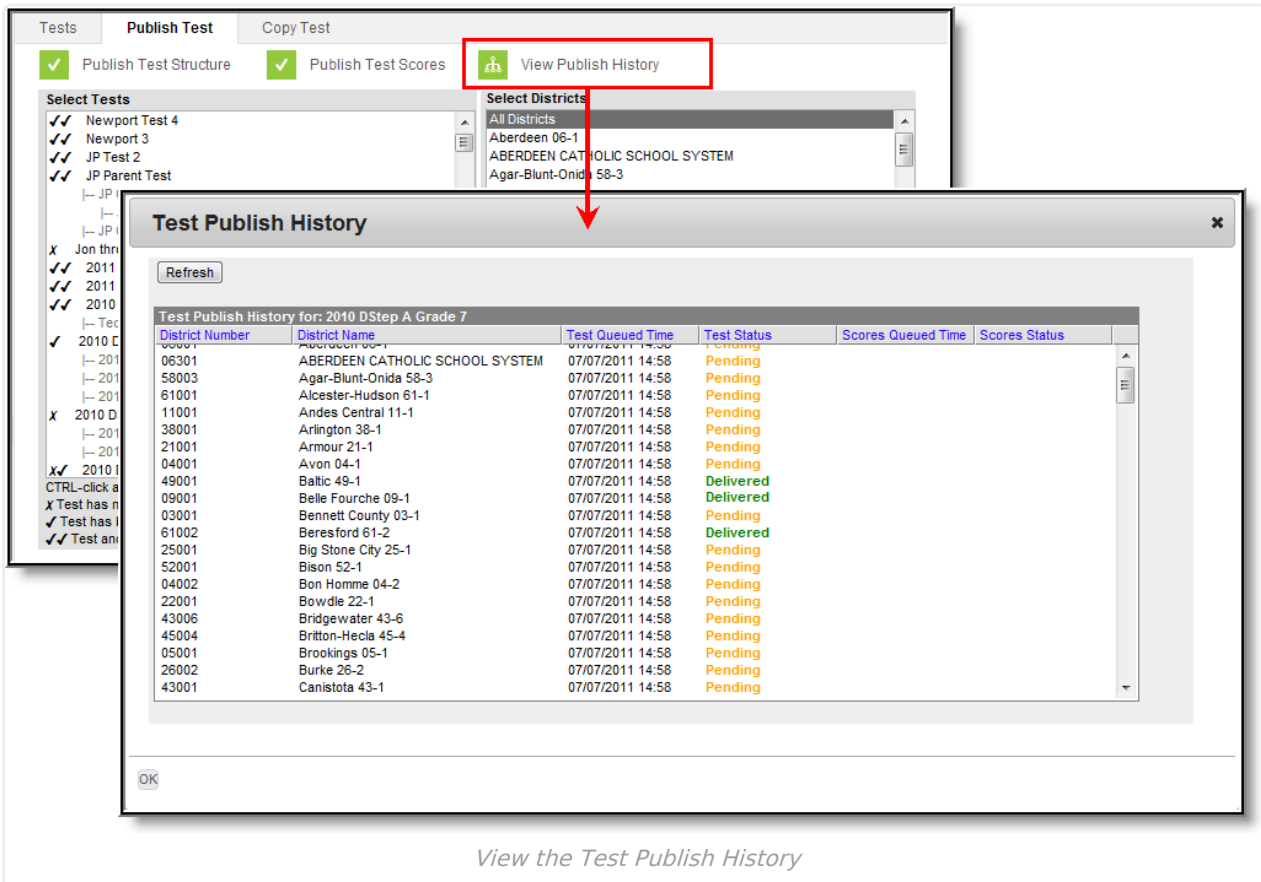
Assessments created at the state-level can be published to districts using the Publish Test tool.



To publish an assessment(s) to districts:

1. Select each parent test within the **Select Tests** window.
2. Select each district within the **Select Districts** window. Only selected district will receive the test structure.
3. Click the **Publish Test Structure** button. A notification appears, informing you that the test structure(s) has been published.

Once the test structure(s) has been published, select the **View Publish History** button. The **Test Publish History** window will appear, displaying the current status of the test structure per district. A Test Status of Delivered indicates the district successfully received the assessment structure. See the Viewing the Publish History section for more information about each Test Status.



