

Assessments (Courses)

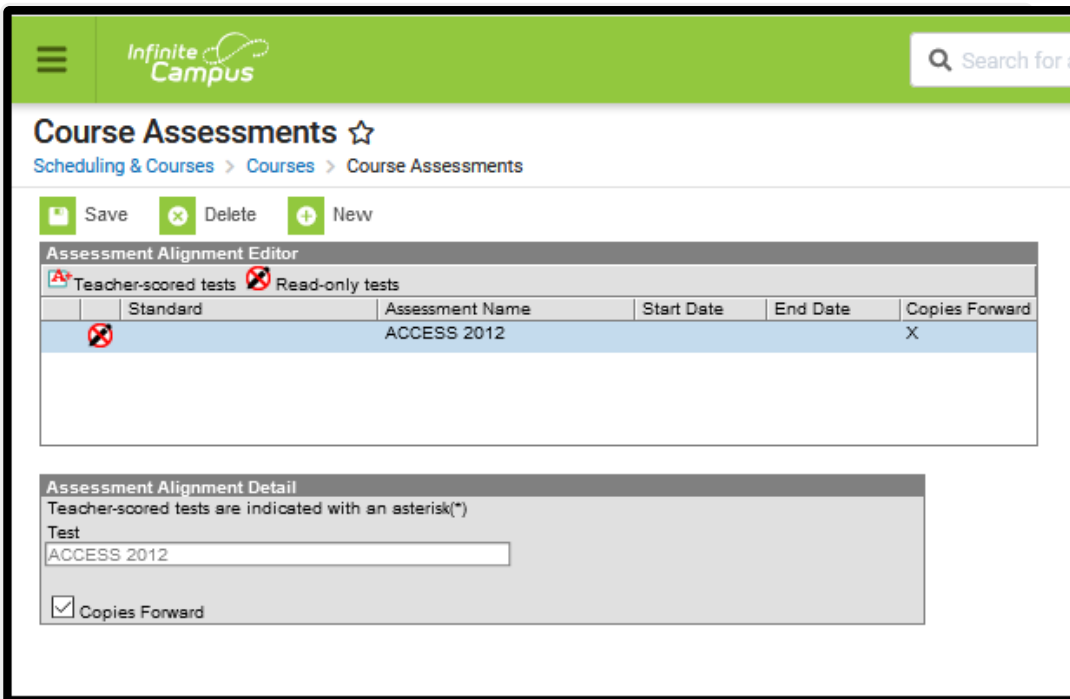
Last Modified on 10/21/2024 8:20 am CDT

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Tool Search: Courses > Assessments

The Courses Assessments tab lists the names of the assessments that are associated with a course. These can be standard tests, district tests or tests that the teacher scores. A teacher-scored test is determined by the Test Structure.

In order to assign assessments to a course, the assessment must be created first in the [Test Setup](#) tool.



Course Assessments

- Read** - View assessments associated with the course.
- Write** - Edit existing assessments associated with the course.
- Add** - Add new assessments to the course.
- Delete** - Remove assessments from the course.

See the [Tool Rights](#) section below for more details on what actions can be performed with each right.

There may be several assessments from which to choose. The Test dropdown list is searchable; enter a start of a test name or a part of a test name and matching results display.

The screenshot displays the 'Course Assessments' interface. At the top, there are 'Save' and 'New' buttons. Below is the 'Assessment Alignment Editor' section, which contains a table with columns: Standard, Assessment Name, Start Date, End Date, and Copies Forward. A row is highlighted with 'ACCESS 2012' in the Assessment Name column and 'X' in the Copies Forward column. Below this is the 'Assessment Alignment Detail' section, which includes a note: 'Teacher-scored tests are indicated with an asterisk(*)'. A dropdown menu is open, showing a search bar with 'math' entered and a list of 'Other Assessments' including 'Mathematics SS' (highlighted) and several '2. Math SS (36 pts)' entries.

Course Assessments Options

The following fields are populated when adding an assessment to a course.

Field	Description
Standard	Displays the name of the standard aligned to the selected assessment. This column is populated only when the chosen assessment has a standard aligned to it (done in the Standards Bank).
Assessment Name	Displays the name of the assessment.
Start Date	When the assessment is a teacher-scored assessment, dates are required. This column shows the start date of the selected test.
End Date	When the assessment is a teacher-scored assessment, dates are required. This column shows the end date of the selected test.

