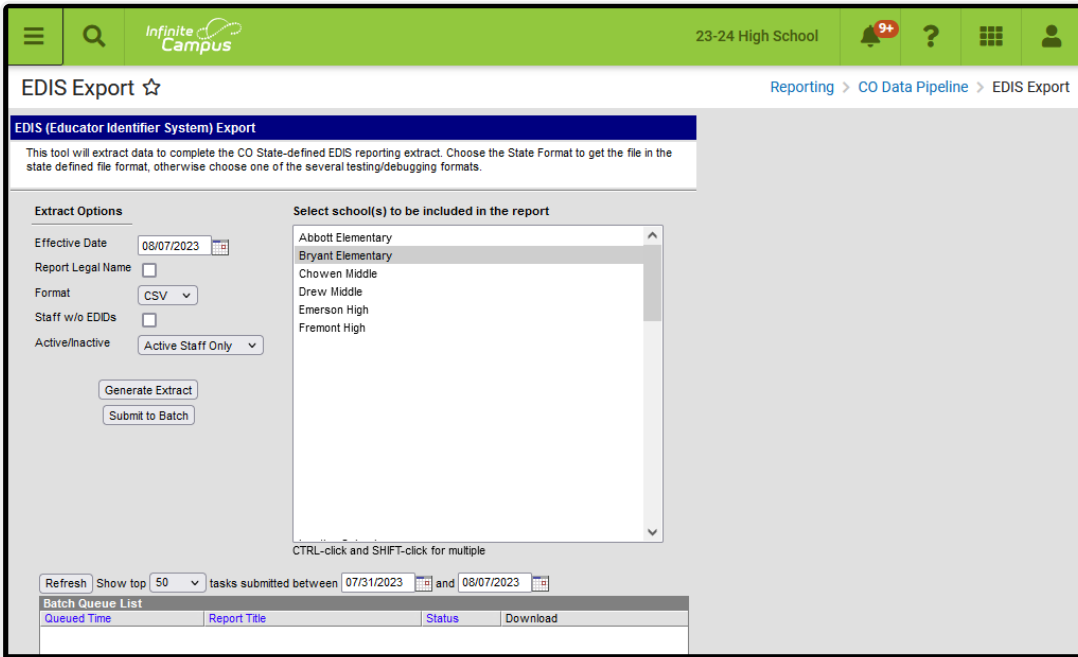# Data Pipeline EDIS Export (Colorado)

Last Modified on 10/21/2024 8:20 am CDT

Report Logic | Report Editor | Generate the Report | Report Layout

Tool Search: EDIS Export

The Data Pipeline EDIS Export allows districts to review State Education IDs. This extract can be used in conjunction with the EDIS/RITS Import Tool.

EDIS Export

Read - Access and generate Data Pipeline EDIS Export.
Write - N/A
Add - N/A
Delete - N/A

For more information about Tool Rights and how they function, see the Tool Rights article.

Report Logic

One record reports for any staff member who has an active District Employment record based on the selection (active, inactive, or all) in the extract editor.The staff member must have an active District Assignment record for the school selected on the extract editor.

Records are matched using the state locator extract based on the Person ID. If Campus is missing or has a different State ID value, the value from the import file updates the Campus value.

Non-Binary Gender Reporting

Schools can assign students a gender of M: Male, F: Female or N: Non-binary. This is done on the Identities tool and/or the Demographics tool.

> Data Pipeline Extracts and other required extracts use the Legal Gender field included in the Protected Identity Information to report student identity information.

To properly record a gender of N: Non-Binary, on the Identities tool:

1. Assign the **Gender of N: Non-Binary** in the standard identify fields.
2. Assign the **Protected Identity Information Legal Gender** field to M: Male, F: Female or N: Non-Binary.
3. Save the record when finished.

Gender and Legal Gender Assignment

Report Editor

The following fields are available for selection.

Field	Description
Effective Date	Staff employment records within the selected calendar(s) as of this date are included in the extract.
Format	Selection indicates how the extract generates, either in CSV or HTML format.
Staff without EDIDs	When marked, only staff who are not currently assigned a staff ID are included in the report.

Field	Description
Active/Inactive	Allows users to include or exclude staff from reporting based on whether or not they have an active or inactive employment record as of the Effective Date entered in the selected school.
School Selection	Selection indicates from which school staff data reports. At least one school needs to be selected.
Report Generation	The extract can be generated immediately using the **Generate Report** button. Or, use the **Submit to Batch** button to select when the report is generated. See the Batch Queue article for more information on this functionality.

Generate the Report

1. Enter the **Effective Date** of the report.
2. Select the desired **Format**.
3. If only those staff members who do not have staff IDs should be included in the report, mark the **Staff without EDIDs** checkbox.
4. Select the school(s) from which to report the data.
5. Click the **Generate Extract** button or use the **Submit to Batch** button. The report displays in the selected format.

	A	B	C	D	E	F	G	H	I	J	K
1	EDID	SSN	DistrictCode	LAEDID	LastName	FirstName	MiddleNa	BirthDate	Gender		
2			140	123456	Staff	Katie	NMN		1		
3			140	234567	Staff	Kendra	NMN		1		
4			140	345678	Staff	Kellen	NMN		2		
5			140	456789	Staff	Karen	P		2		
6			140	567890	Staff	Kelly	NMN		1		
7			140	678901	Staff	Kevin	NMN		1		
8			140	789012	Staff	Kollin	S		1		
9			140	890123	Staff	Kirk	A		2		
10											

EDIS Export, CSV Format

Report Layout

Data Element	Description	Location
EDID	Reports the unique state educator ID Number. *Numeric, 8 digits*	Demographics > Person Identifiers > Staff State ID Person.staffStateID
SSN	Reports the educator's Social Security number. *Numeric, 9 digits*	Demographics > Soc Sec Number Identity.SSN
District Code	Reports the state district number of where the educator has a district assignment or employment record. *Numeric, 4 digits*	District Information > State District Number District.stateDistrictNumber
LAEDID	Reports the locally assigned staff number. *Numeric, 10 digits*	Demographics > Person Identifiers > Local Staff Number Person.localStaffNumber

Data Element	Description	Location
Last Name	Reports the educator's last name. When the Report Legal Name checkbox is marked, the Last Name reports from the Legal Last Name field. *Alphanumeric, 30 characters*	Demographics > Person Information > Last Name Identity.lastName Identities > Protected Identity Information > Legal Last Name Identity.legalLastName
First Name	Reports the educator's first name. When the Report Legal Name checkbox is marked, the First Name reports from the Legal First Name field. *Alphanumeric, 30 characters*	Demographics > Person Information > First Name Identity.firstName Identities > Protected Identity Information > Legal First Name Identity.legalFirstName
Middle Name	Reports the educator's middle name. When the Report Legal Name checkbox is marked, the Middle Name reports from the Legal Middle Name field. *Alphanumeric, 30 characters*	Demographics > Person Information > Middle Name Identity.middleName Identities > Protected Identity Information > Legal Middle Name Identity.legalMiddleName
Birth Date	Reports the educator's birth date. *Date field, 8 characters (MMDDYYYY)*	Demographics > Person Information > Birth Date Identity.birthDate
Gender	Reports the educator's gender. • 01 - Female • 02 - Male • 03 - Non-binary When the Report Legal Name checkbox is marked, the Gender reports from the Legal Gender field. *Numeric, 2 digits*	Demographics > Person Information > Gender Identity.gender Identities > Protected Identity Information > Legal Gender Identity.legalGender