The screenshot shows the 'Test Publish History' window for the 2010 DStep A Grade 7 test. The window includes a 'Refresh' button and a table with the following data:

District Number	District Name	Test Queued Time	Test Status	Scores Queued Time	Scores Status
06301	ABERDEEN CATHOLIC SCHOOL SYSTEM	07/07/2011 14:58	Pending		
58003	Agar-Blunt-Onida 58-3	07/07/2011 14:58	Pending		
61001	Alcester-Hudson 61-1	07/07/2011 14:58	Pending		
11001	Andes Central 11-1	07/07/2011 14:58	Pending		
38001	Arlington 38-1	07/07/2011 14:58	Pending		
21001	Armour 21-1	07/07/2011 14:58	Pending		
04001	Avon 04-1	07/07/2011 14:58	Pending		
49001	Baltic 49-1	07/07/2011 14:58	Delivered		
09001	Belle Fourche 09-1	07/07/2011 14:58	Delivered		
03001	Bennett County 03-1	07/07/2011 14:58	Pending		
61002	Beresford 61-2	07/07/2011 14:58	Delivered		
25001	Big Stone City 25-1	07/07/2011 14:58	Pending		
52001	Bison 52-1	07/07/2011 14:58	Pending		
04002	Bon Homme 04-2	07/07/2011 14:58	Pending		
22001	Bowdle 22-1	07/07/2011 14:58	Pending		
43006	Bridgewater 43-6	07/07/2011 14:58	Pending		
45004	Britton-Hecla 45-4	07/07/2011 14:58	Pending		
05001	Brookings 05-1	07/07/2011 14:58	Pending		
26002	Burke 26-2	07/07/2011 14:58	Pending		
43001	Canistota 43-1	07/07/2011 14:58	Pending		

Below the table is an 'OK' button. The caption below the screenshot reads: 'View the Test Publish History'.

Once at least one district has successfully been delivered the test structure, a check mark icon will appear next to the assessment within the **Select Tests** window. Also, a notification will appear in each district's [Process Alerts \(formerly Process Inbox\)](#), linking them to the published test structure.

Published test structures are accessible within the District Edition however, because they are state owned and managed they cannot be modified by district users. The **Display in Portal** and **Display in Transcripts** fields are editable in the District Edition.

Test Detail : State Test (District Users Cannot Edit)

***Name**
2010 DStep A Grade 7

Parent Test
(no parent)

Code 10Gr7 **Subject** **Year** 09-10

Test Grade Level
07: Seventh Grade

Assessment Type
ALT: Alternate

Standards Type
A: Alternate

Start Date **End Date**

Test Type
☐ District Test
☒ State Test
☐ National Test
 State Code SD: South Dakota
☐ ACT ☐ PSAT ☐ SAT ☐ SAT2 ☐ NAEP

☐ Display in Portal
☒ Display in Transcripts
☒ Scale Score ☒ Result

Select the score fields you want to use:
☐ Date ☐ Scale Score ☐ Raw Score ☐ Reason Code ☐ Received Accommodation
☐ Percentile ☐ Percent ☐ Normal Curve Equivalent ☐ Result ☐ Invalid

Academic Achievement Standard
☐

NCLB Alternative Test: Invalidation Codes
☐ SPED Teacher Did Not Administer Assessment ☐ No Supporting Evidence Submitted

Question Label

Result Statuses			
Value	Result Code	Label	Passing Score
X			<input type="checkbox"/>