Field	Description
Copies Forward	Displays an X when the assessment is marked to copy forward into future calendars.

Course Master Aligned Courses and Assessments

If the course is linked to a Course Master, and editing of Assessments is marked as Locked on the Course Catalog, a lock button displays next to the test. Any changes to these locked tests must be done on the Course Master.

The screenshot shows the 'Assessment Alignment Editor' interface. At the top, there are 'Save' and 'New' buttons. Below is a table with columns: Standard, Assessment Name, Start Date, End Date, and Copies Forward. The table lists two assessments: 'ACCESS 214' and 'Grade 10 Math (Fall) - Measures of Academic Progress'. The second assessment is highlighted in blue and has a lock icon and a red 'X' icon next to it, indicating it is locked. Below the table is an 'Assessment Alignment Detail' section for the selected assessment, showing the test name and a 'Copies Forward' checkbox which is unchecked.

Locked Assessments

Add Teacher-Scored Assessments to a Course

Teacher-scored assessments are marked as Teacher-scored on the [Test Setup](#) tool and are preceded with an asterisk in the list of available tests.

1. Click the **New** button. An Assessment Alignment Detail editor displays.
2. Type in the **Test** dropdown field to find the test to assign to the course. Or, scroll through the list of tests available.
3. Enter the **Start Date** and **End Date** fields to indicate the first day and the last day of the grading window. During that time, teachers are allowed to enter test scores that will post on the student's Assessment tab. These fields will auto-fill with the start and end dates of the test as entered on the Assessment tab.
4. Click the **Save** button.

Teacher-scored assessments **cannot** be copied forward, as they require a start and end date.

Course Assessments ☆

Scheduling & Courses > Courses > Course Assessments

Save Delete New

Assessment Alignment Editor

Teacher-scored tests
 Read-only tests

Standard	Assessment Name	Start Date	End Date	Copies Forward
	46H4HQET46QET46	08/03/2020	08/28/2020	

Assessment Alignment Detail

Teacher-scored tests are indicated with an asterisk(*)

Test

*46H4HQET46QET46

*Start Date 08/03/2020 *End Date 08/28/2020

Teacher Scored Assessments Assigned to a Course

Assign an Assessment to a Course

1. Select the **New** button. An Assessment Alignment Detail editor displays.
2. Type in the **Test** dropdown field to find the test to assign to the course. Or, scroll through the list of tests available.
3. Determine if the test should follow the course as it moves forward into future calendars. If yes, mark the **Copies Forward** checkbox.
4. When finished, click the **Save** button. The test displays in the Assessment Alignment Editor.

Assign a Standard Aligned to an Assessment to a Course

The Standard column in the Assessment Alignment editor displays a standard if the test has been aligned to a standard in the Standards Bank (as part of aligning assessments with assignments).

The screenshot shows the 'Assessment Alignment Editor' interface. At the top, there are buttons for 'Save', 'Delete', and 'New'. Below this is a table with columns for 'Standard', 'Assessment Name', 'Start Date', 'End Date', and 'Copies Forward'. The table contains three rows: 'Gr 7 Math VAAP', 'LS VS National Test Math', and 'Teacher Score Test'. The 'Teacher Score Test' row has dates '09/01/2013' and '06/01/2014'. Below the table is an 'Assessment Alignment Detail' section with a 'Test' dropdown menu set to 'Gr 7 Math VAAP' and a checked 'Copies Forward' checkbox.

Standard Assessments Assigned to a Course

These assessments display at the top of the list of assessments.

This screenshot shows the 'Assessment Alignment Editor' interface with a dropdown menu open for the 'Test' field. The dropdown menu is titled 'Standards-Aligned Assessments' and lists 'ACT Reading' as the selected option. Below this, there is a section for 'Other Assessments' with a list of items: '* Not Teacher Scored - starts with symbol', '**Access Test for LEP', and '**LS VC Test - District teacher scored * (2014)'. The 'Standards-Aligned Assessments' section is highlighted with a red box.

Standards Aligned to Assessments

1. Review the standard in the [Standards Bank](#) to see if an assessment has been aligned to the standard.
2. Verify the [standard](#) is assigned to the course.
3. Select the standard-aligned assessment from the Test dropdown list.
4. Mark the **Copies Forward** checkbox if the assessment should be copied forward into future calendars.
5. Click the Save button when finished.