

Assessments (Courses)

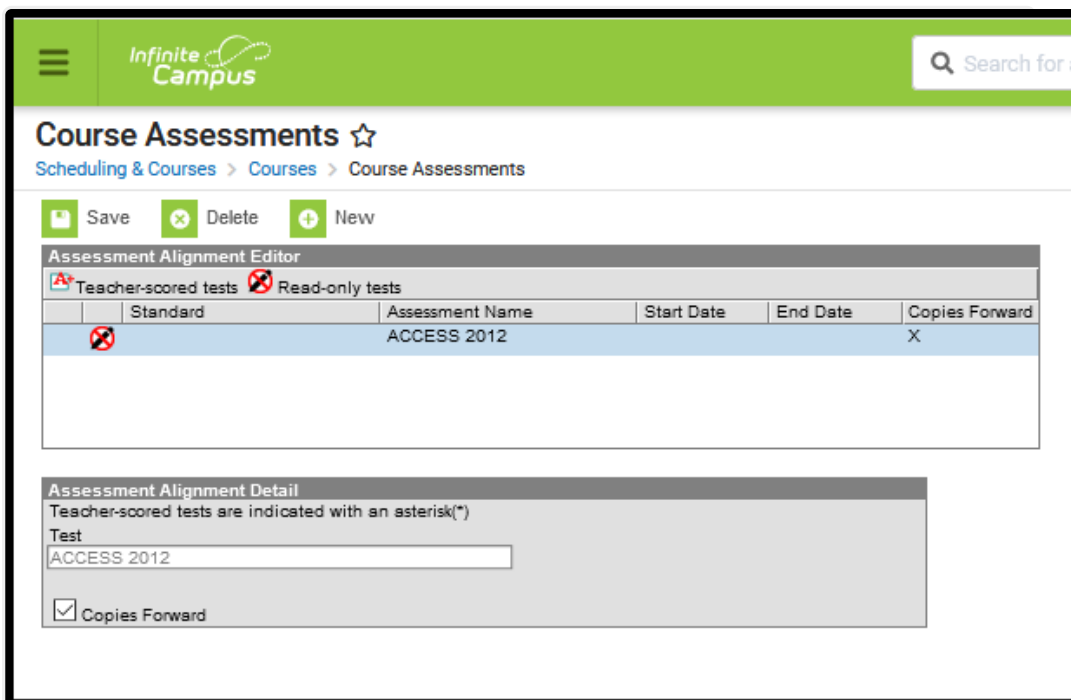
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Tool Search: Courses > Assessmnts

The Courses Assessments tab lists the names of the assessments that are associated with a course. These can be standard tests, district tests or tests that the teacher scores. A teacher-scored test is determined by the Test Structure.

In order to assign assessments to a course, the assessment must be created first in the [Test Setup](#) tool.



The screenshot shows the 'Course Assessments' interface. At the top, there's a green header with the 'Infinite Campus' logo and a search bar. Below the header, the title 'Course Assessments' is followed by a star icon and a breadcrumb trail: 'Scheduling & Courses > Courses > Course Assessments'. There are three buttons: 'Save' (with a floppy disk icon), 'Delete' (with a red X icon), and 'New' (with a green plus icon). The main section is titled 'Assessment Alignment Editor' and contains a table with columns: 'Standard', 'Assessment Name', 'Start Date', 'End Date', and 'Copies Forward'. The table has one row with a red X icon in the 'Standard' column, 'ACCESS 2012' in the 'Assessment Name' column, and 'X' in the 'Copies Forward' column. Below the table is an 'Assessment Alignment Detail' section with a note: 'Teacher-scored tests are indicated with an asterisk(*)'. It has a 'Test' dropdown menu with 'ACCESS 2012' selected and a checked checkbox for 'Copies Forward'.

Course Assessments

Read - View assessments associated with the course.

Write - Edit existing assessments associated with the course.

Add - Add new assessments to the course.

Delete - Remove assessments from the course.

See the [Tool Rights](#) section below for more details on what actions can be performed with each right.

There may be several assessments from which to choose. The Test dropdown list is searchable; enter a start of a test name or a part of a test name and matching results display.