Add Result Status

Example of a Published Assessment at the District Level

Publish Test Scores

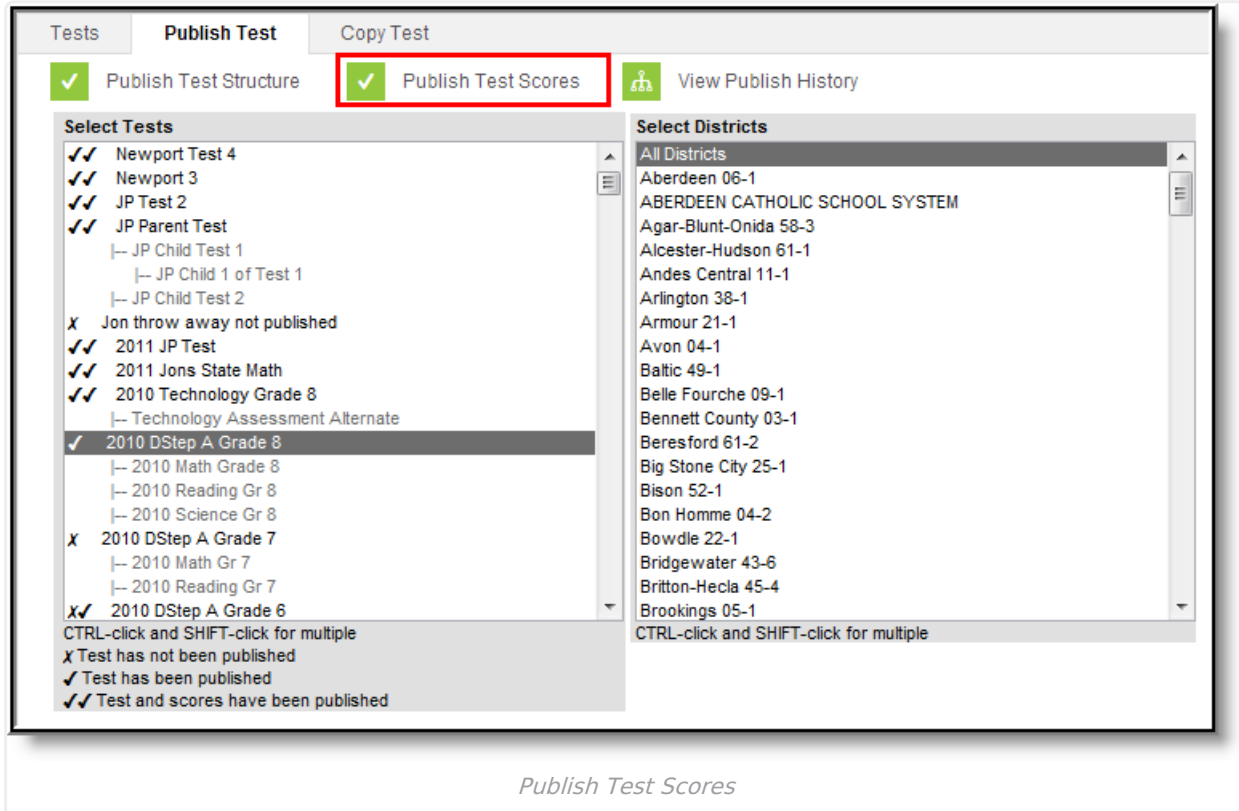
Test scores can be published to state published test structures using the Publish Test tool.

A test must be published before test scores can be published. Test scores are entered at the state level manually on a student's [Assessment tab](#) or by importing scores via the [Score Import Wizard](#).

Only assessment scores in the active Zone Year are published from State to

District.

For users who have more than one active Zone Year, logic looks at the year selected in the School Year field found in the Campus toolbar and validates it has a corresponding active Zone Year. Only test scores for that year will be published.



To publish test scores:

1. Select the parent test from the **Select Tests** window.
2. Select each district within the **Select Districts** window. Only selected districts will receive test scores. A district must have the published test in order to receive test scores.
3. Select the **Publish Test Scores** button. A notification appears, informing you that the test scores have been published.

Once the test scores have been published, select the **View Publish History** button. The **Test Publish History** window will appear, displaying the current status of the published test scores per district. A Scores Status of Delivered indicates the district successfully received the test scores. See the Viewing the Publish History section for more information about each Scores Status.

Test Publish History

Refresh

Test Publish History for: 2010 DStep A Grade 8

District Number	District Name	Test Queued Time	Test Status	Scores Queued Time	Scores Status
61001	Alcester-Hudson 61-1	07/05/2011 15:49	Delivered	06/30/2011 14:24	Delivered
11001	Andes Central 11-1	07/05/2011 15:49	Delivered	06/30/2011 14:24	Delivered
38001	Arlington 38-1	07/05/2011 15:49	Delivered	06/30/2011 14:24	Delivered
21001	Armour 21-1	07/05/2011 15:49	Pending	06/30/2011 13:33	No Data
49001	Baltic 49-1	07/05/2011 15:49	Pending	06/30/2011 13:33	No Data
09001	Belle Fourche 09-1	07/05/2011 15:49	Delivered	06/30/2011 14:24	Delivered
61002	Beresford 61-2	07/05/2011 15:49	Delivered	06/30/2011 14:24	Delivered
25001	Big Stone City 25-1	07/05/2011 15:49	Pending	06/30/2011 13:33	No Data
52001	Bison 52-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
22001	Bowdle 22-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
43006	Bridgewater 43-6	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
45004	Britton-Hecla 45-4	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
26002	Burke 26-2	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
43001	Canistota 43-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
41001	Canton 41-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
28001	Castlewold 28-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
60001	Centerville 60-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
07001	Chamberlain 07-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
39001	Chester 39-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
12002	Clark 12-2	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
50006	Colman 50-6	07/07/2011 15:20	Pending	07/07/2011 15:20	No Data

