

# Seat Count Report

Last Modified on 12/14/2025 8:45 pm CST

[Report Logic](#) | [Generate the Report](#)

Tool Search: Seat Count

The Seat Count Report returns the total number of students placed in each period by term. It is designed for scheduling use, so counts may not be accurate after a term starts.

Seat Count Report ☆

Scheduling & Courses > Reports > Seat Count Report

Seat Count Report

Counts are in the format: seatsTaken / seatsPlaced(requestedSeatsPlaced). Requested seats placed adjusts the seatsPlaced count by only including seats that are requested. For example, if 101 Art has one section with 30 seats and there are only 15 students requesting seats, then only 15 seats will be counted in the totals. The grade level seats placed counts are approximations based off the percentage of requests for a course in that grade level. The grade level approximations assume perfect balance, and so it is possible that seatsTaken can be greater than the seatsPlaced estimations. This report is designed for scheduling use, and counts may not be accurate after a term starts.

Report Format: PDF

Generate Report Submit to Batch

Refresh Show top 50 tasks submitted between 06/05/2024 and 06/12/2024

Batch Queue List

Queued Time	Report Title	Status	Download
-------------	--------------	--------	----------

Seat Count Report

See the [Scheduling & Courses Reports Tool Rights](#) article for information about rights needed to use this tool.

## Report Logic

The Seat Count report lists the total number of students seated in a course section by the Schedule of the Calendar and by Grade Level, over the terms in the calendar. Totals are listed by Period and by terms.

- Requested seats placed adjusts the seats placed count by only including requested seats. For example, if 101 Art has one section with 30 seats and only 15 students request seats, then only 15 seats are counted in the totals.
- The grade-level seats placed counts are approximations based on the percentage of requests for a course in that grade level. The grade-level approximations assume perfect balance, so it is possible that seats Taken can be greater than the seats Placed estimations.

Total seats taken by  
students on rosters

15 / 30 (10)

Number of available  
seats with a request

Only **R**equired and  
**E**lected course  
requests are  
included in this  
total

Total seats available

Number of seats in each section x Number of sections placed

*The grade level seats placed counts are approximations based off the  
percentage of requests for a course in that grade level.*

*Understanding the Seat Count Report*

## Generate the Report

Select a Year, School, and Calendar from the Campus toolbar before generating the report.

1. If applicable, select a **Schedule Structure** from the dropdown list. This option displays when the selected calendar uses multiple schedule structures.
2. If applicable, select a **Term Schedule** from the dropdown list. This option displays when the selected calendar has multiple schedules.
3. Select the desired **Report Format**, PDF or DOCX.
4. Click **Generate Report** to generate the report immediately, or use the **Submit to Batch** to choose when a report generates.

The Report displays in the selected format, listing the totals for each term and period by schedule and grade level.

**2017-18  
High School**  
04/30/2018

**Seat Count Report  
High School**  
Page 1 of 11

Counts are in the format: seatsTaken / seatsPlaced(requestedSeatsPlaced). Requested seats placed adjusts the seatsPlaced count by only including seats that are requested. For example, if 101 Art has one section with 30 seats and there are only 15 students requesting seats, then only 15 seats will be counted in the totals. The grade level seats placed counts are approximations based off the percentage of requests for a course in that grade level. The grade level approximations assume perfect balance, and so it is possible that seatsTaken can be greater than the seatsPlaced estimations. This report is designed for scheduling use, and counts may not be accurate after a term starts.

#### Total Seat Count

	Term 1	Term 2	Term 3	Term 4	Total by Period
<b>Schedule: A</b>					
Period Adv	1519/1640(0)	1519/1640(0)	1519/1640(0)	1519/5250(1561)	6076/10170(1561)
Period 1	1519/1914(1407)	1519/2019(1436)	1519/2019(1436)	1519/1914(1407)	6076/7866(5686)
Period 2	1518/2017(1459)	1518/2122(1488)	1518/2122(1488)	1518/2017(1459)	6072/8278(5894)
Period 3	1519/1901(1461)	1519/1971(1481)	1519/1971(1481)	1519/1901(1461)	6076/7744(5884)
Period 4	1519/1840(1434)	1519/1945(1463)	1519/1945(1463)	1519/1840(1434)	6076/7570(5794)
Period 5	1519/1892(1446)	1519/1927(1455)	1519/1927(1455)	1519/1892(1445)	6076/7638(5801)
Period 6	1519/1943(1432)	1519/1978(1442)	1519/1978(1442)	1519/1943(1432)	6076/7842(5748)
Period 7	1519/2064(1500)	1519/2134(1520)	1519/2134(1520)	1519/2064(1501)	6076/8396(6041)
<b>Subtotal:</b>	<b>12151/15211(10139)</b>	<b>12151/15736(10285)</b>	<b>12151/15736(10285)</b>	<b>12151/18821(11700)</b>	<b>48604/65504(42409)</b>
<b>Schedule: B</b>					
Period Adv	1519/1640(0)	1519/1640(0)	1519/1640(0)	1519/5250(1561)	6076/10170(1561)
Period 1	1518/1919(1406)	1518/2024(1436)	1518/2024(1436)	1518/1919(1406)	6072/7886(5684)
Period 2	1514/2012(1453)	1514/2117(1483)	1514/2117(1483)	1514/2012(1453)	6056/8258(5872)
Period 3	1513/1896(1464)	1513/1968(1484)	1513/1968(1484)	1513/1896(1464)	6052/7724(5896)
Period 4	1519/1840(1439)	1519/1945(1469)	1519/1945(1469)	1519/1840(1439)	6076/7570(5816)
Period 5	1516/1892(1446)	1516/1927(1455)	1516/1927(1455)	1516/1892(1445)	6064/7638(5801)
Period 6	1510/1918(1427)	1510/1953(1436)	1510/1953(1436)	1510/1918(1426)	6040/7742(5725)
Period 7	1512/2034(1490)	1512/2104(1510)	1512/2104(1510)	1512/2034(1490)	6048/8276(6000)
<b>Subtotal:</b>	<b>12121/15151(10125)</b>	<b>12121/15676(10273)</b>	<b>12121/15676(10273)</b>	<b>12121/18761(11684)</b>	<b>48484/65264(42355)</b>
<b>Totals:</b>	<b>24272/30362(20264)</b>	<b>24272/31412(20558)</b>	<b>24272/31412(20558)</b>	<b>24272/37582(23384)</b>	<b>97088/130768(84764)</b>

#### Grade: 06

	Term 1	Term 2	Term 3	Term 4	Total by Period
<b>Schedule: A</b>					
Period Adv	466/0(0)	466/0(0)	466/0(0)	466/515(151)	1864/515(151)
Period 1	466/396(326)	466/426(335)	466/426(335)	466/396(326)	1864/1644(1322)
Period 2	466/400(327)	466/429(335)	466/429(335)	466/400(327)	1864/1658(1324)
Period 3	466/414(365)	466/433(370)	466/434(370)	466/414(365)	1864/1695(1470)
Period 4	466/391(318)	466/420(326)	466/420(326)	466/391(318)	1864/1622(1288)

Seat Count Report - PDF Format