Course Assessments ☆

Scheduling & Courses > Courses > Course Assessments

Save New

Assessment Alignment Editor

Teacher-scored tests Read-only tests

| Standard | Assessment Name | Start Date | End Date | Copies Forward |
|----------|-----------------|------------|----------|----------------|
| | ACCESS 2012 | | | X |

Assessment Alignment Detail

Teacher-scored tests are indicated with an asterisk(*)

*Test

Select a Value

math

Other Assessments

- Mathematics SS
- Mathematics SS
- Mathematics SS
- Mathematics SS
- Mathematics SS
- 2. Mathematics Score
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)

Assessment Search

Course Assessments Options

The following fields are populated when adding an assessment to a course.

| Field | Description |
|------------------------|--|
| Standard | Displays the name of the standard aligned to the selected assessment. This column is populated only when the chosen assessment has a standard aligned to it (done in the Standards Bank). |
| Assessment Name | Displays the name of the assessment. |
| Start Date | When the assessment is a teacher-scored assessment, dates are required. This column shows the start date of the selected test. |
| End Date | When the assessment is a teacher-scored assessment, dates are required. This column shows the end date of the selected test. |

| Field | Description |
|-----------------------|--|
| Copies Forward | Displays an X when the assessment is marked to copy forward into future calendars. |

Course Master Aligned Courses and Assessments

If the course is linked to a Course Master, and editing of Assessments is marked as Locked on the Course Catalog, a lock button displays next to the test. Any changes to these locked tests must be done on the Course Master.

Save

New

Assessment Alignment Editor

Teacher-scored tests

Read-only tests

| Standard | Assessment Name | Start Date | End Date | Copies Forward |
|----------|--|------------|----------|----------------|
| | ACCESS 2014 | | | |
| | Grade 10 Math (Fall) - Measures of Academic Progress | | | |

Assessment Alignment Detail

Teacher-scored tests are indicated with an asterisk(*)

Test

Grade 10 Math (Fall) - Measures of Academic Progress

☐ Copies Forward

Locked Assessments

Add Teacher-Scored Assessments to a Course

Teacher-scored assessments are marked as Teacher-scored on the [Test Setup](#) tool and are preceded with an asterisk in the list of available tests.

1. Click the **New** button. An Assessment Alignment Detail editor displays.
2. Type in the **Test** dropdown field to find the test to assign to the course. Or, scroll through the list of tests available.
3. Enter the **Start Date** and **End Date** fields to indicate the first day and the last day of the grading window. During that time, teachers are allowed to enter test scores that will post on the student's Assessment tab. These fields will auto-fill with the start and end dates of the test as entered on the Assessment tab.
4. Click the **Save** button.


Teacher-scored assessments **cannot** be copied forward, as they require a start and end date.

Course Assessments ☆

Scheduling & Courses > Courses > Course Assessments

Assessment Alignment Editor

☒ Teacher-scored tests
 ☐ Read-only tests

| Standard | Assessment Name | Start Date | End Date | Copies Forward |
|---|-----------------|------------|------------|----------------|
|  | 46H4HQET46QET46 | 08/03/2020 | 08/28/2020 | |

Assessment Alignment Detail

Teacher-scored tests are indicated with an asterisk(*)

Test

*46H4HQET46QET46

*Start Date 08/03/2020

*End Date 08/28/2020

Teacher Scored Assessments Assigned to a Course

Assign an Assessment to a Course

1. Select the **New** button. An Assessment Alignment Detail editor displays.
2. Type in the **Test** dropdown field to find the test to assign to the course. Or, scroll through the list of tests available.
3. Determine if the test should follow the course as it moves forward into future calendars. If yes, mark the **Copies Forward** checkbox.
4. When finished, click the **Save** button. The test displays in the Assessment Alignment Editor.

Assign a Standard Aligned to an Assessment to a Course

The Standard column in the Assessment Alignment editor displays a standard if the test has been aligned to a standard in the Standards Bank (as part of aligning assessments with assignments).

Save

Delete

New

Assessment Alignment Editor

Teacher-scored tests

Read-only tests

| | Standard | Assessment Name | Start Date | End Date | Copies Forward |
|--|----------|--------------------------|------------|------------|----------------|
| | | Gr 7 Math VAAP | | | X |
| | | LS VS National Test Math | | | |
| | | Teacher Score Test | 09/01/2013 | 06/01/2014 | |

Assessment Alignment Detail

Teacher-scored tests are indicated with an asterisk(*)

Test

Gr 7 Math VAAP

☒ Copies Forward

Standard Assessments Assigned to a Course

These assessments display at the top of the list of assessments.

Assessment Alignment Editor

Teacher-scored tests

Read-only tests

| | Standard | Assessment Name |
|--|---|-----------------|
| | 1.1 Recites simple rhymes, songs, and poems | ACT Reading |

Assessment Alignment Detail

Teacher-scored tests are indicated with an asterisk(*)

*Test

Select a Value

Standards-Aligned Assessments

ACT Reading

Other Assessments

* Not Teacher Scored - starts with symbol

**Access Test for LEP

**LS VC Test - District teacher scored * (2014)

Standards Aligned to Assessments

1. Review the standard in the [Standards Bank](#) to see if an assessment has been aligned to the standard.
2. Verify the [standard](#) is assigned to the course.
3. Select the standard-aligned assessment from the Test dropdown list.
4. Mark the **Copies Forward** checkbox if the assessment should be copied forward into future calendars.
5. Click the Save button when finished.