OK

View Publish History

When at least one district has successfully been delivered test scores, two check mark icons will appear next to the assessment within the **Select Tests** window. Also, a notification will appear in each district's Process Inbox, linking them to corresponding test structure.

Select Tests

- ✓✓ Newport Test 4
- ✓✓ Newport 3
- ✓✓ JP Test 2
- ✓✓ JP Parent Test
 - └─ JP Child Test 1
 - └─ JP Child 1 of Test 1
 - └─ JP Child Test 2
- X Jon throw away not published
- ✓✓ 2011 JP Test
- ✓✓ 2011 Jons State Math
- ✓✓ 2010 Technology Grade 8
 - └─ Technology Assessment Alternate
- ✓✓ 2010 DStep A Grade 8
 - └─ 2010 Math Grade 8
 - └─ 2010 Reading Gr 8
 - └─ 2010 Science Gr 8
- X 2010 DStep A Grade 7
 - └─ 2010 Math Gr 7
 - └─ 2010 Reading Gr 7
- X✓ 2010 DStep A Grade 6

CTRL-click and SHIFT-click for multiple

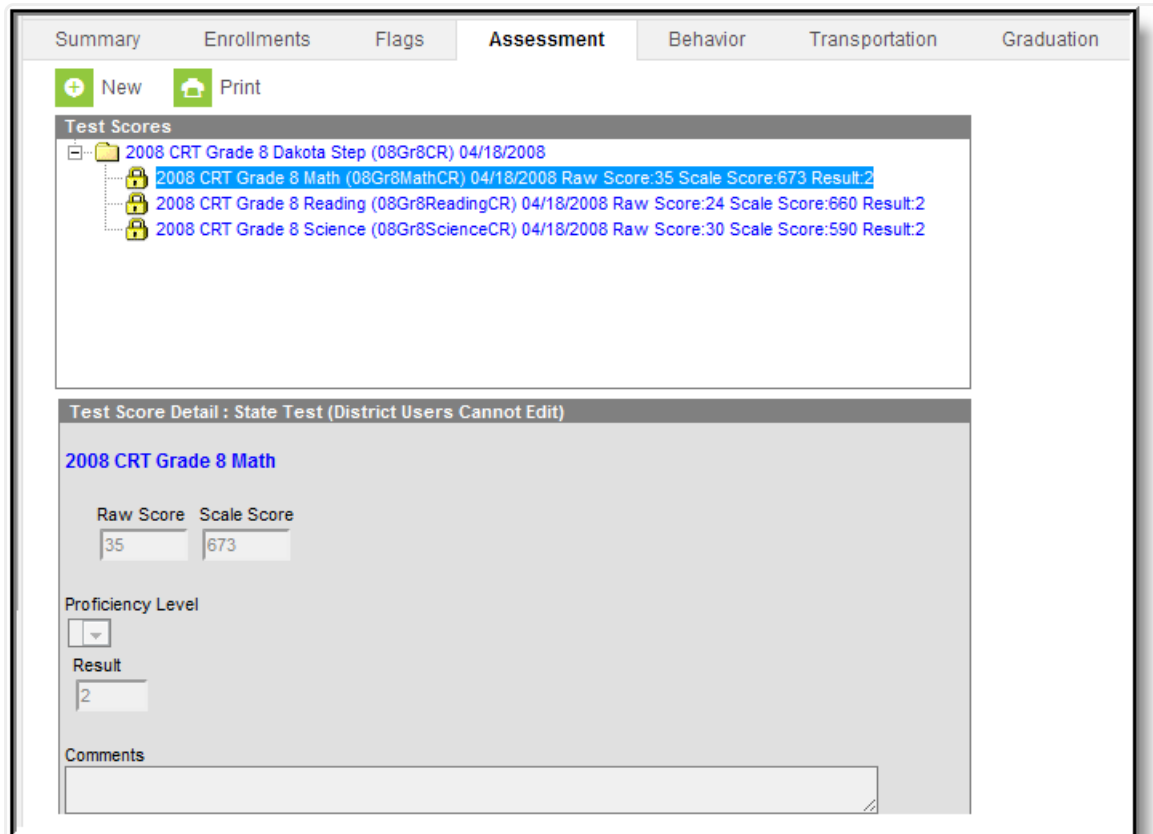
X Test has not been published

✓ Test has been published

✓✓ Test and scores have been published

Publish Test Structure and Test Scores

Published test scores are accessible within the District Edition via a student's [Assessment tab](#). However, if the Prohibit Districts from Editing State Test Scores checkbox is marked on the assessment within the [Test Setup](#) tab, these scores are locked and unmodifiable.



Example of Published Test Scores at the District Level

The image above is an example how a student's published test scores appear in the District Edition.

Score Publishing Logic

The following describes the logic used when batch syncing test scores:

- Logic determines what test scores will be published based on the school year selected in the Campus toolbar and active DIS zone year.
 - If the test has a Year value - any test score that has a date between 07/01/XX - 06/30/XX will be published.
 - If the test has no Year value but has a Start Date and End Date populated - any test score that has a date between the Start Date and End Date will be published.
 - If the test has no Year value, no Start Date, and no End Date, but the parent test score record has a date between 07/01/XX - 06/30/XX of the scope year, the assessment will be published.
 - If children test score records have a date outside of 07/01/XX - 6/30/XX but the parent test score record date falls between 07/01/XX - 06/30/XX they will be published with the parent score.
 - If the test has no Year value, no Start Date, no End Date, and the test score records do not have a date, the records will be published.

View the Publish History

The Test Publish History window displays the current status of the published test structure and/or test scores per district.

The screenshot shows the 'View Publish History' window in the Infinite Campus application. The window title is 'Test Publish History'. It contains a table with the following columns: District Number, District Name, Test Queued Time, Test Status, Scores Queued Time, and Scores Status. The table lists various districts and their corresponding test statuses. The 'Test Status' column shows 'Delivered' for some districts and 'Pending' for others. The 'Scores Status' column shows 'Delivered' for some districts and 'No Data' for others.

District Number	District Name	Test Queued Time	Test Status	Scores Queued Time	Scores Status
61001	Alcester-Hudson 61-1	07/05/2011 15:49	Delivered	06/30/2011 14:24	Delivered
11001	Andes Central 11-1	07/05/2011 15:49	Delivered	06/30/2011 14:24	Delivered
38001	Arlington 38-1	07/05/2011 15:49	Delivered	06/30/2011 14:24	Delivered
21001	Armour 21-1	07/05/2011 15:49	Pending	06/30/2011 13:33	No Data
49001	Baltic 49-1	07/05/2011 15:49	Pending	06/30/2011 13:33	No Data
09001	Belle Fourche 09-1	07/05/2011 15:49	Delivered	06/30/2011 14:24	Delivered
61002	Beresford 61-2	07/05/2011 15:49	Delivered	06/30/2011 14:24	Delivered
25001	Big Stone City 25-1	07/05/2011 15:49	Pending	06/30/2011 13:33	No Data
52001	Bison 52-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
22001	Bowdle 22-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
43006	Bridgewater 43-6	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
45004	Britton-Hecla 45-4	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
26002	Burke 26-2	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
43001	Canistota 43-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
41001	Canton 41-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
28001	Castlewold 28-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
60001	Centerville 60-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
07001	Chamberlain 07-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
39001	Chester 39-1	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
12002	Clark 12-2	07/05/2011 15:49	Pending	06/30/2011 13:32	No Data
50005	Colman 50-5	07/07/2011 15:30	Pending	07/07/2011 15:30	No Data

Test and Score Statuses are defined as follows:

- **Pending:** The test structures/scores have been submitted for publishing by the state but the district has not yet responded to the publishing request.
- **Timeout/Error:** This means the publishing request has failed to receive a response from the district and was not published.
- **Delivered:** The test structure(s)/scores were received and published to the district.
- **No Data:** The state had no test scores to send districts.